



**CANTON ADMINISTRATION BUILDING
1150 S. CANTON CENTER ROAD
CANTON, MI 48188
REGULAR BOARD MEETING
JANUARY 8, 2019**

7:00 P.M.:

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL: ANTHONY, FOSTER, GRAHAM-HUDAK, SIEGRIST, SLAVENS, SNEIDEMAN &
WILLIAMS

ADOPTION OF AGENDA

APPROVAL OF MINUTES: DECEMBER 11 & 18, 2018

CITIZEN'S NON-AGENDA ITEM COMMENTS/PUBLIC COMMENT

PAYMENT OF BILLS

PUBLIC HEARING:

- 1) CONSIDERATION OF A NEW "CLASS C LICENSE" FOR AK13, INC. LOCATED AT 250 N. CANTON CENTER ROAD, CANTON, MICHIGAN, 48187, CANTON TOWNSHIP, WAYNE COUNTY

CONSENT CALENDAR:

- 1) SET PUBLIC HEARING FOR CONSIDERATION OF A LOCAL GOVERNMENT APPROVAL FOR THE MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS LIQUOR CONTROL COMMISSION (MLCC) LIQUOR LICENSE APPLICATION BRYAN FINNERTY REPRESENTING HIGH VELOCITY SPORTS GROUP FOR A CLASS "C" LIQUOR LICENSE WITH OUTDOOR, SUNDAY SALES (PM) PERMIT, AND AN OFF PREMISE SDM LICENSE LOCATED AT 46245 MICHIGAN AVENUE, CANTON, MICHIGAN, 48188, CANTON TOWNSHIP, WAYNE COUNTY (CLERK)
- 2) AUTHORIZATION TO PAY BILLS WHEN NO REGULAR BOARD MEETING IS SCHEDULED (FBD)
- 3) CONSIDER APPROVAL OF THE PERFORMANCE RESOLUTION & APPLICATION FOR THE 2019 ANNUAL MDOT MAINTENANCE PERMIT (MSD)
- 4) CONSIDER APPROVAL OF THE RESOLUTIONS FOR THREE (3) ANNUAL PERMITS AND AUTHORIZING THE TOWNSHIP CLERK'S SIGNATURE FOR WORK WITHIN THE WAYNE COUNTY RIGHT-OF-WAY DURING 2019 (MSD)

GENERAL CALENDAR:

- 1) CONSIDER PAYMENT OF CITYVIEW ANNUAL SOFTWARE MAINTENANCE FEES (MSD)

- 2) CONSIDER APPROVAL OF AN AGREEMENT FOR LOBBYING SERVICES BETWEEN CANTON TOWNSHIP AND KANDLER, REED, KHOURY AND MUCHMORE (SUPERVISOR)

ADDITIONAL PUBLIC COMMENT
OTHER
ADJOURN

ACCESS TO PUBLIC MEETINGS

In accordance with the Americans with Disabilities Act, individuals with disabilities who require special accommodations, auxiliary aids or services to attend or participate at the meeting/hearing should contact Kerreen Conley, Human Resources Manager, at 734-394-5260. Reasonable accommodations can be made with advance notice.

**Charter Township of Canton
Board Proceedings – December 11, 2018**

A regular meeting of the Board of Trustees of the Charter Township of Canton was held Tuesday, December 11, 2018 at 1150 Canton Center S., Canton, Michigan. Supervisor Williams called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance to the Flag.

Roll Call

Members Present: Anthony, Graham-Hudak, Siegrist, Slavens, Sneiderman, Williams
 Members Absent: Foster
 Staff Present: Director Hohenberger, Director Faas, Director Meier, Director Trumbull
 (if Kristin Kolb attends, add her name here)
 Staff Absent:

Adoption of Agenda

Motion by Anthony, supported by Sneiderman to approve the agenda as presented. Motion carried by all members present.

Approval of Minutes

Motion by Siegrist, supported by Slavens to approve the Board Meeting Minutes of November 27, 2018 as presented. Motion carried by all members present.

Motion by Siegrist, supported by Slavens to approve the Board Study Session Minutes of November 27, 2018 as presented. Motion carried by all members present.

Motion by Siegrist, supported by Slavens to approve the Special Board Meeting Minutes of December 1, 2018 as presented. Motion carried by all members present.

Motion by Siegrist, supported by Slavens to approve the Board Study Session Minutes of December 4, 2018 as presented. Motion carried by all members present.

Citizen’s Non-Agenda Item Comments:

None

Payment of the Bills:

Motion by Slavens, supported by Sneiderman to approve payment of the bills as presented. Motion carried by all members present.

CHARTER TOWNSHIP OF CANTON EXPENDITURE RECAP FOR THE TOWNSHIP BOARD MEETING OF 12/11/2018		
101	GENERAL FUND	400,182.00
206	FIRE FUND	134,018.40
207	POLICE FUND	233,981.28
208	SUMMIT OPERATING (General)	53,084.43
230	CABLE TV FUND	3,854.26
246	TWP (COMMUNITY) IMPROVEMENT	53,896.14

248	DDA - CANTON TWP ACCT	61,669.54
261	E-911 UTILITY	458.34
265	ORGANIZED CRIME - DRUG ENFORCEMENT	43,639.79
274	CDBG	175.00
403	CAP PROJ - ROAD PAVING	4,763.51
555	Solid Waste	321,220.36
584	GOLF FUND	35,257.59
592	WATER & SEWER FUND	133,447.87
661	FLEET	16,842.20
702	CONSTRUCTION ESCROW	30.00
736	POST EMPLOYMENT BENEFITS	49,381.90
204	Roads Fund	5,000.00
TOTAL - ALL FUNDS		1,550,902.61

RECOGNITION:

Motion by Siegrist, supported by Sneideman to enter into the public record the recognition of Canton Police Department by Walgreens Corporation. Motion carried by all members present.

Greg Lazette Asset Protection Manager – Walgreens-Michigan and Bryan Lindsay – CFE – Asset Protection Manager – Walgreens addressed the board commenting on the outstanding service by Sgt. Michael Andes and the Canton Police Department by breaking an organized retail crime ring responsible for 100’s of thousands of dollars’ worth of merchandise.

Recently Walgreens in Canton and in the Southeastern Michigan area have been victims of a major multi-million dollar retail crime group. The case originated in Canton. Through the vigilance, dedication, and hard work of the Canton Police Special Operations Group and the Canton Detective Bureau the group was shut down. Mr. Lizette stated he has worked with multiple law enforcement groups over the years, and this, by far, is the best department he has ever worked with. He presented a plaque to the Canton Police Department and the Canton Detective Bureau.

