



**CANTON ADMINISTRATION BUILDING  
1150 S. CANTON CENTER ROAD  
CANTON, MI 48188  
REGULAR BOARD MEETING  
MAY 22, 2018**

**7:00 P.M.:**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL: ANTHONY, FOSTER, GRAHAM-HUDAK, SIEGRIST, SLAVENS, SNEIDEMAN &  
WILLIAMS

ADOPTION OF AGENDA

APPROVAL OF MINUTES: MAY 8, 2018

CITIZEN'S NON-AGENDA ITEM COMMENTS/PUBLIC COMMENT

PAYMENT OF BILLS

**CONSENT CALENDAR:**

- 1) CONSIDER SECOND READING OF AN ORDINANCE TO AMEND CHAPTER 30, ARTICLE II, OF THE CANTON CODE OF ORDINANCES ENTITLED "FALSE ALARM" TO REVISE SECTIONS 30-35 AND 30-37 TO BRING IT INTO COMPLIANCE WITH THE CURRENT STATE LAW (PSD)
- 2) CONSIDER SECOND READING OF AN ORDINANCE TO AMEND CHAPTER 38, OF THE CANTON CODE OF ORDINANCES, ENTITLED "FIRE PREVENTION AND PROTECTION" TO ADOPT THE 2015 INTERNATIONAL FIRE CODE VERSION (PSD)
- 3) CONSIDER SECOND READING OF AN ORDINANCE TO AMEND CHAPTER 46, ARTICLE VII, DIVISION 1, OF THE CANTON CODE OF ORDINANCES ENTITLED "OFFENSES AND MISCELLANEOUS PROVISIONS" TO REVISE SECTION 46-505 AND 46-506 (PSD)

**GENERAL CALENDAR:**

- 1) CONSIDER AUTHORIZING AN AGREEMENT WITH NANKIN TRANSIT AS PROVIDER OF THE CANTON MOBILITY TRANSPORTATION PROGRAM (CLS)
- 2) CONSIDER APPROVAL OF SYMMETRY PROPERTIES SPECIAL LAND USES (MINI-WAREHOUSE FACILITY AND BUILDING MATERIAL SALES ESTABLISHMENT) (MSD)
- 3) CONSIDER APPROVAL OF THE MINOR PLANNED DEVELOPMENT FOR THE TOWNS AT CHERRY HILL CONDOMINIUMS (MSD)
- 4) CONSIDER THE APPROVAL OF FIRST READING OF CODE OF ORDINANCE AMENDMENTS TO CHAPTER 106 ENTITLED "STORMWATER MANAGEMENT", ARTICLES I & II, SECTIONS 106-32, 106-34, AND 106-70 (MSD)

- 5) CONSIDER APPROVAL OF CONTRACT FOR MASONRY REPAIRS IN HERITAGE PARK (CLS)
- 6) CONSIDER APPROVAL FOR THE EMERGENCY REPLACEMENT OF A SEWAGE GRINDER STATION AT HERITAGE PARK (CLS)
- 7) CONSIDER APPROVAL OF A 5-YEAR AGREEMENT WITH WAYNE COUNTY APPRAISAL, LLC (D/B/A WCA ASSESSING), FOR MUNICIPAL ASSESSING SERVICES FOR CANTON TOWNSHIP (SUPERVISOR)

ADDITIONAL PUBLIC COMMENT

OTHER

ADJOURN

#### ACCESS TO PUBLIC MEETINGS

In accordance with the Americans with Disabilities Act, individuals with disabilities who require special accommodations, auxiliary aids or services to attend or participate at the meeting/hearing should contact Kerreen Conley, Human Resources Manager, at 734-394-5260. Reasonable accommodations can be made with advance notice.

**Charter Township of Canton  
Board Proceedings – May 8, 2018**

A regular meeting of the Board of Trustees of the Charter Township of Canton was held Tuesday, May 8, 2018 at 1150 Canton Center S., Canton, Michigan. Clerk Siegrist called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance to the Flag.

Motion by Graham-Hudak, supported by Slavens to appoint Trustee Anthony president pro tem for this meeting only. Motion carried by all members present.

**Roll Call**

Members Present: Anthony, Foster, Graham-Hudak, Siegrist, Slavens, Sneideman  
Members Absent: Williams  
Staff Present: Director Hohenberger, Director Meier, Director Trumbull, Deputy Chief Wilsher, Asst. Treasurer Malinczak, Public Works Manager Belair  
Staff Absent: Director Faas

**Adoption of Agenda**

Motion by Siegrist, supported by Sneideman to amend the agenda to remove Item C-1: Second Reading of Addition of Chapter 2, Article V to Canton Township Code of Ordinances, Entitled “Code of Ethics” Sections 2-225 through 2-251 and Item G-1: Consider Approval of a 5-Year Agreement with Wayne County Appraisal, LLC (d/b/a WCA Assessing), for Municipal Assessing Services for Canton Township. Motion carried by all members present.

**Approval of Minutes**

Motion by Foster, supported by Siegrist to approve the Board Meeting Minutes of April 10, 2018 as presented. Motion carried by all members present.

Motion by Foster, supported by Siegrist to approve the Board Study Session Minutes of April 17, 2018 as presented. Motion carried by all members present.

Motion by Foster, supported by Siegrist to approve the Board Special Study Session Minutes of April 21, 2018 as presented. Motion carried by all members present.

Motion by Foster, supported by Siegrist to approve the Board Study Session Minutes of May 1, 2018 as presented. Motion carried by all members present.

**Citizen’s Non-Agenda Item Comments:**

George Miller, 1946 Briarfield, commented on potholes in Canton Roads, emergency shelters for seniors in the township, and bond issues from 1978.

**Payment of the Bills:**

Motion by Slavens, supported by Sneideman to approve payment of the bills as presented. Motion carried by all members present.

**PRESENTATION:**

**P-1: Senior Alliance Update**

David Wilson, Business Development Manager for the Senior Alliance (more commonly known as The Area Agency on Aging 1C) presented a report on their activities over the past year and how they have assisted local seniors. Mr. Wilson left copies of the report with the board members.

**P-2: Quarterly Investment Report**

**Presenter: Treasurer Slavens**

Treasurer Slavens presented a copy of Quarterly Investment Report outlining the funds and where the dollars are at. Copies of this report are available through the Clerk's Office during regular business hours.

