



REGULAR MEETING OF THE BOARD OF TRUSTEES

May 12, 2020

To mitigate the spread of the COVID-19 pandemic, protect the public health, and provide essential protections to Canton Township residents; the Canton Township Board of Trustees are conducting all meetings by video teleconference.

Public comments may be submitted to Michael.Siegrist@Canton-mi.org at any time prior to the meeting. Additionally, a public drop box is located outside of the Township Administration Building at 1150 S Canton Center Rd. Canton, MI 48188. The Clerk will read comments submitted within the Rules of the Township Board during the meeting. Members of the public who attend by telephone or video may address the Board during the public comment period via videoconference.

Individuals may join the video teleconference by going to:

<https://us02web.zoom.us/j/85647012672>

Or iPhone one-tap:

1-312-626-6799 (85647012672#)

Or Telephone:

1-312-626-6799

Webinar ID: 856 4701 2672

International numbers available: <https://zoom.us/u/auxKi2toZ>

5:00 P.M.:

CALL TO ORDER

ROLL CALL: ANTHONY, FOSTER, GRAHAM-HUDAK, SIEGRIST, SLAVENS, SNEIDEMAN & WILLIAMS

ADOPTION OF AGENDA

APPROVAL OF MINUTES: APRIL 21 & 28, 2020

CITIZEN'S NON-AGENDA ITEM COMMENTS/PUBLIC COMMENT

PAYMENT OF BILLS

GENERAL CALENDAR:

- 1) CONSIDER APPROVAL OF THE SITE PLAN FOR HDDS (CANTON DERMATOLOGY) PHASE 2 (MSD)
- 2) CONSIDER APPROVAL OF THE PRELIMINARY SITE PLAN FOR CANTON SHAREEF SITE CONDOMINIUM (MSD)
- 3) CONSIDER APPROVAL OF LOW BIDDERS FOR THE 2020 TREE REMOVAL & PRUNING PROJECT TO ARBOR MASTER TREE SERVICE INC. AND OWEN TREE SERVICE, INC. (MSD)

- 4) CONSIDER APPROVAL AND AWARD OF A PURCHASE ORDER TO WEINGARTZ OUTDOOR EQUIPMENT TO PURCHASE TWO (2) EXMARK LAZER X-SERIES ZERO TURN MOWERS IN THE AMOUNT OF \$20,798 (MSD)
- 5) CONSIDER APPROVAL OF EMERGENCY PURCHASE ORDERS (FBD)
- 6) CONSIDER APPROVING AN EXTENSION OF THE ANIMAL CONTROL SERVICES CONTRACT (PSD)
- 7) CONSIDER RENEWING THE LICENSE PLATE READER ANNUAL SUBSCRIPTION (PSD)
- 8) REQUEST TO CONSIDER AUTHORIZING THE FILING OF AN APPEAL IN THE MATTER OF F. P. DEVELOPMENT V CANTON TOWNSHIP (SUPERVISOR)
- 9) APPROVE BUDGET AMENDMENT & SUPPLY PURCHASE FOR 2020 ELECTIONS (CLERK)

OTHER
ADJOURN

ACCESS TO PUBLIC MEETINGS

In accordance with the Americans with Disabilities Act, individuals with disabilities who require special accommodations, auxiliary aids or services to attend or participate at the meeting/hearing should contact Kerreen Conley, Human Resources Manager, at 734-394-5260. Reasonable accommodations can be made with advance notice. A complete copy of the Access to Public Meetings Policy is available at www.canton-mi.org.

**Charter Township of Canton
Board Proceedings – April 21, 2020**

A regular meeting of the Board of Trustees of the Charter Township of Canton was held Tuesday, April 21, 2020 virtually. Supervisor Williams called the meeting to order at 6 p.m.

Members Present: Anthony, Foster, Graham-Hudak, Siegrist, Slavens, Sneideman, Williams
 Members Absent: None
 Staff Present: Director Smith, Director Trumbull, Director Hohenberger, Kristin Kolb, Deputy Director-Police Baugh, Deputy Director-Fire Stoecklein

Motion by Siegrist, supported by Foster to go into closed session for the purpose of discussion settlement strategy regarding pending litigation in Meier vs. Canton Township at 6:03 p.m. Motion carried unanimously by roll call vote.

Motion by Siegrist, supported by Anthony to return to open session at 7:01 p.m. Motion carried unanimously by roll call vote.

Adoption of Agenda

Motion by Siegrist, supported by Graham-Hudak to adopt the agenda as amended, adding item G-2. Motion carried unanimously by roll call vote.

Approval of Minutes

Motion by Siegrist, supported by Sneideman to approve the proposed March 31, 2020 minutes. Motion carried unanimously by roll call vote.

Public comment was held.

