

**Charter Township of Canton
Board Proceedings – January 14, 2020**

A regular meeting of the Board of Trustees of the Charter Township of Canton was held Tuesday, January 14, 2020 at 1150 Canton Center S. Canton, Michigan. Supervisor Williams called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance to the Flag.

Members Present: Anthony, Foster, Graham-Hudak, Siegrist, Slavens, Sneideman, Williams
Members Absent: None
Staff Present: Director Meier, Deputy Director – Police - Baugh, Director Trumbull, Director Smith, Director Hohenberger, Rob Creamer, Building Official, Jeff Goulet, Community Planner, William Serchak, Engineering Services Manager

CONTINUED DANGEROUS BUILDING SHOW CAUSE HEARING:

- 870 Lotz

Motion by Siegrist, supported by Slavens to confirm the order of the hearing officer and approve the demolition of 870 Lotz within 28 days. Motion carried unanimously.

Approval of Minutes

Motion by Anthony, supported by Siegrist to approve the proposed December 10, 17 & 23, 2019 minutes. Motion carried unanimously.

Public comment was held.

Recognition:

Presentation by Director Meier and Trustee Anthony in recognition of Tabitha Hardy for commendable contribution to Canton Township and the community.

Motion by Anthony, supported by Siegrist to approve the following resolution. Motion carried unanimously.

**RESOLUTION OF
BOARD OF TRUSTEES
CHARTER TOWNSHIP OF CANTON,
MICHIGAN**

Resolution Recognizing Tabitha Hardy

Whereas the Canton Department of Public Safety recognizes the importance of heroic citizens and their involvement in the accomplishment of its mission;

Whereas on the morning of January 22, 2019, Tabitha Hardy was attending class at a Technical College in Canton when she was notified by a classmate of his intention to cause potentially fatal harm to himself and/or other students;

Whereas Ms. Hardy was able to remain calm and convince the individual to terminate the plan and return home to clear his thoughts;

Whereas a 9-1-1 call was placed and the Police Department immediately began an in-depth investigation which culminated into felony charges being issued against the individual by the Wayne County Prosecutor's office; and

Whereas due to Ms. Hardy's calm actions, willingness to get involved, and disregard for her own safety, a potentially dangerous situation was averted that morning; now, therefore be it

Resolved, that the Board of Trustees of the Charter Township of Canton upon recommendation of the Director of Public Safety, does hereby recognize Tabitha Hardy for her commendable contribution to the Canton community and to the Canton Department of Public Safety.

Payment of the Bills:

Motion by Slavens, supported by Sneiderman to approve payment of the bills as presented.
Motion carried unanimously.

CHARTER TOWNSHIP OF CANTON EXPENDITURE RECAP FOR THE TOWNSHIP BOARD MEETING OF December 24, 2019		
101	GENERAL FUND	927,450.74
204	ROADS FUND	417,914.75
206	FIRE FUND	590,425.09
207	POLICE FUND	713,185.01
208	SUMMIT OPERATING (General)	83,294.30
219	STREET LIGHTING	22,732.57
230	CABLE TV FUND	20,132.45
245	PUBLIC IMPROVEMENT	0.00
246	TWP (COMMUNITY) IMPROVEMENT	99,535.73
248	DDA - CANTON	75,936.03
261	E-911 UTILITY	466.20
265	ORGANIZED CRIME - DRUG ENFORCEMENT	1,253.93
274	CDBG	76,188.72
275	ARRA GRANTS FUND	0.00
276	NSP GRANTS FUND	0.00
401	CAP PROJ - ENERGY PROJECT	0.00
402	CAP PROJ - SUMMIT CONSTR	0.00
403	CAP PROJ - ROAD PAVING	0.00
584	GOLF FUND	33,422.50
592	WATER & SEWER FUND	1,268,277.30
596	SOLID WASTE	15,893.39
661	FLEET	71,512.39
701	TRUST & AGENCY FUND	41,268.74
702	CONSTRUCTION ESCROW	132,336.36
736	POST EMPLOYMENT BENEFITS	233,216.28

