



**CANTON ADMINISTRATION BUILDING
1150 S. CANTON CENTER ROAD
CANTON, MI 48188
REGULAR BOARD MEETING
JUNE 12, 2018**

7:00 P.M.:

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL: ANTHONY, FOSTER, GRAHAM-HUDAK, SIEGRIST, SLAVENS, SNEIDEMAN &
WILLIAMS

ADOPTION OF AGENDA

APPROVAL OF MINUTES: MAY 8, 2018 AMENDED & MAY 22, 2018

CITIZEN'S NON-AGENDA ITEM COMMENTS/PUBLIC COMMENT

PAYMENT OF BILLS

PRESENTATION: LEGISLATIVE UPDATE BY KHANDLER, REED, KHOURY & MUCHMORE
(KRKM)

CONSENT CALENDAR:

- 1) CONSIDER AUTHORIZING THE PURCHASE OF PROPERTY ADJACENT TO FLODIN PARK AND APPROVAL OF A BUDGET ADJUSTMENT (CLS)
- 2) CONSIDER SECOND READING OF CODE OF ORDINANCE AMENDMENTS TO CHAPTER 106 ENTITLED "STORMWATER MANAGEMENT", ARTICLES I & II, SECTIONS 106-32, 106-34, AND 106-70 (MSD)
- 3) CONSIDER APPROVAL OF MCACA GRANT APPLICATION AND ACCEPTANCE OF GRANT FUNDS UP TO \$100,000 (CLS)

GENERAL CALENDAR:

- 1) CONSIDER SITE PLAN APPROVAL FOR PRIMROSE SCHOOL OF CANTON CHILD CARE CENTER AND PRIVATE ROAD (MSD)
- 2) CONSIDER AWARD OF A PURCHASE ORDER CONTRACT TO VALUE CARPET & MORE FOR REMOVAL AND REPLACEMENT OF CARPET AT THE CANTON PUBLIC WORKS FACILITY (MSD)
- 3) CONSIDER AWARD OF A PURCHASE ORDER CONTRACT TO SUBURBAN CALCIUM CHLORIDE SALES FOR THE 2018 DUST CONTROL PROGRAM FOR LOCAL GRAVEL ROADS (MSD)
- 4) CONSIDER APPROVAL OF A BUDGET AMENDMENT & AWARD OF A CONTRACT TO HUTCH PAVING FOR THE 2018 TOWNSHIP PARKING LOT PAVING PROGRAM (MSD)

- 5) CONSIDERATION OF FIRST READING OF AN ORDINANCE TO AMEND CHAPTER 54, ARTICLE II OF THE CANTON CODE OF ORDINANCES TO EXEMPT CERTAIN PEDDLERS AND SOLICITORS FROM THE LICENSING REQUIREMENT, IF PARTICIPATING IN A TOWNSHIP-SPONSORED EVENT (CLERK)
- 6) CONSIDER APPROVAL FOR THE EMERGENCY REPLACEMENT OF ROOF TOP UNIT AT THE ADMINISTRATION/PUBLIC SAFETY BUILDING AND BUDGET AMENDMENT (CLS)
- 7) CONSIDER APPROVAL OF PROPOSAL FOR ENGINEERING OF PATRIOT PARK AND BUDGET AMENDMENT (CLS)
- 8) CONSIDER ACCEPTANCE OF MASCO CORPORATION \$10,000 SPONSORSHIP FOR LEAD #LIKEAGIRL AND APPROVAL OF BUDGET AMENDMENT FOR THIS BLOCK PROGRAM (CLS)
- 9) CONSIDER APPROVAL OF PROPOSALS FOR SUMMIT AQUATIC CENTER ROOF IMPROVEMENTS (CLS)
- 10) CONSIDER APPROVAL OF CONTRACT FOR TREE AND VEGETATION SERVICES (CLS)
- 11) CONSIDER APPROVAL OF PAYMENT OF ANNUAL WESTERN WAYNE COUNTY MUTUAL AID ASSOCIATION DUES (PSD)
- 12) CONSIDER THE PURCHASE OF A ONE-YEAR EXTENDED WARRANTY FOR 800 MHZ RADIOS (PSD)
- 13) CONSIDER REQUEST TO PURCHASE ONE FIRE ENGINE AND A 2018 BUDGET AMENDMENT (PSD)
- 14) CONSIDER REQUEST TO ACCEPT THE TOWNSHIP'S 2017 COMPREHENSIVE ANNUAL FINANCIAL REPORT (FBD)
- 15) AWARD C.D.B.G. HOUSING REHABILITATION CONTRACTS (FBD)

ADDITIONAL PUBLIC COMMENT
OTHER
ADJOURN

ACCESS TO PUBLIC MEETINGS

In accordance with the Americans with Disabilities Act, individuals with disabilities who require special accommodations, auxiliary aids or services to attend or participate at the meeting/hearing should contact Kerreen Conley, Human Resources Manager, at 734-394-5260. Reasonable accommodations can be made with advance notice.

**Charter Township of Canton
Board Proceedings – May 8, 2018
AMENDED MINUTES**

A regular meeting of the Board of Trustees of the Charter Township of Canton was held Tuesday, May 8, 2018 at 1150 Canton Center S., Canton, Michigan. Clerk Siegrist called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance to the Flag.

Motion by Graham-Hudak, supported by Slavens to appoint Trustee Anthony president pro tem for this meeting only. Motion carried by all members present.

Roll Call

Members Present: Anthony, Foster, Graham-Hudak, Siegrist, Slavens, Sneiderman
Members Absent: Williams
Staff Present: Director Hohenberger, Director Meier, Director Trumbull, Deputy Chief Wilsher, Asst. Treasurer Malinczak, Public Works Manager Belair
Staff Absent: Director Faas

Adoption of Agenda

Motion by Siegrist, supported by Sneiderman to amend the agenda to remove Item C-1: Second Reading of Addition of Chapter 2, Article V to Canton Township Code of Ordinances, Entitled “Code of Ethics” Sections 2-225 through 2-251 and Item G-1: Consider Approval of a 5-Year Agreement with Wayne County Appraisal, LLC (d/b/a WCA Assessing), for Municipal Assessing Services for Canton Township. Motion carried by all members present.

Approval of Minutes

Motion by Foster, supported by Siegrist to approve the Board Meeting Minutes of April 10, 2018 as presented. Motion carried by all members present.

Motion by Foster, supported by Siegrist to approve the Board Study Session Minutes of April 17, 2018 as presented. Motion carried by all members present.

Motion by Foster, supported by Siegrist to approve the Board Special Study Session Minutes of April 21, 2018 as presented. Motion carried by all members present.

Motion by Foster, supported by Siegrist to approve the Board Study Session Minutes of May 1, 2018 as presented. Motion carried by all members present.

Citizen’s Non-Agenda Item Comments:

George Miller, 1946 Briarfield, commented on potholes in Canton Roads, emergency shelters for seniors in the township, and bond issues from 1978.

Payment of the Bills:

Motion by Slavens, supported by Sneiderman to approve payment of the bills as presented. Motion carried by all members present.

PRESENTATION:

P-1: Senior Alliance Update

David Wilson, Business Development Manager for the Senior Alliance (more commonly known as The Area Agency on Aging 1C) presented a report on their activities over the past year and how they have assisted local seniors. Mr. Wilson left copies of the report with the board members.

P-2: Quarterly Investment Report

Presenter: Treasurer Slavens

Treasurer Slavens presented a copy of Quarterly Investment Report outlining the funds and where the dollars are at. Copies of this report are available through the Clerk's Office during regular business hours.

CONSENT CALENDAR:

Item C-1. Removed by above motion to amend the agenda.

Item C-2. Appointment to the Commission for Culture, Arts & Heritage. (CLS)

Motion by Siegrist, supported by Sneideman that the Board of Trustees of the Charter Township of Canton approve the appointment of Virginia Thorne-Herrmann to the Commission for Culture, Arts & Heritage to serve as the PCCS Representative for a three-year term through 12/31/2020. Motion carried by all members present.

Item C-3. Consider Authorization of Permit for 2018 Liberty Fest Fireworks Display. (CLS)

Motion by Siegrist, supported by Sneideman to authorize the Canton Township Clerk to sign the permit for ACE Pyro, LLC, authorizing their permission to possess, transport and display fireworks at Canton's Liberty Fest on June 16, 2018. Motion carried by all members present.

GENERAL CALENDAR:

Item G-1. Removed by above motion to amend the agenda.

Item G-2. Consider Approval of a Resolution to Make a Donation to the Michigan Townships Association to Provide Financial Assistance Toward the Defense of the Ruling in Menard Inc. v City of Escanaba. (MSD)

Motion by Siegrist, supported by Slavens to approve the Resolution to Help Defray Legal Costs in Menard Inc. v City of Escanaba "Dark Store" Litigation by Making a Donation to the Michigan Townships Association and authorize a payment of \$5,000 be forwarded to the Michigan Townships Association. Motion carried by all members present.

**RESOLUTION OF
BOARD OF TRUSTEES
CHARTER TOWNSHIP OF CANTON**

**RESOLUTION TO HELP DEFRAY LEGAL COSTS IN
MENARD INC. V CITY OF ESCANABA “DARK STORE” LITIGATION BY MAKING
A DONATION TO THE MICHIGAN TOWNSHIPS ASSOCIATION**

R E C I T A T I O N S:

WHEREAS, Article IX, section 3 of the Michigan Constitution requires uniformity of taxation, and

WHEREAS, there is a case before the Michigan Tax Tribunal, Menard Inc. v City of Escanaba, that may determine a method of equitable valuation of a wide variety of commercial and large industrial facilities, especially corporate headquarters and unique properties found in many townships; and

WHEREAS, this case is on remand before the Tax Tribunal following a favorable ruling from the Court of Appeals regarding valuation methodology and now has the potential to correct numerous prior rulings that resulted in erroneous, low values of property and reduced revenues in communities across Michigan; and

WHEREAS, exceptionally high costs have been incurred by the City of Escanaba in excess of funds available from its Property Tax Administration Fee to achieve an outcome from which many more communities, including the Canton Township will also benefit; and

WHEREAS, MCL 211.44(3) provides, in part, “The costs of any appeals, in excess of funds available from the property tax administration fee, may be shared by any taxing unit only if approved by the governing body of the taxing unit,” and

WHEREAS, the city is anticipated to incur costs far in excess of funds available from its property tax administration fee, and

WHEREAS, the Canton Township Board of Trustees desires to help defray the costs of litigation and legal representation incurred by the City of Escanaba to ensure that the City has adequate resources to provide to the Tribunal a competent and compelling defense of its valuation determinations in Menard Inc. v City of Escanaba,

NOW, THEREFORE, BE IT RESOLVED that the Canton Township Board of Trustees authorizes a payment of \$5,000 to the Michigan Townships Association to provide financial assistance toward the continued defense of the ruling in Menard Inc. v City of Escanaba.

CERTIFICATION

Roll Call: Anthony, Foster, Graham-Hudak, Siegrist, Slavens, Sneideman, Williams

Ayes: Anthony, Foster, Graham-Hudak, Siegrist, Slavens, Sneiderman
Nays: None
Abstain: None
Absent: Williams

I hereby certify that the foregoing is a true and complete copy of a Motion adopted by the Board of Trustees of the Charter Township of Canton, County of Wayne, State of Michigan, at a regular meeting held on the 8th Day of May, 2018 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Dated: May 8, 2018

Michael A. Siegrist, Clerk
Charter Township of Canton

Item G-3. Consider Award of a Purchase Order Contract to the Spalding DeDecker, Inc. for Completion of a PASER Study of County and Private Roads. (MSD)

Motion by Siegrist, supported by Slavens approve a purchase order contract with Spalding DeDecker, Inc. for completion of the 2018 PASER study of County and private roads in the Township and development of a RoadSoft Pavement Management model for an amount not-to-exceed \$25,190 under the existing Master Services Agreement. Motion carried by all members present.

Item G-5. Consider Approval of a Budget Amendment and Award of Purchase Order Contracts to Roofing Technologies Associates and Schena Roofing for Roof Repairs and Maintenance at the Canton Public Works Facility. (MSD)

Motion by Siegrist, supported by Slavens to approve the following budget amendment:

Increase Expense: #592-536.930_0020 Water Maintenance and Repair of Buildings: \$9,500
#592-537.930_0020 Sewer Maintenance and Repair of Buildings: \$9,500

Decrease Expense: #592-536.990 Transfer to fund balance: \$19,000

Motion carried by all members present.

Motion by Siegrist, supported by Slavens to award a purchase order contract to Roofing Technologies Associates for an amount not-to-exceed \$4,200, and a purchase order to Schena Roofing for an amount not to exceed \$14,800 for necessary repairs/maintenance to the Public Works facility roofs. Motion carried by all members present.

Item G-4. Consider Approval of a Budget Amendment and Award of a Purchase Order Contract to M-Tech for the Purchase a GapVax Combination Sewer Cleaning Truck. (MSD)

Motion by Siegrist, supported by Slavens to approve the following budget amendment:

Increase expense: #592-537.970_0040 Capital Outlay Vehicles: \$450,000

Decrease Expense: #592-536.990 Transfer to fund balance: \$450,000
Motion carried by all members present.

Motion by Siegrist, supported by Slavens to award a purchase order contract to MTech for an amount not-to-exceed \$450,000 for the purchase of a GapVax combination Sewer Cleaning unit using the Oakland County Cooperative Contract. Motion carried by all members present.

Item G-6. Consider Approval of a Budget Amendment and Award a Purchase Order Contract to Utility Instrumentation Services for Electrical Preventative Maintenance at the Canton Public Works Facility. (MSD)

Motion by Siegrist, supported by Sneideman to approve the following budget amendment:
Increase Expense: #592-536.930_0020 Water Maintenance & Repair of Buildings: \$5,500
#592-537.930_0020 Sewer Maintenance & Repair of Buildings: \$5,500
Decrease Expense: #592-536.990 Transfer to fund balance: \$11,000
Motion carried by all members present.

Motion by Siegrist, supported by Slavens to approve a purchase order contract to Utility Instrumentation Services (UIS) for an amount not-to-exceed \$11,000 for necessary maintenance and repairs to the DPW facility electrical systems. Motion carried by all members present.

Item G-7. Consider Award of a Purchase Order Contract to Trail Boss Trailers, Inc. for the Purchase of a 20-Ton Tag-Along Tilt Top Equipment Trailer. (MSD)

Motion by Siegrist, supported by Slavens to award a purchase order contract to Trail Boss Trailers, Incorporated of 15722 US Highway 45, Macon Mississippi 39341 for the purchase of a 20-ton tag-along tilt top trailer for an amount not to exceed \$24,875. Motion carried by all members present.