Payment of the Bills:

Motion by Slavens, supported by Sneideman to approve payment of the bills as presented. Motion carried unanimously by roll call vote.

CHARTER TOWNSHIP OF CANTON EXPENDITURE RECAP FOR THE TOWNSHIP BOARD MEETING OF April 14, 2020		
101	GENERAL FUND	464,465.60
204	ROADS FUND	2,375.69
206	FIRE FUND	845,373.37
207	POLICE FUND	524,342.20
208	SUMMIT OPERATING (General)	65,209.00
219	STREET LIGHTING	0.00
230	CABLE TV FUND	9,089.83
246	TWP (COMMUNITY) IMPROVEMENT	3,813.61
248	DDA - CANTON	45,954.42
261	E-911 UTILITY	0.00
265	ORGANIZED CRIME - DRUG ENFORCEMENT	45,605.40
274	CDBG	0.00

276	NSP GRANTS FUND	0.00
401	CAP PROJ - ENERGY PROJECT	0.00
402	CAP PROJ - SUMMIT CONSTR	0.00
403	CAP PROJ - ROAD PAVING	467.50
584	GOLF FUND	69,407.04
592	WATER & SEWER FUND	508,227.91
596	SOLID WASTE	325,139.98
661	FLEET	14,685.66
701	TRUST & AGENCY FUND	8,012.66
702	CONSTRUCTION ESCROW	0.00
736	POST EMPLOYMENT BENEFITS	81,127.74
852	SPECIAL ASSESSMENT DEBT	148,479.25
TOTAL - ALL FUNDS		3,161,776.86

Consent Calendar:

Item C-1. Consideration of an Ordinance Repealing Chapter 10 Article II (Teen Clubs) and Article III (Amusement Devices and Arcades), Chapter 14 Article VI (Kennels) and VII Indoor Pet Boarding Facilities), and Chapter 46 Sec. 46-5 (Fortunetelling and Palmistry) of the Canton Code of Ordinances and Holding a second Reading.

Motion by Siegrist, supported by Slavens to remove from the table and hold the second reading of an ordinance repealing and replacing Chapter 10 Article II (Teen Clubs) and III (Amusement Devices and Arcades), Chapter 14 Article VI (Kennels) and VII Indoor Pet Boarding Facilities), Chapter 18 (Businesses), and Chapter 46 Sec. 46-5 (Fortunetelling and Palmistry) of the Canton Code of Ordinances. Motion carried unanimously by roll call vote.

General Calendar:

Item G-1. Consider Approval of Emergency Purchase Orders

Motion by Siegrist, supported by Slavens to approve the following emergency purchase orders:

- Apollo Fire \$16,823.00**
- Bound Tree Medical \$18,302.83**
- J&B Medical \$11,215.43**
- MioTech \$19,800.00.**

Motion carried unanimously by roll call vote.

Item G-2. Consider Adoption of Second Resolution of Canton Township Regarding COVID-19

Motion by Siegrist, supported by Sneiderman to adopt the following resolution. Motion carried unanimously.

**RESOLUTION OF
BOARD OF TRUSTEES
CHARTER TOWNSHIP OF CANTON,
MICHIGAN**

Resolution

Whereas Public Safety Director Joshua Meier (“Director Meier”) was hired by the Charter Township of Canton in 1997 and has since served the Township with distinction in a variety of roles;

Whereas in 2012 Director Meier was promoted to the position of Fire Chief, a non-bargaining unit position in which he served the Township admirably and was subject to the Canton Township Merit Employee Policy;

Whereas after four years of distinguished service as Fire Chief, Director Meier was promoted in 2016 to the Position of Director of Public Safety where he continued to serve well the Township, overseeing the operations and management of the Township’s Police and Fire Departments;

Whereas a dispute arose concerning the calculation of Director Meier’s Defined Benefit Pension Benefit, which the Township and Director Meier have agreed to resolve on terms that the parties believe are beneficial to Director Meier and the Township; and

Whereas having resolved Director Meier’s concerns about the pension benefit he has agreed to retire after 23 years of outstanding service and in good standing from employment with the Township based on the purchase of 2.5 years MERS Service Credits; now therefore be it,

Resolved,

1. The Canton Township Board of Trustees, conditioned upon Meier’s acceptance of a Retirement Agreement in a form approved by the Township Attorney and signed by the Township Supervisor and Clerk, and upon Meier’s fulfillment of all conditions set forth in that Agreement, hereby authorizes the purchase of additional service credits for Director Meier, as shown on the attached MERS Service Credit Purchase request form to be executed by the Plan Administrator, and further authorizes a payment of \$75,000.00 to be disbursed in accordance with the Retirement Agreement; and

Further Resolved,

2. that Director Meier’s retirement benefit shall be calculated as provided in the collective bargaining agreement covering members of the Township’s Firefighters Union, which provides for a 2.8% multiplier through June 30, 2013, and a 2.5% multiplier thereafter, but said calculation ending as of the date of adoption of the MERS Service Credit Purchase for Meier; Meier shall also be entitled to FAC Calculation as provided to members of MERS Division 05 who were employed by the Township prior to July 1, 2013 and who are eligible to participate in the

Firefighters Retirement Program as provided in the Firefighters' Collective Bargaining Agreement.
Additional Public comment was held.

