



**CANTON ADMINISTRATION BUILDING
1150 S. CANTON CENTER ROAD
CANTON, MI 48188
REGULAR BOARD MEETING
MARCH 12, 2019**

7:00 P.M.:

CALL TO ORDER
PLEDGE OF ALLEGIANCE

CALL FOR A MOTION TO APPOINT TREASURER SLAVENS TEMPORARY CLERK FOR THIS MEETING ONLY

ROLL CALL: ANTHONY, FOSTER, GRAHAM-HUDAK, SIEGRIST, SLAVENS, SNEIDEMAN & WILLIAMS

ADOPTION OF AGENDA

APPROVAL OF MINUTES: FEBRUARY 26, 2019

CITIZEN'S NON-AGENDA ITEM COMMENTS/PUBLIC COMMENT

PAYMENT OF BILLS

PRESENTATION:

- 1) LEGISLATIVE UPDATE BY KHANDLER, REED, KHOURY & MUCHMORE (KRKM)
- 2) PROCLAMATION RECOGNIZING APRIL 2019 AS NATIONAL ARAB AMERICAN HERITAGE MONTH (SUPERVISOR)

PUBLIC HEARING:

- 1) PUBLIC HEARING AND CONSIDER APPROVAL OF APPLICATION FOR MDNR NATURAL RESOURCES TRUST FUND GRANT

CONSENT CALENDAR:

- 1) REQUEST FOR RESOLUTION OF LOCAL BODY OF GOVERNMENT TO RECOGNIZE THE WORKMAN ELEMENTARY SCHOOL PTO AT 250 N DENTON RD CANTON, MI 48187 AS A NONPROFIT IN THE COMMUNITY FOR PURPOSES OF MAKING APPLICATION FOR A "CHARITABLE GAMING LICENSE" TO THE BUREAU OF STATE LOTTERY (CLERK)
- 2) SET PUBLIC HEARING FOR CONSIDERATION OF A LOCAL GOVERNMENT APPROVAL FOR THE MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS LIQUOR CONTROL COMMISSION (MLCC) LIQUOR LICENSE APPLICATION OF DESI RESTAURANT GROUP, LLC FOR A CLASS C QUOTA LICENSE LOCATED AT 42070 FORD ROAD CANTON, MICHIGAN, 48187, CANTON TOWNSHIP, WAYNE COUNTY (CLERK)

- 3) RESOLUTION DECLARING THE MONTH OF APRIL AS “FAIR HOUSING MONTH” IN CANTON TOWNSHIP (FBD)
- 4) CONSIDER SECOND READING OF THE AMENDMENT TO APPENDIX A- ZONING OF THE CODE OF ORDINANCES FOR THE S&S HOMES REZONING AND APPROVAL OF THE THIRD AMENDMENT TO THE MOCERI CONSENT JUDGMENT (MSD)
- 5) CONSIDER APPROVAL OF AN MEMORANDUM OF UNDERSTANDING WITH THE FRIENDS OF THE ROUGE REGARDING A FUTURE WATER TRAIL ON THE ROUGE RIVER (MSD)

GENERAL CALENDAR:

- 1) CONSIDER PAYMENT OF ANNUAL GIS SOFTWARE MAINTENANCE FEES TO ESRI (ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE, INC.) (FBD)
- 2) CONSIDER APPROVAL OF ANNUAL PAYMENT FOR THE TOWNSHIP’S MICROSOFT EMAIL ARCHIVING SERVICES (FBD)
- 3) CONSIDER AWARD OF CONTRACT FOR A 2019 STREET TREE PLANTING PROGRAM TO MARGOLIS COMPANIES (MSD)
- 4) CONSIDER INCREASE OF P.O. 2018-2645 FOR PROFESSIONAL DESIGN AND CONSTRUCTION ENGINEERING SERVICES TO NORTHWEST CONSULTANTS, INC. FOR THE 2018 WATER MAIN REPLACEMENT PROJECTS (MSD)
- 5) CONSIDER APPROVAL OF AN EXTENSION OF THE CONTRACT WITH ROTONDO CONSTRUCTION CORPORATION FOR THE 2019 SIDEWALK REPAIR PROGRAM (MSD)

ADDITIONAL PUBLIC COMMENT

OTHER

ADJOURN

ACCESS TO PUBLIC MEETINGS

In accordance with the Americans with Disabilities Act, individuals with disabilities who require special accommodations, auxiliary aids or services to attend or participate at the meeting/hearing should contact Kerreen Conley, Human Resources Manager, at 734-394-5260. Reasonable accommodations can be made with advance notice.

**Charter Township of Canton
Board Proceedings – February 26, 2019**

A regular meeting of the Board of Trustees of the Charter Township of Canton was held Tuesday, February 26, 2019 at 1150 Canton Center S. Canton, Michigan. Supervisor Williams called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance to the Flag.

Roll Call

Members Present: Anthony, Foster, Graham-Hudak, Siegrist, Slavens, Sneideman, Williams
 Members Absent: None
 Staff Present: Director Hohenberger, Director Trumbull, Deputy Director – Police
 Baugh, Deputy Chief Fire – Strassner

Adoption of Agenda

Motion by Anthony, supported by Foster to approve the agenda as presented. Motion carried unanimously.

Approval of Minutes

Motion by Siegrist, supported by Sneideman to approve the Board Meeting Minutes of February 12, 2019 as presented. Motion carried unanimously.

Motion by Siegrist, supported by Sneideman to approve the Board Study Session Minutes of January 29, 2019 as presented. Motion carried unanimously.

Citizen’s Non-Agenda Item Comments:

State Representative Matt Koleszar, House District 20, introduced himself to the Township Board and community, and provided a legislative update.

George Miller, 1946 Briarfield, commented on the taxation procedures for waste management facilities.

Payment of the Bills:

Motion by Slavens, supported by Sneideman to approve payment of the bills as presented. Motion carried unanimously.

