



**CANTON ADMINISTRATION BUILDING  
1150 S. CANTON CENTER ROAD  
CANTON, MI 48188  
REGULAR BOARD MEETING  
FEBRUARY 13, 2018**

**7:00 P.M.:**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL: ANTHONY, FOSTER, GRAHAM-HUDAK, SIEGRIST, SLAVENS, SNEIDEMAN &  
WILLIAMS

ADOPTION OF AGENDA

APPROVAL OF MINUTES: JANUARY 23, 2018 (TWO SETS – SPECIAL AND REGULAR  
MEETING)

**RECOGNITION:**

- 1) RESOLUTION RECOGNIZING PSD EMPLOYEES IN BANK ROBBERY

CITIZEN'S NON-AGENDA ITEM COMMENTS/PUBLIC COMMENT  
PAYMENT OF BILLS

**CONSENT CALENDAR:**

- 1) CONSIDER SECOND READING OF AN AMENDMENT TO APPENDIX A- ZONING OF THE  
CODE OF ORDINANCES REGARDING THE CHERRY HILL VILLAGE OVERLAY  
DISTRICT (MSD)
- 2) CONSIDER SECOND READING OF AN AMENDMENT TO APPENDIX A- ZONING OF THE  
CODE OF ORDINANCES REGARDING THE SUMMER PARK/PULTE REZONING (MSD)
- 3) CONSIDER SECOND READING OF AN AMENDMENT TO APPENDIX A – ZONING OF  
THE CODE OF ORDINANCES REGARDING THE VOLK/MUSIC REZONING (MSD)
- 4) REAPPOINTMENT AND APPOINTMENT TO TAX BOARD OF REVIEW (SUPERVISOR)
- 5) REAPPOINTMENT AND APPOINTMENT TO HISTORIC DISTRICT COMMISSION  
(SUPERVISOR)
- 6) CONSIDER REQUEST OF THE CITY OF LONDON, ONTARIO, TO USE PORTIONS OF THE  
“MICHIGAN HISTORIC CEMETERIES PRESERVATION GUIDE” (CLS)

**GENERAL CALENDAR:**

- 1) CONSIDER FIRST READING OF AN ORDINANCE TO AMEND CHAPTER 98 OF THE  
CANTON CODE OF ORDINANCES TO BRING THE ORDINANCE INTO COMPLIANCE

WITH STATE LAW AND TO INCREASE THE SIZE OF THE PLANNING COMMISSION TO NINE MEMBERS (MSD)

- 2) CONSIDER APPROVAL OF AMENDMENT #5 TO THE UPTOWN PLANNED DEVELOPMENT AGREEMENT (MSD)
- 3) CONSIDER APPROVING THE PURCHASE OF (5) FORD EXPLORER POLICE INTERCEPTORS AND ACCOMPANYING AMENDMENT TO THE 2018 POLICE BUDGET (MSD)
- 4) CONSIDER APPROVAL OF A 2018 BUDGET AMENDMENT IN ACCOUNT 101-191.970\_0030 CAPITAL OUTLAY MACHINERY AND EQUIPMENT BY \$5000 TO FACILITATE THE PURCHASE VOTING BOOTHS AND TO APPROVE A P.O. TO ELECTION SOURCE, 4615 DANVERS DRIVE SE, GRAND RAPIDS, MI 49512, IN AN AMOUNT OF NOT MORE THAN \$35,000.00 (CLERK)
- 5) CONSIDER ADOPTION OF LEISURE SERVICES 5-YEAR STRATEGIC PLAN (CLS)
- 6) CONSIDER APPROVAL TO PURCHASE REPLACEMENT GOLF CARS FOR FELLOWS CREEK GOLF CLUB (CLS)
- 7) CONSIDER APPROVAL OF 2018 FY SPECIALIZED SERVICES OPERATING ASSISTANCE PROGRAM AGREEMENT WITH SMART (CLS)
- 8) IT SERVICES – RENEWAL WITH COMCAST ENTERPRISE SERVICES FOR INTERNET SERVICE (FBD)
- 9) CONSIDER REQUEST TO PURCHASE AMMUNITION (PSD)
- 10) CONSIDER THE PURCHASE OF MOBILE AND PORTABLE 800 MHZ RADIOS (PSD)
- 11) CONSIDER AUTHORIZING AGREEMENT FOR ARCHITECTURAL SERVICES FOR PUBLIC SAFETY FACILITIES, AND AUTHORIZATION TO PROCEED WITH PHASE 1 NEEDS ASSESSMENT (PSD)
- 12) CONSIDER APPROVING A 2018 FIRE BUDGET AMENDMENT FOR PURCHASE OF PROPERTY (PSD)
- 13) CONSIDER THE PURCHASE OF A VIGILANT LICENSE PLATE READER SYSTEM & ANNUAL SUBSCRIPTION (PSD)

ADDITIONAL PUBLIC COMMENT

OTHER

ADJOURN

#### ACCESS TO PUBLIC MEETINGS

In accordance with the Americans with Disabilities Act, individuals with disabilities who require special accommodations, auxiliary aids or services to attend or participate at the meeting/hearing should contact Kerreen Conley, Human Resources Manager, at 734-394-5260. Reasonable accommodations can be made with advance notice.

**Charter Township of Canton  
Board Proceedings – January 23, 2018**

A regular meeting of the Board of Trustees of the Charter Township of Canton was held Tuesday, January 23, 2018 at 1150 Canton Center S., Canton, Michigan. Supervisor Williams called the meeting to order at 6:30 p.m.

Motion by Anthony, supported by Foster to move from open session to closed session at 6:32 p.m. to discuss purchase of property. Motion carried unanimously.

**6:32 p.m.: CLOSED SESSION – TO DISCUSS PURCHASE OF PROPERTY**

**Roll Call**

Members Present: Anthony, Foster, Graham-Hudak, Siegrist, Slavens, Sneideman, Williams  
Members Absent: None

Motion by Anthony, supported by Foster to move from closed session to open session at 6:54 p.m. Motion carried unanimously.

Supervisor Williams called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance to the Flag.

**Roll Call**

Members Present: Anthony, Foster, Graham-Hudak, Siegrist, Slavens, Sneideman, Williams  
Members Absent: None  
Staff Present: Director Hohenberger, Director Faas, Director Meier, Director Trumbull, Kristin Kolb, Chris Stoecklein

**Adoption of Agenda**

Motion by Siegrist, supported by Sneideman to amend the agenda to remove Item G-8. Consider First Reading of an Ordinance to Amend Chapter 98 of the Canton Code Of Ordinances to Bring the Ordinance into Compliance With State Law and to Increase the Size of the Planning Commission To Nine Members and to add General Calendar Item G-13: Consider Authorizing the Purchase of Property. Motion carried unanimously.

**Approval of Minutes**

Motion by Siegrist, supported by Sneideman to approve the Board Meeting Minutes of January 9, 2018 as presented. Motion carried unanimously.

Motion by Siegrist, supported by Anthony to approve the Board Study Session Minutes of January 16, 2018 as revised. Motion carried unanimously.

**Citizen's Non-Agenda Item Comments:**

George Miller, 1946 Briarfield, questioned the dirt storage contracts the township may have. He questioned what happens to the landfill. He also commented on construction work on Michigan Avenue.

Mel Morris, owner of 3 businesses along Michigan Avenue, 3550 Hannan, commented on the lighting ordinance, requesting a variance for small business owners along Michigan Avenue, regarding security lighting. Motion by Siegrist, supported by Slavens to enter Mr. Morris' presentation into the public record. Motion carried unanimously.

The following information was presented to each board member by Mr. Morris regarding his concerns pertaining to the Township's lighting ordinance.

To: Canton Township Board Members  
January 23, 2018

From: Mel Morris owner Mel's Auto Clinic, Rent-A-Wreck, and Canton Auto Sales

I have come before the Township Board, because of the lighting ordinance. Either it Needs to be updated or a variance provided for small business' along Michigan Ave.

- Been in business for 53 years
- Came to Canton in 1978, 40 years ago
- Been on Michigan Ave for 29 years
- 14 years in Wayne, 15 in Canton Township
- Had very little crime while in Wayne
- Since opening on Michigan Ave, in Canton, have had a lot of larceny from vehicles. Broken windows, radios stolen, cars damaged, cars stolen, building broken into, air conditioner stolen, a lot of interaction with the Canton Police Department.
- I added the lighting to my windows about 15 months ago for added security purposes.
- They burn 24/7, not blinking, not changing color.
- My security cameras have a lot clearer picture recorded.
- Cameras have been updated with newer infrared recordings, but were still not as clear as they are now with the additional lighting.

- My employees feel a lot safer when they open or close during the dark hours.
- It is much safer for my rental car customers when they drop a car off at night.
- Unlike Wayne, that has Michigan Ave lit up ( it ends at Hannan Rd), there is no lighting provided on Michigan Ave by the Federal Government(US12), State, County, or Canton Township like Ford Rd has.
- The lights on the windows aid the Security cameras to take better pictures, keeping the customers cars out front safe.
- Unlike Ford Rd, this is the only lighting in this neighborhood that provides any security.
- Installing the lights, I followed the recommendations of CPDED ( Crime Prevention Through Environmental Design) which said one must use strategies to influence offender decisions that precede criminal acts.
- Research into criminal behavior shows that the decision to offend or not to offend is more influenced by cues to the perceived risk of being caught than by cues to reward or ease of entry.
- Natural surveillance and access control strategies limit the opportunity for crime.
- When creating lighting design, I avoided poorly placed lights that would create blind spots for potential observers and miss critical areas.

- This lighting ensures potential problem areas are well lit: pathways, entrances/exits, and parking areas.
- The lighting was placed at proper heights for lighting the faces of the people in the space ( and to identify the faces of potential attackers).
- I trimmed the trees that were required by the site plan, to be at least half the size they were. They are still above the ground level window, and still block the line of sight into the building.
- When people take pride in what they own and go to the proper measures to protect their belongings, crime is deterred from those areas because now it makes it more of a challenge.
- Criminals don't want their jobs to be hard; if it was hard they wouldn't do it.
- The more difficult it is to commit a crime in certain areas, the less crime will occur.
- Finally, operational costs are often lower, as CPTED lighting designs can significantly lower energy use.
- Adding to the attraction of CPTED is that it lowers liability.
- If I am made to remove the lights, and a crime occurs, will Canton Township assume the liability?

not occur unless the plans for such dumping or filling have first been reviewed and appropriate permits issued by the building official.

### 2.13. Lighting.

Subject to the provisions set forth herein, all parking areas, walkways, driveways, building entryways, off-street parking and loading areas, and building complexes with common areas shall be sufficiently illuminated to ensure the security of property and the safety of persons using such public or common areas. One lighting structure shall be provided on each side of an entrance or exit drive or street at its intersection with the public road, except where a boulevard or divided entrance/exit drive is proposed, one lighting structure may be located in the boulevard or island area for the purpose of illuminating the intersection.

- A. *Time period.* Required lighting shall be turned on daily from one-half hour after sunset to one-half hour before sunrise.
- B. *Permitted lighting.* Only non-glare, color-corrected lighting shall be permitted. For all nonresidential uses, full cutoff shades are required for light sources so as to direct the light onto the site and away from adjoining properties. The lighting source shall not be directly visible from adjoining properties. Lighting shall be directed so that it does not cause glare for motorists.
- C. *Intensity.* Site lighting: Lighting for uses adjacent to residentially zoned or used property shall be designed and maintained such that illumination levels do not exceed 0.1 footcandle along property lines. Lighting for uses adjacent to non-residential properties shall be designed and maintained such that illumination levels do not exceed 0.3 footcandle along property lines. The light intensity provided at ground level shall be a minimum of 0.3 footcandle anywhere in the area to be illuminated. Light intensity shall average a minimum of 0.5 footcandle over the entire area, measured five feet above the

surface, not to exceed a maximum of 20 footcandles in any given area. The planning commission, at its sole discretion may allow for an increased level of lighting above maximum permissible levels when it can be demonstrated that such lighting is necessary for safety and security purposes.

- D. *Height.* Except as noted below, lighting fixtures shall not exceed a height of 25 feet or the height of the building, whichever is less, measured from the ground level to the centerline of the light source. Fixtures should provide an overlapping pattern of light at a height of approximately seven feet above ground level.

The planning commission may modify these height standards in the commercial and industrial districts, based on consideration of the following: the position and height of buildings, other structures, and trees on the site; the potential off-site impact of the lighting; the character of the proposed use; and, the character of surrounding land use. In no case shall the lighting exceed the maximum building height in the district in which it is located. More specifically, in industrial districts the height of lighting fixtures may be equal to the height of the principal building on the site on which the lighting is located, provided that such lighting does not exceed 40 feet and is located at least 500 feet from any residential district.

- E. *Sign lighting.* Signs shall be illuminated in accordance with the regulations set forth in the adopted sign ordinance.
- F. *Site plan requirements.* All lighting, including ornamental lighting, shall be shown on site plans in sufficient detail with appropriate photometric studies to allow determination of compliance with the requirements of this ordinance.

~~Building or roof-mounted lighting intended to attract attention to the building and/or use and not strictly designed for security purposes shall not be permitted.~~



**Payment of the Bills:**

Motion by Slavens, supported by Sneiderman to approve payment of the bills as presented.  
Motion carried unanimously.

<b>January 23, 2018</b>		
101	GENERAL FUND	487,979.22
206	FIRE FUND	160,162.22
207	POLICE FUND	378,940.77
208	SUMMIT OPERATING (General)	67,998.21
219	STREET LIGHTING	24,834.50
230	CABLE TV FUND	14,371.82
246	TWP (COMMUNITY) IMPROVEMENT	65,431.00
248	DDA - CANTON TWP ACCT	43,704.19
261	E-911 UTILITY	338.04
555	Solid Waste	1,212.32
584	GOLF FUND	60,829.57
592	WATER & SEWER FUND	1,625,628.18
661	FLEET	25,906.98
701	TRUST & AGENCY FUND	811.00
736	POST EMPLOYMENT BENEFITS	60,965.07
TOTAL - ALL FUNDS		3,019,113.09

**CONSENT CALENDAR:**

**Item C-1. Consider Second Reading of an Amendment to Appendix A – Zoning of the Code of Ordinances for the Canton Michigan Avenue Development Rezoning. (MSD)**

Motion by Siegrist, supported by Sneiderman remove from the table and hold the second reading of the proposed amendment to Appendix A-Zoning of the Code of Ordinances of the Charter Township of Canton which rezones all of parcel no. 133-02-0040-010 and part of parcel no. 133-02-0040-011\ from C-3, Regional Commercial District to LI, Light Industrial District; and, rezone part of parcel no. 133-02-0040-011 and the northern part of parcel no. 133-02-0040-008 from LI, Light Industrial to C-3, Regional Commercial District. Motion carried unanimously.

Motion by Siegrist, supported by Sneiderman to adopt and publish the second reading of an ordinance to amend Appendix A – Zoning of the Code of Ordinances of the Charter Township of Canton which rezones all of parcel no. 133-02-0040-010 and part of parcel no. 133-02-0040-011 from C-3, Regional Commercial District to LI, Light Industrial District; and, rezones part of parcel no. 133-02-0040-011 and the northern part of parcel no. 133-02-0040-008 from LI, Light Industrial to C-3, Regional Commercial District as provided in the attached ordinance with an effective date of February 8, 2018. Motion carried unanimously.

**STATE OF MICHIGAN**

**COUNTY OF WAYNE  
CHARTER TOWNSHIP OF CANTON  
ORDINANCE NO.**

**AN ORDINANCE AMENDING ARTICLE 8.00 OF APPENDIX A - ZONING, OF THE CODE OF ORDINANCES OF THE CHARTER TOWNSHIP OF CANTON, MICHIGAN WHICH AMENDS THE ZONING DISTRICT BOUNDARIES ON THE ZONING MAP**

**THE CHARTER TOWNSHIP OF CANTON ORDAINS:**

**PART I.**

**ARTICLE 8.00 – ESTABLISHMENT OF ZONING DISTRICTS AND MAP**

\* \* \*

Pursuant to Section 27.06 of Appendix A – Zoning, the zoning map is hereby amended by changing the zoning on parcel no. 133-02-0040-010 and part of parcel 133-02- 0040-011 from C-3, Regional Commercial District to LI, Light Industrial District; and, part of parcel no. 133-02-0040-011 and the northern part of parcel no 133-02- 0040-008 from LI, Light Industrial to C-3, Regional Commercial District as shown on the attached zoning map.

**PART II. Severability.**

Should any section, subdivision, clause, or phrase of this Ordinance be declared by the courts to be invalid, the validity of the Ordinance as a whole, or in part, shall not be affected other than the part invalidated.