Adjourn: Motion by Anthony, supported by Sneideman to adjourn the meeting at 7:31 p.m.
Motion carried unanimously by roll call vote.

Michael A. Siegrist, Clerk

Pat Williams, Supervisor

**Charter Township of Canton
Board Proceedings – April 28, 2020**

A regular meeting of the Board of Trustees of the Charter Township of Canton was held Tuesday, April 28, 2020 virtually. Supervisor Williams called the meeting to order at 6 p.m.

Members Present: Anthony, Foster, Graham-Hudak, Siegrist, Slavens, Sneideman, Williams
Members Absent: None
Staff Present: Director Smith, Director Trumbull, Director Hohenberger, Kerreen Conley, Deputy Director-Police Baugh, Deputy Director-Fire Stoecklein

Adoption of Agenda

Motion by Anthony, supported by Slavens to adopt the agenda as presented. Motion carried unanimously by roll call vote.

Public comment was held.

Public Hearing

Motion by Siegrist, supported by Sneideman to open the public hearing to hear comment on the amended PY 2019 Community Development Block Grant Program – CV at 6:09 p.m. Motion carried unanimously by roll call vote.

Trustee Foster spoke in favor of the plan.

Trustee Sneideman spoke in favor of the plan. \

Motion by Siegrist, supported by Foster to close the public hearing on the amended PY 2019 Community Development Block Grant Program – CV at 6:16 p.m. Motion carried unanimously by roll call vote.

Motion by Siegrist, supported by Foster to adopt the amended 2019 Annual Action Plan and authorize the submission of the 2019 amended Annual Action Plan (CDBG-CV) to the Department of Housing and Urban Development (HUD). Motion carried unanimously by roll call vote.

General Calendar:

Item G-1. Consider Approval of Cityworks Asset Management Software Renewal for Annual Maintenance and Technical Support

Motion by Siegrist, supported by Sneideman to approve the software Annual Software Maintenance and Technical Support Agreement for Cityworks from Azteca Systems, Inc., 11075 South State St, Suite 24, and Sandy, UT 84070 and approve a purchase order not-to-exceed amount of \$40,000. Motion carried unanimously by roll call vote.

Item G-2. Consider Approval of Merit Commission Recommendation of Compensation Plan during Covid-19 until it Resumes Full Operation of its Departments

Motion by Siegrist, supported by Graham-Hudak to approve the Merit Commissions recommendation to adopt a compensation plan for Merit Employees beginning May 1, 2020 until such time that the Township opens and resumes operation of its departments. Motion carried unanimously.

Item G-3. Consider Approval of AFSCME and TPOAM Letters of Agreement Outlining how Employees will be Compensated as of May 1, 2020 until the Township Opens and Resumes Full Operations of its Departments

Motion by Siegrist, supported by Slavens to approve the LOAs that have been agreed to by the AFSCME and TPOAM unions. Motion carried unanimously.

Motion by Siegrist, supported by approve that as the LOAs are scheduled to end on May 30th, should the Township and the union agree to extend the terms of the agreement as outlined no additional actions will be required of the board. Motion carried unanimously.

Additional Public comment was held.

Adjourn: Motion by Anthony, supported by Sneideman to adjourn the meeting at 6:33 p.m. Motion carried unanimously by roll call vote.

Michael A. Siegrist, Clerk

Pat Williams, Supervisor

**CANTON COMMUNITY
REQUEST FOR TOWNSHIP BOARD ACTION**

MEETING DATE: May 12, 2020

AGENDA ITEM # G-1

ITEM: Consider Approval of the Site Plan for HDDS (Canton Dermatology) Phase 2

PRESENTER: Jade Smith, Municipal Service Director

INDIVIDUALS IN ATTENDANCE: Bill Knighton, Mannik Smith Group

EXECUTIVE SUMMARY: The first phase of this commercial/office complex, located on 6.2 acres of land located north of Cherry Hill Road and west of Canton Center Road, consisted of a 10,000 square foot medical office building served by the existing driveway to the bank site off of Canton Center Road. The original site plan, approved in 2017, showed a concept for future phases. Phase 2 includes an 18,000 square foot medical office building and associated parking and landscaping in the northwest corner of the property. The building design is similar in style to the Phase 1 building, which has been completed.

