



**CANTON ADMINISTRATION BUILDING
1150 S. CANTON CENTER ROAD
CANTON, MI 48188
REGULAR BOARD MEETING
APRIL 9, 2019**

6:30 P.M.: PRESENTATION ON ARTIST LAUREATE PROGRAM

7:00 P.M.:

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL: ANTHONY, FOSTER, GRAHAM-HUDAK, SIEGRIST, SLAVENS, SNEIDEMAN &
WILLIAMS

ADOPTION OF AGENDA

APPROVAL OF MINUTES: MARCH 26, 2019

CITIZEN'S NON-AGENDA ITEM COMMENTS/PUBLIC COMMENT

PAYMENT OF BILLS

PUBLIC HEARING:

- 1) PUBLIC HEARING FOR LOCAL GOVERNMENT APPROVAL LIQUOR LICENSE APPLICATION OF DESI RESTAURANT GROUP, LLC

CONSENT CALENDAR:

- 1) CONSIDERATION OF AMENDMENT TO FOIA POLICY AS REQUIRED BY PUBLIC ACT 564 OF 2014 (CLERK)
- 2) CONSIDER APPOINTMENT OF DALJIT BENIPAL AND CHRISTOPHER CARLISLE TO THE BUILDING BOARD OF APPEALS (MSD)
- 3) CONSIDER SECOND READING AND ADOPTION OF AN AMENDMENT TO APPENDIX A-ZONING OF THE CODE OF ORDINANCES FOR THE OAKWOOD HEALTHCARE/FILMORE PLACE REZONING (MSD)
- 4) CONSIDER AUTHORIZING THE TOWNSHIP SUPERVISOR TO SIGN THE SANITARY SEWER SERVICE AGREEMENT BETWEEN WTUA, WAYNE COUNTY, AND THE CITY OF PLYMOUTH (MSD)

GENERAL CALENDAR:

- 1) CONSIDER THE ADOPTION OF THE RECOMMENDATIONS FROM MUNICIPAL SERVICES AND FINANCE AND BUDGET ON THE 2019 WATER AND SEWER RATES (MSD)

- 2) CONSIDER THE FIRST READING OF CODE OF ORDINANCE AMENDMENTS TO PART I, CHAPTER 74 ENTITLED "UTILITIES", ARTICLE II, DIVISION 2, SUBDIVISION II ENTITLED "SCHEDULE OF RATES AND CHARGES", SECTION 74-83 AND SECTION 74-84 ENTITLED "WATER BILLING; WATER METERS" (MSD)
- 3) CONSIDER AUTHORIZATION OF BID AWARD FOR 2019 BUS TRANSPORTATION (CLS)

ADDITIONAL PUBLIC COMMENT
OTHER
ADJOURN

ACCESS TO PUBLIC MEETINGS

In accordance with the Americans with Disabilities Act, individuals with disabilities who require special accommodations, auxiliary aids or services to attend or participate at the meeting/hearing should contact Kerreen Conley, Human Resources Manager, at 734-394-5260. Reasonable accommodations can be made with advance notice.

**Charter Township of Canton
Board Proceedings – March 26, 2019**

A regular meeting of the Board of Trustees of the Charter Township of Canton was held Tuesday, March 26, 2019 at 1150 Canton Center S., Canton, Michigan. Supervisor Williams called the meeting to order at 6:00 p.m.

Roll Call

Members Present: Anthony, Foster, Graham-Hudak, Siegrist, Slavens, Sneideman, Williams
Members Absent: None
Staff Present: Manager of Legal Services & Contract Administration – Kolb,
Director Trumbull, Director Meier, Director Hohenberger,
Engineering Manager Serchak, Engineer Hidalgo, Engineer
Merkey
Staff Absent: None

Motion by Siegrist, supported by Sneideman to move from open to closed session at 6:01 p.m. to discuss pending litigation under Section 8(e) of the Open Meetings Act. Motion carried unanimously.

Roll Call Vote: Ayes: Anthony, Foster, Graham-Hudak, Siegrist, Slavens,
Sneideman, Williams
Nays: None
Abstain: None
Absent: None

Closed Session to Discuss Confidential Legal Opinion

Motion by Siegrist, supported by Slavens to move from closed to open session at 7:03 p.m. Motion carried unanimously.

Supervisor Williams led the Pledge of Allegiance to the Flag.

Adoption of Agenda

Motion by Siegrist, supported by Foster to approve the agenda as presented. Motion carried unanimously.

Approval of the Minutes

Motion by Siegrist, supported by Slavens to approve the minutes of March 12, 2019 and March 19, 2019 as presented. Motion carried unanimously.