**Charter Township of Canton
Expenditure Recap for the Township Board Meeting of
February 26, 2019**

101	GENERAL FUND	746,055.12
204	ROADS FUND	10,764.50
206	FIRE FUND	387,596.40
207	POLICE FUND	622,155.40
208	SUMMIT OPERATING (General)	57,589.58
219	STREET LIGHTING	20,124.78
230	CABLE TV FUND	12,517.79
245	PUBLIC IMPROVEMENT	0.00
246	TWP (COMMUNITY) IMPROVEMENT	0.00
248	DDA - CANTON	52,118.13
261	E-911 UTILITY	250.00
265	ORGANIZED CRIME - DRUG ENFORCEMENT	5,250.58
274	CDBG	15.00

275	ARRA GRANTS FUND	0.00
276	NSP GRANTS FUND	0.00
401	CAP PROJ - ENERGY PROJECT	0.00
402	CAP PROJ - SUMMIT CONSTR	0.00
403	CAP PROJ - ROAD PAVING	0.00
584	GOLF FUND	25,776.12
592	WATER & SEWER FUND	627,378.65
596	SOLID WASTE	4,255.66
661	FLEET	39,690.85
701	TRUST & AGENCY FUND	0.00
702	CONSTRUCTION ESCROW	0.00
736	POST EMPLOYMENT BENEFITS	74,102.24
TOTAL - ALL FUNDS		2,685,640.80

Public Hearing:

PH-1: Public hearing for consideration of a local government approval for the Michigan Department of Licensing and Regulatory Affairs Liquor Control Commission (MLCC) liquor license application Bryan Finnerty representing High Velocity Sports Group for a class “c” liquor license with Sunday sales (a.m.& pm); and outdoor service permits located at 46245 Michigan Avenue, Canton, Michigan, 48188, Canton Township, Wayne County

Motion by Siegrist, supported by Slavens to open the Public Hearing at 7:07 p.m.to consider the request for a local government approval for the MLCC liquor license application Bryan Finnerty representing High Velocity Sports Group for a class “c” liquor license with Sunday sales (a.m.& pm); and outdoor service permits. Motion carried unanimously.

Bryan Amann, Canton Township, spoke in favor of the local government approval.

Motion by Siegrist, supported by Slavens to close the Public Hearing at 7:09 p.m.to consider the request for a local government approval for the MLCC liquor license application Bryan Finnerty representing High Velocity Sports Group for a class “c” liquor license with Sunday sales (a.m.& pm); and outdoor service permits. Motion carried unanimously.

Motion by Siegrist, supported by Sneiderman to approve the request for a new Class “C” Liquor License with Sunday Sales (A.M.& PM) and Outdoor Service Permits for High Velocity Sports Group located at 46245 Michigan Avenue Canton, MI 48188, Canton Township, Wayne County. Motion carried unanimously.

PH-2: Public hearing for approval to amend the 5 year consolidated plan and the 2018 CDBG program year annual action plan

Motion by Siegrist, supported by Foster to open the Public Hearing at 7:18 p.m.to hear comment on the Advisory Council recommendations for the amended PY 2018 Community Development Block Grant Program. Motion carried unanimously.

Motion by Siegrist, supported by Sneiderman to close the Public Hearing at 7:21 p.m. to hear comment on the Advisory Council recommendations for the amended PY 2018 Community Development Block Grant Program. Motion carried unanimously.

Motion by Siegrist, supported by Slavens to adopt the amended 2018 Annual Action Plan and authorize the submission of the 2018 amended Annual Action Plan and 5 Year Consolidated Plan to the Department of Housing and Urban Development (HUD). Motion carried unanimously.

Motion by Siegrist, supported by Slavens to approve the following budget amendment: Increase Revenue # 274-000.501 \$355,000 Increase Expense # 274-694.970_0020 \$355,000. Motion carried unanimously.

Consent Calendar:

Item C-1. Approve the Request for a Local Government Approval Resolution for K.R.A.B., LLC at 50296 Cherry Hill Road, Canton, MI 48187 for the approval of Outdoor Service Area located on Municipal Property. (Clerk's)

Motion by Siegrist, supported by Sneideman to adopt the Resolution for a Local Government Approval for a New Outdoor Service Area located on Municipal Property; Liquor License Requirement newRoad, Canton Township, Wayne County, Michigan, 48187. Motion carried unanimously.

Item C-2. Appointment to Downtown Development Authority Board

Motion by Siegrist, supported by Sneideman to appoint Andrew Hargreaves to serve on the Board of Directors of the Downtown Development Authority of the Charter Township of Canton for a four-year term ending February 26, 2023. Motion carried unanimously.

Item C-3. Consider Approval of Application for MLCC Special Liquor Licenses

Motion by Siegrist, supported by Sneideman to authorize the sale and consumption of alcohol at the 28th Annual Liberty Festival on June 13-15, 2019, and that the following resolution be adopted. Motion carried unanimously.

That the Canton Rotary, through its duly elected officers, make application to the MLCC for a Special License for the sale of alcohol for consumption on the premises to be in effect on June 13-15, 2019 during Liberty Festival at Heritage Park located at 1010 Canton Center Rd, Canton, Michigan, County of Wayne.

Motion by Siegrist, supported by Sneideman to authorize the sale and consumption of alcohol at The Rally on Ridge event on Saturday, July 27, 2019; and that the following resolution be adopted. Motion carried unanimously.

That the Charter Township of Canton, through its duly elected officers, make application to the MLCC for a Special License for the sale of alcohol for consumption on the premises to be in effect on Saturday, July 27, 2019 at Preservation Park located at 500 N. Ridge Road in Canton, Michigan, County of Wayne and that the Township Supervisor and Clerk be authorized to sign and submit this application.

Motion by Siegrist, supported by Sneideman to authorize the sale and consumption of alcohol at The Canton Historical Society's "Brew, Brats & Bands at the Barn" fundraiser on Saturday, September 7, 2019; and furthermore; I move that the following resolution be adopted. Motion carried unanimously.

That the Charter Township of Canton, through its duly elected officers, make application to the MLCC for a Special License for the sale of alcohol for consumption on the premises to be in effect on Saturday, September 7, 2019 at the Cady-Boyer Barn in Preservation Park located at 500 N. Ridge Road in Canton, Michigan, County of Wayne and that the Township Supervisor and Clerk be authorized to sign and submit this application.

Motion by Siegrist, supported by Sneideman to authorize the sale and consumption of alcohol at the Thursday Night Live concerts being held on June 27, July 11, July 18, July 25, August 1, August 8, and

August 15, 2019; and furthermore; I move that the following resolution be adopted. Motion carried unanimously.