CONSENT CALENDAR:

Item C-1. Reappointment to the Merit Commission. (Supervisor)

Motion by Siegrist, supported by Slavens that the Canton Board of Trustees reappoint Mr. Richard Keenan to the Merit Commission for a term that will expire on December 31, 2024. Motion carried by all members present.

Richard Keenan was first appointed to the Merit Commission on November 22, 2011. His current term expires on December 31, 2018. Richard has been doing an excellent job for the Merit Commission and has expressed interest in continuing. Kerreen Conley, Human Resources Manager, and Supervisor Pat Williams are both in support of reappointing him for another term.

Rich has an extensive business background, working in a number of Executive Financial roles for two different Fortune 500 companies. His business experience as both a corporate executive and small business owner lends itself well to the responsibilities of the Merit Commission. After serving for the last few years, Rich is well versed on the role of a Merit Commissioner. He is a long-time Canton resident and looks forward to continuing to share his knowledge and expertise on this commission.

Item C-2. Consider Adoption of Canton Township’s Water System Advisory Council (MSD)

Motion by Siegrist, supported by Slavens to adopt the formation of Canton’s Water System Advisory Council including two Township staff members plus resident Alan VanKerckhove.

Motion carried by all members present.

As a part of the revised Lead and Copper Rules issued by the State of Michigan in 2018, formation of a Water System Advisory Council is required for any community serving over 50,000 customers. The purpose of these councils is to improve the transparency in communities by developing materials and advising the water system on public awareness and education efforts.

In order to comply with requirements of the new rules, the Public Works Division is proposing the formation of a five member council which will meet at least once per year. The council will consist of four public works staff members and one resident (per the requirements). We have asked resident, Mr. Alan VanKerckhove, to serve on the council and he has accepted.

Item C-3. Consider 2019 Meeting Dates for the Historic District Commission. (CLS)

Motion by Siegrist, supported by Sneiderman to establish the 2019 Canton Historic District Commission meeting schedule at 7:00 p.m. at the Cherry Hill School, 50440 Cherry Hill Road, Canton, Michigan on the designated dates:

January 9, 2019, February 6, 2019, March 6, 2019, April 3, 2019, May 1, 2019, June 5, 2019, July 10, 2019, August 7, 2019, September 4, 2019, October 2, 2019, November 6, 2019, and December 4, 2019. Motion carried by all members present.

In accordance with the Open Meetings Act, the Historic District Commission is required to establish and post a schedule of board meetings for the calendar year.

Item C-4. Set Public Hearing For Consideration of a Local Government Approval for the Michigan Department of Licensing and Regulatory Affairs Liquor Control Commission (MLCC) Liquor License Application of AK13, Inc. for a Class “C” Liquor License, Sunday Sales (PM) Permit, and an Off Premise SDM License located at 250 N. Canton Center Road, Canton, Michigan, 48187, Canton Township, Wayne County. (Clerk)

Motion by Siegrist, supported by Sneiderman to set the Public Hearing for January 2, 2019 for consideration of the Local Government Approval of the request for a New Class “C” Liquor License, Sunday Sales (PM) Permit, and an Off Premise SDM License for AK13 dba Aki Sushi

& Thai located at 250 N. Canton Center Road, Canton, Michigan, 48187, Canton Township, Wayne County. The Notice of Public Hearing to be published on December 20, 2018. Motion carried by all members present.

The Clerk's office has received an application for a new Class "C" Liquor License with a Sunday Sales (PM) Permit and Off Premise SDM permit for AK13 dba Aki Sushi & Thai located at 250 N. Canton Center Road, Canton MI 48187. This would be a quota licensed.

The applicant's attorney brought to our attention that the township has more quota licenses than we had originally thought. When a license is released from escrow it is added to the number of quota licenses available. Upon investigation with the MLCC, the Clerk's Office has discovered we have 6 available quota licenses. (5 as one is tied to a PDD amendment in Uptown). The proposal is to set the public hearing for January 8, 2019. A public hearing notice is attached.

Mr. Tang and his co-owner Yu Song Weng are residents of Ypsilanti. They incorporated the business, AK13, Inc. on January 22, 2018 and opened Aki Sushi & Thai,

Mr. Andy Tang, the co-owner of AK13, is applying for a New Class "C" Liquor with an Off-Premise SDM (Specially Designated Merchant) License through the State of Michigan Liquor Control Commission. Mr. Tang would like to be able to sell sake for consumption off premise to compliment his carry-out business. His restaurant Aki Sushi & Thai has been in operation in Canton since January 2018.

To expand his business further, Mr. Tang would like to offer his customers the option of enjoying sake with their meals. In addition, he would like his customers to be able to purchase these beverages on a carry-out basis.

GENERAL CALENDAR:

Item G-1. Consider Approval of a Special Land for the Alrig Site. (MSD)

Motion by Siegrist, supported by Slavens to adopt the following resolution. Motion carried by all members present.

**RESOLUTION OF
BOARD OF TRUSTEES
CHARTER TOWNSHIP OF CANTON**

Special Use for Alrig Development/Smoothie King

WHEREAS, the Project Sponsor, Mr. Bryan Amann, has requested special use approval for a fast food restaurant with drive through window to be located on Ford Road between Sheldon and Canton Center Roads identified as E.D.P. Parcel # 039-99-0027-010; and,

WHEREAS, the Planning Commission found the proposed special use to be consistent with the development objectives of the Township and recommended approval; and,

WHEREAS, the Board has reviewed the proposed special use and determines the proposal to be consistent with the Zoning Ordinance regulations and development objectives subject to any conditions described in the analysis and recommendation form attached hereto and made a part hereof.

NOW THEREFORE BE IT RESOLVED, the Board of Trustees of the Charter Township of Canton, Michigan does hereby approve the request of the Project Sponsor, Mr. Bryan Amann, to conduct the special use for the proposed fast food restaurant with drive through window subject to compliance with any conditions contained herein and all other regulations of the Township.

The project sponsor proposes to locate a fast food restaurant with drive through window on the parcel currently occupied by the Elite Eye Care building located in front of New Towne Plaza on the north side of Ford Road. The existing building will be demolished and a new one constructed to meet a prospective tenant's needs. The applicant has provided a conceptual site plan, landscape plan and architectural elevations for review as well as responses to the special land use criteria outlined in Article 27 of the Zoning Ordinance. Such uses are permitted in the C-2 Zoning District by special land use only. A detailed site plan will be provided for review at a future date as part of the site plan application.