852	SPECIAL ASSESSMENT DEBT	0.00
TOTAL - ALL FUNDS		4,824,442.48

CHARTER TOWNSHIP OF CANTON EXPENDITURE RECAP FOR THE TOWNSHIP BOARD MEETING OF January 14, 2020		
101	GENERAL FUND	2,405,779.64
204	ROADS FUND	0.00
206	FIRE FUND	4,234,784.72
207	POLICE FUND	2,365,318.82
208	SUMMIT OPERATING (General)	79,798.75
219	STREET LIGHTING	0.00
230	CABLE TV FUND	3,883.72
245	PUBLIC IMPROVEMENT	0.00
246	TWP (COMMUNITY) IMPROVEMENT	12,272.23
248	DDA - CANTON	50,188.45
261	E-911 UTILITY	4,060.62
265	ORGANIZED CRIME - DRUG ENFORCEMENT	0.00
274	CDBG	4,423.18
275	ARRA GRANTS FUND	0.00
276	NSP GRANTS FUND	0.00
401	CAP PROJ - ENERGY PROJECT	0.00
402	CAP PROJ - SUMMIT CONSTR	0.00
403	CAP PROJ - ROAD PAVING	19,425.00
584	GOLF FUND	36,074.62
592	WATER & SEWER FUND	859,733.18
596	SOLID WASTE	321,941.15
661	FLEET	153,069.31
701	TRUST & AGENCY FUND	0.00
702	CONSTRUCTION ESCROW	359.40
736	POST EMPLOYMENT BENEFITS	1,750,753.18
852	SPECIAL ASSESSMENT DEBT	0.00
TOTAL - ALL FUNDS		12,301,865.97

Consent Calendar:

Item C-1. Consider approval of 2020 meeting dates for the Commission for Culture, Arts & Heritage.

Motion by Siegrist, supported by Slavens to establish the 2020 Canton Commission for Culture, Arts & Heritage meeting schedule at 7:00 p.m. in the Lower Level Meeting Room E of the Administration Building, 1150 S. Canton Center Road, quarterly on the designated Thursday of the established months. Meeting Dates: February 13, 2020 May 14, 2020 August 13, 2020 November 12, 2020. Motion carried unanimously.

Item C-2. Consider authorization to amend the agreement with Katherine’s Catering and Special Events, Inc.

Motion by Siegrist, supported by Slavens to authorize the Township Supervisor to sign the amended agreement with Katherine’s Catering and Special Events, Inc. beginning March 1, 2020. Motion carried unanimously.

Item C-4. Consider authorization to pay bills when no Regular Board Meeting is scheduled.

Motion by Siegrist, supported by Slavens to authorize the payment of the Township’s bills as normally scheduled, subject to prior review by the Clerk and Treasurer, when no regular Board Meeting is scheduled. Motion carried unanimously.

General Calendar:

Item G-0. Consider reappointments to the Canton Tax Board of Review.

Motion by Siegrist, supported by Foster to approve that the Canton Board of Trustees approve the reappointments of Stan Turek and Brooke Franklin to the Canton Tax Board of Review for two-year terms to expire on 3/1/22. Motion carried unanimously.

Item G-1. Request Approval to renew CivicPlus Website Hosting Services.

Motion by Siegrist, supported by Slavens to approve a purchase order in the amount not to exceed \$17,842.81 payable to CivicPlus Inc. for a renewal of hosting services, software support and maintenance services provided by CivicPlus covering a period of one (1) year. Motion carried unanimously.

Item G-2. Consider approval to purchase Kronos Workforce Dimensions and Telestaff software.

Motion by Siegrist, supported by Foster to approve the purchase of Kronos Dimensions and Telestaff software in an amount not to exceed \$135,571 and authorize the Township Supervisor to sign a 5 year agreement to freeze the annual fees at the current rates. Motion carried unanimously.