**CONSENT CALENDAR:**

**Item C-1. Removed by above motion to amend the agenda.**

**Item C-2. Appointment to the Commission for Culture, Arts & Heritage. (CLS)**

Motion by Siegrist, supported by Sneideman that the Board of Trustees of the Charter Township of Canton approve the appointment of Virginia Thorne-Herrmann to the Commission for Culture, Arts & Heritage to serve as the PCCS Representative for a three-year term through 12/31/2020. Motion carried by all members present.

**Item C-3. Consider Authorization of Permit for 2018 Liberty Fest Fireworks Display. (CLS)**

Motion by Siegrist, supported by Sneideman to authorize the Canton Township Clerk to sign the permit for ACE Pyro, LLC, authorizing their permission to possess, transport and display fireworks at Canton's Liberty Fest on June 16, 2018. Motion carried by all members present.

**GENERAL CALENDAR:**

**Item G-1. Consider Approval of a 5-Year Agreement with Wayne County Appraisal, LLC (d/b/a WCA Assessing), for Municipal Assessing Services for Canton Township. (Supv.)**

Motion by Siegrist, supported by Sneideman to approve the proposed Agreement with Wayne County Appraisal, LLC, and authorize the Township Supervisor to sign the Agreement on behalf of Canton Township. Motion carried by all members present.

**Item G-2. Consider Approval of a Resolution to Make a Donation to the Michigan Townships Association to Provide Financial Assistance Toward the Defense of the Ruling in Menard Inc. v City of Escanaba. (MSD)**

Motion by Siegrist, supported by Slavens to approve the Resolution to Help Defray Legal Costs in Menard Inc. v City of Escanaba “Dark Store” Litigation by Making a Donation to the Michigan Townships Association and authorize a payment of \$5,000 be forwarded to the Michigan Townships Association. Motion carried by all members present.

**RESOLUTION OF  
BOARD OF TRUSTEES  
CHARTER TOWNSHIP OF CANTON**

**RESOLUTION TO HELP DEFRAY LEGAL COSTS IN  
MENARD INC. V CITY OF ESCANABA “DARK STORE” LITIGATION BY MAKING  
A DONATION TO THE MICHIGAN TOWNSHIPS ASSOCIATION**

**R E C I T A T I O N S:**

**WHEREAS**, Article IX, section 3 of the Michigan Constitution requires uniformity of taxation, and

**WHEREAS**, there is a case before the Michigan Tax Tribunal, Menard Inc. v City of Escanaba, that may determine a method of equitable valuation of a wide variety of commercial and large industrial facilities, especially corporate headquarters and unique properties found in many townships; and

**WHEREAS**, this case is on remand before the Tax Tribunal following a favorable ruling from the Court of Appeals regarding valuation methodology and now has the potential to correct numerous prior rulings that resulted in erroneous, low values of property and reduced revenues in communities across Michigan; and

**WHEREAS**, exceptionally high costs have been incurred by the City of Escanaba in excess of funds available from its Property Tax Administration Fee to achieve an outcome from which many more communities, including the Canton Township will also benefit; and

**WHEREAS**, MCL 211.44(3) provides, in part, “The costs of any appeals, in excess of funds available from the property tax administration fee, may be shared by any taxing unit only if approved by the governing body of the taxing unit,” and

**WHEREAS**, the city is anticipated to incur costs far in excess of funds available from its property tax administration fee, and

**WHEREAS**, the Canton Township Board of Trustees desires to help defray the costs of litigation and legal representation incurred by the City of Escanaba to ensure that the City has adequate resources to provide to the Tribunal a competent and compelling defense of its valuation determinations in Menard Inc. v City of Escanaba,

**NOW, THEREFORE, BE IT RESOLVED** that the Canton Township Board of Trustees authorizes a payment of \$5,000 to the Michigan Townships Association to provide financial

assistance toward the continued defense of the ruling in Menard Inc. v City of Escanaba.

**CERTIFICATION**

Roll Call: Anthony, Foster, Graham-Hudak, Siegrist, Slavens, Sneideman, Williams  
Ayes: Anthony, Foster, Graham-Hudak, Siegrist, Slavens, Sneideman  
Nays: None  
Abstain: None  
Absent: Williams

I hereby certify that the foregoing is a true and complete copy of a Motion adopted by the Board of Trustees of the Charter Township of Canton, County of Wayne, State of Michigan, at a regular meeting held on the 8<sup>th</sup> Day of May, 2018 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Dated: May 8, 2018

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Michael A. Siegrist, Clerk  
Charter Township of Canton

**Item G-3. Consider Award of a Purchase Order Contract to the Spalding DeDecker, Inc. for Completion of a PASER Study of County and Private Roads. (MSD)**

Motion by Siegrist, supported by Slavens approve a purchase order contract with Spalding DeDecker, Inc. for completion of the 2018 PASER study of County and private roads in the Township and development of a RoadSoft Pavement Management model for an amount not-to-exceed \$25,190 under the existing Master Services Agreement. Motion carried by all members present.

**Item G-5. Consider Approval of a Budget Amendment and Award of Purchase Order Contracts to Roofing Technologies Associates and Schena Roofing for Roof Repairs and Maintenance at the Canton Public Works Facility. (MSD)**

Motion by Siegrist, supported by Slavens to approve the following budget amendment:  
Increase Expense: #592-536.930\_0020 Water Maintenance and Repair of Buildings: \$9,500  
#592-537.930\_0020 Sewer Maintenance and Repair of Buildings: \$9,500  
Decrease Expense: #592-536.990 Transfer to fund balance: \$19,000  
Motion carried by all members present.

Motion by Siegrist, supported by Slavens to award a purchase order contract to Roofing Technologies Associates for an amount not-to-exceed \$4,200, and a purchase order to Schena Roofing for an amount not to exceed \$14,800 for necessary repairs/maintenance to the Public Works facility roofs. Motion carried by all members present.

**Item G-4. Consider Approval of a Budget Amendment and Award of a Purchase Order**

**Contract to M-Tech for the Purchase a GapVax Combination Sewer Cleaning Truck. (MSD)**

Motion by Siegrist, supported by Slavens to approve the following budget amendment:

Increase expense: #592-537.970\_0040 Capital Outlay Vehicles: \$450,000

Decrease Expense: #592-536.990 Transfer to fund balance: \$450,000

Motion carried by all members present.

Motion by Siegrist, supported by Slavens to award a purchase order contract to MTech for an amount not-to-exceed \$450,000 for the purchase of a GapVax combination Sewer Cleaning unit using the Oakland County Cooperative Contract. Motion carried by all members present.