That Maraschino’s Bar & Restaurant, through its duly elected officers, make application to the MLCC for a Special License for the sale of alcohol for consumption on the premises to be in effect on the following dates during the Thursday Night Live concerts at Heritage Park located at 1010 Canton Center Rd, Canton, Michigan, County of Wayne.

Item C-4. Request Budget Amendment for the Carryover of Fiscal Rear 2018 Open Purchase Orders to Fiscal Year 2019

Motion by Siegrist, supported by Sneideman to approve the following 2019 budget amendment increases for purchase order commitments carried over from 2018: General Fund (101) increase of \$259,649; Roads Fund (204) increase of \$174,236; Fire Fund (206) increase of \$46,096; Police Fund (207) increase of \$25,892; Cable TV Fund (230) increase of \$28,155; Community Improvement Fund (246) increase of \$88,874; Downtown Development Authority Fund (248) increase of \$67,343; CDBG (274) increase of \$ 112,920; Golf Course Fund (584) increase of \$82,211; Water & Sewer Fund (592) increase of \$1,594,825; Fleet Maintenance Fund (661) increase of \$224. Motion carried unanimously.

General Calendar:

Item G-1. Consider First Reading for Consideration and Approval of the Third Amendment to the Mocerri Consent Judgment and the S&S Homes Rezoning

Motion by Siegrist, supported by Slavens to introduce and hold the first reading of the proposed amendment to Appendix A-Zoning of the Code of Ordinances of the Charter Township of Canton as provided in the attached ordinance which approves the Third Amendment to the Mocerri Consent Agreement for Commercial Site No. 1 and rezones tax parcel No. 009-99-0001-702 from C-2, Community Commercial to R-6, Single-Family Attached residential District. Motion carried unanimously.

Motion by Siegrist, supported by Slavens to table consideration of the amendment for a second reading on March 12, 2019. Motion carried unanimously.

Item G-2. Consider Approval of the Special Land Use Request for Fire Station #2

Motion by Siegrist, supported by Slavens to approve the following resolution. Motion carried unanimously.

**Resolution of
Board of Trustees
Charter Township of Canton, Michigan**

Approval of the Special Land Use for Fire Station No. 2

Whereas, the Project Sponsor, Canton Township, has requested special land use approval for a municipal building for a fire station on the north side of Warren Road between Lilley and Haggerty Roads; and,

Whereas, the Planning Commission reviewed the request and special land use criteria and voted 7-0 to recommend approval;

Now Therefore Be It Resolved, the Board of Trustees of the Charter Township of Canton, Michigan does hereby approve the request for a municipal building for a fire station on tax parcel nos. 041-99-0003-000, 041-99-0006-000 and 041-99- 0008-000, subject to all applicable local and state requirements.

Item G-3. Consider Waiver of the Finance Policy, Authorize a Budget Amendment, and Authorize a Purchase Order to MTEch for the Retro-fit of Canton's CCTV Sewer Inspection Truck

Motion by Siegrist, supported by Slavens to authorize a purchase order to MTEch for an amount not to exceed \$124,965, and authorize a budget amendment as follows: Increase Revenue: #592-000.539 State Grants: \$ 86,223 Increase Expense: #592-537.970_0030 Machinery and Equipment: \$124,965 Decrease Expense: #592-536.999 Transfer to fund balance: \$ 38,742. Motion carried unanimously.

Motion by Siegrist, supported by Sneiderman to waive the Finance Policy requiring solicitation of bids due to the sole-source nature of the proposed equipment purchase. Motion carried unanimously.

Item G-4. Consider Approval for the Emergency Replacement of a Sewage Grinder Station at Fellows Creek Golf Club

Motion by Siegrist, supported by Slavens to approve the following budget amendment: Increase Expenditures: 584-772-78.970_0030 FCGC Capital Outlay Machinery & Equip \$18,725 Decrease Expenditures: 246-750.970_0020 Capital Outlay Blds & Improvement \$18,725 Increase Revenues: 584-773-50.699_1010 Golf Transfers In from General \$18,725 Decrease Revenues: 246-000.699_1010 Community Improvement Transfers in General \$18,725. Motion carried unanimously.

Motion by Siegrist, supported by Slavens to approve an emergency purchase order for the replacement of the Fellows Creek Golf Club Grinder Station to Kennedy Industries, 4925 Holtz Drive, Wixom, MI 48393 in the amount of \$18,725 to be paid from 584-772-78.970_0030, FCGC Capital Outlay Machinery and Equipment. Motion carried unanimously.

Item G-5. Consider Request to Waive the Bidding Process and Purchase Five Self Contained Breathing Apparatus (SCBA) Units

Motion by Siegrist, supported by Anthony to approve waiving the bidding process and approve the purchase of five MSA G1 Self-Contained Breathing Apparatus units from Apollo Fire Equipment in the amount of \$37,981. Motion carried unanimously.

Item G-6. Consider the Purchase of 13 Taser X26P Units

Motion by Siegrist, supported by Slavens to waive the bidding process and approve the purchase of 13 Taser X26P packages from Axon Enterprise, Inc., in the amount of \$20,001 utilizing budgeted drug forfeiture funds. Motion carried unanimously.

Item G-7. Consider Request for the Renewal of Vigilant Solutions Intelligence Led Police Package

Motion by Siegrist, supported by Slavens to approve the renewal purchase of Vigilant Solutions Intelligence Led Police Package from Capital Electronics, Inc., in the amount of \$21,720 utilizing budgeted traffic forfeiture funds.

Additional Public Comment: None

Other: Clerk Siegrist indicated he will be absent from the March 12, 2019 Board of Trustees meeting due to his annual attendance at the Michigan Association of Municipal Clerks Institute.

Deputy Fire Chief Strassner indicated that the first night of the Citizens Academy for Public Safety will

be April 11, 2019.

Supervisor Williams stated 40 applicants for the Municipal Services Director position have been condensed to five remaining applicants and the process is progressing nicely.

Trustee Graham-Hudak inquired about the Liberty Festival receipts for 2018, and Director Hohenberger indicated it was a net contribution to the General Fund.

Adjourn: Motion by Anthony, supported by Sneiderman to adjourn at 7:48 p.m. Motion carried unanimously.