**PART III. Savings Clause.**

The amendment of the Canton Code of Ordinances set forth in this Ordinance does not affect or impair any act done, offense committed, or right accruing, accrued, or acquired, or liability, penalty, forfeiture or punishment, pending or incurred prior to the amendment of the Canton Code of Ordinances set forth in this Ordinance.

**PART IV. Repealer.**

All other Ordinances or part of Ordinances in conflict herewith are hereby repealed only to the extent to give this Ordinance full force and effect.

**PART V. Publication.**

The Clerk for the Charter Township of Canton shall cause the ordinance to be published in the manner required by law.

**Part VI. Effective Date.**

A public hearing having been held hereon pursuant to the provisions of Section 103 of Act 110



The applicant is proposing to rezone portions of several adjacent parcels the subject property from and to a different configuration of C-3, Regional Commercial and LI, Light Industrial District. The property is designated Mixed Use on the Future Land Use Map of the Comprehensive Plan. This allows for consideration of C-3, Regional Commercial; LI, Light Industrial; and, O-1, Office Zoning.

The subject properties include the old Garland Place motel which is now been demolished and the building which previously house Livonia Magnetics. The intent to use the east and south portion of the property for a personal storage facility, which requires LI, Light Industrial zoning and the north and western portion on Michigan Avenue where the existing building is located as a retail use, which requires C-3, Regional Commercial zoning.

**Item C-2. Consideration of Second Reading of an Ordinance to amend Chapter 10, Article III of the Canton Code of Ordinances to specify the duration of a Township license, and further to update the process for issuance of a license. (MSD)**

Motion by Siegrist, supported by Sneiderman to remove from the table and hold a second reading of an amendment to Canton Township Code of Ordinances Chapter 10, Article III, Division 1 and 2 entitled “Amusement Devices and Arcades”. Motion carried unanimously.

Motion by Siegrist, supported by Sneiderman to adopt and publish on February 1, 2018 the amendment to Canton Township Code of Ordinances Chapter 10, Article III, Division 1 and 2 entitled “Amusement Devices and Arcades” with an effective date of February 1, 2018. Motion carried unanimously.

**STATE OF MICHIGAN  
COUNTY OF WAYNE  
CHARTER TOWNSHIP OF CANTON**

**CHAPTER 10**

**AN ORDINANCE TO AMEND CHAPTER 10, ARTICLE III, DIVISION 1 AND 2, OF THE CANTON CODE OF ORDINANCES ENTITLED “AMUSEMENT DEVICES AND ARCADES” TO REVISE SECTIONS 10-91, 10-95, 10-99, 10-101, 10-102 AND SECTIONS 10-121 to 10-129 TO BRING IT INTO COMPLIANCE WITH THE CURRENT STATE LAW.**

**THE CHARTER TOWNSHIP OF CANTON ORDAINS:**

**SECTION 1. AMENDMENT TO CODE.**

Chapter 10 of the Charter Township of Canton Code Ordinance, Article III, entitled “Amusement Devices and Arcades,” Division 1, entitled “Definitions,” Section 10-91, 10-95, 10-99, 10-101 and 10-102 is hereby amended to read as follows:

**Sec. 10-91. - Definitions.**

*Owner* means any person who actually owns, rents, or leases, or has title to, or any interest, leasehold or otherwise, in, any mechanical/electronic amusement device used or operated in their own place of business or any mechanical/electronic amusement device arcade.

**Sec. 10-92. – Sec. 10-94.** [Unchanged.]

**Sec. 10-95. - Right of entry of inspectors.**

(a) [Unchanged.]

(b) Each licensee shall at all times open each and every portion of the licensed premises for inspection by an inspector for the purpose of enforcing any ordinance related to the health, safety and welfare of the public.

**Sec. 10-96. – Sec. 10-98** [Unchanged.]

**Sec. 10-99. - Conduct on premises.**

(a) No person, licensee, tenant, lessee, owner or operator of any mechanical/electronic amusement device or arcade, or any servant, agent or employee or licensee or owner of a mechanical/electronic amusement device or arcade, shall permit upon the premises housing a mechanical/electronic amusement device any of the following:

(1) – (7) [Unchanged.]

(8) Any loud noise or music to emerge from the licensed premises which is disturbing to the surrounding area.

(9) [Unchanged.]

(b) Any licensee or owner, servant, agent or employee thereof shall presumptively be deemed to have permitted the conduct enumerated in subsection (a) of this section if it occurs on the premises housing a device.

(c) - (d) [Unchanged.]

**Sec. 10-100. -** [Unchanged.]

**Sec. 10-101. - Giving of prizes; gambling.**

Except for a crane machine operated within the scope defined in the definition of "mechanical/electronic amusement device" in section 10-91, no person, by themselves, another or otherwise, shall give any prize, award, merchandise, or gift or anything of value to any player

or any operator of any such device or to any contestants for any score made on such device, or by any reason of the playing of such device, provided that trophies and scholarships may be awarded to players or teams for league or tournament play and provided further that free or extended plays on any mechanical/electronic amusement device or tickets or tokens good only for free or extended plays on any device may be awarded or given away to any person if such free or extended plays, tokens or tickets are not redeemable for cash. No form of gambling shall be permitted in connection with the operation of any device.

**Sec. 10-102. - Arcades.**

The following provisions shall be additional requirements for mechanical/electronic amusement device arcades:

- (1) [Unchanged.]
- (2) Hearing; action by township board. After notification to the surrounding residents and businesses, the township board shall conduct a hearing on the application. Such hearing need not follow the strict legal requirements of judicial proceedings concerning evidentiary matters. The applicant, township agents, and all other interested persons shall be permitted to address the board and give all relevant testimony and evidence at the hearing. At the conclusion of the hearing, or within seven days thereof, the township board shall make a statement of findings and render its determination in this matter. In its determination, the board shall:
  - a. Approve the requested license;
  - b. Approve the requested license with conditions; or
  - c. Refuse the requested license in accordance with section 10-124.

(3) – (4) [Unchanged.]

**SECTION 2. AMENDMENT TO CODE.**

Chapter 10 of the Charter Township of Canton Code Ordinance, Article III, entitled “Amusement Devices and Arcades,” Division 2, entitled “Permit,” Section 10-121 to 10-129 is hereby amended to read as follows:

**DIVISION 2. LICENSE**

**Sec. 10-121. - Required.**

No person or owner shall operate or cause to be operated any device or arcade within the township without first having obtained a license from the clerk of the township, or their representative, to do so. The license shall be granted upon meeting the requirements of this Ordinance, and following the issuance or verification of a valid Temporary or Full Certificate of Occupancy from Building and Inspection Services indicating compliance with all applicable codes.

**Sec. 10-122. - Application.**

(a) Each owner desiring to have any device or arcade shall first make application to the clerk for a license therefor. The clerk of the township shall issue an arcade license to any applicant upon determining their application for a mechanical/electronic amusement device arcade in the township meets the requirements of this Division.

(b) – (c) [Unchanged.]

(d) The application shall also include the following:

(1) The premises where the device or devices are to be operated, including the street and number.

(2) [Unchanged.].

(3) Whether the applicant has ever engaged in operating mechanical/electronic amusement devices, and when, where, and how long in each place within then last part.

(e) The application shall be signed by the owner, or, in the case of a club, society, firm or corporation, the application shall be signed by the authorized representative.

**Sec. 10-123. - Investigation and recommendations.**

(a) No license shall be granted under this division until the clerk shall have referred the application to the department of public safety for an investigation as provided in this section and shall have received the departments a report of their respective investigations and the recommendation for approval of the department of the application.

(b) The Public Safety Department shall cause an investigation to be made as to the character of the applicant and of the officers of the club, society or corporation and of the persons who are to have general management of the business and of the type of devices to be used. The applicant may be rejected if the Public Safety Department shall find that any of the persons named in the application have previously been connected with any mechanical/electronic amusement device operations where the license has been revoked or where any of the provisions of this article or any other city, village, or township ordinance or state law with reference to mechanical/electronic amusement devices has been violated, or if the premises on which the devices are to be operated do not conform in every way with the regulations, ordinances, and rules applicable thereto, or if any person named in the application shall have been convicted of any violation of ordinance or state law involving indecency. No application shall be approved until the types of devices to be used are approved by the Public Safety Department.

(c) The fire Marshall shall cause an investigation to be made of the premises where a mechanical/electronic amusement device or mechanical/electronic amusement device arcade is to be operated, and determine whether or not the premises comply with all of the fire codes and rules and regulations of the township, and the application shall be rejected if the fire Marshall

finds any existing violations.

(d) The building official shall cause an investigation to be made of the premises where a mechanical/electronic amusement device or mechanical/electronic arcade is to be operated, to determine whether or not the building involved meets all of the requirements of the state construction code and other applicable township ordinances, and whether or not the proposed use is a permissible one under the provisions of the zoning ordinance and other applicable township ordinances. The application shall be rejected if the building official or their designee shall find that the proposed use violates any of the provisions of the state construction code, the zoning ordinance, or any other applicable township ordinances.

**Sec. 10-124. - Grounds for denial.**

Any license requested under this division may be refused by the township clerk for any of the following causes:

- (1) Fraud, misrepresentation, or including false information in the application for a license.
- (2) Any failure or inability on the part of the applicant to meet and satisfy the requirements of this Division, other relevant ordinances of the township, the laws of the state, or the laws of the United States of America.
- (3) If the generation of traffic by the proposed establishment is incompatible with the traffic capacity of the surrounding streets, whereby the safety and welfare of the general public would be jeopardized.
- (4) If the applicant has been convicted for an offense involving, theft, fraud, gambling, narcotics, sex with a minor, or accosting or soliciting.

**Sec. 10-125. - Fees.**

An annual license fee for a mechanical/electronic amusement device arcade shall be established by resolution of the township board. The township board may, from time to time, by resolution, modify the established fee schedule.

**Sec. 10-126. - Term; transfer; display.**

All licenses issued under the provisions of this division shall expire on December 31 of each year. Such license shall not be transferable. Every license granted under this division shall be displayed at all times by the licensee in a conspicuous place.

**Sec. 10-127. - Replacement machines.**

Should a licensed machine be removed from the premises and a machine not of the same model and manufacturer be installed in its place, the newly installed machine shall, within ten working



days, be properly licensed.

**Sec. 10-128. - Revocation.**

It shall be mandatory for the clerk to summon to appear before the township board any licensee under this division who shall have been convicted for any violation of the provisions of this article. The clerk shall give written notice to the licensee stating that they he contemplates the revocation of the license and naming the reasons therefor. The notice shall also designate a time and place of the hearing before the township board and shall be personally served or served by certified mail to the licensee at the address contained on the application, not less than ten days prior to the date set for hearing. On the day of the hearing, the township and the licensee may present such evidence as is fitting and proper. Such hearing are not subject to the Michigan Court Rules nor the Rules of Evidence. If, after considering all of the evidence, the township board is convinced that charges have been sustained, it shall revoke the license. If the township board shall determine that such license shall be revoked, the clerk shall notify, in writing, the licensee of the revocation by personal service, or by certified mail, and the license shall be revoked from and after midnight of the day of service.

**Sec. 10-129. - Appeals.**

Any person who shall be denied a license for a mechanical/electronic amusement device shall have the right to appeal the denial to the township board. At the appeal hearing, the township board shall conduct the proceedings in the same manner as set forth in section 10-102. Any person who shall be denied a license for a mechanical/electronic amusement device arcade, or shall have a license revoked as set forth in section 10-128, shall have a right to a timely appeal to a court of competent jurisdiction.

**SECTION 3. SEVERABILITY**

If any clause, sentence, section, paragraph or part of this Ordinance, or the application of thereof to any person, firm, corporation, legal entity or circumstances, shall be for any reason adjudged by a court of competent jurisdiction to be unconstitutional or invalid, said judgment shall not affect, impair or invalidate the remainder of this Ordinance. It is hereby declared to the legislative intent of this body that the Ordinance is severable, and that the Ordinance would have been adopted had such invalid or unconstitutional provisions not have been included in this ordinance.

**SECTION 4. REPEAL OF CONFLICTING ORDINANCES**

All Ordinance or parts of Ordinance in conflict herewith is hereby repealed only to the extent necessary to give this Ordinance full force and effect.

**SECTION 5. SAVINGS CLAUSE**

All rights and duties which have matured penalties which have been incurred, proceedings which have begun and prosecution for violations of law occurring before the effective date of this Ordinance are not affected or abated by this Ordinance.

## **SECTION 6. PUBLICATION**

The Clerk for the Charter Township of Canton shall cause this Ordinance to be published in the manner required by law.

## **SECTION 7. EFFECTIVE DATE**

This Ordinance, as amended, shall be effective upon publication as required by law.

## **CERTIFICATION**

The foregoing Ordinance was duly adopted by the Township Board of Trustees of the Charter Township of Canton at its regular meeting called and held on the 23<sup>rd</sup> day of January, 2018, and was ordered to be given publication in the manner required by law.

Michael Siegrist, Clerk

Introduced: January 9, 2018

Adopted: January 23, 2018

Published: February 1, 2018

Effective: February 1, 2018

A copy of the complete text of this Ordinance is available at the Clerk's Office of the Charter Township of Canton, 1150 S. Canton Center Road, Canton, MI., 48188, during regular business hours. The approved text of the Amendment will be published in the Canton Eagle/Associated Newspaper within the meeting minute's synopsis of the date of approval. A complete copy of the Ordinances for Canton Township is available at [www.canton-mi.org](http://www.canton-mi.org).

The Amusement Devices and Arcades ordinance has not been updated in many years, and did not require a certificate of occupancy as a pre-condition to obtain a license. The proposed amendment contains a number of clean-up items to bring the ordinance in line with current practices.

### **Item C-3. Consider Second Reading of an Ordinance to amend Chapter 18, Article VII of the Canton Code of Ordinances to specify the duration of a Township license, and further to update the process for issuance of a license. (MSD)**

Motion by Siegrist, supported by Sneiderman to remove from the table and hold the second reading of an amendment to the Canton code of Ordinances Chapter 18, Article VII, Division 2 entitled "Smoking Lounges". Motion carried unanimously.

Motion by Siegrist, supported by Sneiderman to adopt and publish on February 1, 2018 the amendment to the Canton code of Ordinances Chapter 18, Article VII, Division 2 entitled "Smoking Lounges" with an effective date of February 1, 2018. Motion carried unanimously.

**STATE OF MICHIGAN  
COUNTY OF WAYNE**

**CHARTER TOWNSHIP OF CANTON**

**CHAPTER 18**

**AN ORDINANCE TO AMEND CHAPTER 18, ARTICLE VII, DIVISION 2, OF THE CANTON CODE OF ORDINANCES ENTITLED “SMOKING LOUNGES” TO REVISE SECTION 18-503 AND 18-507 TO BRING IT INTO COMPLIANCE WITH THE CURRENT STATE LAW.**

**THE CHARTER TOWNSHIP OF CANTON ORDAINS:**

**SECTION 1. AMENDMENT TO CODE.**

Chapter 18 of the Charter Township of Canton Code Ordinance, Article VII, entitled “Smoking Lounges,” Division 2, entitled “License,” Section 18-503 and 18-507 is hereby amended to read as follows:

Sec. 18-503. - Issuance of license.

(a) *Pre-existing businesses.* [Unchanged.]

(b) *Application review.* Upon the filing of a completed application for a smoking lounge business license, the township clerk shall forward a copy to the, Department of Public Safety, and any other necessary department(s) or division(s), to review the application for compliance with the requirements of all applicable ordinances and codes. The license shall be granted upon meeting the requirements of this Ordinance, and following the issuance or verification of a valid Temporary or Full Certificate of Occupancy from Building and Inspection Services indicating compliance with all applicable codes.

(c) - (f)[Unchanged.]

Sec. 18-504. – Sec. 18-506. [Unchanged.]

Sec. 18-507. - Annual license, expiration.

A license issued pursuant to this article shall be valid until December 31 of the year of issuance and must be renewed annually as required by this article. A renewal license shall be obtained within 30 days following expiration of the current license, and may be renewed only by making application and payment of the fee as required by this article.

**SECTION 2. SEVERABILITY**

If any clause, sentence, section, paragraph or part of this Ordinance, or the application of thereof to any person, firm, corporation, legal entity or circumstances, shall be for any reason

adjudged by a court of competent jurisdiction to be unconstitutional or invalid, said judgment shall not affect, impair or invalidate the remainder of this Ordinance. It is hereby declared to the legislative intent of this body that the Ordinance is severable, and that the Ordinance would have been adopted had such invalid or unconstitutional provisions not have been included in this ordinance.

### **SECTION 3. REPEAL OF CONFLICTING ORDINANCES**

All Ordinance or parts of Ordinance in conflict herewith is hereby repealed only to the extent necessary to give this Ordinance full force and effect.