**Item G-6. Consider Approval of a Budget Amendment and Award a Purchase Order Contract to Utility Instrumentation Services for Electrical Preventative Maintenance at the Canton Public Works Facility. (MSD)**

Motion by Siegrist, supported by Sneiderman to approve the following budget amendment:

Increase Expense: #592-536.930\_0020 Water Maintenance & Repair of Buildings: \$5,500

#592-537.930\_0020 Sewer Maintenance & Repair of Buildings: \$5,500

Decrease Expense: #592-536.990 Transfer to fund balance: \$11,000

Motion carried by all members present.

Motion by Siegrist, supported by Slavens to approve a purchase order contract to Utility Instrumentation Services (UIS) for an amount not-to-exceed \$11,000 for necessary maintenance and repairs to the DPW facility electrical systems. Motion carried by all members present.

**Item G-7. Consider Award of a Purchase Order Contract to Trail Boss Trailers, Inc. for the Purchase of a 20-Ton Tag-Along Tilt Top Equipment Trailer. (MSD)**

Motion by Siegrist, supported by Slavens to award a purchase order contract to Trail Boss Trailers, Incorporated of 15722 US Highway 45, Macon Mississippi 39341 for the purchase of a 20-ton tag-along tilt top trailer for an amount not to exceed \$24,875. Motion carried by all members present.

**Item G-8. Consider Approval of Bid Award for General Paving Rehabilitation. (CLS)**

Motion by Siegrist, supported by Slavens to award the bid and the contract for the General Paving Rehabilitation project to S&J Asphalt Company, 39571 Michigan Ave., Canton, MI 48188 for \$97,960 with funds to be paid from Account #246-750.970\_0020, Capital Outlay Buildings and Improvements. Motion carried by all members present.

**Item G-9. Consider Approval of Bid Award for Summit Gym Floor Resurface. (CLS)**

Motion by Siegrist, supported by Slavens to award the bid and the contract for the Summit Gym Floor Resurface to Cedar Creek Flooring, 7350 Cedar Creek Rd., Delton, MI 49046 in an

amount not to exceed \$19,000 with funds to be paid from Account #208-757-50.970\_0020 Capital Outlay Buildings and Improvements. Motion carried by all members present.

**Item G-10. Consider Approval of Bid Award for Rental of Liberty Fest Tents, Tables and Chairs. (CLS)**

Motion by Siegrist, supported by Slavens to award the bid and to authorize a 5-year agreement with an annual opt-out clause for any reason by Canton Township beginning in 2018 for the rental of Liberty Fest tents, tables and chairs to American Rentals, Inc., 4901 W. Grand River Ave., Lansing, MI 48906 in an amount not to exceed \$19,500 annually with funds to be paid from Account #101-691-59.940 – Recreation Special Events Rentals. Motion carried by all members present.

**Item G-11. Consider Approval of Bid Award for Rental of Liberty Fest Generators and Light Towers. (CLS)**

Motion by Siegrist, supported by Slavens to award the bid and to authorize a 5-year agreement with an annual opt-out clause for any reason by Canton Township beginning in 2018 for the rental of Liberty Fest generators and light towers to Sunbelt Rentals, Inc., 2341 Deerfield Drive, Fort Mill, SC 29715 in an amount not to exceed \$7,500 annually with funds to be paid from Account # 101-691-59.801\_0070 - Professional and Contractual Svc Special Events. Motion carried by all members present.

**Item G-12. Consider Approval of Bid Award for Tennis and Basketball Courts Replacement and Budget Amendment. (CLS)**

Motion by Siegrist, supported by Slavens to approve the following budget amendments:

Revenue:

Decrease:	208-757-50.699_1010 Transfers in General	\$119,191
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Expenditures:

Decrease:	208-757-50.970_0020	
	Comm. Center/Capital Outlay Build & Improv	\$119,191
	101-270-99.801_0050 Professional and Contractual Svc	\$ 15,000
	101-969.999_2080 Transfers Out Community Center	\$119,191
Increase:	101-270-99.970_0080 Parks/Capital Outlay Land Improvements	\$134,191

Motion carried by a vote of 5 to 1.

**Item G-13. Consider First Reading of an Ordinance to Amend Chapter 30 of the Canton Code of Ordinances. (PSD)**

Motion by Siegrist, supported by Slavens I move to introduce for first reading an ordinance which amends Chapter 30, Section 3-35 of the Canton Code of Ordinances. Motion carried by all members present.



Motion by Siegrist, supported by Slavens to table for consideration the proposed text amendment to the Code of Ordinances, and to schedule a second reading for May 22, 2018. Motion carried by all members present.

**Item G-14. Consider First Reading of an ordinance to amend Chapter 38, of the Canton Code of Ordinances, entitled “Fire Prevention and Protection” to adopt the 2015 International Fire Code version. (PSD)**

Motion by Siegrist, supported by Slavens to introduce for first reading an ordinance which amends Chapter 38 of the Canton Code of Ordinances. Motion carried by all members present.

Director Meier stated this amendment is to apply the new Fire Code to the fire inspections we currently do.

Motion by Siegrist, supported by Slavens to table for consideration the proposed text amendment to the Code of Ordinances, and to schedule a second reading for May 22, 2018. Motion carried by all members present.

**Item G-15. Consider first reading of an ordinance to amend Chapter 46, Article VII, Division 1, of the Canton Code of Ordinances entitled “Offenses and Miscellaneous Provisions” to revise Section 46-505 and 46-506. (PSD)**

Motion by Siegrist, supported by Sneiderman to introduce for first reading an ordinance which amends Chapter 46, Article VII of the Canton Code of Ordinances. Motion carried by all members present.

Motion by Siegrist, supported by Slavens to table for consideration the proposed text amendment to the Code of Ordinances, and to schedule a second reading for May 22, 2018. Motion carried by all members present.

**Item G-16. Consider Request to Issue Purchase Order for Patrol Vehicle Conversion Parts. (PSD)**

Motion by Siegrist, supported by Slavens to approve a Purchase Order to Cruisers, in Howell, MI, for patrol vehicle conversion parts in an amount not to exceed \$28,000. Motion carried by all members present.

Motion by Siegrist, supported by Slavens to approve the listed amendment to the 2018 Police Budget to accommodate this expense.

Increase Appropriations:

2018 Police Capital Outlay Vehicles Account	#207-301-50.970_0040	\$28,000
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Decrease Appropriations:

2018 Transfer to Fund Balance	#207-301-50.990	\$28,000
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Motion carried by all members present.