Michael A. Siegrist, Clerk

Pat Williams, Supervisor

Proclamation Recognizing April 2019 as National Arab American Heritage Month

WHEREAS, for over a century, Arab Americans have been making valuable contributions to virtually every aspect of American society: in medicine, law, business, education, technology, government, military service, culture; and

WHEREAS, since migrating to America, men and women of Arab descent have shared their rich culture and traditions with neighbors and friends, while also setting fine examples of model citizens and public servants; and

WHEREAS, they brought with them to America their resilient family values, strong work ethic, dedication to education, and diversity in faith and creed that have added strength to our great democracy; and

WHEREAS, Arab Americans have also enriched our society by sharing in the entrepreneurial American spirit that makes our nation free and prosperous; and

WHEREAS, the history of Arab Americans in the US. remains neglected or defaced by misconceptions, bigotry, and anti-Arab hate in the forms of crimes and speech; and

WHEREAS, Arab American issues, such as civil rights abuses, harmful stereotyping, and bullying must be combatted in the forms of education and awareness; and

WHEREAS, they join all Americans in the desire to see a peaceful and diverse society, where every individual is treated equally and feels safe; and

WHEREAS, the incredible contributions and heritage of Arab Americans have helped us build a better nation;

NOW, THEREFORE, we announce that Canton Township celebrates the contributions Arab Americans have made to society, and does hereby declare April 2019 to be National Arab American Heritage Month in Canton. We encourage our community to join us in this special observance.

Pat Williams, Canton Township Supervisor

Seal Attest:

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: March 12, 2019

AGENDA ITEM #PH-1

ITEM: Host Public Hearing and Consider Approval of Application for MDNR Natural Resources Trust Fund Grant

PRESENTER: Greg Hohenberger, Leisure Services Director

INDIVIDUALS IN ATTENDANCE: None Anticipated

EXECUTIVE SUMMARY:

Canton Leisure Services is seeking approval to apply for a Michigan Department of Natural Resources grant that, if awarded, would be implemented in 2019-2020. A Public Hearing and formal Board approval to apply for the grant are required components.

The project is proposed to take place along the Lower Rouge Trail which provides non-motorized trail access and Public Works water/sewer access. The Public Works Division would like to gain additional access to the east segment of water/sewer lines by adding a pathway between I-275 and Hannan Road. The Public Works Division will be installing the pathway portion of the trail, similar to the existing portion of the Lower Rouge Trail. Canton is seeking additional support through the Michigan Natural Resources Trust Fund for the purchase and installation of the bridge crossings in this segment of pathway; used for maintenance vehicles and pedestrian recreation.

The total cost of the bridge purchase and installation is estimated at \$310,433.30 and Leisure Services is applying for a Michigan Natural Resources Trust Fund grant in the amount of \$155,216.

BACKGROUND:

Canton Leisure Services previously applied for this same grant project in 2018, but needed to remove the application due to the trail connectors not in place. In 2019, the Public Works Division will have the trail connectors built in preparation for the bridges.

The Lower Rouge Trail is a highly trafficked non-motorized and pedestrian pathway along the southern part of Canton. The trail was installed as a dual purpose to provide the Public Works division access to water/sewer lines, while also giving residents a non-motorized trail system. Over the past few years, the trail has continued to expand, now connecting Canton Center Road S. to the I-275 Metro Trail. Public Works and Leisure Services would like to continue extending the trail east to Hannan Road, thus creating additional water/sewer line access and added non-motorized pathways.

In 2017, Canton was awarded a design and engineering grant through the Ralph C. Wilson, Jr. Legacy Foundation. This grant gave Canton the opportunity to work with Smithgroup JJR to create the pathway and bridge design, traffic study and environmental study. Based on the Lower Rouge Trail usage and environment, the recommendation is to install two bridges crossing the Lower Rouge River. These bridges are conducive to the needs of both the Public Works Division and Canton's non-motorized users.

The grant project to install two bridge crossings is part of an overall larger project to complete

the Lower Rouge Trail Canton segment. In 2019, Public Works and Engineering will be working together to prep and install the crushed gravel trail in the east expansion. This is to prepare for the bridge work which, if awarded, would take place in 2020. In addition, residents have expressed a need for increased safety and awareness at the existing trail crossings.

Based on a traffic study and engineering, Leisure Services will be working with the Engineering Department to coordinate the installation of new signage and striping at two road crossings: Sheldon Road and Lotz Road. Full Hawk Signals are not recommended based on the traffic study.

The property is owned by Wayne County Parks, with the trail being developed and maintained by Canton Township through an Intergovernmental Agreement. Wayne County Parks has agreed to extend access to an additional segment of the Lower Rouge Trail to increase the distance of the trail making the total length of the trail Canton Center Road S. to Hannan Road.

STRATEGIC PLAN/GOALS: Fiscal Sustainability, Livable Walkable Attractive Community

ACTION REQUESTED:

Host a public hearing to solicit public input and approve resolutions authorizing the grant application to the Michigan Natural Resources Trust Fund.

An authorizing resolution is an application requirement. Further approve to accept the grant if awarded.

BUDGET IMPLICATIONS & ACCOUNT NUMBER:

\$200,000 is budgeted for Lower Rouge Trail development in Maintenance & Repair Infrastructure: 592-445.930_0050. If the Township is awarded the grant, a budget adjustment to recognize the grant revenue and additional expenses will be necessary.

IMPLEMENTATION PLAN: Leisure Services will submit the grant by April 1, 2019. If awarded, Leisure Services will administer the grant. Once we are notified of the award amount, implementation will begin. Policies will be adhered to and proper bidding procedure will be conducted.

DIRECTOR'S RECOMMENDATION: Approval

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: Approval

SUPERVISOR'S RECOMMENDATION: Approval

MODEL RESOLUTION:

1. I move to open the public hearing for comment on the MDNR Michigan Natural Resources Trust Fund grant application towards funding the purchase and installation of bridges on the Lower Rouge Trail between I-275 and Hannan Road.
2. I move to close the public hearing.
3. I move to approve submission of an application to the Michigan Natural Resources Trust Fund towards the purchase and installation of two bridges along the Lower Rouge Trail between I-275 and Hannan Road, and to accept the funds if approved.
4. Further, I move to approve the following resolution in support of the Michigan Natural Resources Trust Fund grant:

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: March 12, 2019

AGENDA ITEM # C-1

<p>ITEM: Request For Resolution Of Local Body Of Government To Recognize the Workman Elementary School PTO at 250 N Denton Rd Canton, MI 48187 as a Nonprofit In The Community For Purposes Of Making Application For A “Charitable Gaming License” To The Bureau Of State Lottery</p>

PRESENTER: None

INDIVIDUALS IN ATTENDANCE: Sarah Osterhout, Director

EXECUTIVE SUMMARY: The application to the Bureau of State Lottery requires the organization to get a resolution passed by the Canton Board of Trustees stating that the Workman Elementary School PTO is recognized as a non-profit in the community at 250 Denton Rd. N Canton, Michigan 48187 and is exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code.

