

**Charter Township of Canton
Board Proceedings – March 13, 2018**

A regular meeting of the Board of Trustees of the Charter Township of Canton was held Tuesday, March 13, 2018 at 1150 Canton Center S., Canton, Michigan. Supervisor Williams called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance to the Flag.

Appointment of Temporary Clerk

Motion by Foster, supported by Anthony to appoint Dian Slavens as Temporary Clerk for this meeting only. Motion carried by all members present.

Roll Call

Members Present: Anthony, Foster, Graham-Hudak, Slavens, Sneiderman, Williams
Members Absent: Siegrist
Staff Present: Director Hohenberger, Director Faas, Director Meier, Director Trumbull
Kristin Kolb, Laura Mortier
Guests: Rep. Kristy Pagan - 21 District

Adoption of Agenda

Motion by Anthony, supported by Foster to amend the agenda to add Consent Calendar Item C-4 Planning Commission Appointments. Motion carried by all members present.

Approval of Minutes

Motion by Sneiderman, supported by Anthony to approve the Board Meeting Minutes of January 27, 2018 as presented. Motion carried by all members present.

Citizen’s Non-Agenda Item Comments:

Marco Bisbikis, addressed the board regarding licensing a local business – Cloudz Hookah Lounge.

William Asper, addressed the board regarding responsibility for payment of sidewalk replacement and the sidewalk replacement program.

Emma Parker, addressed the board regarding a sidewalk along Haggerty Road.

Payment of the Bills:

Motion by Slavens, supported by Graham-Hudak to approve payment of the bills as presented. Motion carried by all members present.

March 13, 2018		
101	GENERAL FUND	703,504.97
206	FIRE FUND	568,720.54
207	POLICE FUND	779,154.55
208	SUMMIT OPERATING (General)	79,240.04
230	CABLE TV FUND	11,847.87
246	TWP (COMMUNITY) IMPROVEMENT	6,442.00

248	DDA - CANTON TWP ACCT	17,827.60
261	E-911 UTILITY	6,438.88
274	CDBG	2,827.46
555	Solid Waste	269,628.87
584	GOLF FUND	58,516.43
592	WATER & SEWER FUND	661,633.72
661	FLEET	62,033.63
702	CONSTRUCTION ESCROW	4,984.00
736	POST EMPLOYMENT BENEFITS	68,669.70
TOTAL - ALL FUNDS		3,301,470.26

PRESENTATION:

mPARKS State Elected Official Award to State Representative Kristy Pagan

Laura Mortier, Youth Specialist Canton Leisure Services, presented Representative Kristy Pagan with the mPARKS State Elected Official Award. Ms. Mortier read the following statement:

“Founded in 1935, The Michigan Recreation and Park Association, mParks, provides advocacy resources and professional development opportunities to a devoted and diverse membership of parks and recreation agencies, professionals, vendors and advocates. mParks exists to provide its members with resources, to advocate for the profession and to prove parks, recreation and leisure services matter.

Each year at the mParks annual conference there is a set of individual awards given out. This year we are happy to announce that Kristy Pagan is the recipient of the State Elected Official. This award is presented to an elected official who has exhibited exceptional support of parks and recreation.

Kristy Pagan is the Michigan State Representative for Canton Township and she has been and advocate and active supporter of the Canton Leisure Services Department for the last three years. She has attended and spoken at community events such as Not In Our Town, (a movement to stop hate, address bullying and build safe and inclusive communities) The township’s Martin Luther King Jr. Celebration, and many more.

Kristy has also enthusiastically been involved in programming at the BLOCK Youth and Teen Center. The BLOCK is a home away from home for hundreds of teens annually, ages 11-17, and provides after school care, summer camps, and leadership development programming. Kristy was influential in the development of the mParks Innovative Award winning program, Lead #LikeAGirl, and continues to be the kickoff keynote speaker each year. She also invites the participants to the Capitol to be recognized on the house floor, and presents them with a special legislative tributes upon graduation from the program.

Most recently, Kristy has volunteered her time to the BLOCK’s Teen Xperience Camp, which promotes the Parks and Recreation career field to teens, which offers job skill preparation and certifications like CPR and First Aid, Babysitter and Sports Official. Kristy kicked off the camp by speaking with the participants about the importance of community, communication with your local officials, and always pursuing your dreams.

Canton Township is fortunate to be represented by an elected official that is so committed to youth leadership and quality of life in her community. Canton Leisure Services is excited and honored to present Kristy Pagan with the mParks State Elected Official Award.”

Ms. Pagan thanked the board.

Motion by Slavens, supported by Foster to enter the award into the public record. Motion carried by all members present.

CONSENT CALENDAR:

Item C-1. Request to Alter Part-Time Wages for Election Inspectors. (Clerk)

Motion by Slavens, supported by Sneiderman to accept and concur with the Board of Election Commissioners for the Charter Township of Canton's resolution approving the elimination of the \$20 cellphone stipend, increase in part-time wages for election inspectors of \$5, and the creation of a "Greeter" position for \$150. Motion carried by all members present.