**Item G-17. Consider a Request to Purchase a Wireless Intercom/Headset System. (PSD)**

Motion by Siegrist, supported by Slavens to approve the purchase and installation of a Setcom System 950 Vehicle Intercom System for twelve vehicles totaling \$37,476.50, from ComSource, Inc., Plymouth, MI. Motion carried by all members present.

**Item G-18. Consider Request for the Purchase of a 3D Laser Scanner System. (PSD)**

Motion by Siegrist, supported by Slavens to approve the purchase of a Faro Technologies 3D Laser Scanner System in the amount of \$72,043. Motion carried by all members present.

Motion by Siegrist, supported by Slavens to approve the below listed amendment to the 2018 Police Budget, utilizing Drug Forfeiture funds for this purchase:

Increase Appropriations:

2018 Police Drug Forfeiture Account	#207-301-50.743_0003	\$72,043
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Decrease Appropriations:

2018 Transfer to Fund Balance	#207-301-50.990	\$30,471
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Increase Revenue:

2018 Fund Balance Appropriation	#207-000.695	\$41,572
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Motion carried by all members present.

**Item G-19. IT Services – Replace/Upgrade Network. (FBD)**

Motion by Siegrist, supported by Slavens to approve the reduction of existing purchase order 2018-780 by \$181,716. Motion carried by all members present.

Motion by Siegrist, supported by Slavens to create a new purchase order to Access Interactive of Novi, Michigan, in the amount of \$181,716, to cover the costs of equipment and implementation assistance of their proposed Storage Area Network upgrade. Motion carried by all members present.

**ADDITIONAL PUBLIC COMMENT:** None

**OTHER:**

Treasurer Slavens wished everyone a Happy Mother's Day.

Trustee Graham-Hudak commented this is National Bike Week.

Clerk Siegrist commented on potholes in general, explaining that in August there will be a ballot proposal regarding a roads millage. Currently we do not have funds to apply to local roads.

**ADJOURN:** Motion by Siegrist, supported by Slavens to adjourn at 8:41 p.m. Motion carried by all members present.

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Michael A. Siegrist, Clerk

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John Anthony, President Pro Tem

**CANTON COMMUNITY  
REQUEST FOR BOARD ACTION**

**MEETING DATE:** May 22, 2018

**AGENDA ITEM #C-1**

<b>ITEM: Consider Second Reading of an Ordinance to Amend Chapter 30 of the Canton Code of Ordinances.</b>
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**PRESENTER:** Josh Meier, Public Safety Director

**INDIVIDUALS IN ATTENDANCE:** None anticipated.

**EXECUTIVE SUMMARY:** The Board is being asked to consider amending the Township's false alarm ordinance, which imposes a fine on repeated public safety runs to respond to security alarms that turn out to have not been an actual emergency.

**STRATEGIC PLAN/GOALS:** Ensure consistency in processes for collection of fees and fines owed to the Township.

**ACTION REQUESTED:** Remove from the table and hold a Second Reading of an ordinance to amend Section 30-35 and 30-37 of Chapter 30 of the Canton Code of Ordinances.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** None.

**IMPLEMENTATION PLAN:** If approved, the ordinance will be published and become effective on May 31<sup>st</sup> 2018.

**DIRECTOR'S RECOMMENDATION:** Approval

**MODEL RESOLUTION:**

I move to remove from the table, hold the Second Reading and adopt an amendment to Canton Township Code of Ordinances, which amends Chapter 30 of Canton Code of Ordinances, to be published and become effective on May 31<sup>st</sup>, 2018.

**ATTACHMENTS:**

1. Draft text amendment (redlined).
2. Draft text amendment (clean).

**CANTON COMMUNITY  
REQUEST FOR BOARD ACTION**

**MEETING DATE:** May 22, 2018

**AGENDA ITEM #C-2**

<p><b>ITEM:</b> Consider Second Reading of an Ordinance to Amend Chapter 38, of the Canton Code of Ordinances, entitled “Fire Prevention and Protection” to adopt the 2015 International Fire Code version.</p>
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**PRESENTER:** Josh Meier, Public Safety Director

**INDIVIDUALS IN ATTENDANCE:** None anticipated.

**EXECUTIVE SUMMARY:** The Board is being asked to consider an amendment to the Township Code of Ordinances to adopt the most recent version (2015) of the International Fire Code.

**STRATEGIC PLAN/GOALS:** Make sure Canton’s ordinances are in line with the most recent Code regulations.

**ACTION REQUESTED:** Remove from the table and hold for Second Reading amendment to Chapter 38 of the Township Code.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** None.

**IMPLEMENTATION PLAN:** If approved, the ordinance will be published and become effective on May 31<sup>st</sup>, 2018.

**DIRECTOR’S RECOMMENDATION:** Approval

**MODEL RESOLUTION:**

I move to remove from the table, hold the Second Reading and adopt an amendment to Chapter 38 of Canton Code of Ordinances, to be published and become effective on May 31<sup>st</sup>, 2018.

**ATTACHMENTS:**

1. Draft text amendment to Chapter 38 (redlined).
2. Draft text amendment to Chapter 38 (clean).

**CANTON COMMUNITY  
REQUEST FOR BOARD ACTION**

**MEETING DATE:** May 22, 2018

**AGENDA ITEM #C-3**

<p><b>ITEM:</b> Consider Second Reading of an Ordinance to Amend Chapter 46, Article VII, Division 1, of the Canton Code of Ordinances entitled “Offenses and Miscellaneous Provisions” to revise Section 46-505 and 46-506.</p>
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**PRESENTER:** Josh Meier, Public Safety Director

**INDIVIDUALS IN ATTENDANCE:** None anticipated.

**EXECUTIVE SUMMARY:** The Board is being asked to consider an amendment to the Township’s ordinance prohibiting minors from possessing tobacco products to include e-cigarettes, vapor products, and alternative nicotine products. Currently, state law does not have a minimum age to purchase or possess vapor products as it does with tobacco-based products.

**STRATEGIC PLAN/GOALS:** Protect the public health, safety and welfare of the citizens of Canton Township.

**ACTION REQUESTED:** Remove from the table and hold a Second Reading of amendment to Chapter 46 of the Township Code.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** None.

**IMPLEMENTATION PLAN:** If approved, the ordinance will be published and become effective on May 31<sup>st</sup>, 2018.

**DIRECTOR’S RECOMMENDATION:** Approval

**MODEL RESOLUTION:**

I move to remove from the table, hold the Second Reading and adopt an amendment to Canton Code of Ordinances, which amend Chapter 46 of Canton Code of Ordinances, to be published and become effective on May 31<sup>st</sup>, 2018.