Citizen's Non-Agenda Item Comments:

Melissa Daub, Wayne County Commissioner, District #10; Announced a Town Hall Meeting on roads Thursday, April 4, 2019 from 7-9 p.m. at the Summit Ballroom. Trustee Foster will speak on the Canton Road Program and Wayne County DPS will explain the plans and processes regarding road repair and maintenance. Flyers were made available.

Three Starkweather Academy students spoke on the need for a skate park in Canton.

Trustee Anne Marie Graham-Hudak read a prepared statement. “The terrorist attacks on New Zealand's Muslim community affects all communities of humanity and faith. Canton Township stands in solidarity with the Muslim community today as we mourn the loss of innocent lives in New Zealand. Canton Township is a welcoming community and we recommit ourselves to the safety of all of our residents no matter their faith, race, gender/gender identity, or sexual orientation. We stand against ALL hate crimes, no matter if they happen in our township, or on the other side of the globe. We ask all residents to reject ignorance and fear and elevate the unifying principles of inclusion, mutual respect, appreciation and understanding.”

Motion by Anthony, supported by Foster to place the last two comments entered into public record. Motion carried unanimously.

Payment of the Bills:

Motion by Slavens, supported by Foster to approve payment of the bills as presented. Motion carried unanimously.

CHARTER TOWNSHIP OF CANTON EXPENDITURE RECAP FOR THE TOWNSHIP BOARD MEETING OF March 26, 2019		
101	GENERAL FUND	659,764.00
204	ROADS FUND	25,000.00
206	FIRE FUND	392,937.21
207	POLICE FUND	523,415.56
208	SUMMIT OPERATING (General)	39,976.55
219	STREET LIGHTING	20,009.73
230	CABLE TV FUND	9,172.17
245	PUBLIC IMPROVEMENT	0.00
246	TWP (COMMUNITY) IMPROVEMENT	11,162.00
248	DDA - CANTON	28,420.52
261	E-911 UTILITY	0.00
265	ORGANIZED CRIME - DRUG ENFORCEMENT	971.16
274	CDBG	45.00
275	ARRA GRANTS FUND	0.00
276	NSP GRANTS FUND	0.00
401	CAP PROJ - ENERGY PROJECT	0.00
402	CAP PROJ - SUMMIT CONSTR	0.00
403	CAP PROJ - ROAD PAVING	0.00
584	GOLF FUND	55,087.43
592	WATER & SEWER FUND	1,483,423.86
596	SOLID WASTE	2,754.98
661	FLEET	22,348.71
701	TRUST & AGENCY FUND	19,815.50
702	CONSTRUCTION ESCROW	0.00

736	POST EMPLOYMENT BENEFITS	168,589.79
	TOTAL - ALL FUNDS	3,462,894.17

PUBLIC HEARING:

1) Considered holding the Public Hearing for the 2019 ‘Sidewalk Repair Program’.

Motion by Siegrist, supported by Sneideman to open the public hearing at 7:14 p.m. to hear comments on the necessity of sidewalk repairs pursuant to the Township Sidewalk Ordinance, Sidewalk Repair Program Policy and as provided in Public Act 80 of the Public Acts of 1989. Motion carried unanimously.

Mark Merkey, Canton Engineer gave a summary of the Canton Township plans for the sidewalk program and the time table. Red dots indicate the township responsibility and green dots are the homeowner’s responsibility. The Canton Township sidewalk ordinance has the specific requirements for the sidewalk program. The township will be continuing to create the needed ADA requirements. Only on occasion driveways are repaired but mainly a sidewalk repair program. Sidewalk program details can be found on the website www.canton-mi.org. \$250,000 is planned to spend on the sidewalk gap program.

Basharat Anwar, 43486 Barclay Way, had questions about the necessity of repairing a crack and spoke against the program’s implementation on his property.

Ali Atriss, 45599 Hanford Rd, received a letter for sidewalk repair and spoke of concern for the program and policy. He spoke against the program due to a lack of complete application.

Steven Dykstra, 45430 Fieldstone Dr. spoke against the program due to the property taxes paid.

Sanjay Dedhia, 8381 Westchester Lane commented that he is in favor of the program.

George Miller, 1946 Briarfield, did not speak in favor or opposed to the program but asked questions about testing.

Chaitanya Kulkarni, 43589 Fredericksburg St., did not speak in favor or against the program, but had questions about his parcel of property.