Item G-8. Consider Approval of Bid Award for General Paving Rehabilitation. (CLS)

Motion by Siegrist, supported by Slavens to award the bid and the contract for the General Paving Rehabilitation project to S&J Asphalt Company, 39571 Michigan Ave., Canton, MI 48188 for \$97,960 with funds to be paid from Account #246-750.970_0020, Capital Outlay Buildings and Improvements. Motion carried by all members present.

Item G-9. Consider Approval of Bid Award for Summit Gym Floor Resurface. (CLS)

Motion by Siegrist, supported by Slavens to award the bid and the contract for the Summit Gym Floor Resurface to Cedar Creek Flooring, 7350 Cedar Creek Rd., Delton, MI 49046 in an amount not to exceed \$19,000 with funds to be paid from Account #208-757-50.970_0020 Capital Outlay Buildings and Improvements. Motion carried by all members present.

Item G-10. Consider Approval of Bid Award for Rental of Liberty Fest Tents, Tables and Chairs. (CLS)

Motion by Siegrist, supported by Slavens to award the bid and to authorize a 5-year agreement with an annual opt-out clause for any reason by Canton Township beginning in 2018 for the rental of Liberty Fest tents, tables and chairs to American Rentals, Inc., 4901 W. Grand River Ave., Lansing, MI 48906 in an amount not to exceed \$19,500 annually with funds to be paid from Account #101-691-59.940 – Recreation Special Events Rentals. Motion carried by all members present.

Item G-11. Consider Approval of Bid Award for Rental of Liberty Fest Generators and Light Towers. (CLS)

Motion by Siegrist, supported by Slavens to award the bid and to authorize a 5-year agreement with an annual opt-out clause for any reason by Canton Township beginning in 2018 for the rental of Liberty Fest generators and light towers to Sunbelt Rentals, Inc., 2341 Deerfield Drive, Fort Mill, SC 29715 in an amount not to exceed \$7,500 annually with funds to be paid from Account # 101-691-59.801_0070 - Professional and Contractual Svc Special Events. Motion carried by all members present.

Item G-12. Consider Approval of Bid Award for Tennis and Basketball Courts Replacement and Budget Amendment. (CLS)

Motion by Siegrist, supported by Slavens to approve the following budget amendments:

Revenue:

Decrease: 208-757-50.699_1010 Transfers in General \$119,191

Expenditures:

Decrease: 208-757-50.970_0020
Comm. Center/Capital Outlay Build & Improv \$119,191
101-270-99.801_0050 Professional and Contractual Svc \$ 15,000
101-969.999_2080 Transfers Out Community Center \$119,191
Increase: 101-270-99.970_0080 Parks/Capital Outlay Land Improvements \$134,191

Motion carried by a vote of 5 to 1.

Item G-13. Consider First Reading of an Ordinance to Amend Chapter 30 of the Canton Code of Ordinances. (PSD)

Motion by Siegrist, supported by Slavens I move to introduce for first reading an ordinance which amends Chapter 30, Section 3-35 of the Canton Code of Ordinances. Motion carried by all members present.

Motion by Siegrist, supported by Slavens to table for consideration the proposed text amendment to the Code of Ordinances, and to schedule a second reading for May 22, 2018. Motion carried by all members present.

Item G-14. Consider First Reading of an ordinance to amend Chapter 38, of the Canton Code of Ordinances, entitled “Fire Prevention and Protection” to adopt the 2015 International Fire Code version. (PSD)

Motion by Siegrist, supported by Slavens to introduce for first reading an ordinance which amends Chapter 38 of the Canton Code of Ordinances. Motion carried by all members present.

Director Meier stated this amendment is to apply the new Fire Code to the fire inspections we currently do.

Motion by Siegrist, supported by Slavens to table for consideration the proposed text amendment to the Code of Ordinances, and to schedule a second reading for May 22, 2018. Motion carried by all members present.

Item G-15. Consider first reading of an ordinance to amend Chapter 46, Article VII, Division 1, of the Canton Code of Ordinances entitled “Offenses and Miscellaneous Provisions” to revise Section 46-505 and 46-506. (PSD)

Motion by Siegrist, supported by Sneiderman to introduce for first reading an ordinance which amends Chapter 46, Article VII of the Canton Code of Ordinances. Motion carried by all members present.

Motion by Siegrist, supported by Slavens to table for consideration the proposed text amendment to the Code of Ordinances, and to schedule a second reading for May 22, 2018. Motion carried by all members present.

Item G-16. Consider Request to Issue Purchase Order for Patrol Vehicle Conversion Parts. (PSD)

Motion by Siegrist, supported by Slavens to approve a Purchase Order to Cruisers, in Howell, MI, for patrol vehicle conversion parts in an amount not to exceed \$28,000. Motion carried by all members present.

Motion by Siegrist, supported by Slavens to approve the listed amendment to the 2018 Police Budget to accommodate this expense.

Increase Appropriations:

2018 Police Capital Outlay Vehicles Account	#207-301-50.970_0040	\$28,000
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Decrease Appropriations:

2018 Transfer to Fund Balance	#207-301-50.990	\$28,000
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Motion carried by all members present.

Item G-17. Consider a Request to Purchase a Wireless Intercom/Headset System. (PSD)

Motion by Siegrist, supported by Slavens to approve the purchase and installation of a Setcom System 950 Vehicle Intercom System for twelve vehicles totaling \$37,476.50, from ComSource, Inc., Plymouth, MI. Motion carried by all members present.

Item G-18. Consider Request for the Purchase of a 3D Laser Scanner System. (PSD)

Motion by Siegrist, supported by Slavens to approve the purchase of a Faro Technologies 3D Laser Scanner System in the amount of \$72,043. Motion carried by all members present.

Motion by Siegrist, supported by Slavens to approve the below listed amendment to the 2018 Police Budget, utilizing Drug Forfeiture funds for this purchase:

Increase Appropriations:

2018 Police Drug Forfeiture Account	#207-301-50.743_0003	\$72,043
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Decrease Appropriations:

2018 Transfer to Fund Balance	#207-301-50.990	\$30,471
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Increase Revenue:

2018 Fund Balance Appropriation	#207-000.695	\$41,572
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Motion carried by all members present.

Item G-19. IT Services – Replace/Upgrade Network. (FBD)

Motion by Siegrist, supported by Slavens to approve the reduction of existing purchase order 2018-780 by \$181,716. Motion carried by all members present.

Motion by Siegrist, supported by Slavens to create a new purchase order to Access Interactive of Novi, Michigan, in the amount of \$181,716, to cover the costs of equipment and implementation assistance of their proposed Storage Area Network upgrade. Motion carried by all members present.

ADDITIONAL PUBLIC COMMENT: None

OTHER:

Treasurer Slavens wished everyone a Happy Mother's Day.

Trustee Graham-Hudak commented this is National Bike Week.

Clerk Siegrist commented on potholes in general, explaining that in August there will be a ballot proposal regarding a roads millage. Currently we do not have funds to apply to local roads.

ADJOURN: Motion by Siegrist, supported by Slavens to adjourn at 8:41 p.m. Motion carried by all members present.

Michael A. Siegrist, Clerk

John Anthony, President Pro Tem

**Charter Township of Canton
Board Proceedings – May 22, 2018**

A regular meeting of the Board of Trustees of the Charter Township of Canton was held Tuesday, May 22, 2018 at 1150 Canton Center S., Canton, Michigan. Supervisor Williams called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance to the Flag.

Roll Call

Members Present: Anthony, Foster, Graham-Hudak, Siegrist, Slavens, Sneiderman, Williams
 Members Absent: None
 Staff Present: Director Hohenberger, Director Faas, Director Trumbull,
 Deputy Director LaFever
 Staff Absent: Director Meier

Adoption of Agenda

Motion by Anthony, supported by Foster to approve the agenda as presented. Motion carried unanimously.

Approval of Minutes

Motion by Siegrist, supported by Slavens to approve the Board Meeting Minutes of May 8, 2018 as presented. Motion carried unanimously.

Citizen’s Non-Agenda Item Comments:

George Miller, 1946 Briarfield, commented about potholes in Canton, paving bonds in Canton, disaster shelters available to residents, and police reports for damage caused by road hazards.

Payment of the Bills:

Motion by Slavens, supported by Sneiderman to approve payment of the bills as presented. Motion carried unanimously.

May 22, 2018		
101	GENERAL FUND	733,682.29
206	FIRE FUND	349,487.63
207	POLICE FUND	581,557.89
208	SUMMIT OPERATING (General)	50,871.34
230	CABLE TV FUND	10,213.11
246	TWP (COMMUNITY) IMPROVEMENT	2,576.05
248	DDA - CANTON TWP ACCT	21,188.31
261	E-911 UTILITY	4,936.00
274	CDBG	26,741.79
555	Solid Waste	9,310.19
584	GOLF FUND	107,473.88
592	WATER & SEWER FUND	1,882,354.23
661	FLEET	42,377.06
701	TRUST & AGENCY FUND	3,867.50
702	CONSTRUCTION ESCROW	27,045.25

736	POST EMPLOYMENT BENEFITS	190,053.34
TOTAL - ALL FUNDS		4,043,735.86

CONSENT CALENDAR:

Item C-1. Consider Second Reading of an Ordinance to Amend Chapter 30 of the Canton Code of Ordinances. (PSD)

Motion by Siegrist, supported by Slavens to remove from the table, hold the Second Reading and adopt an amendment to Canton Township Code of Ordinances, which amends Chapter 30 of Canton Code of Ordinances, to be published and become effective on May 31st, 2018.

The Board is being asked to consider amending the Township’s false alarm ordinance, which imposes a fine on repeated public safety runs to respond to security alarms that turn out to have not been an actual emergency.

**STATE OF MICHIGAN
COUNTY OF WAYNE
CHARTER TOWNSHIP OF CANTON**

CHAPTER 30

AN ORDINANCE TO AMEND CHAPTER 30, ARTICLE II, OF THE CANTON CODE OF ORDINANCES ENTITLED “FALSE ALARM” TO REVISE SECTIONS 30-35 AND 30-37 TO BRING IT INTO COMPLIANCE WITH THE CURRENT STATE LAW.

THE CHARTER TOWNSHIP OF CANTON ORDAINS:

SECTION 1. AMENDMENT TO CODE:

Chapter 30, Article II of the Charter Township of Canton Code of Ordinances, Sec 30-35 and Sec 30-37, entitled “False Alarm” are hereby amended to read as follows:

Sec. 30-35. - False alarm fees established.

In order to defray the expense incurred by the township in responding to false alarms, an alarm user who owns or maintains an alarm system which has transmitted a false alarm which has resulted in a response by the public safety department shall pay to the township a fee as established by this section. The fee shall be based on the number of occurrences within a calendar year.

First occurrence	No charge
Second occurrence	No charge
Third occurrence	\$100.00

Fourth occurrence	\$200.00
Subsequent responses	\$300.00

* * *

Sec. 30-37. - Collection of false alarm fees.

False alarm fees imposed under this article shall be paid within 30 days of an invoice sent to the address to which public safety personnel were sent in response to the false alarm. In the event the fees are not paid by the next September 1st, the unpaid fee(s) shall be considered a lien on the property and shall be collected as delinquent ad valorem real property taxes.

SECTION 2. SEVERABILITY

If any clause, sentence, section, paragraph or part of this Ordinance, of thereof to any person, firm, corporation, legal entity or circumstances, shall be for any reason adjudged by a court of competent jurisdiction to be unconstitutional or invalid, said judgment shall not affect, impair or invalidate the remainder of this Ordinance. It is hereby declared to be the legislative intent of this body that the Ordinance is severable, and that the Ordinance would have been adopted had such invalid or unconstitutional provisions not have been included in this Ordinance.

SECTION 3. REPEAL OF CONFLITING ORDINANCES

All Ordinance or parts of Ordinance in conflict herewith is hereby repealed only by to the extent necessary to give this Ordinance full force and effect.

SECTION 4. SAVINGS CLAUSE

All rights and duties which have been matured penalties which have been incurred, proceedings which have begun and prosecution for violations of law occurring before the effective date of this Ordinance are not affected or abated by this Ordinance.

SECTION 5. PUBLICATION

The Clerk for the Charter Township of Canton shall cause this Ordinance to be published in the manner required by law.

SECTION 6. EFFECTIVE DATE

This Ordinance, as amended, shall take effect upon publication.

CERTIFICATION

The foregoing Ordinance was duly adopted by the Township Board of Trustees of the Charter Township of Canton at its regular meeting called and held on 22nd day of May, 2018, and was ordered to be given publication in the manner required by law.

Michael Siegrist, Clerk

Introduced: May 8, 2018
 May 22, 2018

Adopted: May 22, 2018
Published: May 31, 2018
Effective: May 31, 2018

A copy of the complete text of this Ordinance is available at the Clerk's Office of the Charter Township of Canton, 1150 S. Canton Center Road, Canton, MI., 48188, during regular business hours. The approved text of the Amendment will be published in the Canton Eagle/Associated Newspaper within the meeting minute's synopsis of the date of approval. A complete copy of the Ordinances for Canton Township is available at www.canton-mi.org.

Item C-2. Consider Second Reading of an Ordinance to Amend Chapter 38, of the Canton Code of Ordinances, entitled “Fire Prevention and Protection” to adopt the 2015 International Fire Code version. (PSD)

Motion by Siegrist, supported by Slavens to remove from the table, hold the Second Reading and adopt an amendment to Chapter 38 of Canton Code of Ordinances, to be published and become effective on May 31st, 2018. Motion carried unanimously.

The Board is being asked to consider an amendment to the Township Code of Ordinances to adopt the most recent version (2015) of the International Fire Code.

**STATE OF MICHIGAN
COUNTY OF WAYNE
CHARTER TOWNSHIP OF CANTON**

CHAPTER 38

AN ORDINANCE TO AMEND CHAPTER 38 OF THE CODE OF ORDINANCES OF THE CHARTER TOWNSHIP OF CANTON TO ADOPT THE 2015 VERSION OF THE INTERNATIONAL FIRE CODE

THE CHARTER TOWNSHIP OF CANTON ORDAINS:

Section 1. Amendment to Code.

Chapter 38, entitled “Fire Prevention and Protection” is hereby amended to read as follows:

ARTICLE I. – IN GENERAL

Sec. 38-1. Scope, purpose and intent.

The Canton Fire Department exists to serve the residents, businesses and visitors of Canton Township by providing professional all-hazards incident response including emergency medical services, fire prevention, public education and code enforcement.

Sec 38-2. Interference/misrepresentation.