### **SECTION 4. SAVINGS CLAUSE**

All rights and duties which have matured penalties which have been incurred, proceedings which have begun and prosecution for violations of law occurring before the effective date of this Ordinance are not affected or abated by this Ordinance.

### **SECTION 5. PUBLICATION**

The Clerk for the Charter Township of Canton shall cause this Ordinance to be published in the manner required by law.

### **SECTION 6. EFFECTIVE DATE**

This Ordinance, as amended, shall be effective upon publication as required by law.

### **CERTIFICATION**

The foregoing Ordinance was duly adopted by the Township Board of Trustees of the Charter Township of Canton at its regular meeting called and held on the 23<sup>rd</sup> day of January, 2018, and was ordered to be given publication in the manner required by law.

Michael Siegrist, Clerk

Introduced: January 9, 2018

Adopted: January 23, 2018

Published: February 1, 2018

Effective: February 1, 2018

A copy of the complete text of this Ordinance is available at the Clerk's Office of the Charter Township of Canton, 1150 S. Canton Center Road, Canton, MI., 48188, during regular business hours. The approved text of the Amendment will be published in the Canton Eagle/Associated Newspaper within the meeting minute's synopsis of the date of approval. A complete copy of the Ordinances for Canton Township is available at [www.canton-mi.org](http://www.canton-mi.org).

Since the initial passage of the Smoking Lounge ordinance, the Township has been in a conflict with the state of Michigan over the timing of the state and

Township licenses for these businesses. Further, the ordinance did not require a certificate of occupancy as a pre-condition for issuance of a license. The proposed amendment would address both of these issues.

**Item C-4. Consider Second Reading of an Ordinance to amend Chapter 18 of the Canton Code of Ordinances to bring the Ordinance into compliance with State Law and to move responsibility for issuance of the business license from the building official to the Township Clerk. (MSD)**

Motion by Siegrist, supported by Sneiderman to remove from the table and hold the second reading of an amendment to the Canton code of Ordinances Chapter 18, Article VII, Division 2 entitled “Used Car Dealers”. Motion carried unanimously.

Motion by Siegrist, supported by Sneiderman to adopt and publish on February 1, 2018 the amendment to the Canton code of Ordinances Chapter 18, Article VII, Division 2 entitled “Used Car Dealers” with an effective date of February 1, 2018. Motion carried unanimously.

**STATE OF MICHIGAN  
COUNTY OF WAYNE  
CHARTER TOWNSHIP OF CANTON**

**CHAPTER 18**

**AN ORDINANCE TO AMEND CHAPTER 18,  
ARTICLE V, DIVISION 2, OF THE CANTON  
CODE OF ORDINANCES ENTITLED “USED  
CAR DEALERS” TO REVISE SECTIONS 18-  
221, 18-222 AND 18-224 TO BRING IT INTO  
COMPLIANCE WITH THE CURRENT STATE  
LAW.**

**THE CHARTER TOWNSHIP OF CANTON**

**ORDAINS: SECTION 1. AMENDMENT TO CODE.**

Chapter 18 of the Charter Township of Canton Code Ordinances, Article V, entitled “Used Car Dealers,” Division 2, entitled “License,” is hereby amended to read as follows:

**Sec. 18-221. - Required; term; transfer; display.**

Any person operating or maintaining a used car facility in the township shall obtain an annual license for such operation from the Township Clerk. All licenses granted under the

provisions of this division shall expire annually on December 31. Such license shall not be transferable. Every license granted under this article shall be displayed at all times by the licensee in a conspicuous place on the premises. Used car facilities operated in conjunction with a new car dealership are exempt from this requirement.

**Sec. 18-222. - Application.**

(a) The application for a used car sales facility license shall be submitted on a form prescribed by the Township Clerk. The application shall contain, as a minimum, the following information:

(1) The applicant's name, address, date of birth, home telephone number, business telephone number and business address.

(2) The managers, or agents to be employed, including name, address, date of birth, title and home telephone number.

(3) For new facilities, the extent of operation expected, the size of the used car lot, the lighting to be employed at night, the size of signs to be erected, the number and size of structures to be located thereon, and the hours of operation per a 24-hour day.

(b) The Township Clerk shall, upon receipt of an application, forward the application to the public safety and municipal services departments so that inspections of the used car sales facility can occur in order to determine whether the premises comply with the provisions of this article and all applicable ordinances of the township.

(1) The director of public safety or their designated representative shall review an application for a license, and make a recommendation to approve or deny the license.

(2) The license shall be granted upon meeting the requirements of this article, and following the issuance or verification of a valid Temporary or Full Certificate of Occupancy from Building and Inspection Services indicating compliance with all applicable codes.

**Sec. 18-223. - [Unchanged.]**

**Sec. 18-224. - Conditions.** All licenses under this division shall be issued subject to the following rules, regulations and conditions:

(1) All licensees shall maintain their used car sales facilities and the in compliance

with state law and all applicable township ordinances including, but not limited to, Chapter 78 and Appendix A of the Canton Code of Ordinances.

(2) – (4) [Unchanged.]

## **SECTION 2. SEVERABILITY**

If any clause, sentence, section, paragraph or part of this Ordinance, or the application of thereof to any person, firm, corporation, legal entity or circumstances, shall be for any reason adjudged by a court of competent jurisdiction to be unconstitutional or invalid, said judgment shall not affect, impair or invalidate the remainder of this Ordinance. It is hereby declared to the legislative intent of this body that the Ordinance is severable, and that the Ordinance would have been adopted had such invalid or unconstitutional provisions not have been included in this ordinance.

## **SECTION 3. REPEAL OF CONFLICTING ORDINANCES**

All Ordinance or parts of Ordinance in conflict herewith is hereby repealed only to the extent necessary to give this Ordinance full force and effect.

## **SECTION 4. SAVINGS CLAUSE**

All rights and duties which have matured penalties which have been incurred, proceedings which have begun and prosecution for violations of law occurring before the effective date of this Ordinance are not affected or abated by this Ordinance.

## **SECTION 5. PUBLICATION**

The Clerk for the Charter Township of Canton shall cause this Ordinance to be published in the manner required by law.

## **SECTION 6. EFFECTIVE DATE**

This Ordinance, as amended, shall be effective upon publication as required by law.

### **CERTIFICATION**

The foregoing Ordinance was duly adopted by the Township Board of Trustees of the Charter Township of Canton at its regular meeting called and held on the 23<sup>rd</sup> day of January, 2018, and was ordered to be given publication in the manner required by law.

Michael Siegrist, Clerk

Introduced: January 9, 2018

Adopted: January 23, 2018

Published: February 1, 2018

Effective: February 1, 2018

A copy of the complete text of this Ordinance is available at the Clerk's Office of the Charter Township of Canton, 1150 S. Canton Center Road, Canton, MI., 48188, during regular business hours. The approved text of the Amendment will be published in the Canton Eagle/Associated Newspaper within the meeting minute's synopsis of the date of approval. A complete copy of the Ordinances for Canton Township is available at [www.canton-mi.org](http://www.canton-mi.org).

Chapter 18 of the Canton Code of Ordinances requires various business to obtain licenses to operate in Canton Township, including used car sales. The amendment proposes various updates to bring the ordinance into compliance with state law, require compliance with Township ordinances, and changes the department issuing the license from Building and Inspection Services to the Clerk's Office.

**Item C-5. Consider Second Reading of an Ordinance to amend Chapter 78, Article VIII of the Canton Code of Ordinances to specify that Cooperative Apartments are part of the Rental Inspection Program. (MSD)**

Motion by Siegrist, supported by Sneiderman to remove from the table and hold the second reading of an amendment to the Canton code of Ordinances Chapter 78, Article VIII, entitled "Residential Rental Registration and Inspections". Motion carried unanimously.

Motion by Siegrist, supported by Sneiderman to adopt and publish on February 1, 2018 the amendment to the Canton code of Ordinances Chapter 78, Article VIII, entitled "Residential Rental Registration and Inspections" with an effective date of February 1, 2018. Motion carried unanimously.

**STATE OF MICHIGAN  
COUNTY OF WAYNE  
CHARTER TOWNSHIP OF CANTON**

**CHAPTER 78**

**AN ORDINANCE TO AMEND CHAPTER 78 OF THE  
CANTON CODE OF ORDINANCES, ARTICLE VIII,  
ENTITLED "RESIDENTIAL RENTAL REGISTRATION  
AND INSPECTIONS," TO CLARIFY THAT  
COOPERATIVE HOUSING UNITS ARE INCLUDED IN  
THE INSPECTION PROGRAM**

**THE CHARTER TOWNSHIP OF CANTON ORDAINS:**



**SECTION 1. AMENDMENT TO CODE.**

Section 78-279, "Definitions," is hereby amended to add the following definitions:

**Sec. 78-279. – Definitions.**

\* \* \*

*Cooperative apartment complex* means a group of dwellings, in one or more buildings, owned by a housing cooperative corporation, identifiable to the public under a common name.

\* \* \*

*Let for occupancy or let* means to permit, provide, or offer possession or occupancy of a rental dwelling, rental unit, or cooperative apartment by a person who is not the legal owner pursuant to an oral or written rental or lease agreement or other valuable compensation.

*Cooperative apartments* mean any structure, building, or other facility promised and/or leased or cooperatively owned by or to a residential tenant or tenants for use as a home, residence, or sleeping unit. The term "cooperative apartments" includes by way of example, but is not limited to, one- and two-family dwellings, multiple-family dwellings, apartment units, cooperative apartment units, boardinghouses, roominghouses and flats.

\* \* \*

*Rental dwelling* means any building or structure within the township that contains one or more rental or cooperative apartments to be let for occupancy which is wholly or partly used or is intended to be used as habitable space. This shall include any area within the building that contains mechanical equipment for the rental unit, hallways, or other spaces that serve the rental unit, and the premises of the rental dwelling.

(1)*Single-family rental dwelling* means a dwelling let or occupancy or let as a single housekeeping unit by a single family or functional family.

(2)*Multiple family rental dwelling* means a dwelling let for occupancy or let containing two or more rental units, each unit occupied as a single housekeeping unit by a single family or functional family.

*Rental dwelling* means any structure or building within the city that contains one or more rental or cooperative units that are leased to, or are capable of being leased to, or owned by residential tenants or lessees or cooperative owners for use as a home, residence, or sleeping unit. This definition includes but is not limited to one- and two-family dwellings, multiple-family dwellings, apartment units, cooperative apartment units, boardinghouses, roominghouses and flats.

**SECTION 2. SEVERABILITY**

If any clause, sentence, section, paragraph or part of this Ordinance, or the application of thereof to any person, firm, corporation, legal entity or circumstances, shall be for any reason adjudged by a court of competent jurisdiction to be unconstitutional or invalid, said judgment shall not affect, impair or invalidate the remainder of this Ordinance. It is hereby declared to the legislative intent of this body that the Ordinance is severable, and that the Ordinance would have been adopted had such invalid or unconstitutional provisions not have been included in this ordinance.

### **SECTION 3. REPEAL OF CONFLICTING ORDINANCES**

All Ordinance or parts of Ordinance in conflict herewith is hereby repealed only to the extent necessary to give this Ordinance full force and effect.

### **SECTION 4. SAVINGS CLAUSE**

All rights and duties which have matured penalties which have been incurred, proceedings which have begun and prosecution for violations of law occurring before the effective date of this Ordinance are not affected or abated by this Ordinance.

### **SECTION 5. PUBLICATION**

The Clerk for the Charter Township of Canton shall cause this Ordinance to be published in the manner required by law.

### **SECTION 6. EFFECTIVE DATE**

This Ordinance, as amended, shall be effective upon publication.

### **CERTIFICATION**

The foregoing Ordinance was duly adopted by the Township Board of Trustees of the Charter Township of Canton at its regular meeting called and held on the 23<sup>rd</sup> day of January, 2018, and was ordered to be given publication in the manner required by law.

Michael Siegrist, Clerk

Introduced: January 9, 2018

Adopted: January 23, 2018

Published: February 1, 2018

Effective: February 1, 2018

A copy of the complete text of this Ordinance is available at the Clerk's Office of the Charter Township of Canton, 1150 S. Canton Center Road, Canton, MI., 48188, during regular business hours. The approved text of the Amendment will be published in the Canton Eagle/Associated Newspaper within the meeting minute's synopsis of the date of approval. A complete copy of the Ordinances for Canton Township is available at [www.canton-mi.org](http://www.canton-mi.org).

The Residential Rental Inspection Ordinance has been updated a few times since it was

originally passed in 2014 to address unforeseen issues that have arisen as the program has been implemented. One of those unforeseen issues is related to cooperative housing units, which are a unique form of property ownership that is geared towards low-income individuals and families. The amendment proposes to specifically include cooperative housing units in the residential rental inspection program.

### **GENERAL CALENDAR:**

#### **Item G-1. Consider First Reading of an Amendment to Appendix A- Zoning of the Code of Ordinances Regarding the Cherry Hill Village Overlay District. (MSD)**

Motion by Siegrist, supported by Slavens to introduce and hold the first reading of an ordinance for a proposed amendment to Section 6.09 of Appendix A – Zoning of the Code of Ordinances of the Charter Township of Canton. Motion carried unanimously.

The proposed change to the Cherry Hill Village Overlay District is intended to redefine the Village Core and Village Edge Area as shown of Figure 1 of the District guidelines. If approved the roughly 10 acre tract of land along the south side of Cherry Hill Road, west of Denton, would become Village Core allowing for slightly higher residential density and other mixed uses.

The parcels that front the south side of Cherry Hill Road between Denton Road and the power line corridor were originally designated as Village Edge Area 15 years ago when the Overlay was created. The “Edge” area was intended to be limited to residential use at a maximum density of 4 dwelling units/acre. The “Core” area flanks the remainder of Cherry Hill Road to the west in the remaining areas of the village. The “Core” area allows up to 12 dwelling units/acre and a wide variety of community commercial uses.

When the original Cherry Hill Village Planned Development District (PDD) was amended to incorporate the 40 acres at the corner of Denton and Cherry Hill, the uses consisted of condominiums and commercial use and the density was spread across the entire 360 acres of the PDD. That PDD agreement is now expired and most of the initial phases of village are built out except for these remaining frontage parcels on the south side of Cherry Hill Road. A phase by phase analysis is attached, which shows the approved number of units versus actual build out of the Village.

Due to many of the condominium units being deleted and substituted with single-family lots and changes to later phases which also lowered the number of units, there would still be a net density decrease of over 142 units if the area is changed to the “Core” area on Figure 1. It was always the intent to have more compact development along Cherry Hill Road that is connected to the bike paths and provide a more urban streetscape. The “Core” area designation would also allow future development to incorporate office and commercial uses, similar to what is approved on the north side of Cherry Hill in the Uptown Development. Those uses would not be recommended if the “Edge” area designation remained.

- **Community Planner’s Recommendation** - Approval

- **Planning Commission Recommendation** - The Commission voted 7-0 to approve the ordinance amendment which will allow flexibility for a mix of uses along Cherry Hill Road pursuant to the overall goals of the Cherry Hill Village Overlay District.

Trustee Sneideman asked for a description of the changes to the Overlay District. Director Faas explained this will change the designation of a portion of the district from edge to core district resulting in more mixed usage of the properties. Trustee Anthony asked what the developers envision for the property. Howard Fingerroot, Managing Partner of Pinnacle Homes the developer, explained the area has a potential for town-type homes with attached ranch style homes. Also, the one acre parcel at the corner has commercial potential.

Motion by Siegrist, supported by Slavens to table consideration of the amendment for a second reading on February 13, 2018. Motion carried unanimously.

A copy of the complete text of this Proposed Ordinance Amendment is available at the Clerk's Office of the Charter Township of Canton, 1150 S. Canton Center Road, Canton, MI., 48188, during regular business hours. The approved text of the Amendment will be published in the Canton Eagle/Associated Newspaper within the meeting minute's synopsis of the date of approval.

A complete copy of the Ordinances for Canton Township is available at [www.canton-mi.org](http://www.canton-mi.org).

**Item G-2. Consider First Reading of an Amendment to Appendix A- Zoning of the Code of Ordinances Regarding the Summer Park/Pulte Rezoning. (MSD)**

Motion by Siegrist, supported by Slavens to introduce and hold the first reading of an ordinance for a proposed amendment to Appendix A – Zoning of the Code of Ordinances of the Charter Township of Canton to rezone the subject parcel (tax parcel # 118-99-0005-000) from RA, Rural Agricultural District to R-2, Single-Family Residential District. Motion carried by a vote of 6 to 1. Trustee Graham-Hudak was the dissenting vote.