BACKGROUND:

- **Existing Zoning:** C-2, Community Commercial
- **Location:** West side of Canton Center Road and north of Cherry Hill Road
- **Net Acres:** 6.2 acres
- **Existing Land Use:** Expansion of Phase 1, which is now complete.
- **Surrounding Land Use & Zoning:**
 - N- C-2, Bank and Siddiqui Medical Office Building
 - S- C-2, Rose's Restaurant
 - E- C-2, Post Office and Commercial Center
 - W- R-3, Savannah Pointe Subdivision
- **Comprehensive Plan:** Community Commercial
- **Community Planner's Recommendation:** Approval
- **Planning Commission Recommendation:** The Planning Commission voted 6-0 to recommend approval of the site plan, subject to upgrading the west and north side elevation with additional architectural elements. **The elevations have been revised to include dormers on the North and wet roofline and stone accents similar to the other sides.**

STRATEGIC PLAN/GOALS: N/A

ACTION REQUESTED: Approve the site plan for the second phase of the HDDS (Canton Dermatology) office/commercial center, as amended per the Planning Commission's recommendation.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: N/A

MUNICIPAL SERVICES DIRECTOR'S RECOMMENDATION: Approval

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: N/A

SUPERVISOR'S RECOMMENDATION: Approval

MODEL RESOLUTION:

RESOLUTION OF
BOARD OF TRUSTEES
CHARTER TOWNSHIP OF CANTON, MICHIGAN

Approval of the Phase 2 Site plan for HDDS (Canton Dermatology)

WHEREAS, the Project Sponsor, Canton Township, has requested site plan approval for medical office building west side of Canton Center Road north of Cherry Hill Road; and,

WHEREAS, the Planning Commission reviewed the request and voted to recommend approval, subject to modification of the north and west building facades, which have been incorporated into revised building elevations;

NOW THEREFORE BE IT RESOLVED, the Board of Trustees of the Charter Township of Canton, Michigan does hereby approve the site plan for Approve the site plan for the second phase of the HDDS (Canton Dermatology) office/commercial center on parcel nos. 064-99-0013-704, 064-99-99-0014-702, and 064-99-0016-702, as amended per the Planning Commission's recommendation, subject to all applicable local and state requirements.

ATTACHMENTS:

1. Planning Commission Minutes
2. Zoning Map
3. Site Plan

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: May 12, 2020

AGENDA ITEM # G-2

ITEM: Consider Approval of the Preliminary Site Plan for Canton Shareef Site Condominium

PRESENTER: Jade Smith, Municipal Services Director

OWNER/REPRESENTATIVE: Mohammad Siddique (Anamta Engineering, Inc.)

EXECUTIVE SUMMARY: The applicant proposes to locate 10 single-family residential site condominium units on 4.75 acres located on the west side of Lilley Road, just south of Palmer Road. One cul-de-sac road is proposed from Lilley Road. The project meets all applicable design standards of the Condominium Ordinance and Zoning Ordinance. The site currently contains overhead electric lines near the front of the site, which are proposed to be relocated to the Lilley Road right-of-way.

BACKGROUND AND ANALYSIS:

Location: West side of Lilley Road, just south of Palmer Road.

Existing Zoning: R-3, Single Family Residential

Net Acres: 4.75 acres

Existing Land Use: Single-family residential

Surrounding Zoning and Land Uses:

North – R-3, Single-family residences

South – R-3, Woodwind Estates subdivision

East – R-3, Single family residences and vacant

West – R-3, Woodwind Estates subdivision

Comprehensive Plan: Medium-Low Density Residential (up to 3 dwelling units per acre)

Access Management and Traffic Impact. Canton Shareef traffic will enter and exit through a proposed cul-de-sac road at Lilley Road. The cul-de-sac length is approximately 485 feet long, which is far less than the maximum length of 1,000 feet permitted in the Condominium Ordinance. While a traffic impact study for a residential development of this size is not required, a 10-unit single-family residential development typically generates about

100 vehicle trips per day. The Township Engineer and Fire Department recommend approval of the proposed access. The connection to Lilley Road is subject to Wayne County requirements, including the proposed acceleration and deceleration tapers.

Schedule of Regulations. The 10 proposed units meet all of the requirements of the Zoning Ordinance for minimum lot area (12,750 sq. ft.), lot width (85 ft.), front yard setbacks (30 feet), side yard setbacks (5 ft. on one side, and 30 feet total), and rear yard setbacks (40 ft.). Although architectural plans have not yet been prepared, the plans note that the homes will meet the minimum floor area requirements (1,400 sq. ft. with a basement; 1,600 sq. ft. without a basement).

Architecture. While the architectural plans have not yet been prepared and are not required for Site Plan review of a Site Condominium, all homes will be required to meet the standards of the Zoning Ordinance for 50% brick/masonry and a 4-foot horizontal offset on the rear of the homes.