No person shall interfere with or prevent a member of the Canton Township Fire Department from executing appropriate responsibilities regarding an officially dispatched emergency and/or duty appointed responsibilities of their assigned position. No person shall represent themselves or otherwise claim to be a member of the department unless duly designated by Canton Township.

Sec 38-3. Soliciting donations.

Fund-raising activities on the behalf of the Canton Township Fire Department shall not be conducted in the name of the township without the express permission of the board of trustees.

Sec. 38-4. Site plan examinations.

- a) The fire marshal or duly approved fire inspector shall conduct an examination of all site plans for all proposed new construction within the jurisdiction.
- b) A written report shall be submitted within excepted policy of jurisdiction to the planning commission, clearly indicating compliance or noncompliance, to fire code requirements, of all proposed new construction that requires site plan review.

Sec. 38-5. Construction plan examination.

- a) The fire marshal or duly approved fire inspector shall conduct construction plan examinations relative to all proposed new construction, excepting one-and two-family detached dwelling units.
- b) A written report shall be submitted within ten (10) working days to the building department prior to the building permit issuance, indicating all fire code violations or fire code compliance.
- c) The examination report shall include the review of all pertinent portions of the fire code in relation to the proposed construction.

Sec. 38-6. Fees for inspection and permits.

A schedule of fees may be established to defray the expense of administration and enforcement of this article by resolution of the township board. The township board may, from time to time, modify the fee schedule.

Sec. 38-7. Fire Safety inspection.

The fire marshal or the duly approved fire inspector shall physically inspect all buildings within the jurisdiction of Canton Township with the exception of detached one-and two-family detached dwelling units, their buildings and structures accessory thereof.

ARTICLE II - FIRE PREVENTION CODE

Sec. 38-31. Adoption of the International Fire Code.

The International Fire Code, 2015 Edition, including Appendix Chapters B, D, E, F, I, J and K, as promulgated and published by the International Code Council is hereby adopted by reference as an Ordinance of the Charter Township of Canton, regulating and governing the safeguarding of life and property from fire and explosion hazards arising from the storage, handling and use of hazardous substances, materials and devices, and from conditions hazardous to life or property in the occupancy of buildings and premises as herein provided; and providing for the issuance of permits and collection of fees therefore. Each and all of the regulations, provisions, penalties, conditions and terms of said Fire Code on file in the Office of the Canton Township Clerk are hereby referred to, adopted and made a part hereof, as if fully set out in this article and Code, with the additions, insertions, amendments, deletions and limitations, if any, prescribed in the remaining sections of this Article.

Sec. 38-32. Additions, insertions and changes.

The following sections of the adopted International Fire Code, referenced edition, are hereby revised as follows:

Section 101.1 These regulations shall be known as the Fire Prevention Code of the Charter Township of Canton and are hereinafter referred as “this code.”

Section 104.7.3 Certificate of Occupancy. Every building or tenant space shall have their certificate of occupancy posted in a conspicuous place, near the main exit or exit access doorway from the building or tenant space.

Section 105.6.47 Certificate of Fitness.

Canton Township shall have the authority to require certificate of fitness and collect fees for individuals performing inspections and or maintenance within the jurisdiction of Canton Township such as the following.

- 1) Inspection, servicing or recharging of portable fire extinguishers.
- 2) Inspection, servicing or recharging of fixed fire extinguishing systems.
- 3) Inspection, servicing of fire alarm or fire communication systems.
- 4) Inspection or servicing of range hood systems.

105.6.47.2 All applicants for certificate of fitness shall be filed with Canton Township Fire Prevention Office.

105.6.47.3 Every individual applying for certificate of fitness shall furnish evidence to Canton Township Fire Prevention of familiarity with the codes and standards for which the certificate of fitness is issued.

105.6.47.4 Certificate of fitness shall not be transferable.

105.6.47.5 Certificates of fitness shall be issued for a period not to exceed 3 years.

105.6.47.6 Applications for the renewal of the certificate of fitness shall be filed in the same manner as an application for an original certificate.

105.6.47.7 Each individual holding a certificate of fitness shall notify Canton Township Fire Prevention in writing of any changes of the approved certificate of fitness within 10 days after such change.

105.6.47.8 Any individual to whom a certificate of fitness has been granted shall, upon request, produce and show proper identification and the certificate of fitness to anyone for whom that individual seeks to render services or to Canton Township inspectors.

105.6.47.9 Canton Township Fire Prevention shall be permitted to revoke or suspend a certificate of fitness issued if any violation of the code is found upon inspection or where any false statements or misrepresentations are submitted in the application on which the approval was based.

105.6.47.10 Failure on the part of an individual to give such notification to changes of the approved certificate of fitness required by 105.6.47.7 shall constitute grounds for revocation of the certificate of fitness.

Section 108.1 Board of appeals established.

In order to hear and decide appeals of orders, decisions or determinations made by the fire code official relative to the application and interpretation of this code, there shall be and is hereby created a board of appeals. The board of appeals shall be recommended for appointment by the Fire Marshal, Deputy Fire Chief or Deputy Director of Fire and shall hold office at the pleasure of the Director of Public Safety. The fire code official shall be an ex officio member of said board but shall have no vote on any matter before the board. The board shall adopt rules of procedure for conducting its business, and shall render all decisions and findings in writing to the appellant with a duplicate copy to the fire code official.

Section 108.4 Board of appeals members. The board of appeals shall consist of the following:

- 1) One (1) Building Official from an outside jurisdiction with a minimum of 3 years' experience.
- 2) One (1) Fire Professional from an outside jurisdiction with a minimum of 10 years' experience.
- 3) One (1) certified building inspector from an outside jurisdiction with minimum of 3 years' experience.

- 4) One (1) Commercial Design Professional with a minimum of five (5) years' experience.
- 5) One general industry or business representative with a minimum of seven (7) years' experience.

No member of the appeals board shall have a conflict of interest with the issue being addressed.

Section 109.5 Prohibited parking; exception; bus-loading zone; violation as civil infraction. (1) A vehicle shall not be parked, except in compliance with the law or the directions of a police officer, fire official/personnel or traffic-control device, in any of the following places:

- 1) Within 26 feet of a fire hydrant.
- 2) Within 50 feet of the driveway entrance to a fire station and within 75 feet of a fire station entrance on opposite side of street if properly marked by an official sign.
- 3) Alongside or opposite a street excavation or obstruction, if the stopping, standing, or parking would obstruct traffic.
- 4) Within 500 feet of an accident at which police officer, fire official/personnel is in attendance.
- 5) In a place or in a manner that blocks immediate egress from an emergency exit conspicuously marked as an emergency exit of a building.
- 6) In a place or in a manner that blocks or hampers the immediate egress from a fire escape conspicuously marked as a fire escape providing an emergency means of egress from a building.
- 7) Within 500 feet of a fire at which fire apparatus is in attendance. However, fire fighters responding to the fire may park within 500 feet of the fire in a manner not to interfere with fire apparatus at the scene. A vehicle parked legally previous to the fire is exempt from this subdivision.
- 8) In a place or in a manner that blocks access to a space clearly designated as a fire lane.
- 9) A person shall not move a vehicle not owned by said person into a prohibited area that makes the parking unlawful.

Section 202 General Definitions. The following definitions shall be in addition to the definitions noted in the International Fire Code referenced edition.

“Code Official” The Deputy Director of Fire, Fire Marshal, Fire Inspector, Code Enforcement Officer, or other designated authority charged by the applicable governing body with the duties of administration and enforcement of the code, or duly authorized representative. The term “fire official” may be used interchangeably with “code official” in this code.

“Fire Watch” A temporary measure intended to ensure continuous and systematic surveillance of a building or portion thereof by one or more qualified individuals for the purposes of identifying and controlled fire hazards, detecting early signs of unwanted fire, raising an alarm of fire and notifying the fire department by method(s) approved or recommended by the code official.

Section 307.3 Extinguishment authority. When any open burning, bonfire, recreational fire or portable outdoor fireplace creates or adds to a hazardous situation, or a required permit for the open burning or bonfire has not been obtained, or creates a nuisance, the fire code official is authorized to order the extinguishment of the open burning, bonfire, recreational fire or portable outdoor fireplace.

Section 307.6 Fire department training. Open burning is allowed for the purpose of training fire fighters in firefighting practice, or for the purpose of training the public, including workers or employees, or for the purpose of demonstration by the fire official or other trained fire personnel, when such burning is done in accordance with accepted practice.

Section 307.7 Banning open burning. The Deputy Director of Fire, Fire Marshal, or fire code official shall be authorized to issue a ban on all open burning if condition are to hazardous in the opinion of the fire code official to allow the open burning, open flame, etc.

Section 308.1.4 Open-flame cooking devices. Charcoal burners and other open-flame cooking devices shall not be stored or operated on combustible balconies or within 10 feet of combustible construction.

Exceptions:

- 1) One-and two-family dwellings.
- 2) Where buildings, balconies and decks are protected by an automatic sprinkler system.
- 3) LP-gas cooking devices having LP-gas container with a water capacity not greater than 2.5 lbs.

Section 308.1.9 Occupational needs. Open burning for warmth of workers or heating for occupational needs shall be confined to an approved noncombustible container or apparatus to prevent the fire from spreading.

Section 507.1.1 Public Water Supply. The fire official shall recommend to the chief administrative official of the municipality the location or relocation of new or existing fire hydrants and the placement or replacement of inadequate water mains located upon public property and deemed necessary to provide an adequate fire flow and distribution pattern. A fire hydrant shall not be placed into or removed from service until approved by the fire official.

Section 507.5.1 Where required. Where a portion of the facility or building hereafter constructed or moved into or within the jurisdiction is more than 400 feet from a hydrant on a fire apparatus access road, as measured by an approved route around the exterior of the facility or building, on-site fire hydrants and mains shall be provided where required by the fire code official.

Section 507.5.1.1 Location of Fire Hydrants. Fire Hydrants shall be situated immediately adjacent to, and in no event, a distance greater than 20' from a public road or fire apparatus access road.

Section 507.5.1.2 Hydrant for standpipe systems. Buildings equipped with a standpipe system installed in accordance with section 905 shall have a fire hydrant within 50 feet of the fire department connections and when the fire hydrant is in use the fire apparatus road shall not be obstructed.

Exception: The distance shall be permitted to exceed 50 feet where approved by the fire code official.

Section 507.5.4.1 Violation. If, upon the expiration of the time mentioned in a notice of violation, obstructions or encroachments are not removed, the fire official shall proceed to remove the same. Cost incurred in the performance of necessary work shall be paid from the municipal treasury on certificate of the fire official and with the approval of the chief administrative official and the legal authority of the municipality shall institute appropriate action for the recovery of such costs.

Section 901.8.2 Replacement of Fire Suppression Equipment. Whenever a fire appliance is removed as herein permitted, it shall be replaced or reinstalled as soon as the purpose for which it was removed has been accomplished. Defective and non-approved fire appliance or equipment shall be replaced or repaired as directed by the fire official.

Section 903.4.4 Tenant control valves. A sprinkler system sectional control valve shall be provided for each tenant space in multi-tenant occupancies, i.e., strip malls. Existing covered malls shall install a sectional control valve for each tenant space that undergoes a tenant alteration. The sectional control valve shall be electronically supervised and shall be visible from the floor level.

Section 912.2 Location. With respect to hydrants, driveways, buildings and landscaping, fire department connections shall be so located that fire apparatus and hose connected to supply the system will not obstruct access to the buildings for other fire apparatus. The location of fire department connections shall be within 50 feet of a hydrant and approved by the Canton Township Fire Department.

Section 3103.4 Permits. To obtain a permit, the applicant shall first file an application therefor in writing on a form furnished by the Canton Township Building Department.

Chapter 80 - Referenced Standards

This chapter shall also include the following:

State of Michigan Laws, Rules, or Requirements including but not necessarily limited to the following with amendments:

Michigan Fire Prevention Code 1941 PA 207

Michigan Explosives Law 1970 PA 202

Michigan Fireworks Law 1931 PA 328

Michigan Model Rocket Law 1965 PA 333

ARTICLE III. - AUTHORITY AT FIRES

Sec. 38-61. - Definition of Authorized Emergency Vehicle.

Authorized emergency vehicles shall be restricted to those which are defined and authorized under the laws of the State of Michigan.

Sec. 38-62. - Operations of Vehicles on Approach of Authorized Emergency Vehicles.

Upon the approach of any authorized emergency vehicle giving audible and visual signal, the operator of every other vehicle shall immediately drive the same to a position as near as possible and parallel to the right-hand edge or curb of the street or roadway, clear of any intersection, and shall stop and remain in such position until the authorized emergency vehicle or vehicles shall have passed, unless otherwise directed by the fire official or a police officer.

Sec. 38-63. - Vehicles Following Fire Apparatus.

It shall be unlawful for the operator of any vehicle other than one on official business to follow closer than 300 feet from any fire apparatus traveling in response to a fire alarm or to drive any vehicle within the block or immediate area where any fire apparatus has stopped in answer to a fire alarm.

Sec. 38-64. - Unlawful Boarding or Tampering with Fire Department Emergency.

A person shall not without proper authorization from the fire official in charge of said fire department emergency equipment cling to, attach himself to, climb upon or into, board or swing upon any fire department emergency vehicle, whether the same is in motion or at rest, or sound the siren, horn, bell or other sound-producing device thereon or to manipulate or tamper with or attempt to manipulate or tamper with any levers, valves, switches, starting devices, brakes, pumps or any equipment or protective clothing on, or a part of any fire department emergency vehicle.

Sec. 38-65. - Damage or Injury to Fire Department, Equipment, Personnel.

It shall be unlawful for any person to damage or deface any fire department emergency vehicle at any time or to injure or attempt to injure or conspire to injure fire department personnel while performing departmental duties.

SECTION 2. SEVERABILITY

If any clause, sentence, section, paragraph or part of this Ordinance, or the application of thereof to any person, firm, corporation, legal entity or circumstances, shall be for any reason adjudged by a court of competent jurisdiction to be unconstitutional or invalid, said judgment shall not affect, impair or invalidate the remainder of this Ordinance. It is hereby declared to the legislative intent of this body that the Ordinance is severable, and that the Ordinance would have been adopted had such invalid or unconstitutional provisions not have been included in this ordinance.

SECTION 3. REPEAL OF CONFLICTING ORDINANCES

All Ordinance or parts of Ordinance in conflict herewith is hereby repealed only to the extent necessary to give this Ordinance full force and effect.

SECTION 4. SAVINGS CLAUSE

All rights and duties which have matured penalties which have been incurred, proceedings which have begun and prosecution for violations of law occurring before the effective date of this Ordinance are not affected or abated by this Ordinance.