The applicant is proposing to rezone the subject property from RA, Rural Agricultural to R-2, Single Family Residential District. The property was previously part of the Hamlet Planned Development to the north but was sold off separately to the owner to the south and was not included in the final phases of the Hamlet that were approved pursuant to a consent judgment for the last phases of the Hamlet. The R-2 zoning is consistent with the Future Land Use Map and consistent with the R-2 zoning to the south and east and consistent with the residential density in the Hamlet.

**-Existing Zoning:** RA, Rural Agricultural

**-Location:** North side of Geddes Road west of Denton Road

**-Net Acres:** 20 acres

**-Existing Land Use:** vacant

**-Surrounding Land Use**

N – RA/PDD/Consent, Hamlet and Hamlet Pointe Site Condominiums

S - R-2, vacant

E – RA/PDD/Consent, Hamlet and Hamlet Pointe Site Condominiums

W- Superior Township

**-Comprehensive Plan:** Medium-Low Density Residential (up to 2 dwelling units/acre)

**-Community Planner's Recommendation:** Approval

**-Planning Commission Recommendation:** The Planning Commission voted 6-1 to recommend approval of the request to rezone the subject parcels to R-2.

Trustee Graham-Hudak stated that not all of the areas surrounding this parcel are R-2. To the north and the east are areas zoned RA. Her concerns were the increased density of the area and how well the roads in the area would be able to hand the increase in traffic following development. That was her reason for voting against this at the Planning Commission Meeting.

Clerk Siegrist asked if the zoning of the Hamlet was a result of a consent agreement. Director Faas explained portions of the Hamlet were developed as a result of the consent judgement with Grand Sakwa Properties. Under the resulting planned development agreement the R-2 zoning actually supersedes the overlaying RA zoning.

Trustee Anthony inquired where the Denton Road Access would be. Director Faas explained how the access would be accomplished.

Trustee Sneideman asked if Pulte owned all the contiguous property all the way to Washtenaw County. Director Faas explained how the boundaries of the property are designated.

Clerk Siegrist inquired what the residential density would be in the entire area. Director Faas replied roughly two per acre for the entire development.

Motion by Siegrist, supported by Anthony to table consideration of the amendment for a second reading on February 13, 2018. Motion carried unanimously.

A copy of the complete text of this Proposed Ordinance Amendment is available at the Clerk's Office of the Charter Township of Canton, 1150 S. Canton Center Road, Canton, MI., 48188, during regular business hours. The approved text of the Amendment will be published in the Canton Eagle/Associated Newspaper within the meeting minute's synopsis of the date of approval.

A complete copy of the Ordinances for Canton Township is available at [www.canton-mi.org](http://www.canton-mi.org).

**Item G-3. Consider First Reading of an Amendment to Appendix A – Zoning of the Code of Ordinances Regarding the Volk/Music Rezoning. (MSD)**

Motion by Siegrist, supported by Slavens to introduce and hold the first reading of an ordinance for a proposed amendment to Appendix A – Zoning of the Code of Ordinances of the Charter Township of Canton to rezone the subject parcels (tax parcel #s 120-99-0017-001, 120-99-0017-002, and 120-99-0018-702) from RR, Rural Residential District to R-2, Single-Family Residential District. Motion carried unanimously.

The applicant is proposing to rezone the subject property from RR, Rural Residential to R-2, Single Family Residential District. Two parcels front onto Geddes Road and one parcel fronts onto Denton Road. The proposed rezoning is consistent with the existing R-2 zoning to the north, south and west which is consistent with the Future Land Use Map of the Comprehensive Plan. The parcels will be combined with the property to the west for future development.

- **-Existing Zoning:** RR, Rural Residential
- **-Location:** North side of Geddes Road west of Denton Road
- **-Net Acres:** 19 acres
  
- **-Existing Land Use:** Single-family residential and vacant
- **-Surrounding Land Use**
  - N – R-2, Achieve Charter Academy
  - S - RR- frontage residential on south side of Geddes Road and R-2, Grandview Estates
  - E – R-1, frontage residential on Geddes and Denton Roads
  - W- R-2, frontage residential and vacant
  
- **-Comprehensive Plan:** Medium-Low Density Residential (up to 2 dwelling units/acre)
  
- **Community Planner’s Recommendation:** Approval
  
- **Planning Commission Recommendation:** The Planning Commission voted 6-1 to recommend approval of the request to rezone the parcels to R-2.

Trustee Sneiderman inquired if this will be combined with property in G-2. Director Faas replied yes. This area is currently zoned RR. The other properties were R-2, however when the economy took a downturn the properties remained undeveloped. Trustee Graham-Hudak inquired about a portion on the map zoned RA. Director Faas explained this is a pond currently owned by the township, however ownership of this pond will be transferred to the development once it is complete.

Motion by Siegrist, supported by Anthony to table consideration of the amendment for a second reading on February 13, 2018. Motion carried unanimously.

A copy of the complete text of this Proposed Ordinance Amendment is available at the Clerk's Office of the Charter Township of Canton, 1150 S. Canton Center Road, Canton, MI., 48188, during regular business hours. The approved text of the Amendment will be published in the Canton Eagle/Associated Newspaper within the meeting minute’s synopsis of the date of approval.

A complete copy of the Ordinances for Canton Township is available at [www.canton-mi.org](http://www.canton-mi.org).

**Item G-4. Consider Award of a Purchase Order Contract to OHM Advisors for Completion of an Update to Canton’s Water Distribution System Master Plan. (MSD)**

Motion by Siegrist, supported by Slavens to award a purchase order contract to OHM Advisors for completion of Canton's Water Distribution System Master Plan Update for an amount not-to exceed \$33,500 under the existing master services agreement. Motion carried unanimously.

The Michigan Department of Environmental Quality (MDEQ) requires public drinking water systems to update Water Master Plans on a five (5) year cycle. OHM Advisors has completed numerous recent studies of Canton's Water System and recently completed the design and construction administration of our new Water Storage Facility. With OHM's familiarity of Canton's water distribution system, staff is recommending that the required water model update be awarded to OHM Advisors for an amount of \$33,500.

Canton's last Water Master Plan update was completed in 2012. Typically, we would have needed to update that plan in 2017, but with the major water system modification (Water Storage) that occurred in 2017, we were able to defer the update until 2018. This delay will allow us to complete an update to our computerized hydraulic water model and master plan which now includes the Water Storage and pumping facility.

OHM is one of several prequalified consultants working under a master services agreement with Canton. As such, there is no requirement to solicit formal proposals for this work nor request a waiver of the purchasing policy due to the sole-source nature of the work.

**Item G-5. Consider Purchase of Water Meters and Metering Control Devices for 2018. (MSD)**

Motion by Siegrist, supported by Slavens to accept the quote from Etna Supply Company and approve a purchase order not to exceed \$1,018,520 and authorize the Public Works Division to purchase the necessary meter equipment and supplies. Motion carried unanimously.

Motion by Siegrist, supported by Slavens to waive the Finance Purchasing Policy requiring formal bids, as these items are supplied under a sole-source contract through the Etna Supply Company. Motion carried unanimously.

In order to supply and maintain water service for residential and commercial accounts, The Public Works Division maintains an inventory of supplies. This inventory is replenished yearly in order to meet projections for the upcoming year. Equipment such as water meters and radio read transceivers (MXU) are installed for new projects and also replaced as equipment wears out.

The Public Works Division continues an on-going replacement program for older meters and MXU devices. This on-going program allows for older, less accurate devices to be replaced with new accurate devices that provide less water loss in our system. Canton's 24,000 plus active water accounts are now all equipped with radio read devices which allow a streamlined, less labor intensive collection of meter data.

In the past, Canton has purchased from Etna Supply Company, a sole source supplier for Sensus meters and equipment. For this reason, we are requesting a waiver of the purchase policy

requirements to solicit bids. Most of the unit prices stayed the same for 2018 compared to last year. The total value of the inventory required for 2018 is \$1,018,520.

**Item G-6. Consider Approval of an Extension of the Contract with HydroCorp Incorporated to Implement Canton’s Cross Connection Control Program (MSD)**

Motion by Siegrist, supported by Slavens to approve a three year extension of the professional services contract with HydroCorp, Inc. to provide management services and inspections for the Township’s Cross Connection Control Program for an amount of \$34,140 per year and to authorize the Township Supervisor to sign the agreement on behalf of the Township. Motion carried unanimously.

The Michigan Department of Environmental Quality (MDEQ) requires municipalities provide for a safe water supply system through an effective cross-connection control program. The MDEQ requires municipalities to inspect commercial, industrial and institutional facilities and submit annual reports for their programs.

Since 2006, Canton has contracted this program out to HydroCorp Incorporated. The current contract will expire in February 2018 and has a provision for extension. HydroCorp's services have been exceptional. They have upheld their contractual obligations and achieved the goals expected of the requested services. This new contract will continue to achieve the same goals at the annual rate of \$34,140. The current three year contract has a rate of \$32,820 so the new rate is four (4) percent greater. An extension clause for month-to-month service is also contained in the proposed contract at the end of the three (3) year term if needed.

**Item G-7. Consider Approval of the Purchase of Vehicles for 2018. (MSD)**

Motion by Siegrist, supported by Slavens to approve the purchase of nineteen (19) vehicles totaling \$494,151 as depicted in the spreadsheet. Motion carried unanimously.

Department	Division	No. Vehicle Make & Model	Account No.	Amount	Vendor
PSD	Police	5) Ford Patrol Interceptors	207-301-50.970_0040	\$108,940	Signature Ford
		1) Ford F-150 SSV	207-301-50.970_0040	\$30,682	Signature Ford
		1) Ford Transit (Surveillance)	207-301-50.970_0040	\$32,861	Signature Ford
PSD	Ordinance	1) Ford Fusion	207-301-50.970_0040	\$16,980	Signature Ford
MSD	Public Works	3) GMC Sierra 2500 HD	592-536.970_0040	\$89,175	Wenzel Buick GMC
MSD	Building	1) Ford Explorer	101-371.970_0040	\$26,742	Signature Ford
MSD	Engineering	1) Ford F-150	101-447-50.970_0040	\$26,300	Signature Ford
PSD	Fire	1) Ford F-150	206-336-50.970_0040	\$29,553	Signature Ford
		1) Ford Escape	206-336-50.970_0040	\$19,622	Signature Ford



CLS	Facilities	1) Ford F-150	101-265.970_0040	\$24,835	Signature Ford
CLS	Parks	1) Ford Escape	101-270-50.970_0040	\$19,027	Signature Ford
		2)GMC Sierra 2500 w/plows	101-270-50.970_0040	\$69,434	Wenzel Buick GMC

**Total \$494,151**

MSD Fleet Services evaluates all vehicles that meet the minimum replacement criteria each year and recommends replacements as part of the Capital Improvement Program process. This year nineteen (19) vehicles are budgeted for replacement and/or to meet the services needs of the various users. The on-street vehicle fleet has 171 total units.

The Township will again utilize existing publicly bid government pricing contracts administered through Oakland County (for all GMC purchases) and Macomb County (for all Ford purchases). The units taken out of service will be rotated elsewhere in the fleet and/or be auctioned off using our online auction site, BidCorp.com, for disposal.

The total value of the purchases for 2018 is \$494,151 and each unit has adequate funds budgeted in the respective department budgets.

The Fleet Replacement Policy PW:607 has four criteria to establish replacement of an existing vehicles; 1) Vehicle Age, 2) Vehicle Mileage, 3) Maintenance & Repair Costs, and 4) Physical Appearance/Condition.

The nineteen (19) replacements is 2018 include:

- 7 units for Police
- 1 unit for Ordinance
- 2 units for Fire
- 3 units for Public Works
- 1 unit for Building & Inspection Service
- 1 unit for Engineering Services
- 1 unit for Facilities Maintenance
- 3 units for Parks Maintenance

Trustee Graham-Hudak asked if any of the vehicles are diesel. Director Faas replied no. Diesel vehicles are being considered for purchase in 2019.

**Item G-8. Consider First Reading of an Ordinance to Amend Chapter 98 of the Canton Code Of Ordinances to Bring the Ordinance into Compliance With State Law and to Increase the Size of the Planning Commission To Nine Members (MSD)**

Removed by amendment to the agenda.

**Item G-9. Consider Approval for Sports Field Lighting Replacement. (CLS)**

Motion by Siegrist, supported by Slavens to approve the contract for Sports Field Lighting Replacement at the Canton Sports Center with Rauhorn Electric Inc., 17171 23 Mile Road, Macomb, MI 48042 in the amount of \$88,300 plus a contingency of \$11,700 for a total not to exceed \$100,000 to be paid from Account #101-755-50.970\_0020 Capital Outlay Buildings & Improvements. Motion carried unanimously.

Canton Sports Center has 12 lighted sports fields that are used seven nights a week from mid-April through mid-October. Based on a general inspection of the Sports Center facility, observations revealed that there could be physical problems with some of the 52 ball field light poles at the site. Therefore, in 2017 Mannik & Smith was contracted to perform a structural assessment of all of the poles.

The outcome of the inspection determined that 5 of the existing poles are in very poor condition and should be replaced prior to the start of the 2018 sports season. In December 2017, a Request for Proposal (RFP) was issued to seek a company to provide design, removal and replacement of five (5) sports field light poles. Work must be completed prior to opening of the 2018 season on April 9th in order to open the fields. Based on the RFP, Leisure Services is recommending Rauhorn Electric Inc. to perform the work specified.

Four (4) proposals were received from the following companies:

Name of Contractor	Total Cost of Proposal
Airport Lighting	\$126,100
A.F. Smith	\$105,575
Corby Energy	\$103,500
Rauhorn Electric	\$88,300

A review committee consisting of Leisure Services staff was formed to evaluate the proposals. All companies were scored based on fee schedules and response times, means and methods to perform work, proven work experience and history, and quality of proposal. Rauhorn Electric Inc. is the company recommended by the panel. This company has provided quality service to Canton in the past.

Since the existing poles are over 30 years old, there is a concern that unforeseen conditions, such as failed underground wiring, could be encountered. Therefore, we are recommending that a contingency of \$11,700 be added to the total cost of the project. These costs will only be expended if necessary and after staff approval.

This project was unbudgeted due to unknown conditions; however, available funds were identified to fund this project. The funds will be allocated from other 2018 budgeted projects of which these identified projects will be deferred at this time. In the future, the Board will be made aware of changes associated with these expenses.

Trustee Sneiderman inquired if this request was just for poles and wiring, or does it including lighting. Director Hohenberger replied it does include the lighting as well.

Clerk Siegrist asked what the initial intent was for the \$10,000 in Capital Outlay Land Improvements. Director Hohenberger replied it was for shade structures in the Dog Park. Clerk Siegrist asked what the initial intent was for the \$60,000 in Community Improvement. Director Hohenberger replied it was originally for signage in the Administration Building and also some for general roofing repairs and mechanical repairs. Signage will get deferred and the other repairs will be handled on an as needed basis. Clerk Siegrist asked where the township stood on the capital improvement plan.

Based on meetings with OHM, Director Trumbull gave a general overview of where the township stands. This will be covered in more detail in the next few months. As for the signage, (the \$50,000) there is legislation pending requiring the 911 system to be able to identify exact location within public buildings as to where the call is coming in from. Although this is not a legal requirement at this time, the amount was placed into the budget in anticipation of its passing, along with the update of the telephone system.

Director Hohenberger commented LED lighting was considered, however it would require all of the lighting being switched over to LED.

Trustee Graham Hudak asked if solar was under consideration. Director Hohenberger replied yes.

Motion by Siegrist, supported by Slavens to approve the following budget amendment:

Acct #	Description	Increase	Decrease
101-755-50.970_0020	Capital Outlay Buildings & Improvements	\$ 100,000	
101-270-89.970_0080	Capital Outlay Land Improvements		\$ 10,000
101-691-50.970_0040	Capital Outlay Vehicles		\$ 30,000
101-969.999_2460	Transfers Out - Community Improvement		\$ 60,000
246-000.699_1010	Transfers In - General Fund		\$ 60,000
246-750.970_0020	Capital Outlay Buildings & Improvements		\$ 50,000
246-750.970_0030	Capital Outlay Machinery & Equipment		\$ 10,000

Motion carried unanimously

**Item G-10. Consider the Purchase of 14 Taser XP26 Units. (PSD)**

Motion by Siegrist, supported by Anthony to waive the bidding process and approve the purchase of 14 Taser XP26 packages from Axon Enterprise, Inc., in the amount of \$19,477.54, utilizing budgeted Drug Forfeiture funds. Motion carried unanimously.

In 2014, the Police Department established a replacement schedule for Taser units, phasing out older models gradually and purchasing additional to accommodate increasing staff needs. This year the department is requesting to purchase 14 Taser XP26 units, holsters, battery packs, and four-year warranties from Axon Enterprise, Inc., in the amount of \$19,477.54.