The goals of the Workman PTO Council are to support their students, classroom teaching and learning, and to provide family activities that promote a strong school community. A resolution passed by the Township Board of Trustees is required to allow them to conduct a raffle at their school’s spring fair. A copy of the required resolution is attached.

BACKGROUND INFORMATION: Public Act 382 of 1972, as amended, defines a local civic organization as an organization “that is organized not for pecuniary profit; that is not affiliated with a state or national organization; that is recognized by resolution adopted by the local government subdivision in which the organization conducts its principal activities; whose constitution, charter, articles of incorporation, or bylaws contain a provision for the perpetuation of the organization as a nonprofit organization; whose entire assets are used for charitable purposes; and whose constitution, charter, articles of incorporation, or bylaws contain a provision that all assets, real property, and personal property shall revert to the benefit of the local governmental subdivision that granted the resolution upon dissolution of the organization.”

STRATEGIC PLAN/GOALS: To meet the service needs of a changing community.

ACTION REQUESTED: To approve a resolution for the purpose of obtaining a charitable gaming license.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: None

IMPLEMENTATION PLAN: A certified resolution will be forwarded to the State of Michigan and the applicant.

DIRECTOR'S RECOMMENDATION: Approval

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: Approval

SUPERVISOR'S RECOMMENDATION:

***MODEL RESOLUTION:** I move to approve the request from the Workman Elementary School PTO at 250 Denton Rd. N. Canton, Michigan 48187, Canton Township, Wayne County, Michigan; to be recognized as a non-profit organization for the purpose of obtaining a charitable gaming license.

ATTACHMENTS:

Local Government Resolution for Charitable Gaming License
Internal Revenue Determination Letter
Bylaws of Workman Elementary School PTO
Articles of Incorporation

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: March 12, 2019

AGENDA ITEM # C-2

ITEM: Set Public Hearing For Consideration of a Local Government Approval for the Michigan Department of Licensing and Regulatory Affairs Liquor Control Commission (MLCC) Liquor License Application of Desi Restaurant Group, LLC for a Class C quota license located at 42070 Ford Road Canton, Michigan, 48187, Canton Township, Wayne County.

PRESENTER: Pat Williams

INDIVIDUALS IN ATTENDANCE: None expected.

EXECUTIVE SUMMARY: The Clerk's office has received an application for a new Class "C" Liquor License from Desi Restaurant Group LLC located at 42070 Ford Road, Canton MI 48187. This would be a quota license. The Township currently has four available quota licenses. (one is tied to a PDD amendment in Uptown, which does not expire until 2020). Desi Restaurant Group is opening Authentikka, a full service neighborhood Indian restaurant serving multi-ethnic cuisine.

The proposal is to set the public hearing for April 9, 2019. A public hearing notice is attached.

STRATEGIC PLAN/GOALS: To meet the service needs of a changing community.

ACTION REQUESTED: Set the Public Hearing for consideration of the Local Government Approval of the request for Class "C" Liquor License by Desi Restaurant Group, LLC located at 42070 Ford Road Canton, Michigan, 48187, Canton Township, Wayne County.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: None

IMPLEMENTATION PLAN: The Clerk's office will notify the applicant of the public hearing date for April 9, 2019. Public Notice will be mailed by March 14, 2019 to all property and business owners within 300 feet of the property at 42070 Ford Road Canton, Michigan, 48187. The notice will also be posted in the Township Administration Building and published in The Associated Newspapers on March 21, 2019 and March 28, 2019.

DIRECTOR'S RECOMMENDATION: Approval

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: Approval

SUPERVISOR'S RECOMMENDATION:

***MODEL RESOLUTION:** I move to set the Public Hearing on April 9, 2019 for consideration of the Local Government Approval of the request for a quota Class "C" Liquor

License by Desi Restaurant Group, LLC located at 42070 Ford Road Canton, Michigan, 48187, Canton Township, Wayne County. The Notice of Public Hearing to be published on March 21, 2019 and March 28, 2019

ATTACHMENTS:

1. Notice of Public Hearing



***Resolution Declaring the Month of April as “Fair Housing Month”
in Canton Township***

WHEREAS, *the year 2019 marks the 51st anniversary of the passage of the Federal Fair Housing Act: Title VIII of the Civil Rights Act of 1968, as amended; and*

WHEREAS, *this law guarantees that housing throughout the United States should be made available to all citizens without regard to race, color, religion, sex, family status, disability or national origin; and*

WHEREAS, *equality of opportunity for all is a fundamental policy of this nation, state and township; and*

WHEREAS, *barriers which diminish the rights and limit the options of any citizen will ultimately diminish the rights of all citizens.*

NOW THEREFORE BE IT RESOLVED that the Charter Township of Canton Board of Trustees designates the month of April 2019 as “Fair Housing Month” in Canton Township. We encourage the residents of our community to join in this observance.

Date

Pat Williams, Canton Supervisor

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: March 12, 2019

AGENDA ITEM #C-4

ITEM: Consider Second Reading of the Amendment to Appendix A- Zoning of the Code of Ordinances for the S&S Homes Rezoning and Approval of the Third Amendment to the Mocerri Consent Judgment

PRESENTER: Jeff Goulet, Community Planner

INDIVIDUAL IN ATTENDANCE: Bryan Amann, representing S&S Homes

EXECUTIVE SUMMARY: The applicant is proposing to amend the Mocerri Consent Judgment for the remaining 2 acres (known as Commercial Site No. 2) to allow rezoning from C-2, Community Commercial, to R-6, Single-Family Attached Residential. The conceptual plan that is included with the amendment would permit construction of 11 residential units (Five 2-unit buildings and one single detached unit)

BACKGROUND: The proposed conceptual plan for 11 units is 4.8 units/acre. The layout requires modifications to building separations and site setbacks, as described in Exhibit C of the amendment. The existing Abbey Woods required 35 foot setbacks from the site boundaries and the rear to rear separation was 75 feet. The developer is requesting a rear separation of 58 feet from the new units to the existing units along the north boundary of Abbey Woods, a 33 foot setback from the rear of the units to Joy Road and a 31 foot setback to the west property line.