Motion by Siegrist, supported by Sneideman to approve the following budget amendment for the costs of Kronos Dimensions and Telestaff:

Decrease expense:

206-336-50.999 Transfers to Fund Balance \$21,404

Increase expense:

206-336-50.970_0010 Capital Outlay Computers & Equipment \$21,404

Increase revenues:

207-000.695 Fund Balance Appropriation \$21,404

Increase expense:

207-301-50.970_0010 Capital Outlay Computers & Equipment \$21,404.
Motion carried unanimously.

Item G-3. Consider approval of the preliminary approval of the Filmore Place Planned Development District.

Motion by Siegrist, supported by Slavens to approve the following resolution. Motion carried unanimously.

**RESOLUTION OF
BOARD OF TRUSTEES
CHARTER TOWNSHIP OF
CANTON, MICHIGAN**

Preliminary Approval of a Planned Development for Filmore Place

Whereas the Project Sponsor has requested preliminary approval of a Planned Development for Filmore Place, located on the west side of Beck Road between Michigan Avenue and Geddes Road; and,

Whereas the Planning Commission reviewed the Preliminary Planned Development Plan and draft Development Agreement, and voted 8-0 to recommend approval of the request, as it meets the criteria for a Planned Development and results in definite benefits to the community; now therefore, be it;

Resolved, that the Board of Trustees of the Charter Township of Canton, Michigan

1. does hereby approve the request for a Preliminary Planned Development for Filmore Place, proposed on tax parcel no. 125-99-0002-709, as provided in the Planned Development Agreement and plan documents, subject to any and all applicable state and local development regulations.

Item G-4. Consider Approval of Award of a Contract to Vin-Con Inc. for the Demolition of Dangerous Building at 44112 Yost Road and Approve a Budget Adjustment.

Motion by Siegrist, supported by Slavens to authorize the Finance Department to make the following budget amendments to record demolition expense and revenue:

Increase Expense Account # 101-371.801_0050 - Professional Services \$9,956.00.

Increase Revenue Account #101-000.676-0004 - Reimbursement Miscellaneous \$9,956.00.

Motion carried unanimously.

Motion by Siegrist, supported by Slavens to authorize the Building Official to award a contract to Vin-Con Inc. for an amount not to exceed \$9,956.00 for the demolition of 44112 Yost Road. Motion carried unanimously.

Item G-5. Consider Approval of an extension of the contract with Rotondo

Construction Corporation for the 2020 Sidewalk Repair Program.

Motion by Siegrist, supported by Slavens to approve the following budget amendment:

Increase Revenues:

Fees – Sidewalk Replacements #101-000.607_0026 \$486,200

Increase Expenses:

Maintenance and Repair of Sidewalks #101-447-03.930_0050 \$330,000

Fund Balance Appropriation #101-000-695 \$156,200

Motion carried unanimously.

Motion by Siegrist, supported by Sneiderman to approve an extension of the contract with Rotondo Construction Corporation for the 2020 sidewalk repair program in the amount of \$881,200. Motion carried unanimously.

Item G-6. Consider approval of residential Cross Connection Control Contract with HydroCorp Incorporated to Implement Canton’s residential Cross Connection Control Program.

Motion by Siegrist, supported by Slavens to approve the professional services contract with HydroCorp, Inc. to provide management services and inspections for the Township’s residential Cross Connection Control Program for an amount of \$142,440 per year and further, authorize the Township Supervisor to sign the agreement on behalf of the Township. Motion carried unanimously.

Item G-7. Consider authorizing the Township Supervisor to execute the agreement with the Michigan Department of Transportation authorizing the Township to maintain the turf along the Michigan Avenue median.

Motion by Siegrist, supported by Slavens to approve authorization of the Township Supervisor to execute the agreement between the Michigan Department of Transportation and Canton Township for maintenance of the turf in the Michigan Avenue road right of way. Motion carried unanimously.

Item G-8. Consider approval awarding contract for a 2020 Tree Maintenance Project to Frank’s Landscaping & Supplies.

Motion by Siegrist, supported by Sneiderman to approve awarding an extension of contract for 2020 Tree Maintenance to Frank’s Landscaping and Supplies for a total amount not-to-exceed \$18,500.00. Motion carried unanimously.