SECTION 5. PUBLICATION

The Clerk for the Charter Township of Canton shall cause this Ordinance to be published in the manner required by law.

SECTION 6. EFFECTIVE DATE

This Ordinance, as amended, shall be effective upon publication.

CERTIFICATION

The foregoing Ordinance was duly adopted by the Township Board of Trustees of the Charter Township of Canton at its regular meeting called and held on the 22nd day of May, 2018, and was ordered to be given publication in the manner required by law.

Michael Siegrist, Clerk

Introduced: May 8, 2018

Adopted: May 22, 2018

Published: May 31, 2018

Effective: May 31, 2018

A copy of the complete text of this Ordinance is available at the Clerk's Office of the Charter Township of Canton, 1150 S. Canton Center Road, Canton, MI., 48188, during regular business hours. The approved text of the Amendment will be published in the Canton Eagle/Associated Newspaper within the meeting minute's synopsis of the date of approval. A complete copy of the Ordinances for Canton Township is available at www.canton-mi.org.

Item C-3. Consider Second Reading of an Ordinance to Amend Chapter 46, Article VII, Division 1, of the Canton Code of Ordinances entitled "Offenses and Miscellaneous Provisions" to revise Section 46-505 and 46-506. (PSD)

Motion by Siegrist, supported by Slavens to remove from the table, hold the Second Reading and adopt and amendment to Canton Code of Ordinances, which amend Chapter 46 of Canton Code of Ordinances, to be published and become effective on May 31st, 2018. Motion carried unanimously.

The Board is being asked to consider an amendment to the Township’s ordinance prohibiting minors from possessing tobacco products to include e-cigarettes, vapor products, and alternative nicotine products. Currently, state law does not have a minimum age to purchase or possess vapor products as it does with tobacco-based products.

STATE OF MICHIGAN
COUNTY OF WAYNE
CHARTER TOWNSHIP OF CANTON

CHAPTER 46

AN ORDINANCE TO AMEND CHAPTER 46,
ARTICLE VII, DIVISION 1, OF THE CANTON
CODE OF ORDINANCES ENTITLED
“OFFENSES AND MISCELLANEOUS
PROVISIONS” TO REVISE SECTION 46-505
AND 46-506.

THE CHARTER TOWNSHIP OF CANTON ORDAINS:

SECTION 1. AMENDMENT TO CODE.

Chapter 46 of the Charter Township of Canton Code Ordinance, Article VII, entitled “**OFFENSES AND MISCELLANEOUS PROVISIONS,**” Division 1, entitled “**GENERALLY,**” Sections 46-505 and 46-506, are hereby amended to read as follows:

Sec. 46-505. - Sale of tobacco products, vapor products or alternative nicotine products to persons under 18 years of age.

(a) A person shall not sell, give or furnish any cigarette, cigar, chewing tobacco, tobacco snuff or tobacco in any form or vapor products or alternative nicotine products to a person under 18 years of age. A person who violates this section is guilty of a misdemeanor punishable by a fine of not more than \$50.00 for each offense.

(b) A person who sells tobacco products or vapor products or alternative nicotine products at retail shall post a sign as required by section 1 of Public Act No. 31 of 1915 (MCL 722.641), furnished by the state department of public health, that includes the following statement:

The purchase of tobacco products or vapor products or alternative nicotine products by a minor under 18 years of age and the provision of tobacco products or vapor products or alternative nicotine products to a minor are prohibited by law. A minor unlawfully purchasing or using tobacco products is subject to criminal penalties.

(c) It is an affirmative defense to a charge pursuant to subsection (b) of this section that the defendant had in force at the time of arrest and continues to have in force a written policy to prevent

the sale of cigarettes, cigars, chewing tobacco, tobacco snuff, and other tobacco products, vapor products or alternative nicotine products to persons under 18 years of age, and that the defendant enforced and continues to enforce the policy. A defendant which proposes to offer evidence of the affirmative defense described in this subsection shall file and serve notice of the defense, in writing, upon the court and the township attorney. The notice shall be served not less than 14 days before the date set for trial.

(d) A township attorney who proposes to offer testimony to rebut the affirmative defense described in subsection (c) of this section shall file and serve a notice of rebuttal, in writing, upon the court and the defendant. The notice shall be served not less than seven days before the date set for trial, and shall contain the name and address of each rebuttal witness.

Sec. 46-506. - Possession or use of tobacco, vapor products or alternative nicotine products.

(a) Definitions. As used in this section, the following definitions shall apply:

Chewing tobacco means loose tobacco or a flat, compressed cake of tobacco which is inserted into the mouth to be chewed or sucked.

Vapor Product or Alternative Nicotine Products means a noncombustible product containing nicotine or not that employs a heating element, power source, electronic circuit, or other electronic, chemical, or mechanical means regardless of shape or size, that can be used to produce vapor from nicotine or not in a solution or other form. Vapor Product includes an electronic cigarette, electronic cigar, electronic cigarillo, electronic pipe, or similar product or device and a vapor cartridge or other container of nicotine in a solution or other form than is intended to be used with or in an electronic cigarette, electronic cigar, electronic cigarillo, electronic pipe, or similar product or device. Vapor Product does not include a product regulated as a drug or device by the United States Food and Drug Administration (“FDA”) under subchapter V of the Federal Food, Drug, and Cosmetic Act, 21 USC 351 to 360FFF-7.

Tobacco snuff means shredded, powdered or pulverized tobacco which may be inhaled through the nostrils, chewed or placed against the gums.

(b) *Possession or use in public place prohibited.* A person under 18 years of age shall not possess or smoke cigarettes or cigars, or possess or chew, suck, or inhale chewing tobacco or tobacco snuff, or possess or use tobacco in any other form, or possess or smoke vapor product or alternative nicotine products on a public highway, street, alley, park, or other lands used for public purposes, or in a public place of business or amusement.

(c) *Penalty.* A person who violates subsection (b) of this section is guilty of a misdemeanor, punishable by a fine of not more than \$50.00 for each offense. Pursuant to a probation order, the court may require a person who violates subsection (b) of this section to participate in a health promotion and risk reduction assessment program, if available. A probationer who is ordered to participate in a health promotion and risk reduction assessment program under this section is responsible for the cost of participating in the program. In addition, a person who violates this section is subject to the following:

(1) For the first violation the court may order the person to do one of the following:

- a. Perform not more than 16 hours of community service in a hospice, nursing home or long term care facility.
- b. Participate in a health promotion and risk reduction program, as described in this subsection.

(2) For a second violation, in addition to participation in a health promotion risk reduction program, the court may order the person to perform not more than 32 hours of community service in a hospice, nursing home, or long term care facility.

(3) For a third or subsequent violation, in addition to participation in a health promotion and risk reduction program, the court may order the person to perform not more than 48 hours of community service in a hospice, nursing home or long term care facility.

SECTION 2. SEVERABILITY

If any clause, sentence, section, paragraph or part of this Ordinance, or the application of thereof to any person, firm, corporation, legal entity or circumstances, shall be for any reason adjudged by a court of competent jurisdiction to be unconstitutional or invalid, said judgment shall not affect, impair or invalidate the remainder of this Ordinance. It is hereby declared to the legislative intent of this body that the Ordinance is severable, and that the Ordinance would have been adopted had such invalid or unconstitutional provisions not have been included in this ordinance.

SECTION 3. REPEAL OF CONFLICTING ORDINANCES

All Ordinance or parts of Ordinance in conflict herewith is hereby repealed only to the extent necessary to give this Ordinance full force and effect.

SECTION 4. SAVINGS CLAUSE

All rights and duties which have matured penalties which have been incurred, proceedings which have begun and prosecution for violations of law occurring before the effective date of this Ordinance are not affected or abated by this Ordinance.

SECTION 5. PUBLICATION

The Clerk for the Charter Township of Canton shall cause this Ordinance to be published in the manner required by law.

SECTION 6. EFFECTIVE DATE

This Ordinance, as amended, shall be effective upon publication as required by law.

CERTIFICATION

The foregoing Ordinance was duly adopted by the Township Board of Trustees of the Charter Township of Canton at its regular meeting called and held on the 22nd day of May, 2018, and was ordered to be given publication in the manner required by law.

Michael A. Siegrist, Clerk

Introduced: May 8, 2018

Adopted: May 22, 2018

Published: May 31, 2018

Effective: May 31, 2018

A copy of the complete text of this Ordinance is available at the Clerk's Office of the Charter Township of Canton, 1150 S. Canton Center Road, Canton, MI., 48188, during regular business hours. The approved text of the Amendment will be published in the Canton Eagle/Associated Newspaper within the meeting minute's synopsis of the date of approval. A complete copy of the Ordinances for Canton Township is available at www.canton-mi.org.

GENERAL CALENDAR:

Item G-1. Consider Authorizing an Agreement with Nankin Transit as Provider of the Canton Mobility Transportation Program. (CLS)

Motion by Siegrist, supported by Slavens move to authorize a 3 year agreement with an auto renewal option to the Nankin Transit Commission. The amount of the contract with Nankin Transit Commission is not to exceed the annual amount of \$446,027 in year one, or an annual increase above 3% in year two (\$387,395) or year three (\$398,348) of the contract. Motion carried unanimously.

In February of 2018, Huron Valley Ambulance (HVA) notified Leisure Services that they would be activating the 180-day notice clause in their contract with Canton, thus ending the agreement on August 10, 2018, which provides transportation to Canton seniors and residents with disabilities. Once notified, Leisure Services began exploring available alternative options. As a result, the Nankin Transit Commission is being recommended based on numerous factors. After careful consideration, Leisure Services is confident in Nankin Transit's ability to provide a seamless transition for the hundreds of Canton residents who utilize this valuable program.

HVA has been the service provider for the Canton Mobility Transportation Program since 1999. At the time, the Canton Community was growing rapidly and needed a more robust program than what could be provided by Nankin Transit. Similar to Canton, Nankin Transit has grown considerably, currently operates under strong leadership and is fully supported by the communities it serves – which includes Garden City, Inkster, Wayne, and Westland. In addition, SMART recommended Nankin Transit as a model service provider. By adding Canton to the service area, clients who utilize this program will now be able to travel across all of these communities to meet their specific needs.

The table below is a comparison between how the program is currently offered vs. the effects of joining with the Nankin Transit Commission.

Service Provider Comparison	Currently	Nankin Transit
Operating Cost	\$ 467,000.00	Year 1: \$401,027.00
		Year 2: \$387,395.00
Capital Expenses	\$ -	\$ 45,000.00
Annual Increase	CPI or 5%	3%
DOT Drug Testing	No	Yes
Ages	62+	55+
Fares	\$2/\$3	\$3
Hours of Operation	M-F 8-5	M-F 8-5:3
Service Area	See Map	See Map
Vehicle Maintenance	Parts and Labor	Parts Only
		SMART Guarantee
# of Vehicles	5	15
Capacity	At Max	Can Grow
SMART Reporting	Canton	Nankin

Canton will realize an overall savings in operating cost by switching to Nankin Transit. The required capital needs are one-time expenditures, and include terminal expansion, software licensing, and security upgrades. In addition, Nankin Transit complies with all drug testing protocols required by MDOT and SMART. The five (5) vehicles currently operated by Canton which are owned by SMART will be transferred to Nankin Transit, who will assume the responsibility of the maintenance and operation. As a Community Partner to SMART, Nankin is eligible for the SMART Guarantee program, which means that SMART will ensure that Nankin receives replacement vehicles as required in order to avoid any disruption in service. Equally important, each of the vehicles operated by Nankin Transit is maintained by SMART's garage and mechanics, with Nankin only responsible for the cost of parts, not labor. This dramatically decreases Canton's cost to operate the five vehicles owned by SMART, which are nearing the end of their shelf life and have required extensive maintenance in recent years at Canton's expense.

Director Hohenberger presented an overview of the changes to the services that will take place under this contract.

Item G-2. Consider Approval of Symmetry Properties Special Land Uses (Mini-Warehouse Facility and Building Material Sales Establishment. (MSD)

Motion by Siegrist, supported by Slavens to adopt the following resolution. Motion carried unanimously.

**RESOLUTION OF
BOARD OF TRUSTEES
CHARTER TOWNSHIP OF CANTON**

**Approval of the Special Land Uses for Symmetry Property
(Mini-Warehouse and Building Material Sales Facility)**

WHEREAS, the Project Sponsor has requested special land use approvals for Mini-Warehouse and Building Material Sales Facilities on property located on the south side of Michigan Avenue between Sheldon and Morton Taylor Roads; and,

WHEREAS, the Planning Commission reviewed the special land use criteria and conceptual site plan for both facilities and voted 8-0 to recommend approval of the request as it meets all applicable criteria; and,

WHEREAS, the Zoning Board of Appeals granted the applicable variances needed for the Building Material Sales establishment, conditioned upon provision of a full height masonry screen wall in the outdoor sales area in locations where materials are stored on shelving and/or pallets.

NOW THEREFORE BE IT RESOLVED, the Board of Trustees of the Charter Township of Canton, Michigan does hereby approve the request for a Mini-Warehouse facility in the LI, Light Industrial District and a Building Material Sales Facility in the C-3, Regional Commercial District on parcel nos. 133-02-0040-010, 133-02-0040-011 and 133-02-0040-011, and 133-02-0040-008, as they met all applicable special land use and design criteria for the respective uses, subject to approvals of the variances by the Zoning Board of Appeals and any conditions the ZBA placed on said approvals, subject to any and all applicable state and local development regulations.

The subject properties include the old Garland Place motel which has been demolished and the existing building which previously housed Livonia Magnetics. The intent to use the east and south portion of the property for a mini-warehouse facility, which is a special land use in the LI, Light Industrial Zone and, Tractor Supply Company, which is considered a special land use for a building material sales establishment in the C-3, regional Commercial zone. The site will share a common driveway from Michigan Avenue and utilize a common storm water system at the south end of the site. Interconnections between the sites have been provided to accommodate public safety access between the sites. The Tractor Supply Company will utilize a portion of the previous Livonia Magnetics building, with an addition to the front and back of the building. The mini-warehouse facility will be new construction located to the east and south of Tractor Supply. The 2 new businesses will result in re-development of the overall site which will be a huge improvement to the existing conditions along this portion of the south side of Michigan Avenue.

- (1) The Tractor Supply use required several variances to the requirements for Building Material Sales, including the height of the screen wall around the outdoor storage area, frontage along Michigan Avenue, and access to a County Road. The ZBA granted the

first variance, conditioned upon any portion of the storage area containing shelving or materials on pallets to be fully screened with a solid masonry wall. The ZBA will consider the last two variances on May 10, 2018. The Tractor Supply facility is a use much smaller in scope to the size of facility anticipated when the code was written, thus the need for the variances. Tractor Supply includes 21,077 square feet of indoor sales, and 18,000 square feet of fenced outdoor sales area.