With respect to the special land use criteria set forth by the Ordinance:

- All necessary public utilities are available to the site. The property is already developed as a commercial use, connected to water and sewer and fronts on Ford Road.
 - Location of the proposed use does not result in isolation of any residential uses.
 - Detrimental effects will be mitigated by conformance to Ordinance standards with respect to lighting, landscaping, etc. The property is located adjacent to a large shopping center containing national retailers such as Kohl's, Ulta and DSW and to other commercial establishments such as McDonald's, Comerica Bank and Huntington Bank.
 - Parking and stacking spaces provided are adequate to serve the use. Hours of operation will be 7:00am to 9:00pm with 200 – 300 customer visits daily. Currently access to the parcel is via an internal drive from New Towne Plaza. That will remain the sole access; no additional access to Ford Road is planned. Traffic created by this use above what was generated by Elite Eye Care will be distributed throughout the shopping center parking lot with exits to Sheldon Road, Ford Road and Canton Center Road via cross-access with developments to the west.
 - The proposed use is consistent with the policies of the Comprehensive Plan and the Zoning Ordinance. The parcel is zoned C-2, Community Commercial and located in the Central Business District Overlay and Downtown Development District. Drive through restaurants/fast food are permitted in this area with special land use approval.
 - As part of the CBD Overlay developments are to maintain 25% open space. The conceptual design meets that requirement.
- **Existing Zoning:** C-2, Community Commercial, Central Business District Overlay, Downtown Development District
 - **Location:** North of Ford between Sheldon and Canton Center Roads
 - **Net Acres:** 0.58 acres
 - **Existing Land Use:** Elite Eye Care

- Surrounding Land Use & Zoning:

N- C-2, New Towne Plaza

S- MR, Hidden Glen Condominiums

E- C-2, New Towne Plaza

W- C-2, Comerica Bank

- Comprehensive Plan: Community Shopping

- Community Planner's Recommendation: Approval of the special land use request for a fast food restaurant with drive through window.

-Planning Commission Recommendation: On November 19, 2018 by a vote of 7-0, the Planning Commission recommended approval of the Alrig special land use request for a fast food restaurant with drive through window based upon the findings of fact listed in the staff analysis.

Item G-2. Consider Authorization to Prepare and Distribute a Proposed Amendment to the Comprehensive Plan for the Purpose of Adding a Road Improvement/Transportation Element. (MSD)

Motion by Siegrist, supported by Slavens to authorize Municipal Services Department staff to commence development of an amendment creating a Transportation and Road Improvement Element to the Comprehensive Plan and to distribute said element as required by Public Act 33 of 2008. Motion carried by all members present.

With the approval of the road improvement millage and other general Board goals relative to transportation, Staff is recommending that the Township develop and adopt a new chapter to the Comprehensive Plan to address the goals and objectives relative to overall future transportation (motorized and non-motorized) within the Township.

Pursuant to Public Act 33 of 2008, the legislative body is required to approve the distribution of the plan amendment to each municipality bordering the Township, the regional planning commission, the county board of commissioners, each public utility and railroad company located within the Township.

The proposed new element or “chapter” will include the data and assessments of the road improvement needs, and develop overall goals, objectives, and strategies for implementation of the capital road improvement program. The new chapter would also include goals and objectives relative to pedestrian mobility, sidewalk gap completion, coordination with the future Regional Transit Plan, trail system improvements and general policies for complete streets and future integration and coordination of our transportation network with connected and autonomous vehicle technology.

Item G-3. Consider Approval of the List of Major Road Projects for the 2019 Road Improvement Program. (MSD)

Motion by Siegrist, supported by Sneiderman to approve the Major Road Projects List for the 2019 construction year. Motion carried by all members present.

A complete copy of the list is available through the Township Clerk’s Office, 1150 S. Canton Center Road, Canton MI 48188 during regular business hours or by calling 734-394-5120.

On November 27, the Township Board held a study session to go over the details of the 2019 Road Improvement Program. The 2019 Major Road Project List was presented to the board and the public for comment and discussion. This list is now presented to the Township Board for approval.

In 2018 a 1.45-mill road funding millage was approved by the voters in the August Primary ballot, and based on the public education sessions prior to the vote, Canton has committed to begin construction on various road repairs in the 2019 construction season. Canton Township has already retained engineering firms to complete the design and permitting of these projects, and has also held meetings with Wayne County to discuss the details of the 2019 work.

Supervisor Williams will be obtaining a list of Wayne County's 5 year and future plans for road improvements. Director Faas explained the plan for the time period 2020-2023 should will be ready in by mid-2019. Trustee Anthony asked if there will be a list available for residents. Director Faas stated there will be a list of 2019 projects, a list of 2020-2023, and a list that covers a 5 year span. Homeowner Associations will be sent a letter of interest in the future. The complete list of the PASER Ratings on all canton roads is available by contacting the Clerk's Office of on the Canton Township website at:

<https://www.canton-mi.org/1160/Canton-Road-Improvement-Program>

Item G-4. Consider Approval of 2018 Budget Adjustments. (FBD)

Motion by Siegrist, supported by Slavens to approve the attached listing of budget adjustments to the 2018 budget. Motion carried by all members present.

The Township adopted the 2018 budget at the November 28, 2017 Board Meeting and since then, has made various amendments to it. At this time, I am asking the Board of Trustees to approve the attached budget adjustments to the 2018 budget year. A description of the budget adjustments is explained on the attachments.

State law mandates that Municipalities adopt an annual budget and that the fiscal year-end expenses do not exceed that budget as amended. The adopted budget is a working document and as unexpected events occur during the year, adjustments are required to meet the State's mandate at year-end.