Landscaping. The site plan includes a full landscape plan that meets all of the minimum planting requirements of the Zoning Ordinance and Condominium Ordinance for Lilley Road buffer landscaping, internal street tree landscaping, detention pond landscaping, and replacement of regulated and landmark trees removed. The landscape plan submitted has been revised in accordance with the Planning Commission's condition of approval of the Preliminary Site Plan on March 2, 2020.

- **Community Planner's Recommendation:** Approval of the Preliminary Site Plan.
- **Planning Commission's Recommendation:** At its meeting on March 2, 2020, the Planning Commission voted 6-0 to recommend approval of the Preliminary Site Plan for Canton Shareef, which includes 10 single-family residential site condominium units on 4.75 acres located on tax parcel no. 102-99-0003-000, subject to submittal of an updated landscape plan prior to Township Board review of the Preliminary Site Plan.

STRATEGIC PLAN/GOALS: N/A

ACTION REQUESTED: Approve the Preliminary Site Plan for Canton Shareef, which includes 10 single-family residential site condominium units on 4.75 acres located on tax parcel no. 102-99-0003-000, subject to all applicable state and local development regulations.

BUDGET IMPLICATION & ACCOUNT NUMBER: N/A.

IMPLEMENTATION PLAN: N/A.

MUNICIPAL SERVICES DIRECTOR'S RECOMMENDATION: Approval

ENGINEERING SERVICES DIVISION'S RECOMMENDATION: Approval of Preliminary Site Plan, subject to outside agency permitting and compliance with all Township engineering requirements prior to Final Site Plan review.

FIRE MARSHAL’S RECOMMENDATION: Approval of the Preliminary Site Plan.

BUILDING OFFICIAL’S RECOMMENDATION: N/A.

FINANCE AND BUDGET DIRECTOR’S RECOMMENDATION: N/A.

SUPERVISOR’S RECOMMENDATION: Approval

MODEL RESOLUTION:

RESOLUTION OF
BOARD OF TRUSTEES
CHARTER TOWNSHIP OF CANTON, MICHIGAN

Approval of Preliminary Site Plan for Canton Shareef Site Condominium

WHEREAS, the Project Sponsor has requested approval of a Preliminary Site Plan for Canton Shareef, located on the west side of side of Lilley Road, just south of Palmer Road; and,

WHEREAS, at its meeting on March 2, 2020, the Planning Commission reviewed the Preliminary Site Plan and voted 6-0 to recommend approval of the request, as it meets all applicable design standards of the Condominium Ordinance and Zoning Ordinance;

RESOLVED, the Board of Trustees of the Charter Township of Canton, Michigan does hereby approve the Preliminary Site Plan for Canton Shareef on tax parcel no. 102-99-0003-000, as provided in the plan documents, subject to any and all applicable state and local development regulations.

ATTACHMENTS:

1. Planning Commission Minutes
2. Zoning Map
3. Preliminary Site Plan

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: May 12, 2020

AGENDA ITEM # G-3

ITEM: Consider Approval of Low Bidders for the 2020 Tree Removal & Pruning Project To Arbor Master Tree Service Inc. and Owen Tree Service, Inc.

PRESENTER: Jade Smith, Municipal Services Director

INDIVIDUALS IN ATTENDANCE: N/A

EXECUTIVE SUMMARY: Four bids were received for the 2020 tree removal and pruning project to take care of removal of dead trees and structural and dead limb pruning on existing trees along the major County roads where we have maintenance responsibilities for street trees. Arbor Master was the low qualified bidder based on base bids for Sheldon Road and portions of Lilley, Beck and Palmer Roads as well as per unit pruning prices for individual trees. Owen Tree Service was the low bidder for tree removal services for individual miscellaneous trees, and will provide Arborist consultation services.

BACKGROUND: Arbor Master has performed these functions for the City of Livonia the past two years and the City Forester has provided a favorable recommendation. Based on available funds, Sheldon Road and Lilley Road will be the highest priority. Owen Tree Service has worked with the Township for many years on tree removal, pruning, and Arborist consultation.

STRATEGIC PLAN/GOALS: N/A

ACTION REQUESTED: Approval of the bid to Arbor Master Tree Service, Inc. for an amount not to exceed \$40,500 and, to Owen Tree Services, Inc. for an amount not to exceed \$9,000.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: The funds for this project are available in the Tree Fund expenditure account #101-585.930_0070.

IMPLEMENTATION PLAN: Planning Services will notify Arbor Master and Owen Tree Services and make arrangements to execute the contracts.