Canton Township current employs up to 350 inspectors for an election. These Election Inspectors are a major component in the election process. The board of trustees voted in 2015 to raise salaries for Precinct Chairs and Vice-Chairs by \$25, and election inspectors by \$20. In addition to the \$20 payment for training, a stipend of \$20 has been available for an individual inspector for the use of their private cellphone. This incentive dates back to the time when cellphone carriers charged by individual minutes as opposed to providing a package. As a result, Clerk Siegrist has recommended and the Election Commission approved an elimination of the stipend and a reallocation to election inspector wages. To bring the election inspector wages into alignment with the Chair and Vice-Chair increases of 2015, the Election Commission approved an increase from \$155 to \$160. The creation of a "greeter" position was also approved for 18 locations at a wage of \$150.

An analysis of the previous six elections indicated that the current proposal can meet the need to assist voters impacted by the precinct realignment with greeters, removed the \$20 stipend for cellphone usage, and increase the Part-Time wages for election inspectors at a lower rate than previous election staffing. There is no impact to the 2018 budget.

Item C-2. Consider Approval of Application for MLCC Special Liquor Licenses. (CLS)

Motion by Slavens, supported by Sneiderman to authorize the sale and consumption of alcohol at the 27th Annual Liberty Festival on June 14-16, 2018, and furthermore; that the following resolution be adopted:

That the Canton Rotary, through its duly elected officers, make application to the MLCC for a Special License for the sale of alcohol for consumption on the premises to be in effect on June 14-16, 2018 during Liberty Festival at Heritage Park located at 1010 Canton Center Rd, Canton, Michigan, County of Wayne. Motion carried by all members present.

Motion by Slavens, supported by Sneiderman to authorize the sale and consumption of alcohol at The Rally on Ridge event on Saturday, July 21, 2018; and furthermore; I move that the following

resolution be adopted:

That the Charter Township of Canton, through its duly elected officers, make application to the MLCC for a Special License for the sale of alcohol for consumption on the premises to be in effect on Saturday, July 21, 2018 at Preservation Park located at 500 N. Ridge Road in Canton, Michigan, County of Wayne and that the Township Supervisor and Clerk be authorized to sign and submit this application. Motion carried by all members present.

Motion by Slavens, supported by Sneiderman to authorize the sale and consumption of alcohol at The Canton Historical Society's "Brew, Brats & Bands at the Barn" fundraiser on Saturday, September 8, 2018; and furthermore; I move that the following resolution be adopted:

That the Charter Township of Canton, through its duly elected officers, make application to the MLCC for a Special License for the sale of alcohol for consumption on the premises to be in effect on Saturday, September 8, 2018 at the Cady-Boyer Barn in Preservation Park located at 500 N. Ridge Road in Canton, Michigan, County of Wayne and that the Township Supervisor and Clerk be authorized to sign and submit this application. Motion carried by all members present.

In 2018, three fundraising events will be held in conjunction with Canton Leisure Services at various township facilities that will require application to the Michigan Liquor Control Commission for special liquor licenses:

- 27th Annual Liberty Fest: June 14-16, 2018
- 5th Annual Rally on Ridge: July 21, 2018
- 9th Annual Brew, Brats & Bands at the Barn: September 8, 2018

Leisure Services is requesting Township Board approval to submit application to the Michigan Liquor Control Commission and to authorize the sale and consumption of alcohol at these fundraisers.

- Canton's 27th Annual Liberty Fest will take place June 14-16, 2018 in Heritage Park. In a partnership with Canton Leisure Services, the Canton Rotary Club will once again be making the application to the Michigan Liquor Control Commission for a special license. Canton Rotary will secure the appropriate permits and will keep the proceeds from the actual alcohol sales over the course of the three days.
- Canton Leisure Services will host the 5th Annual Rally on Ridge event on July 21, 2018 from 5:30 p.m. to 9:00 p.m. at Preservation Park/Cherry Hill School. In addition to the food trucks, we will be selling beer and wine with proceeds to benefit the Canton Farmers Market. Canton Leisure Services will apply for the one-day special liquor license for this event.
- The Canton Historical Society is hosting the 9th Annual "Brew, Brats & Bands at the Barn," a fundraiser to be held at the Cady-Boyer Barn in Preservation Park on Saturday, September 8, 2018 from 6-9 p.m. The event will feature a concert with beer and food being sold for the purpose of raising funds to benefit the Canton Historical Society. Canton Leisure Services will apply for the one-day special liquor license for this event.

Item C-3. Resolution Declaring the Month of April Fair Housing Month. (Supv.)

Motion by Slavens, supported by Sneiderman to adopt the following resolution. Motion carried by all members present.

**RESOLUTION OF
BOARD OF TRUSTEES
CHARTER TOWNSHIP OF CANTON**

WHEREAS, the year 2018 marks the 50th anniversary of the passage of the Federal Fair Housing Act: Title VIII of the Civil Rights Act of 1968, as amended; and

WHEREAS, this law guarantees that housing throughout the United States should be made available to all citizens without regard to race, color, religion, sex, family status, disability or national origin; and

WHEREAS, equality of opportunity for all is a fundamental policy of this nation, state and township; and

WHEREAS, barriers which diminish the rights and limit the options of any citizen will ultimately diminish the rights of all citizens.