Motion by Siegrist, supported by Foster to close the Public Hearing on the necessity of sidewalk repairs to the Township Sidewalk Ordinance, Sidewalk Repair Program Policy and as provided in Public Act 80 of the Public Acts of 1989. Motion carried unanimously.

Motion by Siegrist, supported by Foster to adopt the attached resolution requiring replacement of sidewalks in Bi-Parkview Estates #1, Bi-Parkview Estates #2, Forest Brook #1, Forest Brook #2, Poplar Ridge, and miscellaneous locations as indicated on the attached list and published in the Canton Eagle on March 7, 2019 & March 21, 2019. Motion carried unanimously.

CONSENT CALENDAR:

Item C-1. Consider Reappointments to the Historic District Commission

Motion by Siegrist, supported by Sneideman to move to approve the Township Supervisor's recommendation for reappointment of Dave Curtis and Ralph Welton to the Canton Historic District Commission for three year terms effective through April 30, 2022. Motion carried unanimously.

Item C-2. Consider Appointment to the Commission for Culture, Arts & Heritage

Motion by Siegrist, supported by Sneideman to move that the Board of Trustees of the Charter Township of Canton approve the appointment of Nick Brandon to the Commission for Culture, Arts & Heritage to serve as the PCCS Representative for a three-year term through 12/31/2021. Motion carried unanimously.

GENERAL CALENDAR:

Item G-1. Consider First Reading of an Amendment to Appendix A- Zoning of the Code of Ordinances for the Oakwood Healthcare/Filmore Place Rezoning

Motion by Siegrist, supported by Slavens to move to introduce and hold the first reading of the proposed amendment to Appendix A-Zoning of the Code of Ordinances of the Charter Township of Canton as provided in the attached ordinance which rezones the subject parcel (tax parcel # 125-99-0002-709) from LI-R, Light Industrial Research to R-6, Single-Family Attached Residential District. Motion carried unanimously.

Motion by Siegrist, supported by Sneideman to move to table consideration of the amendment for a second reading on April 9, 2019. The proposed amendment to Appendix A-Zoning of the Code of Ordinances of the Charter Township of Canton as provided in the attached ordinance which rezones the subject parcel (tax parcel # 125-99-0002-709) from LI-R, Light Industrial Research to R-6, Single-Family Attached Residential District. Motion carried unanimously.

Item G-2. Consider Preliminary Approval of the Park Creek Planned Development District

Motion by Siegrist, supported by Slavens to adopt the following resolution of the approval of the Park Creek Planned Development District. Motion carried unanimously.

RESOLUTION OF
BOARD OF TRUSTEES
CHARTER TOWNSHIP OF CANTON, MICHIGAN

Preliminary Approval of a Planned Development for Park Creek

WHEREAS, the Project Sponsor has requested preliminary approval of a Planned Development for Park Creek, located on the northwest corner of Beck and Geddes Roads; and,

WHEREAS, the Planning Commission reviewed the preliminary development plan and draft development agreement made a recommendation to approve the request as it meets the criteria for a planned development, fulfills identified needs in the community and results in definite benefits to the community;

NOW THEREFORE BE IT RESOLVED, the Board of Trustees of the Charter Township of Canton, Michigan does hereby approve the request for a Preliminary Planned Development for the Park Creek, proposed on tax parcel nos. 116-99-0002-710 and 116-99-0002-711, as shown on the concept plan and commitments outlined in the draft Planned Development Agreement, subject to any and all applicable state and local development regulations.

Item G-3. Consider Approval of Annual Maintenance & Technical Support Agreement for Cityworks Asset Management Software

Motion by Siegrist, supported by Slavens to approve payment of the Annual Software Maintenance and Technical Support Agreement for Cityworks from Azteca Systems, Inc., 11075 South State St., Suite 24, and Sandy, UT 84070 and approve a purchase order for a not-to-exceed amount of \$40,000. Motion carried unanimously.

Item G-4. Consider Award of a Purchase Order Contract to Core and Main for 7,380 Feet of Type K Copper Tubing, Brass Fittings and Stop Box and Rod

Motion by Siegrist, supported by Slavens to award a purchase order contract for the purchase of 7,380 feet of Type K copper tubing and Brass fittings to Core and Main for an amount not to exceed \$103,316.30. Motion carried unanimously.

Item G-5. Consider Award of a Contract to Hutch Paving for the Major Road, Major Asphalt Projects for the 2019 Road Improvement Program and Authorize a Budget Amendment

Motion by Siegrist, supported by Sneiderman move to approve a purchase order and contract with Hutch Paving, Inc. for the 2019 Major Road-Major Asphalt Projects construction in the amount of \$1,080,800 plus a 10% contingency of \$108,080 a total of \$1,188,880. Motion carried unanimously.