Item G-9. Consider approval of continuation of two contracts with Great Lakes Contracting Solutions, LLC. for the 2020 Road Improvement Program.

Motion by Siegrist, supported by Anthony to accept the unit rates provided by Great Lakes Contracting Services, LLC for the Major road projects and the Residential road projects for 2020 and issue a purchase order in an amount not to exceed \$3,099,200. Motion carried unanimously.

Motion by Siegrist, supported by Slavens to authorize Municipal Services Department to finalize these contract extensions once the detailed designs and outside agency approvals are completed. Motion carried unanimously.

Item G-10. Consider Purchase of water meters and metering control devices for 2020.

Motion by Siegrist, supported by Slavens to accept the quote from Etna Supply Company and approve a purchase order not to exceed \$1,061,270 and authorize the Public Works Division to purchase the necessary meter equipment and supplies. Motion carried unanimously.

Motion by Siegrist, supported by Slavens to waive the Finance Purchasing Policy requiring formal bids as these items are supplied under a sole-source contract through the Etna Supply Company. Motion carried unanimously.

Motion by Siegrist, supported by Slavens to approve the following budget amendment:

Increase Revenue: Fund Balance Appropriation 592-000.695 \$69,020.

Increase Expenditures: Inventory Purchased 592-536.939 \$69,020.

Motion carried unanimously.

Item G-11. Consider approval of Animal Sheltering Agreement with the Michigan Humane Society.

Motion by Siegrist, supported by Anthony to approve the proposed contract with Michigan Humane Society for animal sheltering services commencing January 1, – December 31, 2020, in the total amount of \$35,000. Motion carried unanimously.

Item G-12. Consider approving the acceptance of a Byrne JAG, approval of a TruNarc Purchase, and the Associated Budget Amendments to 2020 Police Budget.

Motion by Siegrist, supported by Slavens to approve accepting the Byrne JAG for TruNarc in the amount of \$28,225, and approve the purchase a TruNarc from Thermo Scientific Portable Analytical Instruments Inc., in the amount of \$28,225. Motion carried unanimously.

Motion by Siegrist, supported by Anthony to approve the below listed budget amendment to the 2020 Police Budget. Motion carried unanimously.

Increase 2020 Police Revenues:

Federal Grants: #207-000.501 \$28,225.

Increase 2020 Police Expenditures:

Program Expenses JAG #207-301-50.763-0026 \$28,225.

Item G-13. Consider Approval for the emergency purchase order for Roof Top Unit 9 at the Summit on the Park.

Motion by Siegrist, supported by Slavens to approve the 2019 emergency purchase order (P.O. #3793-19) for the replacement of the RTU #9 for the Canton Township Summit on the Park to Goyette Mechanical, 3842 Gorey Ave., PO Box 33, Flint, MI 48501 in the amount of \$16,234 to be paid from Account #246-750.970_0020 Capital Outlay Buildings and Improvements. Motion carried unanimously.

Item G-14. Consider approving the award of bid, approval of budget amendment and purchase order for equipment purchase and installation for the Village Theater Projection Equipment.

Motion by Siegrist, supported by Sneiderman to approve the following budget amendment:

Decrease Expense:

230-250.999 Transfer to Fund Balance \$267,766

Increase Expenses:

230-250.970_0010 Capital Outlay for \$267,766

Computer & Equipment.

Motion carried unanimously.

Motion by Siegrist, supported by Slavens to approve awarding the bid and submit a purchase order to TelSystems, 7235 Jackson Rd., Ann Arbor, MI 48103 in the amount of \$267,766 to be paid from Account # 230-250.970_0010 for the purchase and installation of projector equipment at the Village Theater. Motion carried unanimously.

Additional Public comment was held.

Adjourn: Motion by Siegrist, supported by Sneiderman to adjourn at 8:04 p.m. Motion carried unanimously.

Michael A. Siegrist, Clerk

Pat Williams, Supervisor