**ATTACHMENTS:**

1. Draft text amendment to Chapter 46, Article VII (redlined).
2. Draft text amendment to Chapter 46, Article VII (clean).

**CANTON COMMUNITY  
REQUEST FOR BOARD ACTION**

**MEETING DATE: May 22, 2018**

**AGENDA ITEM #G-1**

**ITEM: Consider Authorizing an Agreement with Nankin Transit as Provider of the Canton Mobility Transportation Program**

**PRESENTER:** Greg Hohenberger, Leisure Services Director

**INDIVIDUALS IN ATTENDANCE:** Jim Ridener, Nankin Transit Commission Director;  
Melissa Hightower, SMART, Wayne Co. Ombudsperson

**EXECUTIVE SUMMARY:** In February of 2018, Huron Valley Ambulance (HVA) notified Leisure Services that they would be activating the 180-day notice clause in their contract with Canton, thus ending the agreement on August 10, 2018, which provides transportation to Canton seniors and residents with disabilities. Once notified, Leisure Services began exploring available alternative options. As a result, the Nankin Transit Commission is being recommended based on numerous factors. After careful consideration, Leisure Services is confident in Nankin Transit's ability to provide a seamless transition for the hundreds of Canton residents who utilize this valuable program.

**BACKGROUND INFORMATION:** HVA has been the service provider for the Canton Mobility Transportation Program since 1999. At the time, the Canton Community was growing rapidly and needed a more robust program than what could be provided by Nankin Transit. Similar to Canton, Nankin Transit has grown considerably, currently operates under strong leadership and is fully supported by the communities it serves – which includes Garden City, Inkster, Wayne, and Westland. In addition, SMART recommended Nankin Transit as a model service provider. By adding Canton to the service area, clients who utilize this program will now be able to travel across all of these communities to meet their specific needs.

The table below is a comparison between how the program is currently offered vs. the effects of joining with the Nankin Transit Commission:

<b>Service Provider Comparison</b>	<b>Currently</b>	<b>Nankin Transit</b>
Operating Cost	\$ 467,000.00	Year 1: \$401,027.00 Year 2: \$387,395.00
Capital Expenses	\$ -	\$ 45,000.00
Annual Increase	CPI or 5%	3%
DOT Drug Testing	No	Yes
Ages	62+	55+
Fares	\$2/\$3	\$3
Hours of Operation	M-F 8-5	M-F 8-5:30

Service Area	See Map	See Map
Vehicle Maintenance	Parts and Labor	Parts only
		SMART Guarantee
SMART Connector	No	Yes
# of Vehicles	5	15
Capacity	At max	Can grow
SMART Reporting	Canton	Nankin

Canton will realize an overall savings in operating cost by switching to Nankin Transit. The required capital needs are one-time expenditures, and include terminal expansion, software licensing, and security upgrades. In addition, Nankin Transit complies with all drug testing protocols required by MDOT and SMART. The five (5) vehicles currently operated by Canton which are owned by SMART will be transferred to Nankin Transit, who will assume the responsibility of the maintenance and operation. As a Community Partner to SMART, Nankin is eligible for the SMART Guarantee program, which means that SMART will ensure that Nankin receives replacement vehicles as required in order to avoid any disruption in service. Equally important, each of the vehicles operated by Nankin Transit is maintained by SMART’s garage and mechanics, with Nankin only responsible for the cost of parts, not labor. This dramatically decreases Canton’s cost to operate the five vehicles owned by SMART, which are nearing the end of their shelf life and have required extensive maintenance in recent years at Canton’s expense.

**STRATEGIC PLAN/GOALS:** Goal 4: Expand transportation options

**ACTION REQUESTED:** Authorize a 3 year agreement with auto renewal option with Nankin Transit Commission, 32150 Dorsey Road, Westland MI 48186.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** The first year of the Specialized Transportation Contract with Nankin Transit Commission is not to exceed the annual amount of the following:

	Operating	Capital	Total
<b>Year # 1</b>	\$ 401,027	\$ 45,000	\$ 446,027
<b>Year # 2</b>	\$ 387,395	\$ -	\$ 387,395
<b>Year # 3</b>	\$ 398,348	\$ -	\$ 398,348

Funds are budgeted in the FY 2018 budget from Account 101-670.860, Social Services – Transportation. Subsequent year expenditures will be budgeted in the respective year’s budgets.

**IMPLEMENTATION PLAN:** Leisure Services will work with the Nankin Transit Commission, the Canton Mobility Transportation Advisory Committee, and various funding sources in order to implement the contract.

**DIRECTOR'S RECOMMENDATION:** Approval

**FINANCE AND BUDGET DIRECTOR’S RECOMMENDATION:** Approval

**SUPERVISOR'S RECOMMENDATION:** Approval

**MODEL RESOLUTION:** I move to authorize a 3 year agreement with an auto renewal option to the Nankin Transit Commission. The amount of the contract with Nankin Transit Commission is not to exceed the annual amount of \$446,027 in year one, or an annual increase above 3% in year two (\$387,395) or year three (\$398,348) of the contract.

**ATTACHMENTS:**

**Attachment A** – 3 Year Budgets

**Attachment B** – Map of Nankin Transit Service Update (Pending)



**CANTON COMMUNITY  
REQUEST FOR BOARD ACTION**

**MEETING DATE: May 22, 2018**

**AGENDA ITEM #G-2**

**ITEM: Consider Approval of Symmetry Properties Special Land Uses  
(Mini-Warehouse Facility and Building Material Sales Establishment)**

**PRESENTER:** Tim Faas, Municipal Services Director

**INDIVIDUAL IN ATTENDANCE:** Frank Jarbou, Symmetry Properties

**EXECUTIVE SUMMARY:** The subject properties include the old Garland Place motel which has been demolished and the existing building which previously housed Livonia Magnetics. The intent to use the east and south portion of the property for a mini-warehouse facility, which is a special land use in the LI, Light Industrial Zone and, Tractor Supply Company, which is considered a special land use for a building material sales establishment in the C-3, regional Commercial zone. The site will share a common driveway from Michigan Avenue and utilize a common storm water system at the south end of the site. Interconnections between the sites have been provided to accommodate public safety access between the sites. The Tractor Supply Company will utilize a portion of the previous Livonia Magnetics building, with an addition to the front and back of the building. The mini-warehouse facility will be new construction located to the east and south of Tractor Supply. The 2 new businesses will result in re-development of the overall site which will be a huge improvement to the existing conditions along this portion of the south side of Michigan Avenue.