Motion by Siegrist, supported by Slavens to move to approve the following budget amendment. Motion carried unanimously.

Increase Expenditures:

Roads, Major – Capital Outlay #204-446-11.970_0050 \$1,188,880

Decrease Expenditures:

Roads, Major – Professional Services, Engineering #204-446-11.801_0040 \$1,188,880

Item G-6. Consider Award of a Contract to Great Lakes Contracting Solutions, LLC. for the Major Road, Major Concrete Projects for the 2019 Road

Improvement Program and Authorize a Budget Amendment.

Motion by Siegrist, supported by Slavens to approve a purchase order and contract with Great Lakes Contracting Solutions, LLC for the 2019 Major Road-Major Concrete Projects construction in the amount of \$660,607.47 plus a 10% contingency of \$66,060.74 for a total of \$726,668.21. Motion carried unanimously.

Motion by Siegrist, supported by Sneideman to approve the following budget amendment. Motion carried unanimously.

Increase Expenditures:

Roads, Major – Capital Outlay #204-446-11.970_0050 \$726,669

Decrease Expenditures:

Roads, Major – Professional Services, Engineering #204-446-11.801_0040 \$726,669

Item G-7. Consider Award of a Contract to Great Lakes Contracting Solutions, LLC for the Major Road, Minor Concrete Projects for the 2019 Road Improvement Program and Authorize a Budget Amendment.

Motion by Siegrist, supported by Slavens to approve the following budget amendment. Motion carried unanimously.

Increase Expenditures:

Roads, Major – Capital Outlay #204-446-11.970_0050 \$971,345

Decrease Expenditures:

Roads, Major – Professional Services, Engineering #204-446-11.801_0040 \$971,345

Motion by Siegrist, supported by Slavens to approve a purchase order and contract with Great Lakes Contracting Solutions, LLC or the 2019 Major Road-Minor Concrete Projects construction in the amount of \$883,040.65 plus a 10% contingency of \$88,304.06 for a total of \$971,344.71. Motion carried unanimously.

Item G-8. Consider Authorizing the Purchase of Property for Development of a Northeast Neighborhood Park

Motion by Siegrist, supported by Slavens move to authorize the Township Supervisor to sign any documents necessary to complete the sale of an approximate one quarter acre parcel along Koppnick Road east of I-275 for a cost of \$25,000 with the land to be developed into a neighborhood park. Motion carried unanimously.

Motion by Siegrist, supported by Slavens move to approve the following budget amendment. Motion carried unanimously.

Increase Revenue:

246-000.695 Fund Balance Appropriation \$25,000

Increase Expense:

246-750.970_0070 Capital Outlay Land \$25,000

Item G-9. Consider Approving a 2019 Blanket Purchase Order on behalf of the Fire Department

Motion by Siegrist, supported by Slavens move to approve a 2019 blanket purchase order in the amount of \$40,000, issued to Douglass Safety Systems, LLC, 2566 N. Meridian Rd., Suite #6, Sanford, MI 48657. Motion carried unanimously.

Item G-10. Consider Waiving the Bidding Process and Approve the Purchase and Training of Two German Shepherds

Motion by Siegrist, supported by Slavens move to waive the bidding process and approve the purchase and training of two German Shepherds in the total amount of \$24,200, from K9 Academy Training. Motion carried unanimously.

Item G-11. Consider Waiving the Bidding Process and Purchase Priority Dispatch Software

Motion by Siegrist, supported by Slavens move to waive the bidding process and approve the purchase of ProQA Emergency Medical/Fire Dispatch software in the amount of \$115,995 from Priority Dispatch, 110 Regent Street, Suite 500, Salt Lake City, UT 84111. Motion carried unanimously.

ADDITIONAL PUBLIC COMMENT: Will McGovern, a resident of Canton, but student at Milford High School spoke on observing the meeting for a class.

OTHER: Announcements of upcoming events.

ADJOURN: Motion by Anthony, supported by Sneiderman to adjourn at 8:36 p.m. Motion carried unanimously.

Michael A. Siegrist, Clerk

Pat Williams, Supervisor

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: April 9, 2019

AGENDA ITEM # PH-1

**ITEM: Public Hearing For Local Government Approval Liquor License Application
of Desi Restaurant Group, LLC**

PRESENTER: Michael A. Siegrist, Clerk

INDIVIDUALS IN ATTENDANCE: None expected.