- (2) The CubeSmart Mini-Warehouse facility includes a 47,258 square foot building for climate-controlled storage a 7 traditional mini-storage buildings totaling 30,000 square feet for a total of 77,258 square feet. The facility is secured with a black vinyl coated chain link fence along the property line and decorative metal fencing and gates in the front. A landscape buffer is provided in the southwest corner to buffer the residential properties to the west.

Both uses meet all of the general requirements for special land use. Responses to the criteria have been provided. Michigan Avenue, as a divided state thoroughfare, is more than adequate to support the retail and storage uses.

The Tractor Supply is a commercial use, which will require review of the site plan by the Planning Commission and Township Board. Cubesmart is industrial, thus the site plan will be reviewed administratively.

-Existing Zoning: C-3, Regional Commercial and LI, Light Industrial Districts

-Location: South side of Michigan Avenue between Sheldon and Morton Taylor Roads

-Net Acres: 9.34 acres

-Existing Land Use: Vacant land and vacant industrial building

-Surrounding Land Use

N – MR and C-3 (north side of Michigan Avenue), Auto Craft and Canton Glass

S - LI, Vacant

E – C-3 and LI, Oakdale Recovery Facility

W- C-3, frontage residential (nonconforming)

- Comprehensive Plan: Mixed Use

- Community Planner's Recommendation: Approval, subject to the ZBA conditions on screening for the variance to the height of the screen around the outdoor storage area and, subject to the ZBA granting the variance to the road frontage and access requirements for the Building Material Sales Establishment prior to review

- Planning Commission Recommendation: The Planning Commission voted 8-0 to recommend approval of the special land use request for a Mini-Warehouse facility in the LI, Light Industrial District and a Building Material Sales Facility in the C-3, Regional Commercial District on

parcel nos. 133-02-0040-010, 133-02-0040-011 and 133-02-0040-011, and 133-02- 0040-008, as they met all applicable special land use and design criteria for the respective uses, subject to approvals of the variances by the Zoning Board of Appeals and any conditions the ZBA placed on said approvals.

Item G-3. Consider Approval of the Minor Planned Development for The Towns at Cherry Hill Condominiums. (MSD)

Motion by Siegrist, supported by Slavens to adopt the following resolution. Motion carried unanimously.

**RESOLUTION OF
BOARD OF TRUSTEES
CHARTER TOWNSHIP OF CANTON, MICHIGAN**

Approval of the Minor Planned Development for The Towns at Cherry Hill Condominiums

WHEREAS, the Project Sponsor has requested approval of a Minor Planned Development for The Towns at Cherry Hill Condominiums on property located on the south side of Cherry Hill Road west of Denton Road; and,

WHEREAS, the Planning Commission reviewed the minor planned development agreement and conceptual development plan for both facilities and voted 8-0 to recommend approval of the request as it meets all applicable criteria for a planned development and the general guidelines for the Cherry Hill Village Overlay,

NOW THEREFORE BE IT RESOLVED, the Board of Trustees of the Charter Township of Canton, Michigan does hereby approve the Minor Planned Development for The Towns at Cherry Hill Condominiums on parcel nos. 073-99-0005-718 and 073-99-0001-707, as proposed, subject to any and all applicable state and local development regulations.

The proposed minor planned development consists of 93 attached residential townhomes in 16 buildings on 8.37 acres. The plans are consistent with the Cherry Hill Village Overlay District and provide a transition from the commercial and office uses on the north side of Cherry Hill Road to the single-family site condominiums being constructed by M/I Homes within the Corners, located adjacent to and south of the proposed development.

M/I Homes has configured the buildings which abut the Corners with one- story end units with a lower roof line to provide a transition to the one-story detached units in the Corners. There is also 60 feet of landscaped common area separating The Towns from The Corners. The project also includes a small park area for the residents and abuts the north-south trail that runs through the village. The project extends two existing streets through to Cherry Hill Road, completing the block patterns originally planned out along Cherry Hill Road for the village. All of the required sidewalk and streetscape elements along the south side of Cherry Hill will be completed by M/I Homes and be maintained by the condominium association. M/I Homes has also agreed to extend the sidewalk over to Denton Road to fill the gap until the hard corner of Cherry Hill and

Denton is developed. The easternmost street in the project will also provide future access to Cherry Hill Road for the remaining corner parcel.

An updated traffic study was completed and recommended that Wayne County optimize the timing of the signal at Cherry Hill Road and Denton to reduce existing delays in southbound turning movements from Denton to Cherry Hill Roads. No additional traffic impact is anticipated, as this project is far less intense than what the original Planned Development permitted.

Storm water management is provided within the existing pond system to the south along Denton road with The Corners site condominium.

- **Existing Zoning:** CHV Overlay
- **Location:** South side of Cherry Hill Road and west of Denton Road
- **Net Acres:** 8.37 acres
- **Existing Land Use:** Vacant
- **-Surrounding Land Use & Zoning:**
 - N- CHV Overlay, Uptown Planned Development
 - S- CHV Overlay, The Corners Site Condominiums
 - E- CHV Overlay, vacant corner parcel
 - W- CHV Overlay, ITC Corridor/trail and Zahr Commercial Plaza
- **Comprehensive Plan:** Cherry Hill Village Planning Area
- **Community Planner's Recommendation:** Approval.
- **Planning Commission Recommendation:** The Planning Commission voted 8-0 to
- recommend approval of the proposed Minor Planned Development on parcel nos. 073-99-0005-718 and 073-99-0001-707, as proposed.

Item G-4. Consider the Approval of First Reading of Code of Ordinance Amendments to Chapter 106 Entitled "Stormwater Management", Articles I & II, Sections 106-32, 106-34, and 106-70. (MSD)

Motion by Siegrist, supported by Slavens to introduce and table for consideration the first reading of the Code of Ordinance amendments to Chapter 106 Entitled "Stormwater Management", Articles I & II, Sections 106-32, 106-34, and 106-70 and then remove from the table for Second Reading on June 12, 2018 with publication date of June 21, 2018 and effective date of July 1, 2018. Motion carried unanimously.

Due to changes in stormwater management practices, changes to Canton's Stormwater Management Ordinance are necessary. This chapter of the ordinance relates to the requirements

and fees charged to developers for review and permitting of stormwater management systems. For some time now, Canton has not charged developers for street sweeping in new developments and has not offered that service. The amendment eliminates the fee and cleans up some of the older ordinance language.

In order to reflect current practices of the Municipal Services Department, staff is recommending removal of a section of the current ordinance. This section pertains to an annual stormwater runoff pollution prevention facility maintenance fee. Under the current state required Municipal Separate Stormwater Sewer System (MS4) permit, we are not required to charge a fee for annual maintenance of active construction sites. In the past, Canton Township charged a fee to developers for sweeping streets in developments under construction. This practice is no longer followed, thus the fee is no longer charged. The current practice requires developers to sweep streets, at their own expense, per the direction of either Township staff or Wayne County Soil Erosion Department staff.

A copy of the complete text of this Ordinance is available at the Clerk's Office of the Charter Township of Canton, 1150 S. Canton Center Road, Canton, MI., 48188, during regular business hours. The approved text of the Amendment will be published in the Canton Eagle/Associated Newspaper within the meeting minute's synopsis of the date of approval. A complete copy of the Ordinances for Canton Township is available at www.canton-mi.org.

Item G-5. Consider Approval of Contract for Masonry Repairs in Heritage Park. (CLS)

Motion by Siegrist, supported by Sneiderman to award the contract for the Heritage Park Masonry Repair Project to Danjo Construction, LLC, 5781 S. Sheldon, Suite B, Canton, MI 48188 in the amount of \$31,250 with funds to be paid from Account #101-270.50.970_0020 Capital Outlay Buildings and Improvements. Motion carried unanimously.

On May 5, 2018, bids were received for masonry repairs in Heritage Park. The lowest qualified bid was provided by Danjo Construction, LLC in the amount of \$33,223, which was over the proposed remaining budget for this work in the amount of \$31,250. The scope of the project was negotiated to reduce the contingency for unforeseen conditions; therefore, the final bid award amount will be \$31,250 which does not lessen the designed scope of work.

The Heritage Park Amphitheater and North Pavilion shelters are original to the park and nearly 25 years old. There has been some significant deterioration to the structures due to weathering. \$35,000 was budgeted for repair work in 2018. An architect was hired at a cost of \$3,750 to develop bid specifications, leaving a remaining budget of \$31,250.

In April 2018, an invitation to bid was advertised. The following companies submitted bids:

Name of Company	Address	Bid
Danjo Construction, LLC	5781 S. Sheldon, Suite B, Canton, MI 48188	\$33,223.00
JPC Services, LLC	6656 Redman, Westland, MI 48185	\$48,500.00

Danjo Construction was the lowest qualified bidder at \$33,223 and has agreed to reduce the project allowance by \$1,973 which brings the award total for this project to \$31,250. This
 May 22, 2018

Reduction will not reduce the scope of work for the project.

Item G-6. Consider Approval for the Emergency Replacement of a Sewage Grinder Station at Heritage Park. (CLS)

Motion by Siegrist, supported by Slavens to approve an emergency purchase order for the replacement of the Heritage Park Grinder Station to Kennedy Industries, 4925 Holtz Drive, Wixom, MI 48393 in the amount of \$21,009 to be paid from 246-750.970_0020, Capital Outlay Buildings and Improvements. Motion carried unanimously.

Upon the season opening of the Heritage Park ball field restrooms, staff determined that the restrooms stopped operating. An investigation revealed that the existing 20 year old fiberglass basin has cracked and separated causing the sewage pump to fail. Since ball games and several major events are scheduled at the site, it is necessary that the sewage grinder station be replaced as soon as possible. We currently have a contract with Kennedy Industries for maintenance, repair and replacement of pump systems. Replacement of the station was negotiated with Kennedy Industries in the amount of \$21,009. Based on the park usage and the urgent nature of the repair, we are recommending approval of an emergency purchase order with Kennedy Industries.

Staff was notified that the toilets at the Center Room bathrooms at Heritage Park had become inoperative. Upon investigation, it was observed that the sewage grinder station had failed and was not pumping effluent from the basin causing the drains and toilets to back up. It was further observed that dirt surrounding the basin had begun falling into the basin through the cracks and was being sucked up into the pump causing the pump to fail.

Kennedy Industries were called to investigate and to provide a quote for repair. A total system replacement was advised. Included in the quote of \$21,009 is the replacement of the 42"x80" basin, 2HP, 230 Volt pump, control panel and all other components necessary for full operation. Due to the urgent need of repair, parts for this repair have been ordered. Upon arrival Kennedy Industries, 4925 Holtz Drive, Wixom, MI 48393 will schedule the work and complete the repair.

Item G-7. Consider Approval of a 5-Year Agreement with Wayne County Appraisal, LLC (d/b/a WCA Assessing), for Municipal Assessing Services for Canton Township. (Supv)

Motion by Siegrist, supported by Foster to approve the proposed Agreement with Wayne County Appraisal, LLC, and authorize the Township Supervisor to sign the Agreement on behalf of Canton Township. Motion carried unanimously.

The current contract with the Township's assessing contractor, Wayne County Appraisal, LLC, dba WCA Assessing ("WCA"), expires June 30, 2018. The Board is being asked to consider entering into a new, 5-year agreement.

WCA has been providing assessing services to Canton Township for many years. The statutory duties of an assessor (the most important being the annual signing of the assessment roll) are

performed by a part-time Township employee, with all support functions provided by WCA. The proposed new contract has been updated with the Township's current insurance requirements, as well as some other minor amendments recommended by Canton's tax tribunal defense counsel.

WCA has offered to hold fees flat for the first year of the new contract, with increases each year thereafter equating to the amount of CPI + 1%. Additionally, WCA will waive the assessment fees on the first 100 new single-family residential homes, first 100 new single family residential condominiums units and the first 10 new commercial buildings each year of the contract.

Director Trumbull gave an overview of the comparison process her department used in the evaluation of the services provided by WCA Assessing.

Treasurer Slavens commented positively on her experiences working with WCA Assessing.

ADDITIONAL PUBLIC COMMENT: None

OTHER: Clerk Siegrist commented on the Roads Millage bond issue on the August Ballot. Supervisor Williams stated this weekend is the Canton Cup soccer event. Trustee Graham-Hudak wished all a happy Ramadan and Memorial Day.

ADJOURN: Motion by Anthony, supported by Slavens to adjourn at 7:44 p.m. Motion carried unanimously.

Michael A. Siegrist, Clerk

Pat Williams, Supervisor

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: June 12, 2018

AGENDA ITEM # C-1

ITEM: Consider Authorizing the Purchase of Property Adjacent to Flodin Park and Approval of a Budget Adjustment

PRESENTER: Greg Hohenberger, Leisure Services Director

INDIVIDUALS IN ATTENDANCE: None Anticipated.

EXECUTIVE SUMMARY: On April 10, 2018, the Board authorized the Township Supervisor to negotiate with the property owner to purchase an approximately 5 acre parcel adjacent to Flodin Park that would provide a future extension of the recreational trail through Canton Township. An agreement was reached to purchase the property for \$18,600, and a Purchase Agreement has been executed.

STRATEGIC PLAN/GOALS: Expand the recreational trail system throughout the Township.

ACTION REQUESTED: Authorize the Township Supervisor to sign all documents necessary to close on the purchase of property.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: The money for the purchase, if successful, would come from Account #246-200.970_0070, Capital Outlay-Land.

The following budget amendment is necessary:

Increase Revenues:

246-000.695	Fund Balance Appropriation	\$18,600
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Increase Expenses:

246-200.970_0070	Capital Outlay-Land	\$18,600
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IMPLEMENTATION PLAN: If approved, the Seller will be notified and a closing will be scheduled.

DIRECTOR'S RECOMMENDATION: Approved

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: Approved

SUPERVISOR'S RECOMMENDATION: Approved

MODEL RESOLUTION:

I move to authorize the Township Supervisor to sign any documents necessary to complete the sale of an approximately 5 acre parcel adjacent to Flodin Park.

I further move to approve the following budget amendments:

Increase Revenues:

246-000.695	Fund Balance Appropriation	\$18,600
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Increase Expenses:

246-200.970_0070 Capital Outlay-Land \$18,600

ATTACHMENTS:

Attachment A - Signed Purchase Agreement

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: June 12, 2018

AGENDA ITEM #C-2

ITEM: Consider Second Reading of Code of Ordinance Amendments to Chapter 106 Entitled “Stormwater Management”, Articles I & II, Sections 106-32, 106-34, and 106-70

PRESENTER: Tim Faas, Municipal Services Director

INDIVIDUALS IN ATTENDANCE: None Anticipated

EXECUTIVE SUMMARY: Due to changes in stormwater management practices, changes to Canton’s Stormwater Management Ordinance are necessary. This chapter of the ordinance relates to the requirements and fees charged to developers for review and permitting of stormwater management systems. For some time now, Canton has not charged developers for street sweeping in new developments and has not offered that service. The amendment eliminates the fee and cleans up some of the older ordinance language.