The proposed rear separation is much closer than the existing conditions. If they maintained the 35 foot setback to the property line, a 70 foot separation would be maintained. The setback from Joy would only be 21 feet for a deck.

If the proposed conceptual plan is developed as a separate condominium, the actual setback from the south property line would be 23 feet, requiring modification from the site boundary distance and from the normal 25 foot deck/patio setback.

-Existing Zoning: C-2, Community Commercial

-Location: Southwest corner of Joy and Morton Taylor Roads

-Net Acres: 2.27 acres

-Existing Land Use: vacant

-Surrounding Land Use

- N - Plymouth Township
- S - R-6, Abbey Woods Condominium
- E - C-2, Coventry Commons Shopping Center
- W- R-4, frontage residential

-Comprehensive Plan: Medium-High Density residential (up to 8 dwelling units/acre)

- **Community Planner’s Recommendation:** Approval.

- **Planning Commission Recommendation:** The Planning Commission voted 7-0 to recommend approval of the rezoning from C-2 to R-6 and the amendment to the Mocerri Consent judgment.

STRATEGIC PLAN/GOALS: N/A

ACTION REQUESTED: Remove consideration of the proposed amendment to the consent agreement and amendment to Appendix A – Zoning from the table and approve amendment to the consent agreement and the rezoning of the property from C-2, Community Commercial to R-6, Single-Family Attached Residential District.

BUDGET IMPLICATION & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: N/A

DIRECTOR’S RECOMMENDATION: Not Available

FINANCE AND BUDGET DIRECTOR’S RECOMMENDATION: N/A

SUPERVISOR’S RECOMMEDATION: Approval

MODEL RESOLUTIONS:

1. I move to remove from the table and hold the second reading of the proposed amendment to Appendix A-Zoning of the Code of Ordinances of the Charter Township of Canton as provided in the attached ordinance which rezones tax parcel No. 009-99-0001-702 from C-2, Community Commercial to R-6, Single-Family Attached residential District.
2. Further, I move to adopt and publish the second reading of an ordinance amending Appendix A-Zoning of the Code of Ordinances of the Charter Township of Canton which rezones the subject tax parcel No. 009-99-0001-702 from C-2, Community Commercial to R-6, Single-Family Attached residential District, and;

3. Further, in conjunction with the amendment to Appendix A – Zoning of the Code of ordinances of the Charter Township of Canton, I also move to approve the Third Amendment to the Mocerri Consent Agreement for Commercial Site No. 1, as proposed.

ATTACHMENTS:

1. Planning Commission Minutes
2. Ordinance and Consent Agreement
3. Maps

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: March 12, 2019

AGENDA ITEM #C-5

ITEM: Consider Approval of an Memorandum of Understanding with the Friends of the Rouge Regarding a Future Water Trail on the Rouge River

PRESENTER: Pat Williams, Township Supervisor

INDIVIDUALS IN ATTENDANCE: None Anticipated

EXECUTIVE SUMMARY: In January 2018, Canton Township received the attached “Memorandum of Understanding” (MOU) from the Friends of the Rouge regarding the future water trail along the Rouge River. This document provides a framework for communities and public entities to work together and develop access, and other improvements along the river. Canton has worked with Friends of the Rouge for several decades, and there is a long-range desire to further develop recreation activities along the river. For this reason, we recommend approving this MOU.

BACKGROUND: Additional details are summarized in the attached draft MOU

STRATEGIC PLAN/GOALS: To provide recreation to residents of Canton.

ACTION REQUESTED: Authorize the Township Supervisor to sign the Memorandum of Understanding with the Friends of the Rouge regarding a future water trail on the Rouge River.

BUDGET IMPLICATIONS AND ACCOUNT NUMBERS: N/A

IMPLEMENTATION PLAN: Upon approval the MOU will be signed and Engineering Services will return copies to the Friends of the Rouge

DIRECTOR'S RECOMMENDATION: N/A

FINANCE AND BUDGET DIRECTORS RECOMMENDATION: Approval

SUPERVISOR'S RECOMMENDATION: Approval

MODEL RESOLUTION:

I move to approve the Township Supervisor and Clerk to sign the Lower Rouge River Water Trail Memorandum of Understanding for Trail Governance and Management

ATTACHMENTS:

1. Draft Lower Rouge River Water Trail Memorandum of Understanding for Trail Governance and Management

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: March 12, 2019

AGENDA ITEM # G-1

**ITEM: Consider Payment of Annual GIS Software Maintenance Fees to ESRI
(Environmental Systems Research Institute, Inc.)**

PRESENTER: Wendy N. Trumbull, Finance Director

INDIVIDUALS IN ATTENDANCE: None anticipated

EXECUTIVE SUMMARY: The Township staff has been utilizing Geographic Information System (GIS) software for over twenty (20) years. This software houses the property and land record information plus the public-owned utilities on over 31,000 parcels and is used by staff from Municipal Services, Public Safety, Leisure Services, and the DDA. Over 60 employees rely on this software to provide ongoing service to the public.

In order to keep the software operating properly with the host of numerous other applications township-wide, the developer (ESRI) requires that the township pay an annual software maintenance and support fee. Historically, we have purchased the individual user licenses à la cart. However, with the growing demands of our GIS system, the applications which utilize this information, the restructuring of IT, and the need to allow more field users, it is recommended that we go to an Enterprise Solution offered by ESRI. The cost of this service is \$50,000 annually. We are asking for a budget amendment of \$19,400 to accommodate this increase. The annual fee is a standard fee provided to government agencies based on population and is non-negotiable.

Over the years, GIS software provides clear benefits in employee productivity (allowing Canton to keep our staffing levels low) and in customer service (allowing Canton to provide fast and efficient response to inquiries and to manage projects more effectively).

BACKGROUND:

The Township IT department has recognized that a change in the software package for ESRI is needed to allow the room for growth and to be compliant with IT standards. As the need for GIS mapping capabilities grow, there have been many areas identified within the township that could benefit from the various features of the software, including Leisure Services, Public Safety DPW, Planning, and IT.