Axon Enterprise, Inc., (formerly Taser International) is proprietary, and is the sole-source distributor of their product. Taser brand is the industry standard and a feasible, alternate option does not exist on the market to-date.

The Township Board originally approved the purchase of Tasers in 2005, as a means of less-leather force application by police officers. At that time, department policy was established for Tasers to be purchased and carried by all sworn police officers.

Trustee Graham-Hudak asked what happens to the old tasers. Director Meier replied they have outlived their useful life and are properly disposed of.

Clerk Siegrist asked how the Drug Forfeiture Funds are handled. Director Meijer explained how the township obtains these funds.

**Item G-11. Consider the Purchase of Six Hydraulic Lift Stretcher Systems. (PSD)**

Motion by Siegrist, supported by Sneiderman to approve the purchase of six Power Pro XT Hydraulic Lift Stretcher Systems from Stryker Medical Sales Corporation, in the amount of \$256,152, and approve an additional \$9,000 to Inst-A-Tech, LLC, for installation of the units. Motion carried unanimously.

Motion by Siegrist, supported by Anthony to approve the proposed amendment to the 2018 Fire Budget to accommodate this complete purchase and that is an increase to the Appropriations Capital Outlay Machinery and Equipment budget by \$215,152, and to decrease the appropriations to the Transfer to Fund Balance Account #206-336-50.990 by \$215,152. Motion carried unanimously.

The Fire Department is requesting to purchase six Power Hydraulic Lift Stretcher systems for their fleet of ambulances. The power lifts are beneficial for multiple reasons including reducing the risk of potential injury to Firefighter/Paramedics and patients during loading and unloading into the ambulance, which in turn reduces the risk of financial loss to the Township via lost wages, Worker's Compensation claims, and/or lawsuits.

In December, 2017, the Township posted a formal Invitation to Bid for six Battery Powered Hydraulic Lift Ambulance Cot/Stretcher systems. Stryker Medical Sales Corporation submitted the lower of two bids received at \$256,152 (see Attachment A – Bid Tabulation Sheet). Please note neither bid included installation, although Stryker did offer an additional quote of \$9,000 by their partner vendor Inst-A-Tech LLC, for this expense which, when added to the stretcher quote, was still lower than the second bid received for stretcher systems only.

Progressive Fire Departments are switching from the traditional stretcher systems to the new power hydraulic systems. The benefits are plentiful, first to Firefighter/Paramedics by reducing the chance of injuries occurring due to lifting heavy patients from the ground or low surface into and out of the ambulances.

Next to the Township in reducing the number of employees put off work due to injuries sustained on the job; and in reducing the number of injuries sustained to patients potentially injured due to falls during ambulance loading and unloading. Both of these potentially costing the Township in lost wages, Worker's Compensation claims, and/or lawsuits.

And last, but most important, to the patient in reducing the chance of additional injury during their already compromised condition during ambulance loading and unloading. Power lifts provide patients with a safe, smooth transfer from the site of medical emergency to the hospital for treatment.

Trustee Graham-Hudak inquired what happens to equipment that needs to be replaced. Director Meier replied the equipment has outlived their useful life, and can't be used because they no longer meet the standards.

**Item G-12. Approve 2018 Blanket Purchase Orders. (FBD)**

Motion by Siegrist, supported by Sneiderman to approve the 2018 Blanket Purchase Orders as attached. Motion carried unanimously.

<b>2018 Blankets</b>			
<b>DEPARTMENT</b>	<b>VENDOR</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
Finance	Kronos	Software Support & Maintenance	\$18,748
Supervisor	VTEC	Focus Printing & Publishing	\$39,600
Supervisor	Growth Works	Social Service Programs	\$40,000
Supervisor	Kent Communications	Printing & postage for personal property statements	\$17,000
ITS	Dell	Computer workstations, data centers, data storage	\$290,000
ITS	CDW	Antivirus renewal, microsoft office, Email System	\$61,000
Engineering	Wade Trim & Associates	Engineering Services	\$100,000
Engineering	Mannik & Smith	Engineering Services	\$50,000
Engineering	Orchard Hiltz & McCliment	Engineering Services	\$50,000
Engineering	Spalding DeDecker	Engineering Services	\$50,000
Leisure Services	Domtar	Copy paper for township	\$14,000
Leisure Services	Nichols	Paper supplies	\$17,000
Leisure Services	Otis Elevator	Elevator Service Admin	\$22,000
Leisure Services	Horizon Lawn Maint.	Striping, fence repairs, etc.	\$11,000
Leisure Services	Miracle Recreation of Michigan	Playground Equipment	\$11,000
Leisure Services	Wayne County	Bulk salt, permits, licenses, etc.	\$40,000
Leisure Services	Davey Tree	Tree Trimming & Removal	\$10,000
Leisure Services	Katherine's Catering	Catering at Summit	\$13,000
Leisure Services	Advanced Turf Solutions	Supplies for Golf Course	\$10,000
Leisure Services	Reliable Landscaping	Landscaping, planting, seed, fertilizer	\$25,500
Leisure Services	Crop Production Services	Weed Control pesticides	\$10,000
Leisure Services	Michigan USSSA	Registrations, Sanction, Tourney	\$11,000
Leisure Services	Residex	Turfce for ball fields	\$12,500
Leisure Services	Seat Advisor	Monthly ticket fees	\$21,000
Leisure Services	Acushnet	Golf balls/apparel/golf clubs	\$54,000
Leisure Services	Pepsi	Non-Alcoholic Beverages & Snacks for resale	\$20,000
Leisure Services	Gordon Foods	Food Service Items for resale	\$14,000
Leisure Services	Sysco	Food Service Items for resale	\$48,000
Leisure Services	Harrels	Various chemicals, fertilizers, etc.	\$25,000
Leisure Services	Siteone Landscape	Irrigation and chemicals, fertilizers	\$40,000
Leisure Services	Siteone Landscape	Irrigation and chemicals, fertilizers	\$15,000
Leisure Services	Osburn Industries	Sand, gravel, topsoil	\$12,000
Leisure Services	Van Diest	Fungicide, fertilizers, weed control, pesticides	\$32,000
Treasurer	BS&A Software	Annual Support	\$12,000
Treasurer	BS&A Software	Internet Access	\$17,500
Human Resources	Western Wayne Urgent Care	Medical Exams, Physicals, Screenings	\$16,000
Human Resources	Eagle Claims	Admin Fee for Eagle claims	\$15,504
Human Resources	Ken Blanchard	Situational Leadership Training for Employees	\$10,000
Public Safety	Apollo Fire Apparatus	Uniforms, Turnout Gear & Foam	\$15,000
Public Safety	Bound Tree Medical	Ambulance / ALS Supplies	\$30,000
Public Safety	Douglass Safety Systems	Fire Uniform Items	\$106,000
Public Safety	J & B Medical Supply	ALS Supplies	\$30,000
Public Safety	Michigan Humane Society	Animal Lodging Contract	\$30,000
Public Safety	North Eastern Uniforms	Police Uniforms	\$69,500
Public Safety	Oakland County	Police & Fire CLEMIS Participation	\$111,316
Public Safety	Priority One Emergency	Fire Uniform Items	\$41,000
Public Works	Cadillac Asphalt	Asphalt	\$10,000
Public Works	C & J Contracting	Grade 6A Stone & Hauling	\$12,000
Public Works	Jack Doheny	Automotive Parts & Equipment	\$19,000

Public Works	Dominics Cement Works	Cement Repair	\$60,000
Public Works	East Jordan Iron Works	Water & Sewer Repair Parts	\$25,250
Public Works	HD Supply Waterworks	Operating & Construction	\$17,000
Public Works	HydroCorp	Cross Connection Program	\$34,140
Public Works	Kennedy Industries	Sewer Lift Startion Repairs	\$10,000
Public Works	Liqui-Force Services	Sanitary Sewer Rehab & Repairs	\$255,500
Public Works	Michigan Cat	Automotive Parts & Equipment	\$10,000
Public Works	Michigan Linen	Uniforms	\$12,810
Public Works	Stoneco	Stone/Gravel/Sand Repairs Sewer Storm	\$15,000
Public Works	Wayne Sweepers	Sweeper Repairs	\$10,000
Fleet	Cruisers, Inc	Police Equipment	\$30,000
Fleet	Michigan Cat	Heavy Equipment Parts / Outside Repairs	\$30,000

Blanket Purchase Orders allow for recurring purchases of a specific service or commodity when the quantity of items or frequency of service cannot be fully determined. Attached is the list of Blanket Purchase Orders.

Per Canton's Purchasing Policy F:10, Blanket Purchase Orders will not be issued in excess of \$30,000, nor will a single purchase in excess of \$1,000 be approved without the Boards approval.

**Item G-13. Consider Authorizing the Purchase of Property. (PSD)**

Motion by Siegrist, supported by Anthony to authorize the Township Supervisor to engage in negotiations for the purchase of property as directed and further to sign any documents to complete the purchase. Motion carried unanimously.

As discussed in closed session, the Township has recently become aware of the availability of some property that, if acquired, would be beneficial to the long-term needs of the community.

**ADDITIONAL PUBLIC COMMENT:** None

**OTHER:** Clerk Siegrist commented positively on the Township's annual Dr. Martin Luther King Jr. Tribute on January 15, 2018. The board concurred.

**ADJOURN:** Motion by Siegrist, supported by Foster to adjourn at 7:57 p.m. Motion carried unanimously.

\_\_\_\_\_  
**Michael A. Siegrist, Clerk**

\_\_\_\_\_  
**Pat Williams, Supervisor**

**Charter Township of Canton  
Special Board Proceedings – January 23, 2018**

A regular meeting of the Board of Trustees of the Charter Township of Canton was held Tuesday, January 23, 2018 in the Board Meeting Room at 1150 Canton Center S., Canton, Michigan. Supervisor Williams called the meeting to order at 9:00 a.m.

Members Present: Anthony, Foster, Graham-Hudak, Siegrist, Slavens, Sneideman, Williams  
Members Absent: None  
Staff Present: None  
Guest: Lew Bender, Ph.D. Professor Emeritus, Southern Illinois University

**Adoption of Agenda**

The agenda was adopted by unanimous consent.

**SPECIAL TOPIC: Team Building with Special Guest Lew Bender**

Professor Bender engaged the board in a Team Building Exercise.

**Public Comments:**

None

**OTHER:** None

**ADJOURN:** The meeting was adjourned by unanimous consent at 2:00 p.m.

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**Michael A. Siegrist, Clerk**

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**Pat Williams, Supervisor**

**HOLD  
FOR  
RESOLUTION**



**CANTON COMMUNITY  
REQUEST FOR BOARD ACTION**

**MEETING DATE: February 13, 2018**

**AGENDA ITEM #C-1**

**ITEM: Consider Second Reading of an Amendment to Appendix A- Zoning of the Code of Ordinances Regarding the Cherry Hill Village Overlay District**

**PRESENTER:** Tim Faas, Municipal Services Director

**INDIVIDUALS IN ATTENDANCE:** Howard Fingerroot, Terry Bixler

**EXECUTIVE SUMMARY:** The proposed change to the Cherry Hill Village Overlay District is intended to redefine the Village Core and Village Edge Area as shown of Figure 1 of the District guidelines.

**BACKGROUND:** The parcels that front the south side of Cherry Hill Road between Denton Road and the power line corridor were originally designated as Village Edge Area 15 years ago when the Overlay was created. The “Edge” area was intended to be limited to residential use at a maximum density of 4 dwelling units/acre. The “Core” area flanks the remainder of Cherry Hill Road to the west in the remaining areas of the village. The “Core” area allows up to 12 dwelling units/acre and a wide variety of community commercial uses.

When the original Cherry Hill Village Planned Development was amended to incorporate the 40 acres at the corner of Denton and Cherry Hill, the uses consisted of condominiums and commercial use and the density was spread across the entire 360 acres of the PDD. That PDD agreement is now expired and most of the initial phases of village are built out except for these remaining frontage parcels on the south side of Cherry Hill Road. A phase by phase analysis is attached, which shows the approved number of units versus actual build out of the Village.

Due to many of the condominium units being deleted and substituted with single-family lots and changes to later phases which also lowered the number of units, there would still be a net density decrease of over 140 units if the area is changed to the “Core” area on Figure 1. It was always the intent to have more compact development along Cherry Hill Road that is connected to the bike paths and provide a more urban streetscape. The “Core” area designation would also allow future development to incorporate office and commercial uses, similar to what is approved on the north side of Cherry Hill in the Uptown Development. Those uses would not be recommended if the “Edge” area designation remained.

- **Community Planner’s Recommendation** - Approval
- **Planning Commission Recommendation** - The Commission voted 7-0 to approve the ordinance amendment which will allow flexibility for a mix of uses along Cherry Hill Road pursuant to the overall goals of the Cherry Hill Village Overlay District.

**CANTON COMMUNITY  
REQUEST FOR BOARD ACTION**

**MEETING DATE: February 13, 2018**

**AGENDA ITEM #C-2**

**ITEM: Consider Second Reading of an Amendment to Appendix A- Zoning of the Code of Ordinances Regarding the Summer Park/Pulte Rezoning**

**PRESENTER:** Tim Faas, Municipal Services Director

**INDIVIDUAL IN ATTENDANCE:** Joe Skore, Pulte Homes

**EXECUTIVE SUMMARY:**

The applicant is proposing to rezone the subject property from RA, Rural Agricultural to R-2, Single Family Residential District. The property was previously part of the Hamlet Planned Development to the north but was sold off separately to the owner to the south and was not included in the final phases of the Hamlet that were approved pursuant to a consent judgment for the last phases of the Hamlet. The R-2 zoning is consistent with the Future Land Use Map and consistent with the R-2 zoning to the south and east and consistent with the residential density in the Hamlet.

**BACKGROUND:**

**-Existing Zoning:** RA, Rural Agricultural

**-Location:** North side of Geddes Road west of Denton Road

**-Net Acres:** 20 acres

**-Existing Land Use:** vacant

**-Surrounding Land Use**

N – RA/PDD/Consent, Hamlet and Hamlet Pointe Site Condominiums

S - R-2, vacant

E – RA/PDD/Consent, Hamlet and Hamlet Pointe Site Condominiums

W- Superior Township

**-Comprehensive Plan:** Medium-Low Density Residential (up to 2 dwelling units/acre)

**-Community Planner's Recommendation:** Approval

**-Planning Commission Recommendation:** The Planning Commission voted 6-1 to recommend approval of the request to rezone the subject parcels to R-2.

**STRATEGIC PLAN/GOALS:** N/A

**ACTION REQUESTED:**

Remove consideration of the proposed amendment from the table and approve the proposed amendment to Appendix A – Zoning to change the zoning on the subject parcel from RA, Rural Agricultural District to R-2, Single-Family Residential District.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** N/A

**IMPLEMENTATION PLAN:** N/A

**DIRECTOR’S RECOMMENDATION:** Approval

**FIANANCE & BUDGET DIRECTOR’S RECOMMENDATION:** N/A

**SUPERVISOR’S RECOMMENDATION:** Approval

**MODEL RESOLUTIONS:**

1. I move to remove from the table and hold the second reading of the proposed amendment to Appendix A-Zoning of the Code of Ordinances of the Charter Township of Canton which rezones the subject parcel (tax parcel # 118-99-0005-000) from RA, Rural Agricultural to R-2, Single-Family Residential District as provided in the attached ordinance.
2. Further, I move to adopt and publish the second reading of an ordinance to amend Appendix A – Zoning of the Code of Ordinances of the Charter Township of Canton which rezones the subject parcels (tax parcel # 118-99-0005-000) from RA, Rural Agricultural District to R-2, Single-Family Residential District as provided in the attached ordinance with an effective date of March 1, 2018.

**ATTACHEMENTS:**

1. Ordinance

**CANTON COMMUNITY  
REQUEST FOR TOWNSHIP BOARD ACTION**

**MEETING DATE: February 13, 2018**

**AGENDA ITEM #C-3**

**ITEM: Consider Second Reading of an Amendment to Appendix A – Zoning of the Code of Ordinances Regarding the Volk/Music Rezoning**

**PRESENTER:** Tim Faas, Municipal Services Director

**INDIVIDUAL IN ATTENDANCE:** Joe Skore, Pulte Homes

**EXECUTIVE SUMMARY:**

The applicant is proposing to rezone the subject property from RR, Rural Residential to R-2, Single Family Residential District. Two parcels front onto Geddes Road and one parcel fronts onto Denton Road. The proposed rezoning is consistent with the existing R-2 zoning to the north, south and west which is consistent with the Future Land Use Map of the Comprehensive Plan. The parcels will be combined with the property to the west for future development.