DIRECTOR'S RECOMMENDATION: Approval

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: Approval

SUPERVISOR'S RECOMMENDATION: Approval

MODEL RESOLUTION:

I move to approve the tree pruning and removal bids and issue purchase orders from expenditure account #101-585.930_0070 to Arbor Master Tree Service Inc. for an amount not to exceed \$40,500 and to Owen Tree Services, Inc, for an amount not to exceed \$9,000.

ATTACHMENTS:

1. Bid Sheets

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: May 12, 2020

AGENDA ITEM: G-4

ITEM: Consider Approval and Award of a Purchase Order to Weingartz Outdoor Equipment to Purchase Two (2) Exmark Lazer X-Series Zero Turn Mowers in the Amount of \$20,798

PRESENTER: Jade Smith, Municipal Services Director

INDIVIDUALS IN ATTENDANCE: None Anticipated.

EXECUTIVE SUMMARY: Our Public Works staff maintains the median and Right of Way along Michigan Ave, and services many properties in violation of the Canton noxious weed ordinance. In order to provide the necessary level of service, the purchase of two new zero turn mowers is necessary. Our two (2) 2010 Hustler Zero turn mowers have exceeded their serviceable life and replacement is necessary.

Many different mower brands have been demonstrated and priced. Exmark has been found to be the best match for the mowing needs of Public Works. To avoid competition amongst dealers Exmark, provides equal pricing to all government entities. Weingartz in Farmington Hills MI has been chosen as the vendor of choice due to location and well known service and parts department.

BACKGROUND: Due to increased maintenance and difficulty in obtaining parts on existing equipment, the Exmark Zero turn mowers were budgeted for and approved by the Board in 2020. \$25,000 was budgeted and a government quote dated February 21, 2020 from Weingartz has been received in the amount of \$20,798

STRATEGIC PLAN/GOALS: Our ongoing maintenance operation includes maintaining present assets and replacing aging equipment when necessary.

ACTION REQUESTED: Accept the quote from Weingartz, Government provider for Exmark mowers, and award a purchase order contract not-to-exceed \$20,798. The Public Works Division proposes to purchase Two (2) Exmark Lazer X-Series zero turn mowers.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Funds will come from Water and Sewer Fund-Stormwater Drains Capital Outlay Machinery and Equipment. 592-445.970_0030

IMPLEMENTATION PLAN: Upon approval by the Township Board of Trustees, the Public Works Division will create a purchase order and place the order with Weingartz, 39050 Grand River Ave, Farmington Hills MI 48335.

DIRECTOR'S RECOMMENDATION: Approval

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: Approval

SUPERVISOR'S RECOMMENDATION:

MODEL RESOLUTION: I move to award a purchase order contract to Weingartz for an amount not-to-exceed \$20,798 for the purchase of Two (2) Exmark Lazer X-Series Zero turn mowers.

ATTACHMENTS:

1. Quotation from Weingartz dated February 21, 2020
2. Bid/Fleet pricing list
3. Letter from Weingartz explaining government pricing.

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: May 12, 2020

AGENDA ITEM #G-5

ITEM: Consider Approval of Emergency Purchase Orders

PRESENTER: Wendy Trumbull, Finance & Budget Director

INDIVIDUALS IN ATTENDANCE: None anticipated.

EXECUTIVE SUMMARY: In accordance with the resolution passed by the Board of Trustees on March 17, 2020 regarding Covid-19 which reiterated that the emergency provisions in the purchasing policy would be relied upon for any purchases needed during the state of emergency, there were four purchases requiring Board approval that exceeded the \$10,000 limit. The purchases were for Covid-related equipment. The public safety department has been pricing out all of the supplies, searching for the best cost available, or purchasing as a sole source when supplies were unavailable elsewhere. All the purchases were approved by the requesting department head, the Finance Director, and two Full-Time Elected Officials prior to the purchases being made. In accordance with our purchasing policy, any emergency purchase is required to come before the Board of Trustees at the next Regular Board meeting.

STRATEGIC PLAN/GOALS: Continuity of operations during the State of Emergency as a result of Covid-19

ACTION REQUESTED: Approve the attached purchase orders.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Amounts can currently be absorbed within the adopted Township Budget. However, the budget will continue to be monitored and budget adjustments brought before the Board when more costs are known.

IMPLEMENTATION PLAN: Purchases have already occurred for the emergency items noted.

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: Approval

SUPERVISOR'S RECOMMENDATION: Approval

MODEL RESOLUTION: I move to approve the emergency purchase orders to DBS Print & Marketing for a total of \$17,632.