Becoming compliant with the Township's IT standards is an essential part in the expanding of the use of the software. The additional server licensing will allow the township to bring the CityWorks application into compliance at DPW, which is currently operating on a borrowed service license. Additionally, it is recommended that the Township implements a staging environment for the Enterprise GIS. Without a staging environment for GIS, introduction of risk to existing and new applications arises as upgrades are made. This new software agreement includes unlimited licensing for GIS to easily support a staging environment.

The annual fee of 50,000 is a standard fee provided to government agencies and is non-negotiable. The fee is set at this price for three years.

STRATEGIC PLAN/GOALS: As the use of GIS data becomes more wide spread in the Township, we continue to maintain our goal of using ESRI software products and those products that work in conjunction with ESRI.

ACTION REQUESTED: Approval of payment of the annual software maintenance fees and upgrade of software.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Cost of the ESRI annual maintenance fee for 2019/2020 is \$50,000 (see quote #20545748 attached). Funding is currently available in the 2019 budgets for Planning, Public Works and Public Safety, as follows:

- Planning Services	Account #101-701.930_0010	\$ 12,800.00
- Public Works - Water	Account #592-536.930_0010	\$ 12,150.00
- Public Works - Sewer	Account #592-537.930_0010	\$ 12,150.00
- Public Safety - Fire	Account #206-336-50.801_0050	\$ 3,500.00
		Total = \$40,600.00

Therefore, in order to cover the full cost of the service agreement for 2019/2020, the following budget adjustment is necessary:

Increase Revenues:	Fund Balance Appropriation	101-000.695	\$9,400
Increase Expenditures:	Maintenance & Repair Computer Equipment	101-701.930_0010	\$9,400

IMPLEMENTATION PLAN: Planning Services will provide ESRI with the approved Purchase Order.

DIRECTOR'S RECOMMENDATION: Approve

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: Approve

SUPERVISOR'S RECOMMENDATION: N/A

MODEL RESOLUTION:

I move to approve the following budget adjustment:

Increase Revenues:	Fund Balance Appropriation	101-000.695	\$9,400
Increase Expenditures:	Maintenance & Repair Computer Equipment	101-701.930_0010	\$9,400

I move to authorize the Supervisor to sign the 3 year agreement effective March 2019 – March 2022 and a payment to ESRI for Maintenance and Support, for a total cost not-to-exceed of \$50,000 per year.

ATTACHMENTS:

1. Renewal quotation from ESRI

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: March 12, 2019

AGENDA ITEM # G-2

ITEM: Consider Approval of Annual Payment for the Township's Microsoft Email Archiving Services

PRESENTER: Wendy N. Trumbull, Finance & Budget Director

INDIVIDUALS IN ATTENDANCE: None Anticipated

EXECUTIVE SUMMARY: IT Services prepares budgets two years in advance with the best possible financial projections available at the time. As Microsoft Corporation had held its prices email archive service fees flat, IT Services did not anticipate or budget for the increase in fees when preparing the 2019 budget in 2017. The amount requested on January 22, 2019 (item # G-8) is insufficient to cover the costs for 2019 once actual costs were provided to the Township in February of 2019.

The Township's email archiving service is due for renewal March 15, 2019. The budgeted amount approved by the Board in January was for \$16,200, but the actual increased amount is \$20,400.

IT Services is requesting approval to increase the purchase for the renewal of the Township's Email Archive Service to \$20,400 from the previously approved \$16,200

BACKGROUND INFORMATION: The Township utilizes Office 365 for email and email archive services. For the past three (3) years, the price from Microsoft has been static with no price increases. In January of 2019, Microsoft increased prices for email archive services as presented below. The costs presented to and approved by the Board in the January 22, 2019 G-8 Action Item are insufficient to meet the new costs. IT Services is requesting approval to increase the expenditures from the original amount of \$16,200 to \$20,400.

Without this renewal, our archive service with Microsoft will lapse within 30 days of our due date. All emails archived will be lost placing the Township at a heightened risk of liability should we not be able to comply with legal discovery requests or FOIA requests, which can include emails.

IT Services has begun researching alternatives for Email Archiving Services in preparation for 2020 to determine the most cost effective solution moving forward.

STRATEGIC PLAN/GOALS: Efficiently utilize resources and maintain fiscal responsibility while still providing high levels of uptime to all Township Divisions.

ACTION REQUESTED: IT Services is requesting authorization to increase the expenditure for Email Archive Services previously approved in the January 22, 2019 item G-8 “Blanket PO Authorization” item. The original amount was \$16,200, the new amount is \$20,400, which is an increase of \$4,200.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Email Archive Amount Budgeted: \$16,200 Actual Amount: \$20,400, an increase of \$4,200. The IT Services Division maintains a small contingency in its annual 101-228.930_0015 Maintenance & Repair Software Support budget. Amount can be absorbed within the current board approved budget.

IMPLEMENTATION PLAN: This is a service and support renewal agreement only. There is no interruption of services to Township Departments.

DIRECTOR’S RECOMMENDATION: Approve

FINANCE AND BUDGET DIRECTOR’S RECOMMENDATION: Approve

SUPERVISOR'S RECOMMENDATION: N/A

MODEL RESOLUTION: I move to approve increasing the purchase order (for a total of \$20,400 payable to CDW Government) for a renewal of email archive services provided by Microsoft Corporation covering a period of one (1) year.

ATTACHMENTS: CDW Quote #KLHC987 – Microsoft Exchange Online Archiving for Exchange Online.

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: March 12, 2019

AGENDA ITEM #G-3

ITEM: Consider Award of Contract for a 2019 Street Tree Planting Program to Margolis Companies

PRESENTER: Jeff Goulet, Community Planner

INDIVIDUALS IN ATTENDANCE: N/A

EXECUTIVE SUMMARY: Planning Services received six qualified bids for a Spring 2019 Street Tree Planting Program. The lowest qualified bidder was Margolis Companies with a bid of \$11,950 for the work.

BACKGROUND: The qualified low bidder of the 2019 Street Tree Planting Program is Margolis who has performed landscaping projects in Canton and Ypsilanti for many years. It is well qualified to perform the tree installation work. The three lowest bidders are shown below for your review.