**Charter Township of Canton
2018 Budget Adjustments**

101 General Fund	<u>Increase</u>	<u>Decrease</u>
Revenue		
General Government Property Taxes 101-000.403		
Total General Fund Revenue	\$ -	\$ -
Expenses		
Performing Arts Center Utilities - Electric 101-761-50.924_0010	20,000	
Total General Fund Expenses	\$ 20,000	\$ -
Total Increase (Decrease) in Use of Fund Balance	\$ 20,000	

**Charter Township of Canton
2018 Budget Adjustments**

207	Police Fund	<u>Increase</u>	<u>Decrease</u>
	Revenue		
	Total Police Fund Revenue	\$ -	\$ -
	Expenses		
	Salaries & Wages Sick Payout		
	207-301-31.703_0085	45,000	
	Total Police Fund Expenses	\$ 45,000	\$ -
	Total Increase (Decrease) in Use of Fund Balance	\$ 45,000	

**Charter Township of Canton
2018 Budget Adjustments**

246 Community Improvement

Revenue

Total Revenue

	<u>Increase</u>	<u>Decrease</u>
Total Revenue	\$ -	\$ -

Expenses

Capital Outlay Infrastructure

246-441.970_0050

42,000

Total Expenses

Total Expenses	\$ -	\$ 42,000
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Total Increase (Decrease) in Use of Fund Balance

Total Increase (Decrease) in Use of Fund Balance	\$ (42,000)
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**Charter Township of Canton
2018 Budget Adjustments**

274 Community Development Block Grant

Revenue

Federal Grants

274-000.501

Increase

Decrease

50,000

Total Revenue

\$ 50,000	\$ -
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Expenses

ADA Improvements

274-694.878

50,000

Total Expenses

\$ 50,000	\$ -
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Total Increase (Decrease) in Use of Fund Balance

\$ -	
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Item G-5. Consider Approval of Renewing CivicPlus Website Hosting Services. (FBD)

Motion by Siegrist, supported by Slavens to approve a purchase order in the amount not to exceed \$18,095.63 payable to CivicPlus Inc. for a renewal of hosting services, software support and maintenance services

IT Services is requesting permission to renew our hosting, services and support agreement with CivicPlus Inc which expires on January 22, 2019. IT Services is recommending extending the current contract for a period of 1 year with CivicPlus to continue the hosting services, support and access to CivicPlus’ custom designed web content management system.

The Township’s websites are hosted and supported by CivicPlus. The service not only provides for the actual website operation, it also includes access to their Content Management System (CMS) which allows for ease of website content update and maintenance by all Township departments. CivicPlus continually updates their CMS with new features, updated features and enhancement requests voted on by their user population. They also assume responsibility for securing of the Township’s website content and the data center hosting the websites.

IT Services is recommending that the Township continue contracting with CivicPlus to host the Township’s website on an annual basis. By continuing a year by year basis, the Township will maintain the flexibility to change direction of the Township’s web presence by not being tied into a multi-year contract.

IT Services requests approval to create a 2019 purchase order in the amount of \$18,095.63, a 5% increase over 2018 as documented our user agreement, payable to Civic Plus Inc., Manhattan KS for a 1-year extension to the existing contract currently in effect between Canton Township and CivicPlus.

The Services provided by this amount are as follows:

Qty	Description	Rate	Amount	Start Date	End Date
1	Annual Fee Renewal (Hosting & Support)	\$12,220.95	\$12,220.95	1/22/2019	1/21/2020
8	SSL Certificates www.canton-mi.org cantonfun.org cantonlibertyfest.com cantonvillagetheater.org csc.canton-mi.org golfprgc.org summitonthepark.org cantonpublicsafety.org	\$157.50	\$1,260.00	1/22/2019	1/21/2020
1	Additional Users for SMS Annual Fee	\$945.00	\$945.00	1/22/2019	1/21/2020

1	CivicSend Communication Platform Annual Fee Renewal	\$2,089.50	\$2,089.50	1/22/2019	1/21/2020
1	Canton Public Safety Department Header	\$790.09	\$790.09	1/22/2019	1/21/2020
1	Pheasant Run Golf Course Website Annual Fee Renewal for Hosting and Support	\$790.09	\$790.09	1/22/2019	1/21/2020
	Total		\$18,095.63		

Item G-6. Consider Approving the Purchase of one GMC Vehicle and Associated 2018 Police Budget Amendment. (PSD)

Motion by Siegrist, supported by Slavens to approve the purchase of one 2019 GMC Sierra 1500 for the State Bid price of \$30,702, from Todd Wenzel Buick GMC. Motion carried by all members present.

Motion by Siegrist, supported by Sneiderman to approve a 2018 Budget Amendment to utilize Police Fund Balance for this purchase. Motion carried by all members present.

Increase Revenues: Police Fund Balance Appropriation: #207-000.695 \$30,702

Increase Appropriations: Capital Outlay Vehicles: #207-301-50.970_0040 \$30,702

The Police Department is requesting to purchase one 2018 GMC Terrain, to replace a 2002 Dodge Intrepid that was involved in a crash on Monday, December 3, 2018. Due to the extensive damage caused by the rear-end collision, the Dodge is being recommended for replacement by Fleet Services.

Fleet Services has located a 2019 GMC Sierra 1500, in-stock, at Todd Wenzel Buick GMC for a State Bid price of \$30,702. An amendment to the 2018 Police Budget is also being requested to utilize Fund Balance for this purchase.

This replacement vehicle will be outfitted as an Investigations Unit vehicle, utilizing all special equipment available from the 2002 Dodge being taken out of service. A pick-up truck is being requested for use on undercover operations and ORC investigations where bulk size and volume of evidence is often collected.

Item G-7. Consider Approving the Purchase of a 2019 One-Year Service Agreement for the Motorola Dispatch Console. (MSD)

Motion by Siegrist, supported by Slavens to approve the 2019 purchase of a Motorola Solutions one-year service agreement for radio and dispatch console equipment in the amount of \$56,650, utilizing funds in the 2019 E-911 Budget. Motion carried by all members present.

The Public Safety Department is requesting to renew a one-year service agreement with

Motorola Solutions in the amount of \$56,650, to cover the department's 800 MHz dispatch radio and E-911 console components.

The new agreement needs to be in place prior to January 1, to maintain seamless coverage for 2019. Funds for this agreement are budgeted in the 2019 E-911 Account.

In 2012, the Public Safety Department purchased its 800 MHz dispatch radio and E911 console, consisting of a multitude of components. The functionality of this critical equipment deems it necessary to rely on 24/7 responsive coverage for service calls, repairs and replacement of hardware to keep the dispatch & call center operating at peak performance.

The proposed service contract includes on-site support, software protection and remote technical support for the Motorola-provided E911 systems, including the MCC7500 Consoles, NICE Logging Recorder, and Intrado Viper 911. The contract includes 24/7 infrastructure repair and replacement of hardware components, allowing for seamless delivery of E911 and radio transmission service. Preventative maintenance is also included in this agreement.

ADDITIONAL PUBLIC COMMENT: None

OTHER: Trustee Graham-Hudak stated Coffee "With A Trustee" will take place at 9:00 a.m. at Panera Bread on Ford Road on Saturday December 15th.