**BACKGROUND:**

- (1) The Tractor Supply use required several variances to the requirements for Building Material Sales, including the height of the screen wall around the outdoor storage area, frontage along Michigan Avenue, and access to a County Road. The ZBA granted the first variance, conditioned upon any portion of the storage area containing shelving or materials on pallets to be fully screened with a solid masonry wall. The ZBA will consider the last two variances on May 10, 2018. The Tractor Supply facility is a use much smaller in scope to the size of facility anticipated when the code was written, thus the need for the variances. Tractor Supply includes 21,077 square feet of indoor sales, and 18,000 square feet of fenced outdoor sales area.
- (2) The CubeSmart Mini-Warehouse facility includes a 47,258 square foot building for climate-controlled storage a 7 traditional mini-storage buildings totaling 30,000 square feet for a total of 77,258 square feet. The facility is secured with a black vinyl coated chain link fence along the property line and decorative metal fencing and gates in the front. A landscape buffer is provided in the southwest corner to buffer the residential properties to the west.

Both uses meet all of the general requirements for special land use. Responses to the criteria have been provided. Michigan Avenue, as a divided state thoroughfare, is more than adequate to support the retail and storage uses.

The Tractor Supply is a commercial use, which will require review of the site plan by the Planning Commission and Township Board. Cubesmart is industrial, thus the site plan will be reviewed administratively.

**-Existing Zoning:** C-3, Regional Commercial and LI, Light Industrial Districts

**-Location:** South side of Michigan Avenue between Sheldon and Morton Taylor Roads

**-Net Acres:** 9.34 acres

**-Existing Land Use:** Vacant land and vacant industrial building

**-Surrounding Land Use**

N – MR and C-3 (north side of Michigan Avenue), Auto Craft and Canton Glass

S - LI, Vacant

E – C-3 and LI, Oakdale Recovery Facility

W- C-3, frontage residential (nonconforming)

**- Comprehensive Plan:** Mixed Use

**-Community Planner's Recommendation:** Approval, subject to the ZBA conditions on screening for the variance to the height of the screen around the outdoor storage area and, subject to the ZBA granting the variance to the road frontage and access requirements for the Building Material Sales Establishment prior to review

**-Planning Commission Recommendation:** The Planning Commission voted 8-0 to recommend approval of the special land use request for a Mini-Warehouse facility in the LI, Light Industrial District and a Building Material Sales Facility in the C-3, Regional Commercial District on parcel nos. 133-02-0040-010, 133-02-0040-011 and 133-02-0040-011, and 133-02-0040-008, as they met all applicable special land use and design criteria for the respective uses, subject to approvals of the variances by the Zoning Board of Appeals and any conditions the ZBA placed on said approvals.

**STRATEGIC PLAN/GOALS:** N/A

**ACTION REQUESTED:** Approve the requests for Special Land Use for a Mini-Warehouse Facility and Building Material Storage Facility on the subject parcels.  
Symmetry Properties Special Land Uses

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** N/A

**IMPLEMENTATION PLAN:** N/A

**MUNICIPAL SERVICES DIRECTOR'S RECOMMENDATION:** Approval

**FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION:** N/A

**SUPERVISOR'S RECOMMENDATION:** Approval

**MODEL RESOLUTION:**

RESOLUTION OF  
BOARD OF TRUSTEES  
CHARTER TOWNSHIP OF CANTON, MICHIGAN

**Approval of the Special Land Uses for Symmetry Property  
(Mini-Warehouse and Building Material Sales Facility)**

**WHEREAS,** the Project Sponsor has requested special land use approvals for Mini-Warehouse and Building Material Sales Facilities on property located on the south side of Michigan Avenue between Sheldon and Morton Taylor Roads; and,

**WHEREAS,** the Planning Commission reviewed the special land use criteria and conceptual site plan for both facilities and voted 8-0 to recommend approval of the request as it meets all applicable criteria; and,

**WHEREAS,** the Zoning Board of Appeals granted the applicable variances needed for the Building Material Sales establishment, conditioned upon provision of a full height masonry screen wall in the outdoor sales area in locations where materials are stored on shelving and/or pallets.

**NOW THEREFORE BE IT RESOLVED,** the Board of Trustees of the Charter Township of Canton, Michigan does hereby approve the request for a Mini-Warehouse facility in the LI, Light Industrial District and a Building Material Sales Facility in the C-3, Regional Commercial District on parcel nos. 133-02-0040-010, 133-02-0040-011 and 133-02-0040-011, and 133-02-0040-008, as they met all applicable special land use and design criteria for the respective uses, subject to approvals of the variances by the Zoning Board of Appeals and any conditions the ZBA placed on said approvals, subject to any and all applicable state and local development regulations.

**ATTACHMENTS:**

1. Zoning Map
2. Special Land Use Criteria and Site Plan

**CANTON COMMUNITY  
REQUEST FOR BOARD ACTION**

**MEETING DATE: May 22, 2018**

**AGENDA ITEM #G-3**

**ITEM: Consider Approval of the Minor Planned Development for The Towns at Cherry Hill Condominiums**

**PRESENTER:** Tim Faas, Municipal Services Director

**INDIVIDUALS IN ATTENDANCE:** Howard Fingerroot, M/I Homes

**EXECUTIVE SUMMARY:** The proposed minor planned development consists of 93 attached residential townhomes in 16 buildings on 8.37 acres. The plans are consistent with the Cherry Hill Village Overlay District and provide a transition from the commercial and office uses on the north side of Cherry Hill Road to the single-family site condominiums being constructed by M/I Homes within the Corners, located adjacent to and south of the proposed development.

**BACKGROUND:** M/I Homes has configured the buildings which abut the Corners with one-story end units with a lower roof line to provide a transition to the one-story detached units in the Corners. There is also 60 feet of landscaped common area separating The Towns from The Corners. The project also includes a small park area for the residents and abuts the north-south trail that runs through the village. The project extends two existing streets through to Cherry Hill Road, completing the block patterns originally planned out along Cherry Hill Road for the village. All of the required sidewalk and streetscape elements along the south side of Cherry Hill will be completed by M/I Homes and be maintained by the condominium association. M/I Homes has also agreed to extend the sidewalk over to Denton Road to fill the gap until the hard corner of Cherry Hill and Denton is developed. The easternmost street in the project will also provide future access to Cherry Hill Road for the remaining corner parcel.

An updated traffic study was completed and recommended that Wayne County optimize the timing of the signal at Cherry Hill Road and Denton to reduce existing delays in southbound turning movements from Denton to Cherry Hill Roads. No additional traffic impact is anticipated, as this project is far less intense than what the original Planned Development permitted.