Margolis Companies	\$11,950
Owens Landscaping	\$12,185
Paradise Garden Landscaping	\$12,500

STRATEGIC PLAN/GOALS: N/A

ACTION REQUESTED: Approval of the low bid for the 2019 Street Tree Planting to Margolis to perform tree planting work along major public roads for a total purchase order of \$13,500.00, which will cover unanticipated work to complete planting.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: The funds for this project are available in account #101-585.801_0050, Contracted Services. The Tree Fund Account is used to plant and maintain trees on major roads and Canton property, and this is a continuation of that program.

IMPLEMENTATION PLAN: Planning Services will notify and make arrangements to execute the contract.

DIRECTOR'S RECOMMENDATION: Not available

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: Approval

SUPERVISOR'S RECOMMENDATION: Approval

MODEL RESOLUTION:

1. I move to award a contract for a 2019 Street Tree Planting Program to Margolis Companies for a total amount not-to-exceed \$13,500.

ATTACHMENTS:

1. Bid Tabulation Sheet
2. Unit Costs

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: March 12, 2019

AGENDA ITEM #G-4

ITEM: Consider Increase of P.O. 2018-2645 for Professional Design and Construction Engineering Services to Northwest Consultants, Inc. for the 2018 Water Main Replacement Projects

PRESENTER: Pat Williams, Township Supervisor

INDIVIDUALS IN ATTENDANCE: None Anticipated

EXECUTIVE SUMMARY: On August 14, 2018, the Board awarded professional design and construction engineering services to NCI to complete the design and obtain permitting from the MDEQ for water main replacement on Franciscan Ct. E & W, and Princeton St, prepare the plans for bidding, obtain permitting from Wayne County, hold a pre-bid meeting, and evaluate the bidders. This work also included abandoning a small portion of water main on Cornell St. NCI was also asked to handle all construction engineering and inspection.

Upon review of the plans and bid documents, Engineering Services identified additional work at these project locations that should be completed with the 2018 Water Main Replacement Projects. These include; extending water main replacement on Dartmouth Street, Princeton Street, and adding water main replacement under Sheldon Road that was not completed with last year's project, as well as associated construction engineering and inspection.

STRATEGIC PLAN/GOALS: Provide for a water distribution system that meets consumer needs and provides reliable service to our customers.

ACTION REQUESTED: Consider increase of P.O. 2018-2645 for the 2018 Water Main CIP Design to Northwest Consultants, Inc. by \$42,440, combined with the limit of \$86,270 approved on August 14, 2018 for a total limit to P.O. 2018-2645 of \$128,710.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: These services will be charged to account #592-536.970_0050 Water Capital Outlay – Infrastructure. \$42,440 from the design account #592-536.801_0040 will be moved to cover that portion of the expense.

IMPLEMENTATION PLAN: Upon approval, Finance and Budget will make the necessary budget adjustments. Then a notice of award will be sent to NCI, the contract is covered under our Master Service Agreement, a purchase order will be entered and the design will begin.

DIRECTOR'S RECOMMENDATION: N/A

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: Approval

SUPERVISOR'S RECOMMENDATION: Approval

MODEL RESOLUTION:

1. I move to approve the following budget amendment:

Increase Expenditure 592-536.970_0050 Water Capital Outlay-Infrastructure \$42,440

Decrease Expenditure 592-536.801_0040 Professional Services – Engineering \$42,440

and further;

2. I move to increase of P.O. 2018-2645 for the 2018 Water Main CIP Design to Northwest Consultants, Inc. by \$42,440, combined with the limit of \$86,270 approved on August 14, 2018 for a total limit to P.O. 2018-2645 of \$128,710.

ATTACHMENTS:

1. Northwest Consultants, Inc. Proposal

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: March 12, 2019

AGENDA ITEM #G-5

ITEM: Consider Approval of an Extension of the Contract with Rotondo Construction Corporation for the 2019 Sidewalk Repair Program

PRESENTER: Pat Williams, Township Supervisor

INDIVIDUALS IN ATTENDANCE: None Anticipated

EXECUTIVE SUMMARY: In January 2017 Canton Township publicly bid our annual Sidewalk Repair Program, including the sidewalk gaps, and incidental flatwork on Township properties. The Board awarded a contract to Rotondo Construction Corporation from Farmington Hills, Michigan for the 2017 program. Rotondo performed well in the 2017 & 2018 program with minimal complaints from the residents. As provided for in the RBA from last year, there is a provision to extend this contract into 2019 “based on satisfactory performance and stable prices”. Staff agree the contractor displayed satisfactory performance and is only requesting a change in the unit cost to reflect the increase in concrete in 2019.

This year’s sidewalk repair program represents the fourth year of the second cycle in repairs. Based on the concrete unit costs, the total estimated cost for the 2019 program and the portion of the 2018 sidewalk program that was not completed is \$475,000.

BACKGROUND: Additional details are summarized in the attached document.

STRATEGIC PLAN/GOALS: To provide safe, barrier free sidewalk and drive approaches in the community in order that pedestrians can safely use the sidewalk system.

ACTION REQUESTED: Authorize Engineering Services to issue a notice to Rotondo Construction Corporation to extend the existing contract with the appropriate changes in unit costs.

BUDGET IMPLICATIONS AND ACCOUNT NUMBERS: Maintenance & Repair of Sidewalks Account #101-447-03.930_0050 will be increased by \$31,000 to cover this expense. In addition, Fees-Sidewalk Replacements account #101-000.607_000 will be increased by \$31,000.

IMPLEMENTATION PLAN: Upon approval a purchase order will be created and the sidewalk repair program will proceed.

DIRECTOR'S RECOMMENDATION: N/A

FINANCE AND BUDGET DIRECTORS RECOMMENDATION: Approval

SUPERVISOR'S RECOMMENDATION: Approval

MODEL RESOLUTION:

I move to approve an extension of the contract with Rotondo Construction Corporation for the 2019 sidewalk repair program in the amount of \$475,000; and further authorize the Township to further extend the contract with Rotondo Construction Corporation into the 2020 program year based on satisfactory performance and stable prices. And further;

I move to approve the following budget amendment:

Increase Revenues:

Fees – Sidewalk Replacements	#101-000.607_0026	\$31,000
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Increase Expenses:

Maintenance and Repair of Sidewalks	#101-447-03.930_0050	\$31,000
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ATTACHMENTS:

1. Concrete Costs (from Contractor & Supplier)
2. Memo from Engineering Services - 2019 Sidewalk Program Budget and Scope of Work