ATTACHMENTS:
Manual Purchase Orders Completed

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: May 12, 2020

AGENDA ITEM #G-6

ITEM: Consider Approving an Extension of the Animal Control Services Contract

PRESENTER: Chad Baugh, Deputy Director of Police

INDIVIDUALS IN ATTENDANCE: n/a

EXECUTIVE SUMMARY: The Police Department's current contract for animal control services with Varmint Police, Inc., expires on June 30, 2020. This was a three-year contract, approved by the Township Board on June 13, 2017, following an RFP process in which Varmint Police, Inc., was the only vendor to submit a proposal. The RFP included a specification for the option of a three-year contract extension, with prices subject to negotiation. At this time, the department is requesting to extend the contract at the current negotiated price of \$5,053.44 per month (\$60,641.28 annually).

BACKGROUND INFORMATION: Varmint Police, Inc., has been providing Canton with excellent animal control services for the past 20+ years; and always as the only bidder in the RFP processes. Varmint Police, Inc., personnel have continually maintained a strong working relationship with the township staff and residents. Per the current agreement, the Police Department contacted Varmint Police, Inc., about extending the contract for an additional three years. Varmint Police, Inc., agreed to the extension, and has offered the current rate of \$5,053.44 per month, for 2014-2017. *This is the same rate provided to us since 2008.* (See attachment A.) The annual total is \$60,641.28.

By extending this contract, Varmint Police Inc., agrees to continue to provide a trained animal control officer to urgently respond to animal complaints utilizing efficient and humane means, 24-hours a day, seven days a week. Varmint Police, Inc., also provides animal transportation to either a designated shelter, humane society or rehabilitation center.

Privatization of animal control services is the most cost-effective way of providing a high-level of animal control service to the community, as opposed to the costs associated with utilizing and hiring township personnel to handle animal control.

STRATEGIC PLAN/GOALS: n/a

ACTION REQUESTED: Approve a three-year contract extension with Varmint Police, Inc., 12749 Tuttle Hill Road, Willis, Michigan, in the amount of \$5,053.44 a month (\$60,641.28 annually). Funds for this expense are budgeted in the 2020 Police Animal Care Account #207-301-50.870, in the amount of \$70,000.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Funds in the amount of \$70,000 are budgeted in the 2020 Police Animal Care Account #207-301-50.870.

IMPLEMENTATION PLAN: n/a

DIRECTOR'S RECOMMENDATION: Approve

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: Approve

SUPERVISOR'S RECOMMENDATION: Approve

MODEL RESOLUTION: I move to approve a three-year contract extension with Varmint Police, Inc., 12749 Tuttle Hill Road, Willis, Michigan, in the amount of \$5,053.44 a month (\$60,641.28 annually).

ATTACHMENTS: Attachment A – Extension negotiation offer by Varmint Police, Inc.

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: May 12, 2020

AGENDA ITEM #G-7

ITEM: Consider Renewing the License Plate Reader Annual Subscription

PRESENTER: Chad Baugh, Deputy Director of Police

INDIVIDUALS IN ATTENDANCE: n/a

EXECUTIVE SUMMARY: The Police Department is requesting to renew their annual subscription for its License Plate Reader System through Capital Electronics, Inc., in the amount of \$11,250. Forfeiture funds are budgeted for this 2020 expense.

BACKGROUND INFORMATION: In 2018, the Police Department approved the purchase of a License Plate Reader System from Vigilant Solutions (Agenda Item #G-13, February 13, 2019). The RBA included the purchase price as well as the annual subscription cost, quoted then at \$14,995. The subscription includes uploading of license plate information, access to the searchable database, software updates, system service and new hardware.

STRATEGIC PLAN/GOALS: n/a

ACTION REQUESTED: Approve the renewal of Vigilant Solutions License Plate Reader annual subscription through Capitol Electronics, in the amount of \$11,250.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Funds for this expense are budgeted in the 2020 Police Program Expense DEA Forfeiture Account #207-301-50.763_0021.

IMPLEMENTATION PLAN: n/a

DIRECTOR'S RECOMMENDATION: Approve

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: Approve

SUPERVISOR'S RECOMMENDATION: Approve

MODEL RESOLUTION: I move to approve the renewal of Vigilant Solutions License Plate Reader annual subscription through Capitol Electronics, Plainfield, Indiana, in the amount of \$11,250.

ATTACHMENTS: Attachment A: Quote Capital Electronics, Inc.

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: May 12, 2020

AGENDA ITEM # G-8

ITEM: Request to consider authorizing the filing of an appeal in the matter of F. P. Development v Canton Township.

PRESENTER: Kristin B. Kolb, Corporation Counsel

INDIVIDUALS IN ATTENDANCE: None Anticipated.

EXECUTIVE SUMMARY: As the Board is aware, the U.S. District Court, Judge George Caram Steeh, has ruled that the Township's Forest Preservation and Tree Clearing Ordinance constitutes an unconstitutional taking under the Fifth Amendment. Due to the wide-ranging, negative impact this ruling will have not only for Canton, but for other local governments as well, the recommendation is to appeal the ruling.