EXECUTIVE SUMMARY:

The Clerk's office has received an application for a new Class "C" Liquor License from Desi Restaurant Group LLC located at 42070 Ford Road Canton, MI 48187. This would be a quota license. The Township currently has three available quota licenses (one is tied to a PDD amendment in Uptown). Desi Restaurant Group is opening Authentikka, a full service neighborhood Indian restaurant serving multi-ethnic cuisine.

Supervisor Williams, Clerk Siegrist and Treasurer Slavens met with Farzana Poly, owner of Authentikka Restaurant about their intention of opening a South-Asian restaurant in Canton Township that provides alcohol service. Given the business plan, lack of existing businesses with this option in the area, and décor, the recommendation for approval is being brought forward to the entire Board.

BACKGROUND:

On March 12, 2019, at a regular meeting of the Board of Trustees the public hearing was set for April 9, 2019. A public hearing notice was published on March 21, 2019 and March 28, 2019. On March 14th, notices were also sent to addresses within the required 300 foot radius.

STRATEGIC PLAN/GOALS: To meet the service needs of a changing community.

ACTION REQUESTED: Conduct a public hearing for consideration of the Local Government Approval of the request for a New Class "C" Liquor License for Desi Restaurant Group LLC located at 42070 Ford Road Canton, MI 48187

BUDGET IMPLICATIONS & ACCOUNT NUMBER: None

IMPLEMENTATION PLAN: The Clerk's office will notify applicant of approval or denial and complete certified resolution accordingly.

DIRECTOR'S RECOMMENDATION: Approved

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: Approved

SUPERVISOR'S RECOMMENDATION:

MODEL RESOLUTION: I move to open the Public Hearing at ** p.m. to consider the request for new Class “C” Liquor License from Desi Restaurant Group LLC located at 42070 Ford Road Canton, MI 48187.

I move to close the Public Hearing at ** p.m. to consider the request for new Class “C” Liquor License from Desi Restaurant Group LLC located at 42070 Ford Road Canton, MI 48187..

I move to (approve/deny) the request for a new Class “C” Liquor License from Desi Restaurant Group LLC located at 42070 Ford Road Canton, MI 48187.

ATTACHMENTS:

1. Notice of Public Hearing
2. Copy of Canton Township Application
3. Copy of the Application to MLCC

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: April 9, 2019

AGENDA ITEM # C-1

ITEM: Consideration of Amendment to FOIA Policy as Required by Public Act 564 of 2014.
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PRESENTER: Michael A. Siegrist

INDIVIDUALS IN ATTENDANCE: None

EXECUTIVE SUMMARY: On January 11, 2015, the Governor signed into law Public Act 563 of 2014 which significantly amended the Freedom of Information Act (MCL §15.231 *et seq.*). PA 563 which took effect July 1, 2015 which required the adoption of written procedures and guidelines in order to charge for requests. The Township Board passed Operations Policy 33 as a result, establishing the Assistant Clerk as the FOIA Coordinator.

The current policy fails to provide for FOIA coverage in the absence of the Deputy Clerk, and as a result, the Township would like to amend the policy to appoint Corporation Counsel as the “Temporary FOIA Coordinator” in the absence of the Assistant Clerk.

STRATEGIC PLAN/GOALS: Comply with existing statute.

ACTION REQUESTED: Approve amendment to Operations Policy 33.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: None

IMPLEMENTATION PLAN: Once approved, the updates policy and procedures will be distributed to key staff, posted on the Township website, and made available to members of the public as required by law.

DIRECTOR’S RECOMMENDATION: Approved

FINANCE AND BUDGET DIRECTOR’S RECOMMENDATION: Approved

SUPERVISOR'S RECOMMENDATION:

***MODEL RESOLUTION:** I move to approve the proposed amendment to the Freedom of Information Act Policy, Procedures and Guidelines.

ATTACHMENTS:

1. Marked-Up Copy of Policy 033
2. Clean Copy of Policy 033

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: April 9, 2019

AGENDA ITEM #C-2

ITEM: Consider Appointment of Daljit Benipal and Christopher Carlisle to the Building Board of Appeals

PRESENTER: Pat Williams, Supervisor

INDIVIDUALS IN ATTENDANCE: None anticipated

EXECUTIVE SUMMARY: The Building Board of Appeals currently has five (5) members appointed by the Board of Trustees. The Building Board of Appeals shall consist of members who are qualified in accordance with the act and are not current employees of Canton Township. A thorough knowledge of the current building codes and current construction methods is required. There are two open positions on the board.