ADJOURN: Motion by Anthony, supported by Siegrist to adjourn at 7:40 p.m. Motion carried by all members present.

Michael A. Siegrist, Clerk

Pat Williams, Supervisor

**Charter Township of Canton
Board Proceedings – December 18, 2018**

A study session meeting of the Board of Trustees of the Charter Township of Canton was held Tuesday, December 18, 2018 at 1150 Canton Center S., Canton, Michigan. Supervisor Williams called the meeting to order at 5:30 p.m.

Roll Call

Members Present: Anthony, Foster, Graham-Hudak, Siegrist, Slavens, Sneideman, Williams
Members Absent: None
Staff Present: Director Meier, Director Trumbull, Deputy Director – Police – Baugh
Manager of Legal Services & Contract Administration – Kolb,
Human Relations Manager - Conley

Motion by Siegrist, supported by Anthony to move from open to closed session at 5:30 p.m. to discuss union negotiations. Motion carried unanimously.

Closed Session to Discuss Union Negotiations

Motion by Anthony, supported by Siegrist to move from closed to open session at 6:02 p.m.
Motion carried unanimously.

Supervisor Williams presented General Item 1. Consider Approval of the Collective Bargaining Agreement between Canton Township and the Police Officers Association of Michigan (POAM) with a term ending December 22, 2022, and General Item 2. Consider Approval of the Collective Bargaining Agreement between Canton Township and the Canton Command Officers Association with a term ending December 31, 2022.

Motion by Siegrist, supported by Slavens to approve the Collective Bargaining Agreement between the Charter Township of Canton and the Police Officers Association of Michigan for a term commencing January 1, 2019 through December 31, 2022, and authorize the township Supervisor and Clerk to sign on behalf of Canton Township. Motion carried unanimously.

Motion by Siegrist, supported by Slavens to approve the Collective Bargaining Agreement between the Charter Township of Canton and the Canton Command Officers Association for a term commencing January 1, 2019 through December 31, 2022, and authorize the township Supervisor and Clerk to sign on behalf of Canton Township. Motion carried unanimously.

Supervisor Williams led the Pledge of Allegiance to the Flag.

Roll Call

Members Present: Anthony, Foster, Graham-Hudak, Siegrist, Slavens, Sneideman, Williams
Members Absent: None
Staff Present: Director Faas, Director Meier, Director Trumbull, Manager of Legal
Services & Contract Administration – Kolb

Staff Absent: Director Hohenberger

Adoption of Agenda

Motion by Anthony, supported by Sneideman to adopt the remaining agenda. Motion carried unanimously.

RECOGNITION:

R-1. Director Tim Faas – Recognition of Service to the Canton Community

Motion by Siegrist, supported by Foster to enter the recognition into the public record. Motion carried unanimously.

RECOGNITION OF SERVICE

WHEREAS, Tim Faas faithfully served the Canton community for 15 years; and

WHEREAS, Under Tim’s leadership, the Canton Municipal Services Department achieved many major milestones, a few of which are highlighted below but are too numerous to list; and

WHEREAS, As Director, he guided the Department through the grueling accreditation process, and achieved rare nationally accredited status from the American Public Works Association; and

WHEREAS, As Director, he led the way for the creation of Canton’s new water storage facility; and

WHEREAS, As Director, he provided guidance and leadership in the Township’s successful bid for a Road Millage, and

WHEREAS, Tim has provided a steady hand, rational mind and kind heart to all of those he worked with;

NOW, THEREFORE, BE IT RESOLVED, that the Charter Township of Canton Board of Trustees extends its appreciation and congratulations to Tim Faas for his outstanding contribution to the Canton Community. His dedication and leadership have directly impacted the history of Canton Township and influenced the community’s long-term direction for years to come.

Date: December 18, 2018

Pat Williams, Canton Supervisor

STUDY SESSION:

TOPIC 1: Comparison of Township and City Forms of Government

**Presenters: Finance Director – Trumbull
Municipal Services Director – Faas
Manager of Legal Services & Contract Administration – Kolb**

**Guests: Dave Helisek – Plante Moran
Larry Merrill – Executive Director - Michigan Townships Association
Christopher Johnson – General Counsel - Michigan Municipal League**

Supervisor Williams read the backgrounds of Mr. Johnson and Mr. Merrill.

The Board was provided with four (4) presentations that explore the differences between the current Township form of government and the City form of government.

In April 2018, the Roads Task Force recommended that the Township Board conduct “an unbiased citizen education process” to further examine this matter and the Board accepted that recommendation.

The following areas were discussed at the meeting:

1. City Options—What does it mean to be a City? (MML)
2. What is a Township—What are some of the key differences? (MTA)
3. What is the process for a Township to become a City? (Kristin Kolb)
4. Financial Analysis-What are the financial impacts of a change to a city form of government?
 - a. Road Funding Revenue & Expenses (Tim Faas)
 - b. Other Financial Impacts (Wendy Trumbull)

Copies of the PowerPoint presentations are available through the Clerk’s office of the Charter Township of Canton, 1150 S. Canton Center Rd, Canton, MI 48188, during regular business hours, or by contacting the Secretary to the Clerk at 734-394-5120.

PUBLIC COMMENT:

Gary Hotycki, 47596 Ten Point Drive, commented against tax increases as a result of becoming a city.

Alice Spuck, 42469 Majestic Court, asked who initiated this meeting. Supervisor Williams replied this was initiated by the Roads Task Force.

Bill Slabey, 48720 Hanford, thanked the board for having this informational meeting.

Steve Slavey, 42440 Saratoga, inquired if combining with neighboring townships has been investigated. Supervisor Williams replied it has been discussed

Dave Bunch, 7073 Copper Creek Circle, inquired if there are any local communities that have gone through this process recently. He also asked how the revenue transition is handled in this process and how is this projected into a budget. Ms. Kolb replied that the last cities to complete the process were Rochester Hills and Auburn Hills about 35 years ago.

Donna Dmello, 1403 Ranier, asked if we were a city would their subdivision streets be plowed.

Supervisor Williams replied yes.

Giles Ziolkowski, 47178 Glenhurst, inquired if additional funding is required to complete this process and has the township gone through this before. Supervisor Williams replied township funds would be expended once the process reaches requirements by the Clerks office for action. Audience member, former Township Supervisor Phil LaJoy explained the township did not do a study session on this matter during his time in office. However, the Finance Director has done a study of whether Canton should become a city and it did not appear to be a financially sound decision at that time.

Mr. Radachy, 806 Huntsville Drive, commented he is against this measure.