**BACKGROUND:**

**-Existing Zoning:** RR, Rural Residential

**-Location:** North side of Geddes Road west of Denton Road

**-Net Acres:** 10 acres

**-Existing Land Use:** Single-family residential and vacant

**-Surrounding Land Use**

N – R-2, Achieve Charter Academy

S - RR- frontage residential on south side of Geddes Road and R-2, Grandview Estates

E – R-1, frontage residential on Geddes and Denton Roads

W- R-2, frontage residential and vacant

**-Comprehensive Plan:** Medium-Low Density Residential (up to 2 dwelling units/acre)

**- Community Planner’s Recommendation:** Approval

**- Planning Commission Recommendation:** The Planning Commission voted 6-1 to recommend approval of the request to rezone the parcels to R-2.

**STRATEGIC PLAN/GOALS:** N/A

**ACTION REQUESTED:** Remove consideration of the rezoning from the table and approve the amendment to Appendix A- Zoning of the Code of Ordinances which amends the zoning on the subject parcels from RR, Rural Residential District to R-2, Single-Family Residential District.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** N/A

**IMPLEMENTATION PLAN:** N/A

**DIRECTOR'S RECOMMEDATION:** Approval

**FIANANCE & BUDGET DIRECTOR'S RECOMMEDATION:** N/A

**SUPERVISOR'S RECOMMEDATION:** Approval

**MODEL RESOLUTIONS:**

1. I move to remove from the table and hold the second reading of the proposed amendment to Appendix A-Zoning of the Code of Ordinances of the Charter Township of Canton which rezones the subject parcels (tax parcel #s 120-99-0017-001, 120-99-0017-002, and 120-99-0018-702) from RR, Rural Residential District to R-2, Single-Family Residential District as provided in the attached ordinance.
2. Further, I move to adopt and publish the second reading of an ordinance to amend Appendix A – Zoning of the Code of Ordinances of the Charter Township of Canton which rezones the subject parcels (tax parcel #s 120-99-0017-001, 120-99-0017-002, and 120-99-0018-702) from RR, Rural Residential District to R-2, Single-Family Residential District as provided in the attached ordinance with an effective date of March 1, 2018.

**ATTACHMENTS:**

1. Ordinance

**CANTON COMMUNITY  
REQUEST FOR BOARD ACTION**

**MEETING DATE:**

**AGENDA ITEM C- 4**

**ITEM: Appointment and Reappointment to the Canton Tax Board of Review**

**PRESENTER:** Pat Williams, Supervisor

**INDIVIDUALS IN ATTENDANCE:** None anticipated

**EXECUTIVE SUMMARY:** Stan Turek and Ron Podolak, two experienced members of Canton's Tax Board of Review, have terms expiring in March of 2018. Stan Turek has expressed interest in continuing his service, and he has done an excellent job since his appointment in 2012. Ron Podolak, who has also done an excellent job on this board, is unable to continue his service and has submitted a letter of resignation. The Supervisor is recommending the reappointment of Stan Turek (see attached bio). For the open alternate position, the Supervisor is recommending Brooke Franklin. Ms. Franklin has a diverse background in leadership, workforce development and community engagement. Her résumé is attached.

**BACKGROUND INFORMATION:** The Tax Board of Review is a 3-member board required by state law who hear property assessment appeals. Canton has always tried to maintain two 3-member boards plus an alternate member so we can offer more times to the residents who are making appeals. The Tax Board of Review hears appeals two times per year: March and December.

**STRATEGIC PLAN/GOALS:** N/A

**ACTION REQUESTED:** Approve the reappointment of Stan Turek and the appointment of Brooke Franklin.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** There are funds built into the budget each year to cover the work of the Tax Board of Review members.

**IMPLEMENTATION PLAN:** Assessor will notify Stan of his reappointment and Brooke of her appointment, and set up training for Ms. Franklin.

**DIRECTOR'S RECOMMENDATION:** N/A

**FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION:** N/A

**SUPERVISOR'S RECOMMENDATION:** Approval

**MODEL RESOLUTION:** I move that the Canton Board of Trustees approve the reappointment of Stan Turek to the Canton Tax Board of Review

for a two-year term to expire on 3/1/20, and the appointment of Brooke Franklin as an alternate to the Tax Board of Review for a two-year term to expire 3/1/20.

**ATTACHMENTS:**

1. Bio for Stan Turek
2. Letter of Resignation - Podolak
3. Bio for Brooke Franklin

**CANTON COMMUNITY  
REQUEST FOR BOARD ACTION**

**MEETING DATE: February 13, 2018**

**AGENDA ITEM C- 5**

**ITEM: Appointment and Reappointment to the Historic District Commission**

**PRESENTER:** Pat Williams, Supervisor

**INDIVIDUALS IN ATTENDANCE:** None anticipated

**EXECUTIVE SUMMARY:** Stephen Foley and Melissa McLaughlin have served on the Historic District Commission (HDC) for over 30 years each. Stephen Foley, an attorney who has skills that meet the criteria for serving on the Historic District Commission, would like to continue his work on the HDC. Melissa McLaughlin has submitted a letter asking not to be considered for reappointment, which opens a spot for a new appointee. The Supervisor would like to appoint JoAnn Dionne. JoAnn lives in a home in Canton built in the 1870's and also has experience sorting archival collections, creating inventories, and proofreading finding aids for the Henry Ford Museum. Her bio is attached.

**BACKGROUND INFORMATION:**

Per MCL 399.204 Historic District Commission consists of not less than 7 or more than 9 members. Canton's Historic District Commission consists of 8 members, one of which is a representative of the Canton Historical Society. The Commission also has a Township Staff representative, Gregg King, and a Secretary, Joan Lager.

Long term commitment to this commission and community is the foundation of the historical perspective that is requisite for the review and implementation of the U.S. Department of Interior - Secretary of the Interior's Standards for the Treatment of Historic Properties whose recommendations guide this commission. Without a solid historical perspective, the commission loses its ability to maintain and safeguard the heritage of the township.

Mr. Foley has served on the commission since 1987. He serves not only as a member familiar with the history of Canton, but serves as legal advisor to the counsel. He was instrumental in rewriting the current Historic District Commission ordinance.

As a contributing member of the commission Mr. Foley's background in various aspects of the law has made him a valued asset to the commission. He has experience in the following fields of law: Trial Attorney, Defense: Personal Injury; Automobile/Truck Negligence; Worker's Compensation; Slip and Fall; Employment Discharge; Civil Rights, Age, Race, Sex and Weight discrimination; EEOC Complaints; Michigan Department of Civil Rights Complaints; Arbitrations; Civil Appeals; Contraction Actions; Real Estate and Labor. He has practiced law since 1977.



Mr. Foley does not receive any compensation for his service, and has agreed to serve another term. Mr. Foley's credentials contribute to Canton Township being certified by the State of Michigan as a Certified Local Government. This certification allows Canton Township's Historic District Commission to apply for Federal grants administered by the State of Michigan Bureau of History. The Bureau of History requires Certified Local Governments' meet credentialing standards of their historic district commission board members.

JoAnn Dionne was a volunteer at The Henry Ford for several years, which deepened her interest in local history. That interest extends to Canton where she grew up and has lived for the last twenty years. Her house was built around 1870.

**STRATEGIC PLAN/GOALS:** Reappointment/Appointment of qualified individuals to the HDC.

**ACTION REQUESTED:** Approve the reappointment of Stephen Foley and the appointment of JoAnn Dionne.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** Historic District Commissioners are unpaid.

**IMPLEMENTATION PLAN:** The Clerk's Secretary, who serves as the HDC Secretary, will handle all communications regarding the re-appointment and appointment.

**DIRECTOR'S RECOMMENDATION:** N/A

**FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION:** N/A

**SUPERVISOR'S RECOMMENDATION:** Approval

**MODEL RESOLUTION:** I move to approve the Township Supervisor's recommendation for reappointment of Stephen Foley and appointment of Jo Ann Dionne to the Canton Historic District Commission for three year terms effective through February 13, 2021.

**ATTACHMENTS:**

1. Bio for Stephen Foley
2. Letter to withdraw – M. McLaughlin
3. Bio for JoAnn Dionne

**CANTON COMMUNITY  
REQUEST FOR BOARD ACTION**

**MEETING DATE:** February 13, 2018

**AGENDA ITEM #C-6**

<p><b>ITEM:</b> Consider request of the City of London, Ontario, to use portions of the “Michigan Historic Cemeteries Preservation Guide.”</p>
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**PRESENTER:** Greg Hohenberger, Leisure Services Director

**INDIVIDUALS IN ATTENDANCE:** None anticipated.

**EXECUTIVE SUMMARY:** The Township was contacted by a representative of the City of London, Ontario, with a request to use portions of the “Michigan Historic Cemeteries Preservation Guide,” a guidebook that was created by current Township-employee Gregg King with the assistance of Susan Kosky, Kathleen Glynn and Gladys Saborio. Canton Township copyrighted the Guide in 2004.

As the holder of the copyright, the Township Board must authorize reproduction or use of any part of the Guide. The City of London, Ontario desires to put together a “best practices manual” for non-commercial use, for example, for distributing to volunteer groups interested in forming “friends of cemetery” groups and those interested in cemetery restoration and preservation. Appropriate credit will be given to the Canton Guide.

**BACKGROUND INFORMATION:** Nothing further.

**STRATEGIC PLAN/GOALS:** N/A

**ACTION REQUESTED:** Approve use of portions of the Michigan Historic Cemeteries Preservation Guide by the City of London, Ontario for non-commercial use.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** None.

**IMPLEMENTATION PLAN:** If approved, the City of London representative will be notified.

**DIRECTOR’S RECOMMENDATION:** Approval

**FINANCE AND BUDGET DIRECTOR’S RECOMMENDATION:** Approval

**SUPERVISOR'S RECOMMENDATION:** Approval

**MODEL RESOLUTION:**

I move to approve the use of portions of the Michigan Historic Cemeteries Preservation Guide by the City of London, Ontario for non-commercial purposes, subject to appropriate credit being given to Canton Township.

**ATTACHMENTS:**

None.

**CANTON COMMUNITY  
REQUEST FOR BOARD ACTION**

**MEETING DATE:** February 13, 2018

**AGENDA ITEM #G-1**

**ITEM: CONSIDER FIRST READING OF AN ORDINANCE TO AMEND CHAPTER 98 OF THE CANTON CODE OF ORDINANCES TO BRING THE ORDINANCE INTO COMPLIANCE WITH STATE LAW AND TO INCREASE THE SIZE OF THE PLANNING COMMISSION TO NINE MEMBERS**

**PRESENTER:** Tim Faas, Municipal Services Director

**INDIVIDUALS IN ATTENDANCE:** None anticipated.

**EXECUTIVE SUMMARY:** Chapter 98 of the Canton Code of Ordinances, entitled “Planning,” still cites the Rural Township Zoning Act, which was repealed and replaced by the Michigan Planning Enabling Act in 2008.

Discussions about the make-up the Planning Commission have led to a review of the Township ordinances governing the Planning Commission. While Section 28.03 of the Zoning Ordinances was updated when the state planning law changed in 2008; however, Chapter 98 was not revised. As the Board has indicated a desire to increase the size of the Planning Commission to nine members, Chapter 98 has been reviewed and updates made to bring the ordinance into compliance with the current law, as well as increase the size by adding two members. A budget impact of \$3,000 - \$4,000 will be addressed by a future Request for Board Action if this amendment is approved.

\*\*Note: The wrong version of the ordinance amendment was submitted for first reading on January 9 and 23<sup>rd</sup>, 2018. Due to significant substantive changes in the correct version, a new first reading must be held.\*\*

**BACKGROUND INFORMATION:** Nothing further.

**STRATEGIC PLAN/GOALS:** Bring Township ordinances into compliance with state law.

**ACTION REQUESTED:** Introduce, hold the first reading, and table for second reading a proposed text amendment to Chapter 98 of the Township Code.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** The two additional members will require computers and monthly meeting stipends which is estimated to cost \$3,000 to \$4,000 more per year. A future budget amendment will be necessary if this amendment is approved.

**IMPLEMENTATION PLAN:** If approved, a second reading will be scheduled for February 27, 2018.

**DIRECTOR'S RECOMMENDATION:** Approval

**FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION:** Approval

**SUPERVISOR'S RECOMMENDATION:** Approval

**MODEL RESOLUTION:**

- (1) I move to introduce for first reading an ordinance which amends Chapter 98 of the Canton Code of Ordinances.
- (2) I further move to table for consideration the proposed text amendment to the Code of Ordinances, and to schedule a second reading for February 27th, 2018.

**ATTACHMENTS:**

1. Draft text amendment to Chapter 98 (redlined).

**CANTON COMMUNITY  
REQUEST FOR BOARD ACTION**

**MEETING DATE:** February 13, 2018

**AGENDA ITEM #G-2**

**ITEM: Consider Approval of Amendment #5 to the Uptown Planned Development Agreement**

**PRESENTER:** Tim Faas, Municipal Services Director

**OWNER/REPRESENTATIVE:** Mr. Mark Highlen, Beztak

**EXECUTIVE SUMMARY:** Uptown Apartments are part of the Uptown Planned Development District originally approved by the Board of Trustees November 27, 2001. Amendment #3 was approved December 9, 2008 creating the All Seasons Senior Apartments as part of the development area and composed of 145 attached units. Amendment #4 dated April 22, 2014 re-located the Senior Apartments from the previously approved internal location to the part of the property fronting Denton Road and provided for 187 units. Nine apartment buildings, including two previously constructed by another party as condominiums on Cherry Hill Road, and a clubhouse building were then approved.

The applicant now wishes to convert the approved senior apartment element to traditional apartments matching that already constructed in prior phases. Approval of the request will result in a reduction of 35 units, from 187 to 152 total in this phase. Some modifications to the elevations of the buildings that front onto Denton Road across from Fire Station #3 were made based on comments by the Planning Commission.

**BACKGROUND:**

- **Existing Zoning:** R-1, Single Family Residential/Cherry Hill Village Overlay District

- **Location:** West of Denton Road, North of Cherry Hill Road

- **Net Acres:** 5.43 acres

- **Existing Land Use:** Vacant

- **Surrounding Land Use & Zoning:**

N- R-1/Cherry Hill Village Overlay, Canton Township Dog Park

S- R-1/Cherry Hill Village Overlay, Vacant

E- R-1/Cherry Hill Village Overlay, Uptown Apartments

W- R-1/Cherry Hill Village Overlay, Fire Station #3

**- Comprehensive Plan:** Cherry Hill Area

**-Community Planner's Recommendation:** Approval of Amendment #5 to the Uptown Planned Development Agreement.

**-Planning Commission Recommendation:** On January 8, 2018 by a vote of 5-2, the Planning Commission recommended approval of Amendment #5 for Uptown Planned Development District conditioned upon the applicant providing final architectural elevations for the building facades facing Denton and Uptown Avenue. The revised architectural elevations have been submitted and are included with this analysis. Additional brick has been provided on the elevations facing Denton Road. Staff recommends minor changes to building type II rear elevation to be evaluated as part of the site plan approval process.

**STRATEGIC PLAN/GOALS:** N/A

**ACTION REQUESTED:** Approval of the Requested Fifth Amendment to the Uptown Planned Development District Agreement

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** N/A

**IMPLEMENTATION PLAN:** N/A

**DIRECTOR'S RECOMMENDATION:** Approval

**FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION:** N/A

**SUPERVISOR'S RECOMMENDATION:** Approval

**MODEL RESOLUTION:**

RESOLUTION OF  
BOARD OF TRUSTEES  
CHARTER TOWNSHIP OF CANTON

**Amendment Number 5 to the Uptown Planned Development District**

**WHEREAS,** the Project Sponsor, Mr. Mark Highlen, has requested approval for Amendment #5 to the Uptown Planned Development District to be located on Denton Road between Cherry Hill and Ridge Roads, identified as part of tax EDP #072-99-0003-713; and,

**WHEREAS,** the Planning Commission reviewed the amendment and made a recommendation to approve the request to grant approval, as summarized in the attached written analysis and recommendation.

**NOW THEREFORE BE IT RESOLVED,** the Board of Trustees of the Charter Township of Canton, Michigan does hereby approve the request of the petitioner, Mr. Mark Highlen, to approve the Fifth Amendment to the Uptown Planned Development District subject to any conditions recommended by the Planning Commission and staff, as described in the analysis and recommendation attached hereto and made a part hereof.