STRATEGIC PLAN/GOALS: Mandated by state law. Public Act 230 Excerpt is included for background information on the requirements for the creation of the Building Board of Appeals. Also included is Section 112, Board of Appeals from the 2012 Michigan Building Code.

ACTION REQUESTED: Appoint Daljit Benipal and Christopher Carlisle to the Building Board of Appeals for a two (2) year term.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: None

IMPLEMENTATION PLAN: When an appeal is received, a meeting date will be set. The Building Board of Appeals is required by State law to hear the appeal and file a decision within 30 days of the request.

DIRECTOR'S RECOMMENDATION: N/A

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: Approval

SUPERVISOR'S RECOMMENDATION: Approval

MODEL RESOLUTION: Appoint Daljit Benipal and Christopher Carlisle to the Building Board of Appeals for two (2) year term to expire April 9, 2021

ATTACHMENTS:

1. Resumes
2. PA 230 Excerpt
3. List of BBA Members

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: April 9, 2019

AGENDA ITEM #C-3

ITEM: Consider Second Reading and Adoption of an Amendment to Appendix A- Zoning of the Code of Ordinances for the Oakwood Healthcare/Filmore Place Rezoning

PRESENTER: Jeff Goulet, Community Planner

INDIVIDUALS IN ATTENDANCE: Kevin Spizizen, Crescendo Homes

EXECUTIVE SUMMARY: The applicant is proposing to rezone the subject property from LI-R, Light Industrial Research to R-6, Single-Family Attached Residential District, allowing a maximum of 5-8 dwelling units/acre. The request is consistent with the surrounding zoning to the north and the east. The request is also consistent with the Medium-High Density Residential future land use designation on the Future Land Use Map of the Comprehensive Plan. The Future Land Use Map also requires development of this parcel be done through use of a Planned Development (PDD) so we can evaluate impacts and transitions between the industrial area on Michigan Avenue and Chatterton Condominiums on Geddes Road.

BACKGROUND:

-Existing Zoning: LI-R, Light Industrial Research

-Location: West side of Beck Road between Geddes Road and Michigan Avenue

-Net Acres: 97.33 acres

-Existing Land Use: vacant

-Surrounding Land Use

N : R-6, Woodlands of Chatterton, Chatterton Village, and Chatterton Square

S : LI-R, Canton Business Park (Kingfa Engineering Building)

E : R-3, Meadow Villages of Canton

R-6, Victorian Square Apartments

C-3- Target (Crossroads Village Shopping Center

W: R-6, Woodbridge Estates Condominiums

-Comprehensive Plan: Medium-High Density Residential (up to 8 dwelling units/acre)

-Community Planner's Recommendation: Approval

-Planning Commission Recommendation: The Planning Commission voted 6-0 to recommend approval of the rezoning to R-6, Single-Family Attached residential District.

STRATEGIC PLAN/GOALS: N/A

ACTION REQUESTED: Remove consideration of the proposed request to amend the zoning ordinance for the Oakwood healthcare/Filmore Place rezoning request from the table and approve the rezoning of the subject property from LI-R, Light Industrial Research to R-6, Single-Family Attached Residential District.

BUDGET IMPLICATION & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: N/A

DIRECTOR'S RECOMMENDATION: N/A

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: N/A

SUPERVISOR'S RECOMMENDATION: Approval

MODEL RESOLUTIONS:

1. I move to remove from the table and hold the second reading of the proposed amendment to Appendix A-Zoning of the Code of Ordinances of the Charter Township of Canton as provided in the attached ordinance which rezones the subject parcel (tax parcel # 125-99-0002-709) from LI-R, Light Industrial Research to R-6, Single-Family Attached Residential District.
2. Further, I move to adopt and publish the second reading of an ordinance amending Appendix A-Zoning of the Code of Ordinances of the Charter Township of Canton which rezones the subject parcel (tax parcel # 125-99-0002-709) from LI-R, Light Industrial Research to R-6, Single-Family Attached Residential District as provided in the attached ordinance with an effective date of April 25, 2019.

ATTACHMENTS:

1. Planning Commission Minutes
2. Ordinance
3. Maps

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: April 9, 2019

AGENDA ITEM #C-4

ITEM: Consider Authorizing the Township Supervisor to Sign the Sanitary Sewer Service Agreement Between WTUA, Wayne County, and the City of Plymouth

PRESENTER: Patrick Williams, Township Supervisor

INDIVIDUALS IN ATTENDANCE: N/A

EXECUTIVE SUMMARY: The next step towards completing the Sewer Service Termination Agreement with Wayne County is completion of the Sewer Service Agreement amongst the involved parties. This agreement, also known as the "Swap Agreement", will preclude the Termination Agreement and allocate sanitary sewer capacities to the WTUA communities, the City of Plymouth, and Wayne County.