Doug Adams, 7711 Chichester, commented on the City of Livonia's budget and the amount of Act 51 funds received by Livonia.

Jim Kosteva, 1015 N. Ridge, commented on factors he feels need to be considered.

BOARD COMMENTS:

Trustee Foster stated she is a member of the Roads Task Force. She asked if becoming a city would eliminate funding problems for roads. Director Faas reviewed the statistics presented regarding millage levies and funding. She commented on the length of time it took Rochester Hills to become a city. Director Faas commented the Rochester Hills website has extensive information regarding their history. Foster confirmed that Canton would continue to function as a township during the process.

Trustee Sneiderman asked what the time frame is to gather the petition. Ms. Kolb stated there is not one. Sneiderman asked where/when ballot questions would be posed. Kolb replied the statute states the Clerk shall call an election. Based on cost of an election, this would probably be done during an already scheduled Primary or General election. Sneiderman asked what other responsibilities a City would have. Kolb did not know of any.

Treasurer Slavens asked how taxes/millages would work if Canton became a city. Ms. Kolb explained millage rates would be set by the board/council. Slavens stated the current Canton millage is substantially lower than surrounding cities, including Livonia.

Supervisor Williams commented when a charter is developed for a city, it would encompass more than just roads and that is what sets the taxes. Williams expressed sincere thanks to Larry Merrill and Chris Johnson for taking time out of their busy schedules to spend an evening here in Canton educating the board and the audience on this process.

Clerk Siegrist asked what the existing operational millage for Canton is. Director Trumbull replied 12.35. Siegrist asked if the funding model had the city receiving all of the Act 51 funds. Faas replied no Wayne County would retain a large portion of the major roads and would retain the funding for them. Faas replied the road funding would be reduced by about \$4 million. If the township had 0 major roads, the township would receive about \$2 million. Siegrist commented if the County retains the major roads that would include Lilley, Sheldon, etc. and Canton would not have any jurisdiction over them. Siegrist predicted a tax increase if Canton

becomes a city.

Trustee Anthony stated he likes Canton being a township. He doesn't feel confident that Act 51 money will always be there. Anthony commented the new governor has stated she is going to fix the roads. He feels Canton should stay a township.

Trustee Graham-Hudak commented the township website always has the board meeting agendas published, or residents can always call the township offices.

Clerk Siegrist commented the Clerk's Office would have increased responsibilities as a city, including running elections in off years for city offices. There is the additional cost to a city to run an election in an odd year and statistically less participation in selecting local leaders.

OTHER: Supervisor Williams wished the board and audience happy holidays.

ADJOURN: Motion by Anthony, supported by Siegrist to adjourn at 8:28 p.m. Motion carried unanimously.

Michael A. Siegrist, Clerk

Pat Williams, Supervisor

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: January 8, 2019

AGENDA ITEM# PH - 1

ITEM: Public Hearing for Consideration of a New “Class C License” for AK13, Inc. located at 250 N. Canton Center Road, Canton, Michigan, 48187, Canton Township, Wayne County.

PRESENTER: Michael A. Siegrist, Clerk

INDIVIDUALS IN ATTENDANCE: None expected.

BACKGROUND: The Clerk’s office has received an application for a new “Class C” License from Andy Tang. This would be a quota licensed. We have 6 available quota licenses. (4 as one is tied to a PDD amendment in Uptown, and there is a pending request for another). The business is located at 250 N. Canton Center Road.

Mr. Andy Tang, the co-owner of AK13, is applying for a New Class “C” Liquor with an Off-Premise SDM (Specially Designated Merchant) License through the State of Michigan Liquor Control Commission. Mr. Tang would like to be able to sell sake for consumption off premise to compliment his carry-out business.

STRATEGIC PLAN/GOALS: To meet the service needs of a changing community.

ACTION REQUESTED: Conduct a public hearing to consider the request of a “Class C” Licensed Business, for AK13, Inc. 250 N. Canton Center Road, Canton, Michigan, 48187, Canton Township, Wayne County.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: Conduct a public hearing to consider the request for a new Class “C” Liquor License to be located at 250 N. Canton Center Road, Canton, Michigan, 48187, Canton Township, Wayne County for AK13, Inc. Notice was published in the Associated Newspapers on December 20, 2018. Notices of Public Hearing were mailed on, December 12, 2018 to property owners and tenants within a 300 foot radius of the proposed business location property line.

DIRECTOR’S RECOMMENDATION: Approval

FINANCE AND BUDGET DIRECTOR’S RECOMMENDATION: Approval

SUPERVISOR’S RECOMMENDATION: Approval

***MODEL RESOLUTION:**

I motion to open the Public Hearing at ** p.m. to consider the request for a new Class “C” Liquor License for AK13, Inc. 250 N. Canton Center Road, Canton, Michigan, 48187, Canton Township, Wayne County.

I motion to close the Public Hearing at ** p.m. to consider the request for a new Class “C” Liquor License for AK13, Inc. 250 N. Canton Center Road, Canton, Michigan, 48187, Canton Township, Wayne County.

I motion to (approve/deny) the request for a new Class “C” Liquor License for AK13, Inc. 250 N. Canton Center Road, Canton, Michigan, 48187, Canton Township, Wayne County.

ATTACHMENTS:

1. Notice of Public Hearing
2. Copy of Canton Township Application
3. Copy of the Application to MLCC

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE:

AGENDA ITEM # C-1

ITEM: Set Public Hearing For Consideration of a Local Government Approval for the Michigan Department of Licensing and Regulatory Affairs Liquor Control Commission (MLCC) Liquor License Application Bryan Finnerty representing High Velocity Sports Group for a Class “C” Liquor License with outdoor, Sunday Sales (PM) Permit, and an Off Premise SDM License located at 46245 Michigan Avenue, Canton, Michigan, 48188, Canton Township, Wayne County.

PRESENTER: Michael A. Siegrist, Clerk

INDIVIDUALS IN ATTENDANCE: None expected.

EXECUTIVE SUMMARY: The Clerk’s office has received an application for a new Class “C” Liquor License with outdoor, Sunday Sales (PM) Permit and Off Premise SDM permit from Bryan Finnerty, the Managing Partner of the High Velocity Sports Group (LLC) located at 46245 Michigan Avenue, Canton MI 48188. This would be a quota licensed.

The Township currently has six available quota licenses. One is tied to a PDD amendment in Uptown. There is a Public Hearing set for February 12, 2019 to review the application of AK13, Inc. at 250 N. Canton Center Road for another. This applicant is requesting one of the remaining four.