**ATTACHMENTS:**

1. Planning Commission Meeting Minutes
2. Zoning Map
3. Amendment #5 to Uptown PDD Agreement with Exhibits



**CANTON COMMUNITY  
REQUEST FOR BOARD ACTION**

**MEETING DATE: February 13, 2018**

**AGENDA ITEM #G-3**

**ITEM: Consider Approval of the Purchase of (5) Ford Explorer Police Interceptor and  
Accompanying Amendment to the 2018 Police Budget**

**PRESENTER:** Tim Faas, Municipal Services Director & Joshua Meier, Public Safety Director

**INDIVIDUALS IN ATTENDANCE:** None Anticipated.

**EXECUTIVE SUMMARY:** The Police Department is requesting approval to purchase five Ford Explorer Police Interceptors. One of these vehicles was presented and approved by the Township Board on January 23, 2018, but the cost of said vehicle was inadvertently omitted from the total dollar amount, requiring re-approval to generate a Purchase Order. The remaining four vehicles are new requests to increase the department's marked patrol fleet, which has remained the same before 2009. Authorized drug forfeiture funds are being recommended to expend on the four additional vehicles.

**BACKGROUND:** The Fleet Replacement Policy PW:607 has four criteria to establish replacement of an existing vehicles; 1) Vehicle Age, 2) Vehicle Mileage, 3) Maintenance & Repair Costs, and 4) Physical Appearance/Condition.

Although vehicles have been replaced over the past 10 years, the actual number of marked patrol vehicles in the fleet has remained the same since before 2009. Due to the increased number of budgeted positions and the department's new overlap shift, putting more officers on the road during the busiest times, additional marked units are being requested.

All vehicles requested for purchase are quoted using Macomb County Bid Pricing #12-07, MY2017.

**STRATEGIC PLAN/GOALS:** Maintain the assets, to extend the useful life cycle until replacement is necessary.

**ACTION REQUESTED:** Re-approve the purchase of one Ford Explorer Police Interceptor, and approve the purchase of four additional Ford Explorer Police Interceptors. In addition, approve a budget amendment to utilize Drug Forfeiture Funds for the additional four vehicles.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** Funds for the re-approved Ford Explorer is \$27,640 are budgeted in the 2018 Police Capital Outlay Vehicles Account #207-301-50.970\_0040.

Funds for the additional four Explorers totaling \$112,585 will be expensed from 2018 Police Drug Forfeiture Account #207-301-50.743.0003, following a budget amendment to increase said account by A\$112,585, and decrease the 2018 Police Transfer to Fund Balance Account #207-301.50.990 by \$112,585.

**IMPLEMENTATION PLAN:** Upon approval by the Township Board, a purchase order will be created. Delivery for two vehicles can be expected 60-180 days from order date. Three vehicles are available for immediate delivery to Fleet Services

**DIRECTOR'S RECOMMENDATION:** Approval

**FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION:** Approval

**SUPERVISOR'S RECOMMENDATION:** Approval

**MODEL RESOLUTION:** I move to approve the purchase of five (5) 2018 Ford Explorer Police Interceptors from Signature Ford, 3942 W. Lansing Rd, Perry, MI 48872 via a Macomb County Bid #12-07 MY2018 in the amount of \$140,255.

I further move to approve the following budget amendment to the 2018 Police Budget:

Increase Appropriations:		
Capital Outlay Vehicles	#207-301-50.970_0040	\$112,585
Decrease Appropriations:		
Transfer to Fund Balance	#207-301-50.990	\$112,585

**ATTACHMENTS:**

1. Vehicle build specification sheet.

**CANTON COMMUNITY  
REQUEST FOR BOARD ACTION**

**MEETING DATE:** February 13, 2018

**AGENDA ITEM #G-4**

**ITEM:** Consider Approval of a 2018 Budget Amendment in Account 101-191.970\_0030 Capital Outlay Machinery and Equipment by \$5000 to Facilitate the Purchase Voting Booths and to Approve a P.O. to Election Source, 4615 Danvers Drive SE, Grand Rapids, MI 49512, in an Amount of not more than \$35,000.00.

**PRESENTER:** Michael Siegrist, Clerk

**INDIVIDUALS IN ATTENDANCE:** None Anticipated

**EXECUTIVE SUMMARY:** In 1985 the township purchased 340 Voting Booths for voters to use in precincts. With over 30 years wear and tear, these booths are no longer viable. In long range planning for their replacement, the township had spread the anticipated acquisitions in the amount of \$45,000 over a multi-year period. The Clerk, desiring to maximize purchasing power through the use of economies of scale, did not spend the \$15,000 budgeted in 2017. As a result of bulk purchasing, the township will be receiving the same number of booths for a substantially lower cost. The 2018 budget in Elections – Capital Outlay Machinery and Equipment was originally set at \$30,000.

Following a meeting with Election Source, the recommended provider of this type of equipment, the projected amount for new voting booths would be about \$34,000, including shipping. The Clerk is requesting to increase the budget in 101-191.970\_0030 Capital Outlay Machinery and Equipment by \$5000 for an overall total of \$35,000, resulting in a savings of \$10,000 from the initially anticipated cost.

**BACKGROUND INFORMATION:** In 2017 the State of Michigan required purchase of new election equipment. In addition, the township's voting booths were starting to deteriorate requiring their replacement. The former Clerk had budgeted for the purchase of all these items in 2017 and 2018.

The 2017 budget had been set at \$173,000 for new purchase of new election computers and equipment. Because we purchased some of the equipment directly from Canon Solutions America, the Clerk's Office utilized only \$139,000.

The 2017 budget had been set at \$15,000 for new election furniture and equipment for

replacement of the voting booths, however none were purchased in 2017.

**STRATEGIC PLAN/GOALS:** To replace no longer usable voting booths for 40 Precincts within Canton Township.

**ACTION REQUESTED:** Authorize an increase in the 2018 Budget in Account 101-191.970\_0030 Capital Outlay Machinery and Equipment in the amount of \$5000 for a total budget of \$35,000 and to approve a purchase order to Election Source for the purchase of new voting booths.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** Increase in the 2018 Budget in Account 101-191.970\_0030 Capital Outlay Machinery and Equipment in the amount of \$5,000 for a total budget of \$35,000.

**IMPLEMENTATION PLAN:** If the increase in the 2018 Budget in Account 101-191.970\_0030 Capital Outlay Machinery and Equipment in the amount of \$5000 for a total of \$35,000 is approved the Clerk's Office will issue a Blanket Purchase Order to Election Source for the needed equipment.

**DIRECTOR'S RECOMMENDATION:** Approval

**FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION:** Approval

**SUPERVISOR'S RECOMMENDATION:** Approval

**\*MODEL RESOLUTION:** I move to approve an increase in the 2018 Budget in Account 101-191.970\_0030 Capital Outlay Machinery and Equipment in the amount of \$5000 for a total of \$35,000.

I move to approve a purchase order to Election Source, 4615 Danvers Drive SE, Grand Rapids, MI 49512 in an amount not to exceed \$35,000.

**ATTACHMENTS:**

Price Quote from Election Source  
Photo samples of Proposed Equipment

**CANTON COMMUNITY  
REQUEST FOR BOARD ACTION**

**MEETING DATE:** February 13, 2018

**AGENDA ITEM #G-5**

**ITEM:** Consider Adoption of Leisure Services 5-Year Strategic Plan

**PRESENTER:** Greg Hohenberger, Leisure Services Director

**INDIVIDUALS IN ATTENDANCE:** None Anticipated

**EXECUTIVE SUMMARY:** Pros Consulting, Inc. was contracted to develop an updated 5-Year Strategic Plan for Leisure Services. A strategic plan is vital to provide a clear and unified vision for the department and ensure that resources and energies are focused in the most productive and cost effective manner. Per CAPRA Guidelines, we are requesting that the Canton Township Board of Trustees adopt this strategic plan.

**BACKGROUND INFORMATION:** The Leisure Services Strategic Plan development followed an intensive process of data collection, public input, assessment of existing conditions, market research and open dialogue with local leadership and key stakeholders.

The Strategic Plan utilizes the Township goals as strategic priorities which include:

- A livable, walkable, and attractive community for residents
- Increased funding sources and enhanced fiscal sustainability
- A demographically oriented community
- Innovation in transportation/hub for research and development of autonomous vehicles
- Economic development
- Improved infrastructure

Each strategic priority has a series of specific tactics for achieving each strategic initiative identified for 2018.

**STRATEGIC PLAN/GOALS:** Be a 'best-in-class' agency / Meet the diverse expectations of the community

**ACTION REQUESTED:** Adoption of the Leisure Services 5-Year Strategic Plan.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** N/A

**IMPLEMENTATION PLAN:** The Strategic Plan will be shared with all Leisure Services staff.

**DIRECTOR'S RECOMMENDATION:** Approval

**FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION:** Approval

**SUPERVISOR'S RECOMMENDATION:** Approval

**MODEL RESOLUTION:** I move to adopt the Leisure Services 5-Year Strategic Plan.

**CANTON COMMUNITY  
REQUEST FOR BOARD ACTION**

**MEETING DATE: February 13, 2018**

**AGENDA ITEM #G-6**

**ITEM: Consider Approval to Purchase Replacement Golf Cars for Fellows Creek Golf Club**

**PRESENTER:** Greg Hohenberger, Leisure Services Director

**INDIVIDUALS IN ATTENDANCE:** None Anticipated

**EXECUTIVE SUMMARY:** In February 2017, the Township purchased through a lease to own agreement 115 golf cars for Fellows Creek Golf Club. During two separate incidents in 2017, nine golf cars were stolen from the golf course. Canton Police were able to recover two of the cars. Additional security measures as recommended by Public Safety were put in place.

Our recommendation is to purchase seven vehicles in the amount of \$28,420 from Golf Cars Plus to replace the stolen golf cars. Through Canton's insurance settlement with MMRMA, we will be reimbursed 50%, less \$1,000 deductible, per incident.

**BACKGROUND INFORMATION:** The current fleet of golf cars was purchased in 2017 from Golf Cars Plus, who had submitted the lowest bid for Yamaha DR2A golf cars. They have submitted a replacement fleet proposal for 2018 cars at a cost of \$4,060 per unit, totaling \$28,420.

**STRATEGIC PLAN/GOALS:** Fiscal Stability and Sustainability

**ACTION REQUESTED:** Approve the purchase of seven Yamaha DR2A golf cars for Fellows Creek Golf Club from Golf Cars Plus.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:**

A budget amendment will be needed to purchase the new golf cars, with a 50% offset received from the insurance settlement, less the deductible.

Increase Expense	584-697-78.970_0030	Capital Outlay Machinery & Equip	\$28,420
Decrease Expense	584-756-50.990	Transfer to Fund Balance	\$15,210
Increase Revenue	584-697-78.696	Insurance Settlements	\$13,210

**IMPLEMENTATION PLAN:** Golf Cars Plus will be notified upon Board approval and a purchase order will be generated.

**DIRECTOR'S RECOMMENDATION:** Approval

**FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION:** Approval

**SUPERVISOR'S RECOMMENDATION:** Approval

**MODEL RESOLUTION:**

I move to approve the purchase of seven replacement golf cars for Fellows Creek Golf Club with Golf Cars Plus, 607 North Main Street, Plainwell, Michigan 49080, in the amount of \$28,420 to be paid from Account #584-697-78.970\_0030 (Capital Outlay Machinery & Equipment).

I further move to approve the following budget amendment:

Increase Expense	584-697-78.970_0030	Capital Outlay Machinery & Equip	\$28,420
Decrease Expense	584-756-50.990	Transfer to Fund Balance	\$15,210
Increase Revenue	584-697-78.696	Insurance Settlements	\$13,210

**CANTON COMMUNITY  
REQUEST FOR BOARD ACTION**

**MEETING DATE:** February 13, 2018

**AGENDA ITEM #G-7**

<p><b><u>ITEM:</u> Consider Approval of 2018 FY Specialized Services Operating Assistance Program Agreement with SMART</b></p>
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**PRESENTER:** Greg Hohenberger, Leisure Services Director

**INDIVIDUALS IN ATTENDANCE:** None Anticipated

**EXECUTIVE SUMMARY:**

The Township submitted its annual Specialized Services application with SMART to provide funding for the Canton Mobility Transportation program. SMART has notified the Township that it is eligible for \$31,942 under the program from October 1, 2017 through September 30, 2018.

Canton Leisure Services is requesting Board approval for the Specialized Services Operating Assistance Program Agreement with SMART.

**BACKGROUND INFORMATION:**

Canton Township applied for and was awarded a Specialized Services Operating Assistance Program grant from the Suburban Mobility Authority for Regional Transportation (SMART). The grant will be utilized for the Canton Mobility Transportation Services program, which provides transportation for seniors and disabled individuals.

- The grant is for \$31,942, which is the same allocation Canton secured last year.
- The grant contract covers the period of October 1, 2017 through September 30, 2018.
- These funds are in addition to the \$88,692 Municipal Credit grant, which the Township was awarded for FY2018. Fare box revenue collected from program riders in FY2017 was \$26,739.80.
- The total annual contract with Huron Valley Ambulance (HVA) to provide transportation services is not to exceed \$467,348.68.
- The two grants and fare box revenue noted above offset the HVA contract amount. The balance of the contract amount, which is not to exceed \$319,974.88 is covered through the Township's General Fund.

**STRATEGIC PLAN/GOALS:** Provide high quality services.

**ACTION REQUESTED:** Approve the FY18 Specialized Services Operating Assistance Program Agreement with SMART.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:**

Grant funds will be reimbursed to the Township. Transportation funds are expended from Social Services-Transportation Account #101-670.860.



**IMPLEMENTATION PLAN:**

Leisure Services will process the grant which is in effect from October 1, 2017 through September 30, 2018. Grant funds will be utilized for the Township's Transportation Contract with Huron Valley Ambulance.

**DIRECTOR'S RECOMMENDATION:** Approval

**FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION:** Approval

**SUPERVISOR'S RECOMMENDATION:** Approval

**MODEL RESOLUTION:**

I move to approve the FY 18 Specialized Services Operating Assistance Agreement between SMART and the Charter Township of Canton for \$31,942 and to authorize the Township Supervisor to sign the contract on behalf of the Township.

**ATTACHMENTS:**

**Attachment A:** Specialized Services Operating Assistance Agreement

**Attachment B:** Canton Mobility Data Report

**CANTON COMMUNITY  
REQUEST FOR BOARD ACTION**

**MEETING DATE: February 13, 2018**

**AGENDA ITEM # G-8**

**ITEM: IT Services – Renewal with Comcast Enterprise Services for Internet Service**

**PRESENTER:** Wendy Trumbull, Finance & Budget Director

**INDIVIDUALS IN ATTENDANCE:** None anticipated.

**EXECUTIVE SUMMARY** For the past six (6) years the Township has sourced its primary Internet access from Comcast Enterprise Services. The service provided by Comcast has been extremely solid and sound and provides the numerous Departments whose Business applications reside out on the Internet, a very high level of access and uptime.

The current contract with Comcast has expired and the Township is currently in a month-to-month situation. While there is no belief that Comcast will attempt to price gouge the Township, IT Services is recommending an increase in bandwidth capacity from Comcast be obtained. To receive this increase of capacity, the Township must sign a new agreement with Comcast.

As more Township critical or important business applications are sourced from the Internet, the current level of bandwidth capacity has at times shown to be insufficient and has resulted in reduced performance of the various applications.

The IT Services manager contacted Comcast Enterprise Services to solicit cost proposals for capacity increases for the Township, the Township must enter into a new 3-year agreement with Comcast to increase our capacity.

**BACKGROUND:** The Township receives its primary Internet access from Comcast Enterprise Services for the past 6 years. During that time there has been one (1) outage by Comcast of the Internet access, that outage lasted a mere 30 minutes.

As more departments make use of the Internet for access to email or their respective departmental business applications, it is imperative that IT Services take the necessary steps to ensure consistent and efficient access to the Internet.

The Township Clerk's primary voter application system will undergo changes in 2018 that will change how the Clerk employees work. Their existing State Voter Application System currently runs "on premise". After the upgrade expected in Q2 of 2018, the Voter Application System will be operating across the Internet sourced by the State. This is a critical & fundamental application for the Township, increased Internet access capacity will ensure continued efficient access for the Clerk's Department to their primary business application. In addition to the Clerk's Office, the Township's Building Department has undertaken and is about to begin requiring the submission

of building plans be in electronic format only. Due to the economic upturn experienced within Canton, the Building department has been and continues to see only growth in their core business. Once the requirement of electronic submittals is fully realized, employees of the Building department will need faster or more efficient Internet access to collect the large amounts of data being submitted to the Township.

The IT Services Manager is forecasting an increase in the need of capacity to the Internet. IT Services contacted Comcast Enterprise for pricing to double our current rate of 50MBPS to 100MBPS. With all things technology, costs eventually come down over time. The current monthly cost for 50mbps is approximately \$1,495/mo. Entering into a new agreement with Comcast will provide for 100mbps capacity at the same monthly rate of \$1,495/mo.