BACKGROUND: In order to reflect current practices of the Municipal Services Department, staff is recommending removal of a section of the current ordinance. This section pertains to an annual stormwater runoff pollution prevention facility maintenance fee. Under the current state required Municipal Separate Stormwater Sewer System (MS4) permit, we are not required to charge a fee for annual maintenance of active construction sites. In the past, Canton Township charged a fee to developers for sweeping streets in developments under construction. This practice is no longer followed, thus the fee is no longer charged. The current practice requires developers to sweep streets, at their own expense, per the direction of either Township staff or Wayne County Soil Erosion Department staff.

STRATEGIC PLAN/GOALS: Conduct a comprehensive review of fees for services provided and continually align those fees with actual practices and cost-of-service.

ACTION REQUESTED: Introduce and publish the ordinance, as amended, for first reading.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: The amended ordinance will be published on June 21, 2018 and become effective on July 1, 2018.

DIRECTOR’S RECOMMENDATION: Approval

FINANCE AND BUDGET DIRECTOR’S RECOMMENDATION: Approval

SUPERVISOR’S RECOMMENDATION: Approval

MODEL RESOLUTION: I move to remove from the table, adopt and publish the Second Reading of the Code of Ordinance amendments to Chapter 106 Entitled “Stormwater Management”, Articles I & II, Sections 106-32, 106-34, and 106-70 with publication on June 21, 2018 and effective date of July 1, 2018.

ATTACHMENTS:

1. Code of Ordinance Amendment Mark up
2. Code of Ordinance Clean Copy
3. Legal Summary

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: June 12, 2018

AGENDA ITEM #C-3

**ITEM: Consider Approval of MCACA Grant Application and Acceptance of Grant
Funds up to \$100,000**

PRESENTER: Gregory Hohenberger, Leisure Services Director

INDIVIDUALS IN ATTENDANCE: None Anticipated

BACKGROUND: Leisure Services is applying for a capital grant for the Village Theater through the Michigan Council for Arts and Cultural Affairs (MCACA), towards the funding of a new video wall, the supporting wiring, and staff training required upon installation. Adding a video wall to the current amenities already available will only strengthen the Village Theater's position as a premier performance venue, providing the ability to offer a multitude of backgrounds to enhance nearly every type of performance held in one of Canton's signature facilities. Many of the Village Theater productions are recorded and broadcast by Canton Cable Television. Through this enhanced technology, Cable TV will be able to improve overall viewer experience and showcase Village Theater performances.

The total cost of the project is \$200,000. The MCACA grant program requires a 50/50 match from Canton, with Canton's \$100,000 in matching funds being provided by the Cable Public Educational and Government (PEG) fees.

STRATEGIC PLAN/GOALS:

Leisure Services: Position the Department for Sustainability

ACTION REQUESTED: Resolution authorizing a grant application to MCACA. An authorizing resolution is an application requirement. Further approve to accept the grant award of up to \$100,000.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Grant revenue will help to offset the video wall project expenses. \$100,000 in matching funds is available through the Cable PEG fees.

IMPLEMENTATION PLAN: Leisure Services will administer the grant. Once notified of the award amount, the implementation process will begin. Policies will be adhered to and proper bidding procedure will be conducted.

DIRECTOR'S RECOMMENDATION: Approval

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: Approval

SUPERVISOR'S RECOMMENDATION: Approval

MODEL RESOLUTION: I move to authorize the application to the Michigan Council for Arts and Cultural Affairs (MCACA) grant in the amount of \$100,000 towards the Village Theater Video Wall purchase, and to accept the funds if approved.

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: June 12, 2018

AGENDA ITEM #G-1

ITEM: Consider Site Plan Approval for Primrose School of Canton Child Care Center and Private Road

PRESENTER: Tim Faas, Municipal Services Director

INDIVIDUALS IN ATTENDANCE: Andrew Walters, Metro Consulting Associates

EXECUTIVE SUMMARY: The site includes a 12,400 square foot pre-school on 1.72 acres of a 3 acre site located east of Canton Center Road and south of Cherry Hill Road; and, a private road to Canton Center from an existing curb cut that will serve the parcel directly on Canton Center and an office site proposed between the vacant parcel and proposed day care center. The site plan meets all of the site design standards for a day care, including the setbacks and buffers to existing residential uses to the east and south. The structure is one-story brick building that fits in with the surrounding residential uses.

BACKGROUND/ANALYSIS: The site is located at the east end of the site and is surrounded by Busch's Grocery Store to the north, Kingston Estates to the east, and Pineview Estates to the south. The O-1 zoning was intended to provide a transition from the more intense C-2 commercial uses to the north to the lower intensity residential uses to the east and south. The responses to the special land use criteria are attached for your review. The existing center turn lane on Canton Center will provide adequate stacking for turning movements into and out of the site.

The southerly landscaped berm stops at the proposed split boundary, however, the shared north-south drive aisle extends to the east of the parcel boundary, thus the berm should be extended at least 30 feet to the west to block headlights into the rear of the adjacent residential lot to the south.

-Existing Zoning: O-1, Office District

-Location: East side of Canton Center Road and south of Cherry Hill Road

-Net Acres: 1.72 acres

-Existing Land Use: Vacant

- Surrounding Land Use

N - C-2, Busch's Grocery Store

S - R-3, Pineview Estates

E - R-3, Kingston Estates

W- O-1, vacant

- Comprehensive Plan: Local Shopping

- **Community Planner's Recommendation:** Approval. All corrections to the site plan has been completed, including extension of the buffer 30 feet to the west to screen activity from the shared north-south driveway located on the future development parcel.
- **Planning Commission Recommendation:** The Planning Commission voted 8-0 to recommend approval of the site plan.

STRATEGIC PLAN/GOALS: N/A

ACTION REQUESTED: Approve the site plan for Primrose School of Canton on part of parcel no. 086-99-0002-701.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: N/A

MUNICIPAL SERVICES DIRECTOR'S RECOMMENDATION:

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: N/A

SUPERVISOR'S RECOMMENDATION: Approval

MODEL RESOLUTION:

RESOLUTION OF
BOARD OF TRUSTEES
CHARTER TOWNSHIP OF CANTON, MICHIGAN

Approval of the Site Plan for a Child Care Facility for Primrose School of Canton

WHEREAS, the Project Sponsor has requested site plan approval for Primrose School of Canton, located on the east side of Canton Center Road south of Cherry Hill Road; and,

WHEREAS, the Planning Commission reviewed the conceptual development plan and special lands use criteria and voted 8-0 to recommend approval of the request:

NOW THEREFORE BE IT RESOLVED, the Board of Trustees of the Charter Township of Canton, Michigan does hereby approve the site plan for Primrose School of Canton on part of tax parcel no. 086-99-0002-701, subject to any and all applicable state and local development regulations.

ATTACHMENTS

1. Planning Minutes
2. Zoning Map
3. Site Plan

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: June 12, 2018

AGENDA ITEM #G-2

**ITEM: Consider Award of a Purchase Order Contract to Value Carpet & More for
Removal and Replacement of Carpet at the Canton Public Works Facility**

PRESENTER: Tim Faas, Municipal Services Director

INDIVIDUALS IN ATTENDANCE: None Anticipated.

EXECUTIVE SUMMARY: As part of Canton Township's effort to effectively manage and maintain its facilities, the carpets at the Public Works Facility are in need of replacement. Two bids were received by the May 10th deadline. The lowest qualified bid has submitted by Value Carpet & More for an amount of \$24,567.16

BACKGROUND: In May 2018 bids were solicited for the removal and replacement of carpet in the office areas of the Public Works facility. This carpet was installed in 2002 and has exceeded its serviceable life. Approximately 432 Square yards of carpet and cove base will be replaced with new Mohawk group GT 137 kinesthetic carpet tiles. Public Works budgeted for carpet upgrades in 2018 with the amount to be paid using a 50/50 split from accounts:

#592-536.970_0020 Water - Maintenance Building & Improvements
#592-537.970_0020 Sewer - Maintenance Building & Improvements

STRATEGIC PLAN/GOALS: Maintain Canton's assets in an effective manner.

ACTION REQUESTED: Award a purchase order contract with Value Carpet & More for removal and replacement of existing carpet for an amount not-to-exceed \$24,567.16.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: An amount not to exceed \$24,567.16 shall be paid to Value Carpet & More located in Ferndale MI split 50/50 between accounts:

#592-536.970_0020 Water - Maintenance Building & Improvements
#592-537.970_0020 Sewer - Maintenance Building & Improvements

IMPLEMENTATION PLAN: Upon approval by the Board of Trustees, the Public Works staff will enter a Purchase Order for Value Carpet & More

DIRECTOR'S RECOMMENDATION: Approval

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: Approval

SUPERVISOR'S RECOMMENDATION: Approval

MODEL RESOLUTION: I move to award a purchase order contract to Value Carpet & More in an amount not to exceed \$24,567.16.

ATTACHMENTS:

1. Bids Summary
2. Invitation to Bid Document

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: June 12, 2018

AGENDA ITEM #G-3

ITEM: Consider Award of a Purchase Order Contract to Suburban Calcium Chloride Sales for the 2018 Dust Control Program for Local Gravel Roads

PRESENTER: Tim Faas, Municipal Services Director

INDIVIDUALS IN ATTENDANCE: None Anticipated

EXECUTIVE SUMMARY: Fugitive dust from unpaved surface roads can be significant and a nuisance to those who are living adjacent to the roads. In the past, Canton Township has agreed to fund the cost of dust control for seven miles of local gravel roads that are not part of the Wayne County DPS dust control program.

The 2018 Dust Control Program will include two (2) applications. The current budget will have a balance for additional “spot applications” if needed. Staff is recommending award of a contract to Suburban Calcium Chloride Sales for an amount not-to-exceed \$16,000 which represents 90% of the approved budget for this line item.

BACKGROUND

The Liquid Calcium Chloride Dust Control Application bids were advertised on May 3rd 2018 and bids were opened on May17th 2018. There were 2 bids submitted. One from Suburban Oil Company for \$0.245 per gallon, and one from Bay Dust Control Division of Liquid Calcium Chloride Sales Inc. for \$0.55 per gallon. The application will consist of 26% calcium chloride which proved satisfactory in previous years.

Based on the low bidder’s pricing, two (2) applications will cost \$10,290. Approximately 1,500 gallons are placed per mile per pass. Generally, a gravel road takes two passes to complete the application.

STRATEGIC PLAN/GOALS: N/A

ACTION REQUESTED: Authorize Suburban Calcium Chloride Sales to provide Canton’s 2018 dust control program on local roads for an amount not to exceed \$16,000.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Cost for each application is \$5,145. The two applications will cost a total of \$10,290. There is \$17,500 budgeted in Account # 101-447-03801_0090, which allow for spot applications if necessary.

IMPLEMENTATION PLAN: Upon approval, a purchase order will be created and Public Works will notify Suburban Calcium Chloride Sales that they were awarded the 2018 dust control program. They will coordinate the application with Greg Pyle of the Public Works Division. After the roads have been graded by Wayne County, the calcium chloride will be placed. Public Works will verify application placement.

DIRECTOR'S RECOMMENDATION: Approval

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: Approval

SUPERVISOR'S RECOMMENDATION: Approval

MODEL RESOLUTION:

I move to award a purchase order contract to Suburban Calcium Chloride Sales of Taylor, Michigan to provide Canton's 2018 Dust Control Program on local gravel roads for an amount not-to-exceed \$16,000.

ATTACHMENTS:

1. Bid Tabulation
2. Invitation to Bid Document

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: June 12, 2018

AGENDA ITEM #G-4

ITEM: Consider Approval of a Budget Amendment & Award of a Contract to Hutch Paving for the 2018 Township Parking Lot Paving Program

PRESENTER: Tim Faas, Municipal Service Director

INDIVIDUALS IN ATTENDANCE: None anticipated

EXECUTIVE SUMMARY: Each year the Engineering Services staff work with the Leisure Services staff to prioritize various Township-owned parking lot improvements across the community. This year the highest priority project, based on the pavement condition, is the replacement of the asphalt parking lot at the East Administration & Public Safety Buildings and completion of the West Summit Parking Lot.

Staff is recommending award of the contract to Hutch Paving for this program for \$714,165.75 plus a ten percent contingency in the amount of \$71,416.58 for a total amount of \$785,582.33. This amount is \$187,298 higher than the budgeted amount for the project; therefore, a budget amendment of \$187,298 is required to fund the construction project from the Community Improvement Fund.

Previously the design was awarded to NCI for \$51,715 which necessitates the budget amendment to be \$187,298.

BACKGROUND INFORMATION:

Engineering Services Division solicited public bids for the 2018 Township Parking Lot Paving Program from qualified contractors in May. Four bids were received and opened on Thursday, May 24, 2018, and Hutch Paving was determined to be the lowest qualified responsive bidder.

A complicated budget amendment is necessary due to the fact the original plan was to do paving repairs west of the Public Safety Building and south of the Fleet Services Center which had a slightly different cost split. Also the pricing for Summit West Parking Lot came in much higher than estimated in 2016.

STRATEGIC PLAN/GOALS: Provide asset management services for parking lot pavements at various Township facilities.

ACTION REQUESTED: Consider approval of a budget amendment & award of a contract to Hutch Paving in the amount of \$785,582.33 for the 2018 Township Parking Lot Paving Program.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: The amount budgeted for the 2018 Township Parking Lot Program is \$650,000 for construction. A budget amendment is required into the Community Improvement Fund. This will be funded from various other Township funds.

IMPLEMENTATION PLAN: Upon approval, Engineering Services will notify the contractor to supply the proper insurance and bonds for this project. The contract documents will be executed and the paving repairs are anticipated to begin after July 4th and be completed by the end of September.

DIRECTOR'S RECOMMENDATION: Approval

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: Approval

SUPERVISOR'S RECOMMENDATION: Approval

MODEL RESOLUTION:

1. I move to award a contract to Hutch Paving in the amount not-to-exceed \$785,582.33 for the 2018 Canton Township Parking Lot Paving Program; and
2. I move to approve the budget amendment on the attached sheet

ATTACHMENTS:

1. Budget Amendment Worksheet
2. Bid Tabulation
3. Copy of Bid from Hutch Paving
4. Project Drawings

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: June 12, 2018

AGENDA ITEM #G-5

<p>ITEM: Consideration of First Reading of an Ordinance to Amend Chapter 54, Article II of the Canton Code of Ordinances to Exempt Certain Peddlers and Solicitors from the Licensing Requirement, if Participating in a Township-Sponsored Event.</p>

PRESENTER: Michael Siegrist, Clerk

INDIVIDUALS IN ATTENDANCE: None anticipated.