BACKGROUND: In July 2017, WTUA ceased sanitary sewer flow into the Wayne County interceptor and GLWA sewer system. WTUA's sanitary sewer flow has since been directed entirely into the YCUA sanitary sewer collection and treatment system. This operational change has resulted in significant cost savings to the WTUA member communities. In order to complete the termination of service with Wayne County, a sanitary sewer service agreement which ensures adequate service and capacities within the system, will be necessary amongst the communities' tributary to the system. This is especially important because both Canton Township and Plymouth Township have direct connections into Wayne County's interceptor sewer system. Additionally, the City of Plymouth has direct connections into Plymouth Township's and the WTUA sanitary system.

Following approvals by the WTUA communities, City of Plymouth, and Wayne County, the final Termination of Service Agreement with Wayne County can be completed.

STRATEGIC PLAN/GOALS: N/A

ACTION REQUESTED: Authorize the Township Supervisor to sign the sanitary sewer service agreement between WTUA, Wayne County, and the City of Plymouth.

BUDGET IMPLICATION & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: Upon approval, Wayne County, The City of Plymouth, and each member community of WTUA will sign the agreement.

DIRECTOR'S RECOMMENDATION: N/A

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: Approval

SUPERVISOR'S RECOMMENDATION: Approval

MODEL RESOLUTIONS:

I move to authorize the Township Supervisor to sign the sanitary sewer service agreement between WTUA, Wayne County, and the City of Plymouth.

ATTACHMENTS:

1. Sanitary Sewer Service Agreement (aka "Swap Agreement")

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: April 9, 2019

AGENDA ITEM #G-1

ITEM: Consider the adoption of the Recommendations from Municipal Services and Finance and Budget on the 2019 Water and Sewer Rates
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PRESENTER: Pat Williams, Township Supervisor
Wendy Trumbull, Finance & Budget Director

INDIVIDUALS IN ATTENDANCE: None anticipated.

EXECUTIVE SUMMARY: In December of 2005, and again in June of 2007, the Board approved the water and sewer cost-of-service recommendations including rate methodology as presented by Utility Financial Solutions.

During January through March, staff updated the annual rate study document to align the system revenues with the cost of services. No changes in the methodology approved in 2007 were made this year.

On March 27, 2019 staff held a Community Rate Forum to educate residents on the proposed rates and answer questions in an informal workshop setting. Attached are staff's recommendations on the proposed rates to be effective on May 1, 2019. These recommendations continue the concepts of the true cost-of-service that have been the basis of the studies done by Utility Financial Solutions.

At this time, staff is requesting approval of the proposed water and sewer rates as well as approval of the rate methodology presented in the enclosed true cost-of-service rate study update. The necessary ordinance amendments have been prepared as a separate Board action item. A communication plan is already being prepared to inform residents of the changes.

STRATEGIC PLAN/GOALS: Efficiently utilize resources and maintain fiscal responsibility.

ACTION REQUESTED: To approve the 2019 cost-of-service water and sewer rate study.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Revenues and expenditures are budgeted in the Water and Sewer Fund and will be adjusted as necessary to reflect changes.

IMPLEMENTATION PLAN: Staff has prepared the necessary ordinance amendments for Board approval.

DIRECTOR'S RECOMMENDATION: N/A

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: Approval

SUPERVISOR'S RECOMMENDATION: Approval

MODEL RESOLUTION: I move to adopt the 2019 Water and Sewer Rate Study.

Attachments:

1. 2019 Water and Sewer Rate Study

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: April 9, 2019

AGENDA ITEM #G-2

ITEM: Consider the First Reading of Code of Ordinance Amendments to Part I, Chapter 74 Entitled “Utilities”, Article II, Division 2, Subdivision II Entitled “Schedule of Rates and Charges”, Section 74-83 and Section 74-84 Entitled “Water Billing; Water Meters”

PRESENTER: Pat Williams, Township Supervisor

INDIVIDUALS IN ATTENDANCE: None Anticipated

EXECUTIVE SUMMARY: Each year staff prepares a comprehensive analysis of proposed rates and charges for water and sewer services based on the true cost-of-service. The Board has adopted those recommendations and it is now necessary to amend the Township’s Utilities Ordinance to reflect the changes being proposed.

In order to satisfy the revenue requirements for the 2019 fiscal year, the attached rate changes are recommended for adoption by the Board of Trustees. The new rates would take effect on all customers’ bills starting May 1, 2019 and represent an average bi-monthly reduction of 3.36%.