**STRATEGIC PLAN/GOALS:** Efficiently utilize resources and maintain fiscal responsibility while still providing high levels of uptime to all Township Divisions.

**ACTION REQUESTED:** Approve the request to enter into a new contractual agreement with Comcast Enterprise Services for a period of 36 months. This contract will provide the Township access to the Township with a minimum capacity of 100mbps at a monthly cost of \$1,495.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** This expense is budgeted annually and currently exists in the IT Services 2018 budget. All required funding will be expensed from the ITS Division's 101-258.801\_0050 Professional and Contractual Services account.

**IMPLEMENTATION PLAN:** This is contractual renewal agreement only, there is no interruption of services to Township Departments.

**FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION:** Approval

**SUPERVISOR'S RECOMMENDATION:** Approval

**MODEL RESOLUTION:** I move to approve the 3 year agreement with Comcast to provide internet service at an increased capacity for the Township.

**ATTACHMENTS:** Canton Twp\_Renew EDI\_10685705.pdf

**CANTON COMMUNITY  
REQUEST FOR BOARD ACTION**

**MEETING DATE: February 13, 2018**

**AGENDA ITEM # G-9**

**ITEM: Consider Request to Purchase Ammunition**

**PRESENTER:** Joshua C. Meier, Director of Public Safety

**INDIVIDUALS IN ATTENDANCE:**

**EXECUTIVE SUMMARY:** The Police Department is requesting to purchase ammunition for rifles and handguns to be used on duty and for training/qualifications, and Simunition cartridges also for training. Kiesler's Police Supply has quoted the ammunition utilizing the State of Michigan Contract Pricing. The total cost for this purchase, with shipping, is \$24,003. Funds for this purchase are budgeted in the 2018 Police Operating Supplies Account.

**BACKGROUND INFORMATION:** n/a

**STRATEGIC PLAN/GOALS:** n/a

**ACTION REQUESTED:** Approve the purchase of ammunition utilizing State of Michigan Contract Pricing from Kiesler's Police Supply, in the amount of \$24,003.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** Funds for this purchase are budgeted in the 2018 Police Operating Supplies Account #207-301-50.740.0001.

**IMPLEMENTATION PLAN:** n/a

**DIRECTOR'S RECOMMENDATION:** Approve

**FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION:**

**SUPERVISOR'S RECOMMENDATION:**

**MODEL RESOLUTION:** I move to approve the purchase of ammunition utilizing State of Michigan Contract Pricing from Kiesler's Police Supply, in the amount of \$24,003.

**ATTACHMENTS:** Attachment A – Price Quote from Kiesler's Police Supply

**CANTON COMMUNITY  
REQUEST FOR BOARD ACTION**

**MEETING DATE: February 13, 2018**

**AGENDA ITEM #G-10**

**ITEM: Consider the Purchase of Mobile and Portable 800 mHz Radios**

**PRESENTER:** Joshua C. Meier, Director of Public Safety

**INDIVIDUALS IN ATTENDANCE:** n/a

**EXECUTIVE SUMMARY:** The Police Department is in need of four Motorola APX6500 Remote Mount Mobile Police Radios and five APX6000 Portable Police Radio Kits. These units will outfit new officers and vehicles, and be the first significant purchase since converting to the State of Michigan's MPSCS 800 mHz Radio System in 2012. Due to the necessity of continuity in radio equipment, purchasing the same radio as currently owned is imperative; therefore, the department requests to waive the bidding process and purchase the above model radios from Motorola Solutions (a sole-source vendor) for a total amount of \$47,632.35.

**BACKGROUND INFORMATION:** In response to the FCC's narrow banding requirements, on March 12, 2012, the Township Board approved Canton Police and Fire Departments transition to the State of Michigan's MPSCS 800 mHz Radio System. This \$1.8 million dollar project included a multitude of components, including all new radios for dispatch, police/fire vehicles, and individual officer/firefighter portable radios. At that time, the department purchased extra radios for future growth but that supply has been slowly depleted over the past six years.

The Motorola radios being requested for purchase are the same make and model of current radios being used, and include all mounting, charging, trunking and programming to be 100% compatible with the department's current inventory. Warranties are included with the purchase with coverage of three years for the mobile, and five years for the portables.

This radio purchase is a qualified expense for utilizing E/911 funds.

**STRATEGIC PLAN/GOALS:** n/a

**ACTION REQUESTED:** Waive the bidding process and approve the purchase of four APX6500 Remote Mount Mobile Radios and five APX6000 Portable Radio Kits from Motorola Solutions, Inc., in the amount of \$47,632.35, utilizing E/911 Funds. Additionally, approve a budget amendment to accommodate the complete purchase.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** \$10,706 is budgeted for radios in the 2018 E/911 Capital Outlay Computers Account #261-346-50.970.0010. A budget amendment to increase this expense account by \$36,927, and to reduce the E/911 Transfer to Fund Balance Account #261-346-50.990 by \$36,927 is proposed to accommodate this total purchase.

**IMPLEMENTATION PLAN:** n/a

**DIRECTOR'S RECOMMENDATION:** Approve

**FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION:**

**SUPERVISOR'S RECOMMENDATION:**

**MODEL RESOLUTION:** I move to waive the bidding process and approve the purchase of four mobile and five portable 800 MHz radios from Motorola Solutions, Inc., in the amount of \$47,632.35, utilizing E/911 Funds. Additionally, I move to approve a budget amendment to accommodate the complete purchase.

<b><i>Increase Appropriations:</i></b>		
Capital Outlay Computers & Equipment:	#261-346-50.970.0010	\$36,927

  

<b><i>Decrease Appropriations:</i></b>		
Transfer to Fund Balance:	#261-346-50.990	\$36,927

**ATTACHMENTS:** Attachment A – Motorola Price Quote for Mobile Radios  
Attachment B – Motorola Price Quote for Portable Radios

**CANTON COMMUNITY  
REQUEST FOR BOARD ACTION**

**MEETING DATE: February 13, 2018**

**AGENDA ITEM # G-11**

**ITEM: Consider Authorizing Agreement for Architectural Services for Public Safety Facilities, and Authorization to Proceed with Phase 1 Needs Assessment**

**PRESENTER:** Joshua C. Meier, Director of Public Safety

**INDIVIDUALS IN ATTENDANCE:**

**EXECUTIVE SUMMARY:** In August, 2017, a Request for Proposal was advertised for Architectural Services for Public Safety Facilities, soliciting for a vendor to review and recommend structural needs for the department's Dispatch, Public Safety Headquarters, Fire Station #2, and Gun Range/Training Facility. Ten formal proposals were submitted and reviewed by a committee of representatives from the Police, Fire, Facilities Maintenance and Finance Departments. In October, 2017, five firms were invited to give formal presentations to the committee, and they were scored on pre-established criteria including: relevant experience, comprehension of the proposed projects, fee schedules, etc. The highest score was awarded to Partners in Architecture, PLC, Mt. Clemens, Michigan (further known as PARTNERS).

A second meeting was held with PARTNERS in December, 2017, to request a Proposal for a Phase 1 Needs Assessment to include: (1a) Improvements to Public Safety Headquarters, (1b) Expansion of Dispatch, and (2) Replacement of Fire Station #2. The PARTNERS Phase 1 proposal includes a "Not to Exceed" price of \$39,500 for Public Safety/Dispatch Needs Assessment, and \$10,500 for Fire Station #2 Needs Assessment. The department is estimating an additional expense of \$5,000 for Police and \$1,000 for Fire to cover reimbursable fees listed in the attached Proposal.

**BACKGROUND INFORMATION:** The Public Safety Headquarters was originally built in 1984, with additions made in 1996 and 2002. After 16 years, the department has once again outgrown its square footage and is relying on the Phase 1 Needs Assessment to recommend renovating, repurposing, or expanding the building and office space as recommended by expert architect studies. The dispatch area is at the center of the department's building concerns as the current space offers no room for additional call taker stations, eliminating the ability to add additional call taker staffing.

Fire Station #2 was built in 1976, and stands as originally built 42 years ago. The Township has already contracted with a firm to conduct feasibility studies on the adjacent land to the west of

the station, which was purchased by the Township several years ago. The Township is also in the process of purchasing adjacent land to the east, with the intention of utilizing for a Fire Station #2 expansion or re-build. The Phase 1 Needs Assessment is being requested to ensure a new station can adequately serve the needs of northeastern Canton.

The department has decided to put the Gun Range/Training Facility assessment on hold, as the above projects are taking precedence based on need.

**STRATEGIC PLAN/GOALS:** Upon approval of the Agreement with PARTNERS, the Public Safety Department would move forward with the Phase 1 Needs Assessment for the Public Safety Headquarters/Dispatch Center, and Fire Station #2.

**ACTION REQUESTED:** Approve entering into the proposed Agreement with PARTNERS for Architectural Services for Public Safety Facilities, and approve the proposed Phase 1 Needs Assessment for the Public Safety Headquarters and Fire Station #2.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** The Police portion of the fees would be expensed from the 2018 Police DEA Forfeiture Funds Account #207-301-50.743.0021, with a budget amendment to increase said account by \$44,500, and decrease the Transfer to Fund Balance Account by \$44,500 (\*ultimately reducing the Restricted Fund Balance DEA Forfeiture Fund, in lieu of the Police Fund Balance).

The Fire portion of the fees would be expensed from the Professional Contracted Services Account #206-336-50.801.0050, with a budget amendment to increase said account by \$11,500, and decrease the Transfer to Fund Balance Account by \$11,500.

**IMPLEMENTATION PLAN:** n/a

**DIRECTOR'S RECOMMENDATION:** Approve

**FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION:**

**SUPERVISOR'S RECOMMENDATION:**

**MODEL RESOLUTION:** I move to approve signing the Agreement with Partners in Architecture, PLC, Mt. Clemens, Michigan, for the purpose of Architectural Services for Public Safety Facilities, and to approve the proposed Phase 1 Needs Assessment for the Public Safety Headquarters and Fire Station #2.

I further move to approve the below budget amendments to the 2018 Police and Fire Budgets to accommodate this purchase:



<b>Increase 2018 PD Expense Account</b>	<b>Item</b>	<b>Amount</b>
#207-301-50.743.0021 DEA Forfeiture Funds	Phase 1 “Not to Exceed” Expense for Needs Assessment	\$39,500
	Reimbursable Fees for Travel and Misc. Items ( <i>Estimated</i> )	\$5,000
		<b>TOTAL \$44,500</b>
<b>Decrease 2018 Expense Account</b>		<b>Amount</b>
#207-301-50.990 Transfer to Fund Balance		\$44,500

<b>Increase 2018 FD Expense Account</b>	<b>Item</b>	<b>Amount</b>
#206-336-50.801.0050 Professional Contracted Services	Phase 1 “Not to Exceed” Expense for Needs Assessment	\$10,500
	Reimbursable Fees for Misc. Items ( <i>Estimated</i> )	\$1,000
		<b>TOTAL \$11,500</b>
<b>Decrease 2018 Expense Account</b>		<b>Amount</b>
#206-336-50.990 Transfer to Fund Balance		<b>TOTAL \$11,500</b>

**ATTACHMENTS:** Attachment A – Original Request for Proposal  
Attachment B – Proposal Tabulation Sheet  
Attachment C – Architect Score Sheet  
Attachment D – Agreement  
Attachment E – PARTNERS Phase 1 Needs Assessment Proposal

**CANTON COMMUNITY  
REQUEST FOR BOARD ACTION**

**MEETING DATE:** February 13, 2018

**AGENDA ITEM # G-12**

**ITEM: Consider Approving a 2018 Fire Budget Amendment for Purchase of Property**

**PRESENTER:** Joshua C. Meier, Director of Public Safety

**INDIVIDUALS IN ATTENDANCE:** n/a

**EXECUTIVE SUMMARY:** The Charter Township of Canton has entered into a Purchase Agreement for property commonly known as 41454 & 41472 Warren Road, in Canton. This land is intended to be used for an expansion/re-build of Canton Fire Station #2. The department is requesting an amendment to their 2018 Fire Budget to accommodate the price quoted in the signed Purchase Agreement, in the amount of \$215,000.

**BACKGROUND INFORMATION:** n/a

**STRATEGIC PLAN/GOALS:** n/a

**ACTION REQUESTED:** Approve an amendment to the 2018 Fire Budget in the amount of \$215,000 to purchase the property commonly known as 41454 & 41472 Warren Road, in Canton.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** Increase the 2018 Fire –Capital Outlay – Land Account #206-336-50.970.0070 in the amount of \$215,000, and decrease the 2018 Fire – Transfer to Fund Balance Account #206-336-50.990 by \$215,000.

**IMPLEMENTATION PLAN:** n/a

**DIRECTOR’S RECOMMENDATION:** Approve

**FINANCE AND BUDGET DIRECTOR’S RECOMMENDATION:**

**SUPERVISOR'S RECOMMENDATION:**

**MODEL RESOLUTION:** I move to approve an amendment to the 2018 Fire Budget in the amount of \$215,000 to purchase property commonly known as 41454 & 41472 Warren Road, in Canton.

<b><i>Increase Appropriations:</i></b>		
Capital Outlay - Land:	#206-336-50.970.0070	\$215,000

<b><i>Decrease Appropriations:</i></b>		
Transfer to Fund Balance:	#206-336-50.990	\$215,000

**ATTACHMENTS:** Attachment A – Real Estate Purchase Agreement

**CANTON COMMUNITY  
REQUEST FOR BOARD ACTION**

**MEETING DATE: February 13, 2018**

**AGENDA ITEM # G-13**

**ITEM: Consider the Purchase of a Vigilant License Plate Reader System & Annual Subscription**

**PRESENTER:** Joshua C. Meier, Director of Public Safety

**INDIVIDUALS IN ATTENDANCE:**

**EXECUTIVE SUMMARY:** The Police Department recently requested formal proposals for a license plate reader system, consisting of three cameras, recognition software and database access. Two vendors submitted proposals, with Vigilant Solutions being selected as the low bid and desired product for purchase. Vigilant Solutions License Plate Reader is \$22,525 to purchase, with an annual subscription of \$14,995. Traffic Forfeiture funds would be utilized for this purchase.

**BACKGROUND INFORMATION:** Technology continues to advance opportunities in police work, and the license plate reader is one of the best, new investigative tools on the market. License plate reader (LPR) cameras are mounted in patrol vehicles to capture license plate information on moving and parked vehicles. With the Vigilant Solutions LPR product, license plate information is uploaded to a large, searchable database, and stored for inquiries by subscribing/participating police agencies. Currently the system has over 8 billion LPR records (including the metro-Detroit area). Key features of Vigilant Solutions includes:

- License Plate Query – Advanced vehicle location query capabilities
- Mapping Alert Service – Access to data in a GIS user interface
- Stakeout Analytics – Allows investigators to virtually “stakeout” a location
- Locate Analysis – Provides detailed analysis of most likely locations of a vehicle
- Hot List Management – Alert sent when a Vigilant LPR logs a plate entered on hot list
- Agency Management – In house management of users, hot list, auditing, etc.
- Data Sharing – Vigilant provides true agency data sharing information via its server

The Vigilant Solutions LRP system is CJIS compliant, which means it will integrate with the department’s in-car computer system without issue regarding CJIS/LEIN policies.

The purchase price of \$22,525 includes three cameras, startup configurations, end-user training, camera mounting kits, hardware, cabling and the first year’s subscription which includes uploading of license plate information, access to the searchable database, software updates, system service and new hardware annually. The subsequent annual subscription cost of 14,995 will include uploading of license plate information, access to the searchable database, software

updates, system service and new hardware annually.

**STRATEGIC PLAN/GOALS:** Three cameras would be installed in one patrol vehicle that is utilized by all shifts.

**ACTION REQUESTED:** Approve the purchase of one License Plate Reader system and annual subscription from Vigilant Solutions, in the amount of \$22,525; with subsequent annual subscription costs of \$14,995.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** Funds in the amount of \$25,000 are budgeted in the 2018 Police Traffic Forfeiture Account #207-301-50.743.0004 for this purchase.

**IMPLEMENTATION PLAN:**

**DIRECTOR'S RECOMMENDATION:** Approve

**FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION:**

**SUPERVISOR'S RECOMMENDATION:**

**MODEL RESOLUTION:** I move to approve the purchase of one License Plate Reader System and annual subscription from Vigilant Solutions, in the amount of \$22,525; with subsequent annual subscription costs of \$14,995.

**ATTACHMENTS:** Attachment A – Original Request for Proposal  
Attachment B – Proposal Tabulation Sheet  
Attachment C – Vigilant Price Quote  
Attachment D – Vigilant Spec Sheet  
Attachment E – Vigilant Service Agreement