EXECUTIVE SUMMARY: The Board is being asked to adopt an amendment to Chapter 54, Article II of the Canton Code of Ordinances, to exempt certain vendors participating in Township-sponsored events from having to obtain a solicitor's license.

BACKGROUND INFORMATION: Currently, the language of Chapter 54 requires all commercial/retail peddlers and solicitors to obtain a permit from the Township Clerk's office. However, in practice, any commercial/retail vendors authorized to participate in a Township-sponsored event have not been required to obtain this separate permit under Chapter 54. The Clerk and Leisure Services Director are in agreement that the application process to participate in a Leisure Services event is substantially similar to the Township permit, and there is no need to require two separate applications. Some minor amendments to Chapter 54 will make clear that such vendors are exempt from a permit under this section of the Code.

STRATEGIC PLAN/GOALS: Remove requirement for a second solicitors permit.

ACTION REQUESTED: Introduce, hold the first reading, and table for second reading a proposed text amendment to Chapter 54, Article II of the Township Code.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: None.

IMPLEMENTATION PLAN: If approved, a second reading will be scheduled for June 26, 2018.

DIRECTOR'S RECOMMENDATION: Approved

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: Approved

SUPERVISOR'S RECOMMENDATION: Approved

MODEL RESOLUTION:

- (1) I move to introduce for first reading an ordinance which amends Chapter 54, Article II of the Canton Code of Ordinances.
- (2) I further move to table for consideration the proposed text amendment to the Code of Ordinances, and to schedule a second reading for June 26, 2018.

ATTACHMENTS:

1. Draft text amendment to Chapter 54, Article II (redlined).

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: June 12, 2018

AGENDA ITEM #G-6

ITEM: Consider Approval for the Emergency Replacement of Roof Top Unit at the Administration/Public Safety Building and Budget Amendment

PRESENTER: Greg Hohenberger, Leisure Services Director

INDIVIDUALS IN ATTENDANCE: None Anticipated

EXECUTIVE SUMMARY:

Rooftop Unit #12 at the Canton Administration Building has failed. CLS staff have determined that repairs would be impractical based on the unit's age, overall condition and estimated costs associated with necessary repairs. Unit #12 serves the Fire Administration area of the Public Safety building. This Trane 15 ton unit was originally installed in 1995 to heat and cool that area. At present, one of the three compressors is bad and both of the condensing coils are in need of replacement as neither can hold refrigerant and cannot be repaired.

Goyette Mechanical provided a quote for the replacement of Unit #12 for \$20,289 and indicated that the lead time for the equipment was one week. Bass Mechanical quoted \$31,916 and indicated that they had a four week lead time. Due to the urgent need of replacement and the extremely uncomfortable work conditions caused by excessive heat in the area, it is recommended that an emergency purchase order be authorized to Goyette Mechanical, 3842 Gorey Ave., PO Box 33, Flint, MI 48501 in the amount of \$23,289 which includes a \$3,000 contingency amount to cover any unforeseen conditions which might occur during the replacement.

BACKGROUND:

Facility Services staff was notified that the Fire Administration area was very hot. The Trane unit that serves that area was found to be not operating. This unit has had numerous issues over the past few years and has proven to be very problematic. Upon inspection, the unit was found unable to maintain a refrigerant charge and one of the three compressors had blown. It was later determined that both of the units condenser coils had failed.

Quotes were received from Bass Mechanical, 6260 18 ½ Mile Rd., Sterling Heights MI 48314 in the amount of \$31,916 and from Goyette Mechanical, 3842 Gorey Ave., PO Box 33, Flint, MI 48501 for \$20,289. Additional quotes have been solicited, but calls were not returned after numerous attempts.

STRATEGIC PLAN/GOALS: Provide High Quality Services

ACTION REQUESTED: Authorize the emergency replacement of Rooftop Unit #12 at the Canton Township Administration/Public Safety Building by Goyette Mechanical and approve an emergency purchase order in the amount of \$23,289 for the replacement.

BUDGET IMPLICATIONS & ACCOUNT NUMBER:

A budget amendment to increase 2018 Fire Capital Outlay Buildings Account #206-336-50.970_0020 by \$23,289, and to decrease 2018 Fire Transfer to Fund Balance Account #206-336-50.990 by \$23,289 is being requested for this purchase.

IMPLEMENTATION PLAN: Upon Board approval, a purchase order will be generated and Goyette Mechanical, 3842 Gorey Ave., PO Box 33, Flint, MI 48501 will be contacted to provide the replacement unit as soon as possible.

DIRECTOR'S RECOMMENDATION: Approval

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: Approval

SUPERVISOR'S RECOMMENDATION: Approval

MODEL RESOLUTION:

1.) I move to approve the below amendment to the 2018 Fire Budget:

Increase Expenditures:

Capital Outlay Buildings	#206-336-50.970_0020	\$23,289
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Decrease Expenditures:

Transfer to Fund Balance	#206-336-50.990	\$23,289
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2.) I further move to approve an emergency purchase order for the replacement of the Mechanical Roof Top Unit #12 on the Canton Township Administration/Public Safety Building to Goyette Mechanical, 3842 Gorey Ave., PO Box 33 Flint, MI 48501 in the amount of \$23,289 to be paid from Account #206-336-50.970_0020 / Capital Outlay Buildings.

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: June 12, 2018

AGENDA ITEM #G-7

**ITEM: Consider Approval of Proposal for Engineering of Patriot Park and Budget
Amendment**

PRESENTER: Greg Hohenberger, Leisure Services Director

INDIVIDUALS IN ATTENDANCE: None Anticipated

EXECUTIVE SUMMARY:

In order to plan for the future development of Patriot Park and take advantage of potential future development agreements that could improve the site, staff determined that the park property should be engineered. Therefore, Michael L Priest & Associates, Inc. was requested to provide a proposal, since they are the engineer of record for the current layout of the property. The engineering scope of services, in the amount of \$30,000, is shown in Attachment A – Proposal for Professional Services.

The funding for the park engineering will be provided through the Board approved Intergovernmental Agreement (IGA) with Wayne County for improvements to Patriot Park from 2017. The original IGA was in the amount of \$112,377 and currently we have spent \$52,430.44, which leaves a balance of \$59,946.56. With the expense of \$30,000 for this project, the remaining budget for future projects will be \$29,946.56. Once all funds have been expensed, we will submit for reimbursement from the County. The unspent budget from 2017 was not rolled into 2018. Therefore, a budget amendment for all unspent grant monies is necessary.

BACKGROUND INFORMATION:

As part of the community benefit to the development of Parkside Subdivision, a water main and pedestrian path were constructed in the adjacent Patriot Park property. The improvements to the park property were built in accordance with the adopted Patriot Park Master Plan. The water main and path design engineering was performed by Michael L Priest & Associates, Inc. In addition, Michael L Priest & Associates, Inc. assisted the Township with the planning of the future park layout of amenities in association with the site wetlands and conservation easement. This layout allowed for the identification of the path constructed by the Parkside Subdivision.

For future development agreements to improve the site, staff determined Michael L Priest & Associates, Inc. should complete the engineering of the site so state and local permits could be established. If development opportunities arise, permits will be in place for construction.

STRATEGIC PLAN/GOALS: Strengthen Operational Efficiency

ACTION REQUESTED: Approve the proposal for Patriot Park Professional Services from

Michael L Priest & Associates, Inc.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: A budget amendment is needed to appropriate funds to be received as reimbursement from Wayne County through an intergovernmental agreement. Funds from the 2017 budget for this project were not spent in 2017 and will be need to be carried over into 2018 through the following budget amendment:

Increase Revenues:

101-270-99.580	Contributions from Local Unit	\$112,377
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Decrease Revenues:

101-000-695	Fund Balance Appropriation	\$ 52,430
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Increase Expenses:

101-270-99.970_0080	Capital Outlay Land Improvements	\$ 59,947
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IMPLEMENTATION PLAN: Upon Board approval, a purchase order will be established and the engineer will be contacted.

DIRECTOR'S RECOMMENDATION: Approval

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: Approval

SUPERVISOR'S RECOMMENDATION: Approval

MODEL RESOLUTION:

1.) I move to approve the following budget amendment:

Increase Revenues:

101-270-99.580	Contributions from Local Unit	\$112,377
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Decrease Revenues:

101-000-695	Fund Balance Appropriation	\$ 52,430
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Increase Expenses:

101-270-99.970_0080	Capital Outlay Land Improvements	\$ 59,947
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2.) I further move to approve the proposal for professional services for the development of Patriot Park from Michael L Priest & Associates, Inc., 40655 Koppernick Road, Canton, MI 48187 in the amount of \$30,000 to be paid from Account # 101-270-99.970_0080 Capital Outlay Land Improvements.

ATTACHMENTS:

Attachment A: Proposal from Michael L. Priest & Associates

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: June 12, 2018

AGENDA ITEM #G-8

**ITEM: Consider Acceptance of Masco Corporation \$10,000 Sponsorship for Lead #LikeAGirl
And Approval of Budget Amendment for this BLOCK Program**

PRESENTER: Greg Hohenberger, Leisure Services Director

INDIVIDUALS IN ATTENDANCE: None Anticipated

EXECUTIVE SUMMARY:

Canton Leisure Services and the B.L.O.C.K. Youth and Teen Center were offered a \$10,000 sponsorship from Masco Corporation for the 2018-2019 school year to support the implementation of the Lead #LikeAGirl Program. We are recommending that the Township Board accept the sponsorship and increase both revenue and expenses by \$3,500 for the 2018 budget. The remainder of the money (\$6,500) will be requested to transfer in 2019.

STRATEGIC PLAN/GOALS: Funding/Fiscal Stability and Sustainability

ACTION REQUESTED:

Approve the acceptance of the Masco Corporation Sponsorship for Lead #LikeAGirl program and approve the budget adjustments for 2018.

BUDGET IMPLICATIONS & ACCOUNT NUMBER:

\$3,500 in grant revenue will help to offset the 2018 program expenses.

The following budget amendment is necessary:

Increase Revenues:

101-691-62.539	Sponsorship	\$3,500
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Increase Expenses:

101-691-62.740	Operating Supplies	\$3,500
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IMPLEMENTATION PLAN: Upon Board approval, the Youth Recreation budgets will be amended, a purchase order will be entered, and the Masco Corporation will be notified. The Lead #LikeAGirl Program Coordinator and Recreation Specialist will monitor budget, staff wages and the purchase of program supplies.

DIRECTOR'S RECOMMENDATION: Approval

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: Approval

SUPERVISOR'S RECOMMENDATION: Approval

MODEL RESOLUTION:

I move to accept the sponsorship from the Masco Corporation for the B.L.O.C.K. Youth and Teen Center for the 2018-2019 school year to implement the leadership initiative, Lead #LikeAGirl, in the amount of \$10,000, with \$3,500 to be taken from Account # 101-691-62.539/Sponsorships and moved to Account # 101-691-62.740/Operating Supplies for the 2018 budget.

I further move to approve the following 2018 budget amendments:

Increase Revenues:

101-691-62.539	Sponsorships	\$3,500
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Increase Expenses:

101-691-62.740	Operating Supplies	\$3,500
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**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: June 12, 2018

AGENDA ITEM #G-9

ITEM: Consider Approval of Proposals for Summit Aquatic Center Roof Improvements

PRESENTER: Greg Hohenberger, Leisure Services Director

INDIVIDUALS IN ATTENDANCE: None Anticipated

EXECUTIVE SUMMARY:

The copper roof over the Summit Aquatic Center is leaking during large rain events, and due to the condition of the copper roof, a black tar-like substance leaks down the interior of the roof and supporting poles in the center, eventually gathering in puddles on the pool deck. Proposals were solicited from Roofing Technologies Associates and Schena Roofing. Both of these companies are approved vendors and under contract with Canton Township for roofing repair and consultation.

While the cost of replacement is prohibitive, both Roofing Technologies Associates and Schena Roofing believe that their proposed repair will eliminate future leaks and comes with a 1-year warranty for workmanship and materials. The scope of the project includes Schena Roofing replacing counterflashing on all skylights, installing cured membrane over horizontal seams and repairing numerous tears at a cost of \$21,522. Roofing Technologies Associates will be contracted for \$4,000 to assist with quality control and a final inspection to assure all specifications are strictly adhered to.

BACKGROUND INFORMATION:

The Summit Aquatic Center roof has been leaking for many years. Several previous attempts to make repairs have given temporary results. The leaking has been slowed, but still continues. An investigation was conducted by Roofing Technologies Associates which revealed that the roof was originally installed incorrectly. Additionally, there are numerous roof panels where the seams are failing, skylight curbs have failed and other conditions exist due to age of the roof, which is allowing water to penetrate. It is believed that the above mentioned approach, while not a permanent solution, will prevent any additional water penetration.

STRATEGIC PLAN/GOALS:

Infrastructure - Create and ensure quality facilities and services.

ACTION REQUESTED:

Authorize the repairs for Summit Aquatic Center to be completed by Schena Roofing, 28299 Kehrig Drive, Chesterfield, MI 48047 in the amount of \$21,522 and Roofing Technologies Associates, 38031 Schoolcraft, Livonia, MI 48150 in the amount of \$4,000.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Funds are available in Account #246-750.970_0020/Capital Outlay Buildings and Improvements.

IMPLEMENTATION PLAN: Upon Board Approval, purchase orders will be generated and Schena Roofing and Roofing Technologies Associates will be contacted.

DIRECTOR'S RECOMMENDATION: Approval

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: Approval

SUPERVISOR'S RECOMMENDATION: Approval

MODEL RESOLUTION:

- 1.) I move to approve the purchase order for Schena Roofing, 28299 Kehrig Drive, Chesterfield, MI 48047 in the amount of \$21,522 for the Summit Aquatic Center Roof Improvements with funds to be paid from Account #246-750.970_0020, Capital Outlay Buildings and Improvements.

- 2.) I further move to approve the purchase order for Roofing Technologies Associates, 38031 Schoolcraft, Livonia, MI 48150 in the amount of \$4,000 for the Summit Aquatic Center Roof Improvements with funds to be paid from Account #246-750.970_0020, Capital Outlay Buildings and Improvements.