Storm water management is provided within the existing pond system to the south along Denton road with The Corners site condominium.

- **Existing Zoning:** CHV Overlay
- **Location:** South side of Cherry Hill Road and west of Denton Road
- **Net Acres:** 8.37 acres
- **Existing Land Use:** Vacant

- **Surrounding Land Use & Zoning:**
  - N- CHV Overlay, Uptown Planned Development
  - S- CHV Overlay, The Corners Site Condominiums
  - E- CHV Overlay, vacant corner parcel
  - W- CHV Overlay, ITC Corridor/trail and Zahr Commercial Plaza
- **Comprehensive Plan:** Cherry Hill Village Planning Area
- **Community Planner's Recommendation:** Approval.
- **Planning Commission Recommendation:** The Planning Commission voted 8-0 to recommend approval of the proposed Minor Planned Development on parcel nos. 073-99-0005-718 and 073-99-0001-707, as proposed.

**STRATEGIC PLA/GOALS:** N/A

**ACTION REQUESTED:** Approve the Minor Planned Development for The Towns at Cherry Hill Condominiums.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** N/A

**IMPLEMENTATION PLAN:** N/A

**MUNICIPAL SERVICES DIRECTOR'S RECOMMENDATION:** Approval

**FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION:** N/A

**SUPERVISOR'S RECOMMENDATION:** Approval

**MODEL RESOLUTION:**

RESOLUTION OF  
BOARD OF TRUSTEES  
CHARTER TOWNSHIP OF CANTON, MICHIGAN

**Approval of the Minor Planned Development for The Towns at Cherry Hill Condominiums**

**WHEREAS,** the Project Sponsor has requested approval of a Minor Planned Development for The Towns at Cherry Hill Condominiums on property located on the south side of Cherry Hill Road west of Denton Road; and,

**WHEREAS,** the Planning Commission reviewed the minor planned development agreement and conceptual development plan for both facilities and voted 8-0 to recommend approval of the request as it meets all applicable criteria for a planned development and the general guidelines for the Cherry Hill Village Overlay,

**NOW THEREFORE BE IT RESOLVED,** the Board of Trustees of the Charter Township of Canton, Michigan does hereby approve the Minor Planned Development for The Towns at Cherry Hill Condominiums on parcel nos. 073-99-0005-718 and 073-99-0001-707, as proposed,

subject to any and all applicable state and local development regulations.

**ATTACHMENTS:**

1. Zoning Map
2. Conceptual Plans and PDD Agreement

**CANTON COMMUNITY  
REQUEST FOR BOARD ACTION**

**MEETING DATE:** May 22, 2018

**AGENDA ITEM #G-4**

**ITEM:** Consider the Approval of First Reading of Code of Ordinance Amendments to Chapter 106 Entitled “Stormwater Management”, Articles I & II, Sections 106-32, 106-34, and 106-70

**PRESENTER:** Tim Faas, Municipal Services Director

**INDIVIDUALS IN ATTENDANCE:** None Anticipated

**EXECUTIVE SUMMARY:** Due to changes in stormwater management practices, changes to Canton’s Stormwater Management Ordinance are necessary. This chapter of the ordinance relates to the requirements and fees charged to developers for review and permitting of stormwater management systems. For some time now, Canton has not charged developers for street sweeping in new developments and has not offered that service. The amendment eliminates the fee and cleans up some of the older ordinance language.

**BACKGROUND:** In order to reflect current practices of the Municipal Services Department, staff is recommending removal of a section of the current ordinance. This section pertains to an annual stormwater runoff pollution prevention facility maintenance fee. Under the current state required Municipal Separate Stormwater Sewer System (MS4) permit, we are not required to charge a fee for annual maintenance of active construction sites. In the past, Canton Township charged a fee to developers for sweeping streets in developments under construction. This practice is no longer followed, thus the fee is no longer charged. The current practice requires developers to sweep streets, at their own expense, per the direction of either Township staff or Wayne County Soil Erosion Department staff.

**STRATEGIC PLAN/GOALS:** Conduct a comprehensive review of fees for services provided and continually align those fees with actual practices and cost-of-service.

**ACTION REQUESTED:** Introduce and publish the ordinance, as amended, for first reading.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** N/A

**IMPLEMENTATION PLAN:** First Reading, May 22, 2018 with a publication date May 31, 2018. Second Reading will occur on June 12, 2018 with a publication date of June 21, 2018 and effective date of July 1, 2018.

**DIRECTOR’S RECOMMENDATION:** Approval

**FINANCE AND BUDGET DIRECTOR’S RECOMMENDATION:** Approval

**SUPERVISOR’S RECOMMENDATION:** Approval

**MODEL RESOLUTION:** I move to introduce and table for consideration the first reading of the Code of Ordinance amendments to Chapter 106 Entitled “Stormwater Management”, Articles I & II, Sections 106-32, 106-34, and 106-70 with publication on May 31, 2018, and then remove from the

table for Second Reading on June 12, 2018 with publication date of June 21, 2018 and effective date of July 1, 2018.

**ATTACHMENTS:**

1. Code of Ordinance Amendment Mark up
2. Code of Ordinance Clean Copy
3. Legal Summary



**CANTON COMMUNITY  
REQUEST FOR BOARD ACTION**

**MEETING DATE:** May 22, 2018

**AGENDA ITEM #G-5**

**ITEM:** Consider Approval of Contract for Masonry Repairs in Heritage Park

**PRESENTER:** Greg Hohenberger, Leisure Services Director

**INDIVIDUALS IN ATTENDANCE:** None Anticipated

**EXECUTIVE SUMMARY:** On May 5, 2018, bids were received for masonry repairs in Heritage Park. The lowest qualified bid was provided by Danjo Construction, LLC in the amount of \$33,223, which was over the proposed remaining budget for this work in the amount of \$31,250. The scope of the project was negotiated to reduce the contingency for unforeseen conditions; therefore, the final bid award amount will be \$31,250 which does not lessen the designed scope of work.

**BACKGROUND INFORMATION:** The Heritage Park Amphitheater and North Pavilion shelters are original to the park and nearly 25 years old. There has been some significant deterioration to the structures due to weathering. \$35,000 was budgeted for repair work in 2018. An architect was hired at a cost of \$3,750 to develop bid specifications, leaving a remaining budget of \$31,250.