The proposal is to set the public hearing for February 26, 2019. A public hearing notice is attached.

BACKGROUND: High Velocity Sports has been a part of the Canton community for over 18 years. They see over 600,000 door swings on an annual basis and serve our community on a year round basis through sports leagues, corporate outings/events, summer camps and adult social events.

High Velocity is also home to the Canton Soccer Club, one of the largest youth and adult recreation organizations in the State of Michigan. All of their partners are Michigan residents with one of them being a 20+ year Canton Resident (Past CSC President, John Staub).

Their goal from the beginning days at High Velocity was to offer a sports venue to keep players, teams and businesses close to home (vs. driving up to Wixom to play at another facility). They have done that over the past 18 years and have expanded to include corporate events and private parties that not only keep our residents close, but also attract others from outside the Canton area. These groups consistently request “adult beverages” as part of their outings and High Velocity Sports would like to be able to offer this to their clients to complete their events

STRATEGIC PLAN/GOALS: To meet the service needs of a changing community.

ACTION REQUESTED: Approve to set the Public Hearing for consideration of the Local Government Approval of the request for a New Class “C” Liquor License with outdoor, Sunday Sales (PM) Permit, and an Off Premise SDM License for High Velocity Sports Group located at 46245 Michigan Avenue, Canton, Michigan, 48188, Canton Township, Wayne County.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: None

IMPLEMENTATION PLAN: The Clerk’s office will notify the applicant of the public hearing date for February 26, 2019. Public Notice will be mailed on Wednesday January 9, 2019 to all property and business owners within 300 feet of the property at 46245 Michigan Avenue, Canton, Michigan, 48188. The notice will also be posted in the Township Administration Building and published in The Associated Newspapers on January 31, 2019. The hearing date must be a minimum of 14 days following the publishing of the Notice of Public Hearing.

DIRECTOR’S RECOMMENDATION: Approval

FINANCE AND BUDGET DIRECTOR’S RECOMMENDATION: Approval

SUPERVISOR’S RECOMMENDATION: Approval

***MODEL RESOLUTION:** I move to set the Public Hearing on February 26, 2019 for consideration of the Local Government Approval of the request for a New Class “C” Liquor License with outdoor, Sunday Sales (PM) Permit, and an Off Premise SDM License for High Velocity Sports Group located at 46245 Michigan Avenue, Canton, Michigan, 48188, Canton Township, Wayne County. The Notice of Public Hearing to be published on January 31, 2019.

ATTACHMENTS:

1. Notice of Public Hearing

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: January 8, 2019

AGENDA ITEM # C-2

ITEM: Authorization to Pay Bills when no regular Board Meeting is scheduled.

PRESENTER: Wendy N. Trumbull, Finance & Budget Director

INDIVIDUALS IN ATTENDANCE: None anticipated.

EXECUTIVE SUMMARY: Request that the Board authorize payment of Township bills in the event any Board Meeting is cancelled.

BACKGROUND: From time to time, Board Meetings are cancelled at the request of the Township Supervisor. Therefore, we are requesting that the Board authorize payment of Township bills as normally scheduled upon review by the Clerk and Treasurer in the event any Board Meeting is cancelled.

The Expenditure Recap will be submitted to the Board at the next meeting for confirmation of payment.

STRATEGIC PLAN/GOALS:

ACTION REQUESTED: To authorize payment of Township bills as normally scheduled when no regular Board Meeting is scheduled.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: None.

IMPLEMENTATION PLAN: Finance will process bill payment as normally scheduled.

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: Approval

SUPERVISOR'S RECOMMENDATION: Approval

MODEL RESOLUTION: I hereby move to authorize the payment of the Township's bills as normally scheduled, subject to prior review by the Clerk and Treasurer, when no regular Board Meeting is scheduled.

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: January 8, 2019

AGENDA ITEM #C-3

ITEM: Consider Approval of the Performance Resolution & Application for the 2019 Annual MDOT Maintenance Permit

PRESENTER: William Serchak, Engineering Manager

INDIVIDUALS IN ATTENDANCE: None Anticipated

EXECUTIVE SUMMARY: The Michigan Department of Transportation (MDOT) requires a completed application and valid Certificate of Insurance as part of our annual permit. The annual permit will be for maintenance of underground utility operations by Public Works for the purpose of performing emergency water or sanitary sewer repairs, inspection and routine maintenance of facilities, grass mowing, installing 1-inch water taps, street sweeping and conduct other activities within the MDOT right-of-ways in Canton Township. The Board is required to provide a performance resolution with the permit application which staff in Engineering Services completes on-line.

BACKGROUND: Nothing Additional

STRATEGIC PLAN/GOALS: N/A

ACTION REQUESTED Approve the performance resolution and authorize the Engineering Services staff to make application for the annual maintenance permit.

BUDGET IMPLICATIONS AND ACCOUNT NUMBERS: N/A

IMPLEMENTATION PLAN: Once approved, forward executed application, resolution and certificate of insurance to the Michigan Department of Transportation.

DIRECTOR'S RECOMMENDATION: N/A

FINANCE AND BUDGET DIRECTORS RECOMMENDATION: Approval

SUPERVISOR'S RECOMMENDATION: Approval

MODEL RESOLUTION: I move to approve the annual performance resolution for the 2019 Annual Permit application for Underground Utility Operations within the Michigan Department of Transportation right-of way; and, further authorize the Engineering Services staff to make application for the permit on-line.

Attachments:

1. Performance Resolution
2. MDOT Annual Permit Application

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: January 8, 2019

AGENDA ITEM #C-4

ITEM: Consider Approval of the Resolutions for Three (3) Annual Permits and Authorizing the Township Clerk's Signature for Work within the Wayne County Right-of-Way During 2019

PRESENTER: William Serchak, Engineering Manager

INDIVIDUALS IN ATTENDANCE: None Anticipated

EXECUTIVE SUMMARY: Wayne County requires that the Township Board approve the resolution attesting to the tenants of the permit and empowering the signature of the permit. There are three (3) permits that are required to be approved. Along with these permits, the county requires incorporation by reference of attachments with each permit. All three permits require the General Conditions and Limitations of Permits and a Model Community Resolution.

BACKGROUND: The first, Permit A-19038 allows for the maintenance of sanitary sewers and water mains including inspection and repair, installation of residential & commercial water service connections, dust palliative applications, and sidewalk repair & replacement. This permit must also incorporate, the Scope of Work and Conditions for Municipal Maintenance Permits and Indemnity and Insurance Attachment.