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: June 12, 2018

AGENDA ITEM #G-10

ITEM: Consider Approval of Contract for Tree and Vegetation Services

PRESENTER: Greg Hohenberger, Leisure Services Director

INDIVIDUALS IN ATTENDANCE: None Anticipated

EXECUTIVE SUMMARY:

On April 5, 2018 proposals were received for Tree and Vegetation Services. A full summary of the services requested is provided in the contract (Attachment A). Some of the services include, but are not limited to:

- Tree Care
- Assist with tree management/maintenance programs
- Natural area invasive species removal
- Assistance with development of natural area vegetation management/maintenance programs

A team of Township staff from Municipal Services and Leisure Services selected Wildtype Native Plants & Ecological Services, Ltd. to provide the services. We are requesting to enter into a 3-year agreement with an option for a three year renewal. Costs will be determined on a project-by-project basis, based on fee schedule provided in the agreement.

BACKGROUND INFORMATION: Throughout Township properties there is a significant amount of vegetation that requires attention. There are many trees, landscape beds, natural areas, wetlands and open spaces that all need to be managed. The trees and vegetation in these areas can be dying or diseased. There can be incursions of invasive species into the spaces that significantly lower the quality of the park, golf course or open space. With proper management of the plants, these areas can be protected. Therefore, a Request for Proposal was drafted for Tree and Vegetation Services. Proposals were received as follows:

Vendor Name
Natural Community Services, LLC
PlantWise, LLC
Wildtype Native Plants Ecological Services, Ltd.

The proposals were reviewed and each proposer was interviewed. Through the process, the team selected Wildtype Native Plants & Ecological Services, Ltd.

STRATEGIC PLAN/GOALS: Strengthen Operational Efficiency

ACTION REQUESTED: Approve the Contract for Tree and Vegetation Services in accordance with proposal provided by Wildtype Native Plants & Ecological Services, Ltd., 900 N. Every Road, Mason, MI 48854.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Funds will be established on a project by project basis in accordance with the contract and approved budgets.

IMPLEMENTATION PLAN: Upon Board approval, the contract will be executed.

DIRECTOR'S RECOMMENDATION: Approval

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: Approval

SUPERVISOR'S RECOMMENDATION: Approval

MODEL RESOLUTION: I move to authorize the Supervisor to sign a contract with Wildtype Native Plants Ecological Services, Ltd., 900 N. Every Road, Mason, MI 48854 for Tree and Vegetation Services for a 3-year agreement with an option for a three year renewal. Costs will be determined on a project-by-project basis, based on fee schedule provided in the agreement.

ATTACHMENTS:

Attachment A: Contract with Wildtype Native Plants Ecological Services

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: June 12, 2018

AGENDA ITEM #G-11

ITEM: Consider Approval of Payment of Annual Western Wayne County Mutual Aid Association Dues

PRESENTER: Joshua C. Meier, Director of Public Safety

INDIVIDUALS IN ATTENDANCE: None anticipated

EXECUTIVE SUMMARY: The Canton Fire Department is a member of the Western Wayne County Mutual Aid Association, a consortium of approximately 20 departments throughout Western-Wayne, Washtenaw and Oakland counties. This association is run under the Inter-Local Agreement in conjunction with the Urban Cooperation Act of 1976. The agreement allows departments to provide reciprocal services to each other when requested. Canton's 2018 dues are \$11,919.03, and include:

- \$2,000.00 – Association Dues Base Annual Amount
- \$9,919.03 – Western Wayne Association Dues per capita, based on 2010 census

BACKGROUND INFORMATION: HEMS (Health Emergency Medical Services, Inc.) is a contractor for the State of Michigan and represents the Department of Health in Western Wayne County. HEMS acts as a medical control for all ambulance services in Western Wayne County. HEMS establishes medical protocol and coordinates communications between the transporting agencies and hospitals. In 2000, the Mutual Aid Association became financially active with HEMS in that it secured two seats on the Board of Directors. This has proven to be a beneficial relationship for both HEMS and community fire departments in the association.

HIRT (Hazardous Incident Response Team) responds to major hazardous material incidents. USAR (Urban Search and Rescue) responds to "technical" rescues such as trench cave-ins or high angle rescues. Because it is not economically feasible for individual departments to acquire and maintain the specialized equipment and training necessary to respond to these high-risk, low-frequency incidents, Western Wayne Mutual Aid has established these specialized teams. HIRT and USAR utilize two firefighters from each participating fire department to respond to specialized incidents as requested.

STRATEGIC PLAN/GOALS: n/a

ACTION REQUESTED: Approve payment of the annual Western Wayne County Mutual Aid Association dues in the amount of \$11,919.03.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: An amount of \$12,000 is budgeted in 2018 Fire Budget Account #206-336-50.960 Payment to Other Units of Government, for the mutual aid association dues.

IMPLEMENTATION PLAN: n/a

DIRECTOR'S RECOMMENDATION: Approve

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: Approve

SUPERVISOR'S RECOMMENDATION: Approve

MODEL RESOLUTION: I move to approve payment of the 2018 Western Wayne County Mutual Aid Association dues in the amount of \$11,919.03.

ATTACHMENTS: Attachment A – Western Wayne County Mutual Aid invoice

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: June 12, 2018

AGENDA ITEM #G-12

**ITEM: Consider the Purchase of a One-Year Extended Warranty for 800 MHz Radios
and associated Budget Amendment to 2018 E911 Account**

PRESENTER: Joshua C. Meier, Director of Public Safety

INDIVIDUALS IN ATTENDANCE: n/a

EXECUTIVE SUMMARY: Public Safety's 800 MHz mobile and portable radio warranty expires at the end of May. The department is requesting to purchase a one-year Motorola extended warranty for 226 police and fire department radios in the amount of \$15,810, from Comsource, Inc., the local authorized Motorola service vendor in Michigan.

BACKGROUND INFORMATION: In 2012, the Public Safety Department purchased a comprehensive new 800 MHz radio system. The original investment in 800 MHz mobile and portable radios was just over \$1 million dollars, and included a five-year warranty which has since expired. Motorola continues to offer a one-year extended warranty through their local authorized repair vendor, Comsource. The warranty includes on-site service, pick-up and delivery. Based on the replacement cost of these radios, service coverage is recommended.

Motorola is a sole-source provider of their product, utilizing ComSource Inc., as their contracted local service vendor.

STRATEGIC PLAN/GOALS: n/a

ACTION REQUESTED: Approve the purchase of a Motorola one-year extended warranty for 226 portable and mobile radios in the amount of \$15,810, from Comsource, Inc.; and approve an amendment to the 2018 E-911 Professional & Contracted Services Account for this expense (as it was inadvertently removed from the original budget.)

BUDGET IMPLICATIONS & ACCOUNT NUMBER: A Budget Amendment is being requested to decrease the 2018 E-911 Transfer to Fund Balance Account #261-364-50.990 by \$20,000, and to increase the 2018 E-911 Professional & Contracted Services Account #261-346-50.801_0050 by \$20,000.

IMPLEMENTATION PLAN: n/a

DIRECTOR'S RECOMMENDATION: Approve

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: Approve

SUPERVISOR'S RECOMMENDATION: Approve

MODEL RESOLUTION: I move to approve purchase of a Motorola one-year extended warranty for 226 mobile and portable 800 MHz radios in the amount of \$15,810, from ComSource Inc., 41271 Concept Drive, Plymouth, Michigan.

I further move to approve the below 2018 E-911 Budget Amendment:

<i>Decrease Expenses:</i>		
Transfer to Fund Balance	#261-346-50.990	\$20,000

<i>Increase Expenses:</i>		
Professional & Contracted Services	#261-346-50.801_0050	\$20,000

ATTACHMENTS: Attachment A: Comsource Inc., Price Quote

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: June 12, 2018

AGENDA ITEM #G-13

ITEM: Consider Request to Purchase One Fire Engine and a 2018 Budget Amendment

PRESENTER: Joshua C. Meier, Director of Public Safety

INDIVIDUALS IN ATTENDANCE: None anticipated

EXECUTIVE SUMMARY: The Fire Department, upon recommendation of Fleet Services, is requesting to purchase one fire engine to replace a 2002 American La France fire engine.

To maintain continuity in the fleet, the department is requesting to waive the bidding process and purchase a duplicate Pierce Enforcer fire engine purchased in 2017 (through competitive bidding process). Purchasing the same fire engine would provide numerous cost savings including minimal to no: engineering/design costs, out-of-state manufacturer meeting costs and operational training costs for staff as they've already been trained on operation of the Pierce Enforcer.

The cost of one Pierce Enforcer fire engine is \$571,849. Fire Fund Balance would be utilized for this purchase, through approval of a 2018 budget amendment included in this request.

BACKGROUND: The Township's Fleet Replacement Policy has four criteria to establish replacement of an existing vehicles: 1) Vehicle age; 2) Vehicle mileage; 3) Maintenance & repair costs; and 4) Physical appearance/condition. Based on this criteria, Fleet Services is recommending the vehicle be replaced as soon as possible.

The American La France Corporation went out of business in January 2014 and replacement parts for this vehicle are becoming increasingly difficult to find. In addition, the 16-year old vehicle has excessive rust and 164,000 miles.

Discussion about delaying replacement until 2019 revealed a 2.5 - 5% manufacturer cost increase, along with a 10% increase on the impending steel Tariff to be imposed by the Federal Government.

STRATEGIC PLAN/GOALS: Maintain the assets, to extend the useful life cycle until replacement is necessary.

ACTION REQUESTED: Waive the bidding process and approve the purchase of one 2018 Pierce Enforcer Fire Engine. In addition, approve a budget amendment to utilize Fire Fund Balance for the purchase.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: A budget amendment increasing the 2018 Fire Capital Outlay Vehicles Account #206-336-50.970_0040 by \$571,849; and a budget amendment decreasing the 2018 Fire Transfer to Fund Balance Account #206-336-50.990 by \$571,849 is being requested for this purchase.

IMPLEMENTATION PLAN: Upon approval by the Township Board, a purchase order will be created for Halt Fire, Inc. Delivery for one Fire Engine can be expected 10 to 12 months from order date.

DIRECTOR'S RECOMMENDATION: Approve

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: Approve

SUPERVISOR'S RECOMMENDATION: Approve

MODEL RESOLUTION: I move to approve the purchase of one 2018 Pierce Enforcer Fire Engine in the amount of \$571,849, from Halt Fire, Inc. 50168 W. Pontiac Trail, Unit 5, Wixom, MI 48393.

I further move to approve the following budget amendment to the 2018 Fire Budget:

Increase Appropriations:		
Capital Outlay Vehicles	#206-336-50.970_0040	\$571,849
Decrease Appropriations:		
Transfer to Fund Balance	#206-336-50.990	\$571,849

ATTACHMENTS: Attachment A - Pierce Enforcer Vehicle Build Specification Sheet

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: June 12, 2018

AGENDA ITEM #G-14

ITEM: 2017 Audit Presentation

PRESENTERS: Wendy Trumbull, Finance and Budget Director
Sarah Clay, Accounting Manager
Michael Swartz, Partner, Plante & Moran
Alisha Watkins, Manager, Plante & Moran
Melanie Crowther, Manager, Plante & Moran

INDIVIDUALS IN ATTENDANCE: N/A

EXECUTIVE SUMMARY: The Township's Auditing Firm, Plante & Moran, has completed the 2017 Annual Financial Audit and presented the final results during the Study Session.

BACKGROUND INFORMATION: As required by State law, the Auditing Firm of Plante & Moran performed the Township's Annual Financial Audit for the fiscal year ended December 31, 2017. The results of that Audit, which are reported in the Township's Comprehensive Annual Financial Report, were covered in detail. We are requesting that the Board of Trustees receive and place on file the Township's Comprehensive Annual Financial Report.

STRATEGIC PLAN/GOALS: To provide accurate Annual Financial Reports on a timely basis.

ACTION REQUESTED: To accept the Township's 2017 Comprehensive Annual Financial Report.

BUDGET IMPLEMENTATIONS & ACCOUNT NUMBER: None

IMPLEMENTATION PLAN: Copies will be available for public review at the Clerk's Office and the Canton Public Library.

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: Approval

SUPERVISOR'S RECOMMENDATION: Approval

MODEL RESOLUTION: I move to receive and place on file the 2017 Township's Comprehensive Annual Financial Report.

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: June 12, 2018

AGENDA ITEM #G-15

ITEM: Award C.D.B.G. Housing Rehabilitation Contracts

PRESENTER: Wendy Trumbull, Finance & Budget Director

INDIVIDUALS IN ATTENDANCE: None anticipated.

EXECUTIVE SUMMARY: The Finance & Budget Department is requesting to approve contracts for multiple HUD/CDBG funded home rehabilitation projects.

BACKGROUND INFORMATION: Under Canton's affordable housing program, formal bid procedures were followed and the public bid opening was held on May 24, 2018, for the CDBG Housing Rehabilitation Program. The bid results for the projects ready for Board approval are attached. The Housing Rehabilitation Program pays for major and minor repairs to owner-occupied single family homes in Canton. The participating families must meet HUD income requirements. Only one company submitted complete bids for the 2 projects.

The Community Development Block Grant Program caps rehabilitation work of mobile homes to \$5,000 and single family homes to \$25,000. Funding is available.

The bids were developed by the Building Department, and the lowest responsible and responsive bid for each home is being submitted. The qualifying low bids are as follows:

<u>Street</u>	<u>Home Type</u>	<u>Contractor</u>	<u>Low Bid/Cap</u>
XXXX Fernwood	Single Family Home	Stratton Home Improvement	\$24,900
XXXX North Sheldon	Single Family Home	Stratton Home Improvement	\$24,500

Funds are budgeted in housing rehabilitation #274-666.890 for the two (2) contracts on the single family detached homes.

STRATEGIC PLAN/GOALS: Housing Rehabilitation addresses the HUD goal of preserving safe and affordable housing. The projects help residents to continue to live in Canton in their own homes.

ACTION REQUESTED: Approve contracts for the two projects.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Funds are budgeted in Housing Rehabilitation #274-666.890 for the two contracts on the single-family detached homes, \$49,400 is requested.

IMPLEMENTATION PLAN: Work should commence immediately after contract signings. Finance Department staff and Municipal Services Department inspectors cooperate on housing rehabilitation projects.

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: Approval

SUPERVISOR'S RECOMMENDATION: Approval

- **MODEL RESOLUTION:** I move to award the contract for a housing rehabilitation at xxxx Fernwood to Stratton Home Improvement in the amount of \$24,900.
- I further move to award the contract for a housing rehabilitation at xxxx N Sheldon to Stratton Home Improvement in the amount of \$24,500.

ATTACHMENT:

Housing Rehabilitation Results - 2018