In April 2018, an invitation to bid was advertised. The following companies submitted bids:

<b>Name of Company</b>	<b>Address</b>	<b>Bid</b>
Danjo Construction, LLC	5781 S. Sheldon, Suite B, Canton, MI 48188	\$33,223.00
JPC Services, LLC	6656 Redman, Westland, MI 48185	\$48,500.00

Danjo Construction was the lowest qualified bidder at \$33,223 and has agreed to reduce the project allowance by \$1,973 which brings the award total for this project to \$31,250. This reduction will not reduce the scope of work for the project.

**STRATEGIC PLAN/GOALS:** Create and ensure quality facilities and services.

**ACTION REQUESTED:** Award the bid for the Heritage Park masonry repair to Danjo Construction, LLC, 5781 S. Sheldon, Suite B, Canton, MI 48188 in the amount of \$33,223.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** Funds are available in Account #101-270.50.970\_0020 Capital Outlay Buildings and Improvements.

**IMPLEMENTATION PLAN:** Upon Board Approval, a purchase order and contract will be generated and S&J Asphalt Company will be contacted.

**DIRECTOR'S RECOMMENDATION:** Approval

**FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION:** Approval

**SUPERVISOR'S RECOMMENDATION:** Approval

**MODEL RESOLUTION:** I move to award the contract for the Heritage Park Masonry Repair Project to Danjo Construction, LLC, 5781 S. Sheldon, Suite B, Canton, MI 48188 in the amount of \$31,250 with funds to be paid from Account #101-270.50.970\_0020 Capital Outlay Buildings and Improvements.

**ATTACHMENTS:**

**Attachment A** – Contract with Danjo Construction, LLC

**CANTON COMMUNITY  
REQUEST FOR BOARD ACTION**

**MEETING DATE:** May 22, 2018

**AGENDA ITEM #G-6**

**ITEM: Consider Approval for the Emergency Replacement of a Sewage Grinder Station at Heritage Park**

**PRESENTER:** Greg Hohenberger, Leisure Services Director

**INDIVIDUALS IN ATTENDANCE:** None Anticipated

**EXECUTIVE SUMMARY:** Upon the season opening of the Heritage Park ball field restrooms, staff determined that the restrooms stopped operating. An investigation revealed that the existing 20 year old fiberglass basin has cracked and separated causing the sewage pump to fail. Since ball games and several major events are scheduled at the site, it is necessary that the sewage grinder station be replaced as soon as possible. We currently have a contract with Kennedy Industries for maintenance, repair and replacement of pump systems. Replacement of the station was negotiated with Kennedy Industries in the amount of \$21,009. Based on the park usage and the urgent nature of the repair, we are recommending approval of an emergency purchase order with Kennedy Industries.

**BACKGROUND:** Staff was notified that the toilets at the Center Room bathrooms at Heritage Park had become inoperative. Upon investigation, it was observed that the sewage grinder station had failed and was not pumping effluent from the basin causing the drains and toilets to back up. It was further observed that dirt surrounding the basin had begun falling into the basin through the cracks and was being sucked up into the pump causing the pump to fail.

Kennedy Industries were called to investigate and to provide a quote for repair. A total system replacement was advised. Included in the quote of \$21,009 is the replacement of the 42"x80" basin, 2HP, 230 Volt pump, control panel and all other components necessary for full operation. Due to the urgent need of repair, parts for this repair have been ordered. Upon arrival Kennedy Industries, 4925 Holtz Drive, Wixom, MI 48393 will schedule the work and complete the repair.

**STRATEGIC PLAN/GOALS:** Provide High Quality Services

**ACTION REQUESTED:** Authorize the emergency replacement of the Heritage Park Grinder Station by Kennedy Industries, 4925 Holtz Drive, Wixom, MI 48393 and approve an emergency purchase order in the amount of \$21,009 for the replacement.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:**

Funds are available in account 246-750.970\_0020, Capital Outlay Buildings and Improvements.

**IMPLEMENTATION PLAN:** Upon Board approval, a purchase order will be generated and Kennedy Industries will be paid for services rendered.

**DIRECTOR'S RECOMMENDATION:** Approval

**FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION:** Approval

**SUPERVISOR'S RECOMMENDATION:** Approval

**MODEL RESOLUTION:** I move to approve an emergency purchase order for the replacement of the Heritage Park Grinder Station to Kennedy Industries, 4925 Holtz Drive, Wixom, MI 48393 in the amount of \$21,009 to be paid from 246-750.970\_0020, Capital Outlay Buildings and Improvements.

**CANTON COMMUNITY  
REQUEST FOR BOARD ACTION**

**MEETING DATE: May 22, 2018**

**AGENDA ITEM #G-7**

**ITEM: Consider Approval of a 5-Year Agreement with Wayne County Appraisal, LLC (d/b/a WCA Assessing), for Municipal Assessing Services for Canton Township.**

**PRESENTER:** Pat Williams, Supervisor

**INDIVIDUALS IN ATTENDANCE:** None anticipated.

**EXECUTIVE SUMMARY:** The current contract with the Township's assessing contractor, Wayne County Appraisal, LLC, dba WCA Assessing ("WCA"), expires June 30, 2018. The Board is being asked to consider entering into a new, 5-year agreement.

**BACKGROUND INFORMATION:** WCA has been providing assessing services to Canton Township for many years. The statutory duties of an assessor (the most important being the annual signing of the assessment roll) are performed by a part-time Township employee, with all support functions provided by WCA. The proposed new contract has been updated with the Township's current insurance requirements, as well as some other minor amendments recommended by Canton's tax tribunal defense counsel, including a 180-day termination clause.

WCA has offered to hold fees flat for the first year of the new contract, with increases each year thereafter equating to the amount of CPI + 1%. Additionally, WCA will waive the assessment fees on the first 100 new single-family residential homes, first 100 new single family residential condominiums units and the first 10 new commercial buildings each year of the contract.

**STRATEGIC PLAN/GOALS:** Update and renew the Agreement for assessing services for the Township.

**ACTION REQUESTED:** Consider approval of the Agreement

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:**

**IMPLEMENTATION PLAN:** Upon approval and execution by the Township, the Agreement will be sent to Wayne County Appraisal, LLC, for execution. The new contract will take effect July 1, 2018.

**DIRECTOR'S RECOMMENDATION:** Approval

**FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: Approval**

**SUPERVISOR'S RECOMMENDATION: Approval**

**MODEL RESOLUTION:** I move to approve the proposed Agreement with Wayne County Appraisal, LLC, and authorize the Township Supervisor to sign the Agreement on behalf of Canton Township.

**ATTACHMENTS:**

Draft Agreement for the 5-year period 2018-2023