STRATEGIC PLAN/GOALS: N/A

ACTION REQUESTED: Introduce, hold the first reading, and table for second reading a proposed text amendment to Chapter 74, Article II, Sections 74-83 and 78-84.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: If approved a second reading will be held on April 23, 2019.

DIRECTOR’S RECOMMENDATION: N/A

FINANCE AND BUDGET DIRECTOR’S RECOMMENDATION: Approval

SUPERVISOR’S RECOMMENDATION: Approval

MODEL RESOLUTION:

- (1) I move to introduce for first reading an ordinance which amends Chapter 74, Article II, Sections 74-83 and Section 74-84 of the Canton Code of Ordinances.
- (2) I further move to table for consideration the proposed text amendment to Code of Ordinances, and to schedule a Second Reading for April 23, 2019.

ATTACHMENTS:

1. Legal Summary
2. Code of Ordinance Amendment – Mark-Up Copy
3. Code of Ordinance Amendment - Clean Copy

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: April 9, 2019

AGENDA ITEM #G-3

ITEM: Consider Authorization of Bid Award for 2019 Bus Transportation

PRESENTER: Greg Hohenberger, Leisure Services Director

INDIVIDUALS IN ATTENDANCE: None Anticipated

EXECUTIVE SUMMARY:

Bids were solicited for summer camp bus services with two companies submitting bids: First Student and Trinity Transportation. The lowest bid was provided by Trinity Transportation at a cost of \$259.00 per trip, and a total cost of \$19,684.00 (including a contingency for extra buses). Leisure Services is recommending to award the bid to Trinity Transportation, which has satisfactorily provided transportation services for Canton in the past.

BACKGROUND INFORMATION:

Leisure Services annually provides transportation for State-licensed, revenue-generating day camp programs, which include off-site field trips. Associated fees, including bus expenses, are recovered through participant registration fees. In 2018, a total of \$19,500.00 was spent on bus transportation.

2019 Program Name	# of Bus Trips	Projected Transportation Expense	Total Budgeted Expenses	Budgeted Revenue	Projected Net
Camp Canton	19	\$4,921.00	\$128,427.50	\$151,430.00	(\$23,002.50)
Camp A.B.L.E.	29	\$7,511.00	\$81,120.00	\$28,240.00	\$52,880.00
Leisure Club	14	\$3,626.00	\$87,850.00	\$53,020.00	\$34,830.00
B.L.O.C.K.	2	\$518.00	\$48,696.00	\$50,800.00	(\$2,104.00)
Canton Activity Crew	6	\$1,554.00	\$44,608.00	\$15,450.00	\$29,158.00
Bus Contingency	6	\$1,554.00			
Total	76	\$19,684.00	\$390,701.50	\$298,940.00	\$91,761.50

In order to allow for emergency situations, such as programs needing an extra bus for wheelchair accommodations, six additional trips have been allocated beyond the 70 planned trips as shown in the above table. These six extra buses have been included in the 'not to exceed' amount requested.

STRATEGIC PLAN/GOALS:

Position the department for sustainability, Create and ensure quality facilities and services.

ACTION REQUESTED:

Award the 2019 Transportation Services to Trinity Transportation and authorize a purchase order not to exceed \$19,684.00.

BUDGET IMPLICATIONS & ACCOUNT NUMBER:

Funds are available for Camp Canton & Canton Activity Crew in the Recreation Enrichment Account #101-756-61.762, B.L.O.C.K. in the Contractual Services Account #101-756-62.801_0050 as well as in the Therapeutic Recreation budget for Camp ABLE and Camp Leisure Club Transportation Account #101-691-63.860.

IMPLEMENTATION PLAN:

Upon Board approval, a purchase order will be generated and Trinity Transportation will be notified.

DIRECTOR’S RECOMMENDATION: Approval

FINANCE AND BUDGET DIRECTOR’S RECOMMENDATION: Approval

SUPERVISOR'S RECOMMENDATION: Approval

MODEL RESOLUTION:

I move to award the 2019 Bus Transportation Services to Trinity Transportation, 4624 13th St., Wyandotte, Michigan 48192 in the amount not to exceed \$19,684 from the following accounts:

101-756-61.762 (Enrichment)	\$6,475.00
101-756-62.801_0050 (B.L.O.C.K.)	\$518.00
101-756-63.860 (TR)	\$12,691.00

ATTACHMENTS:

Attachment A – First Student Bid

Attachment B – Trinity Transportation Bid

Attachment C – Transportation Comparison