The second, Permit A-19093 allows for pavement restoration. This permit must also include the Indemnity and Insurance Attachment.

The third Permit A-19081, allows for special events such as parades, festival celebrations and similar activities. This permit must incorporate use of a county road as a detour for traffic around such activity taking place even on a non-county road, and placement of a temporary banner within the right-of-way. In addition this permit must incorporate Annual Special Events Attachment for Municipalities and Banner Attachment for Municipalities.

STRATEGIC PLAN/GOALS: N/A

ACTION REQUESTED: Approve resolutions for the three (3) permits, and authorize the Township Clerk to sign the Permits once received from Wayne County.

BUDGET IMPLICATIONS AND ACCOUNT NUMBERS: N/A

IMPLEMENTATION PLAN: Once received and approved, Engineering Services will forward the executed permit applications, resolutions and certificate of insurance to the Wayne County Department of Public Services.

DIRECTOR'S RECOMMENDATION: N/A

FINANCE AND BUDGET DIRECTORS RECOMMENDATION: Approval

SUPERVISOR'S RECOMMENDATION: Approval

MODEL RESOLUTION:

Resolution 1: I move to approve Resolution 1; Permit A-19038 allowing for routine maintenance of sanitary sewers and water mains including inspection and repair, along with dust palliative applications, sidewalk repair and replacement, to authorize the Township Clerk as the designated officer to sign the 2019 Annual Permit for Wayne County Department of Public Services.

Resolution 2: I move to approve Resolution 2; Permit A -19093 allowing the Township to occupy the right-of-way for pavement repair and restoration in 2019, and authorize the Township Clerk as the designated officer to sign the 2019 Annual Permit for Wayne County Department of Public Services.

Resolution 3: I move to approve resolution 3; Permit A-19081 allowing the Township to perform Special Events which temporarily occupy the Wayne County Road right-of-way in 2019, and authorize the Township Clerk as the designated officer to sign the 2019 Annual Permit for Wayne County Department of Public Services.

ATTACHMENTS:

1. Permit application package for A-19038, Annual Maintenance
2. Permit application package for A-19093, Annual Pavement Restoration
3. Permit application package for A-19081, Annual Special Events

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: January 8, 2019

AGENDA ITEM #G-1

ITEM: Consider Payment of CityView Annual Software Maintenance Fees

PRESENTER: Pat Williams, Supervisor

OWNER/REPRESENTATIVE: None anticipated

EXECUTIVE SUMMARY: Harris Computer Systems charges annual software maintenance (ASM) fees to support the continuing development and operation of CityView. The \$56,915.35 ASM fee covers technical support, application development, maintenance, user conference registration and upgrades. The cost is shared among the different MSD Divisions. Each year new license files are issued which allow the application to function until the specified expiration date. New license files are issued after payment of the ASM fee. The ASM cost for 2019 increased by \$2,155.01 which represents a 4% increase.

BACKGROUND: CityView is a major computer application that manages and tracks land records, building permits, inspections, bonds & deposit tracking, code enforcement and planning project activity. CityView was originally implemented in February of 2006, replacing a variety of outdated applications. In 2016 MSD staff implemented Selectron's Integrated Voice Response system with CityView to electronically manage inspections over the phone. Customers are now able to schedule and cancel inspections, access inspection results without the need to talk with office staff.

STRATEGIC PLAN/GOALS: Provide High Quality Services

ACTION REQUESTED: Consideration of payment of the annual software maintenance fees.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: The cost of the CityView annual software maintenance fee for 2019 is \$56,915.35 (see invoice #MN00114388). Funds are available in the 2019 budgets for Planning, Engineering, Public Works, Building and Inspection Services as follows:

- Planning Services	Account #101-701.930_0010	\$ 3,767.71
- Public Works - Water	Account #592-536.930_0010	\$20,905.67
- Public Works – Sewer	Account #592-537.930_0010	\$13,204.56
- Building and Inspection Services	Account #101-371.930_0010	\$15,737.18
- Engineering Services	Account #101-447-50.930_0010	\$ 3,300.23

TOTAL = \$56,915.35

IMPLEMENTATION PLAN: Planning Services will provide Harris Computer Systems with the approved Purchase Order.

DIRECTOR'S RECOMMENDATION: Approval

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: Approval

SUPERVISOR'S RECOMMENDATION: Approval

MODEL RESOLUTION: I move to authorize the payment to Harris Computer Systems for the CityView annual software maintenance fees, for a total cost not-to-exceed of \$56,915.35. Funds are available in the 2019 Budget in the accounts specified.

ATTACHMENTS:

1. Invoice from Harris Computer Systems

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: January 8, 2019

AGENDA ITEM # G-2

ITEM: CONSIDER APPROVAL OF AN AGREEMENT FOR LOBBYING SERVICES BETWEEN CANTON TOWNSHIP AND KANDLER, REED, KHOURY AND MUCHMORE

PRESENTER: Patrick Williams, Supervisor

INDIVIDUALS IN ATTENDANCE: None Anticipated

EXECUTIVE SUMMARY: Given the political climate in the State of Michigan and the number of bills that impact local government, the need to work with a lobbying firm to be our eyes and ears in Lansing has become a necessity. Since August 1, 2015, Canton Township has had an agreement with Kandler, Reed, Khoury & Muchmore (KRKM) to provide legislative support and lobbying services. That agreement expired on December 31, 2018. The Supervisor and Corporation Counsel have been highly satisfied with the service provided by KRKM and would like to enter into a new two-year agreement beginning in January of 2019 and expiring December 31, 2020. KRKM has agreed to the same compensation rate for the new agreement.

STRATEGIC PLAN/GOALS: Keep Canton current on legislation that may impact the Township, its residents and businesses.

ACTION REQUESTED: Approve the contract with KRKM, and authorize the Township Supervisor to sign on behalf of Canton Township.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Funds will come the professional fees expense account (101-261.801_0010).

IMPLEMENTATION PLAN: Upon approval, the Township Supervisor will sign the agreement and forward to KRKM.

DIRECTOR'S RECOMMENDATION:

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: Approval

SUPERVISOR'S RECOMMENDATION: Approval

MODEL RESOLUTION: I move to approve a two-year agreement with Kandler, Reed, Khoury, & Muchmore for government lobbying services, and authorize the Township Supervisor to sign on behalf of Canton Township, for an amount not to exceed \$36,000 per year.

ATTACHEMENTS:

1. Retainer Agreement