BACKGROUND: A lawsuit was filed by F. P. Development against Canton Township in late 2018, after the Township was notified that the property owner was removing trees without a permit. After notifying F.P.'s agent, Martin Powelson, of the ordinance violation, a lawsuit was filed challenging Canton's ordinance under the 4th (unlawful seizure), 5th (uncompensated taking of private property for public use), and 8th (excessive fine) Amendments to the U.S. Constitution. The Court sided with Canton on the 4th and 8th Amendment arguments, but held that the ordinance constituted an uncompensated taking and land use exaction under the 5th Amendment, and thus found ordinance unconstitutional.

After reviewing the opinion in detail, and discussing it with some land use attorneys, it was decided that, rather than asking the court to reconsider its opinion, an appeal should be filed to try and overturn the court's ruling. As this case is pending in federal court, the appeal would be to the United States Court of Appeals for the 6th Circuit, located in Cincinnati, Ohio. It is expected to take in excess of one year for a ruling on the appeal once filed. Unfortunately, in the meantime, the Forest Preservation and Tree Clearing Ordinance is not enforceable by Canton Township.

We will be reaching out to various organizations for support, most likely through the filing of amicus curiae ("friend of the court") filings, arguing in favor of allowing local governments to regulate the removal of trees and their replacement. As Canton is paying fully for the legal fees in this matter, we will also look for opportunities to seek support through financial contributions.

ACTION REQUESTED: Authorize the law firm of Rosati, Schultz, Joppich & Amtsbuechler to file a claim of appeal on Canton's behalf in the matter of F. P Development v Canton.

IMPLEMENTATION PLAN: If approved, the Claim of Appeal will be filed with the 6th Circuit.

DIRECTOR'S RECOMMENDATION:

SUPERVISOR'S RECOMMENDATION:

MODEL RESOLUTION:

1. I move to authorize the filing of an appeal in the matter of F. P. Development v Canton Township.
2. I further move to authorize the law firm of Rosati, Schultz, Joppich & Amtsbuechler to continue its representation of Canton Township in this matter.

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: 05/12/2020

AGENDA ITEM # G9

ITEM G9: Approve Budget Amendment & Supply Purchase for 2020 Elections

PRESENTER: Michael Siegrist

INDIVIDUALS IN ATTENDANCE: N/A

EXECUTIVE SUMMARY:

The Clerk's Office continues its preparation for a historic 2020 election year, and as such, is in need of building a surplus of even more new format envelopes and secrecy sleeves for absentee ballots. It is assumed that the Clerk's office will only continue to see a strong demand for ballots by mail in 2020. Allowing the vendor time to print these ballots is absolutely essential to ensure demand is met. The Clerk's Office seeks approval to purchase envelopes and secrecy sleeves in a sufficient quantity to meet this demand. This request does not consider any potential rumor or discussion in relation to COVID-19 or the State of Michigan encouraging mail voting for August or November. It is our understanding that this purchase will be partially reimbursed by the State of Michigan.

BACKGROUND INFORMATION:

That State of Michigan changed the format of AV envelopes and the Clerk's office reestablished its stockpile to comply with the best recommended standards. The March election saw historic turnout for mail requests in a March election. The current stockpile is estimated to be insufficient to support the remaining elections as demand has continued to grow, and is estimated to grow exponentially in the wake of COVID-19.

STRATEGIC PLAN/GOALS: Ensure demand for AV ballots can be met within legal timeframes.

ACTION REQUESTED: Approve the purchase of envelopes from the trusted vendor PSI for which a blanket PO already exists, but has been exceeded. The Clerk's Office is requesting that the Board also waive the bidding process for this purchase. PSI has a proven track record of providing quality products and reasonable prices, within the USPS and State guidelines. PSI is one of the unique vendors that has the capacity and capability to meet Canton's demands for this service, while also provide mailing services. They are a trusted Wayne County vendor based in Taylor, MI and known to work closely with the State of Michigan and the United States Postal Service. Canton Township has used PSI for various election related forms and supplies.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Request budget transfer of \$10,860 from 101-262.970_0010 to 101-262-900_0040.

IMPLEMENTATION PLAN: N/A

DIRECTOR'S RECOMMENDATION: Approve

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION:

SUPERVISOR'S RECOMMENDATION:

MODEL RESOLUTIONS:

Motion to amend the Election budget by approving a transfer in the amount of \$10,860 from account 101-262.970_0010 to account 101-262-900_0040.

Motion to approve the purchase of envelopes and secrecy sleeves for the remainder of 2020 elections in the amount \$10,860 from the previously used vendor, Printing Systems Inc., and waive the bidding process for this purchase.

ATTACHMENTS: Quote (Note: Secrecy Sleeve quantity on quote is per election, two elections remain)