NOW THEREFORE BE IT RESOLVED that the Charter Township of Canton Board of Trustees designates the month of April 2018 as “Fair Housing Month” in Canton Township. We encourage the residents of our community to join in this observance.

Date: March 13, 2018

Pat Williams, Canton Supervisor

Item C-4. (Added by amendment to the agenda) Planning Commission Appointments. (Supv.)

Motion by Slavens, supported by Sneiderman to appoint Nancy Eggenberger and Chandru Acharya to the Canton Township Planning Commission with Terms to expire December 31, 2021. Motion carried by all members present.

The Board of Trustees expressed a desire to increase the size of the Planning Commission to nine members. This resulted in an update of the Township Ordinance governing the Planning Commission. Chapter 98 of the ordinance was reviewed and updated to not only bring the ordinance into compliance with the current law, but also increase the size by adding two members. The changes to the ordinance went through the first and second readings in February and became effective on February 27, 2018. The Supervisor is recommending the appointments of Nancy Eggenberger and Chandru Acharya.

Ms. Eggenberger was appointed to an alternate position on the Planning Commission on November 28, 2017, and it is now recommended she take one of the two new member positions.

Mr. Acharya expressed interest in the Planning Commission and met with Supervisor Williams in November of 2017. The Supervisor supports his appointment for the second new member position.

GENERAL CALENDAR:

Item G-1. Consider Approval of the Final Site Plan for Westridge Estates of Canton (Phase 3) Site Condominium. (MSD)

Motion by Slavens, supported by Foster to adopt the following resolution. Motion carried by all members present.

**RESOLUTION OF
BOARD OF TRUSTEES
CHARTER TOWNSHIP OF CANTON**

Approval of the Final Site Plan for Phase 3 of Westridge Estates Site Condominium

WHEREAS, the Project Sponsor has requested final site plan approval for Phase 3 of Westridge Estates Site Condominium, located on the south side of Ford Road between ridge and Napier Roads; and,

WHEREAS, the Planning Commission reviewed the final site plan and voted 7-0 to recommend approval of the request, subject to provision of financial guarantees prior to review and approval by the township Board;

NOW THEREFORE BE IT RESOLVED, the Board of Trustees of the Charter Township of Canton, Michigan does hereby approve the request for final site plan for Phase 3 of Westridge Estates Site Condominium on tax parcel nos. 069-99-0010-702 and 069-99-0010-703, subject to any and all applicable state and local development regulations.

The Township Board approved a Special Land Use for a Cluster Development for Westridge Estates on May 13, 2014. The Special Land Use granted approval of up to 274 dwelling units. The Final Site Plan for Phase 1, approved in December of 2014, included 100 lots on the northerly 68 acres of the overall development. Phase 2 included an additional 70 units located in the southeast portion of the site and the main road extension west to Napier Road which was approved in June of 2016. Phase 3 includes the final 104 units which will be constructed in 2 consecutive construction phases to complete the development.

- **Existing Zoning:** R-2 and R-3, Single-Family Residential
- **Location:** South of Ford Road between Ridge and Napier Roads

- **Net Acres:** 60.19 acres
- **Existing Land Use:** Agricultural

- Surrounding Land Use & Zoning:

N- R-2, Westridge Estates

S and E- R-3, Westridge Estates

W- RR, Frontage Residential on Napier and Superior Township

- Comprehensive Plan: Medium-Low Density Residential (3 dwelling units/acre)

- **Community Planner’s Recommendation:** Approval.
- **Planning Commission Recommendation:** The Planning Commission voted 7-0 to recommend approval for the final site plan for phase 3 of Westridge Estates Site Condominium.

Item G-2. Consider Approval of a Budget Amendment & Award of a Purchase Order Contract to the Mannik & Smith Group for Additional Design and Construction Engineering Services for the Historic Ford Factory Pathway Project. (MSD)

Motion by Slavens, supported by Foster to approve a purchase order contract with the Mannik & Smith Group for the construction engineering for the Historic Ford Factory Pathway project in an amount not-to-exceed \$42,649 under the existing Master Services Agreement. Motion carried by all members present.

Motion by Slavens, supported by Sneiderman to approve a budget amendment to fund the construction engineering expenses as follows:

Increase Expense:

#246-441.970_0050 Community Improvement – Capital Outlay Infrastructure \$42,649

Increase Revenue:

#246-000.695 Fund Balance Appropriation \$42,649

Motion carried by all members present.

Now that MDOT has been authorized to receive bids on this project, the Township must retain an engineering firm to oversee the construction later this year. It is an obligation of the Township to fund this expense under the intergovernmental agreement approved by the Board with Wayne County. Mannik & Smith Group is the designer of record for this project and has provided a proposal for the construction engineering in the amount of \$42,649. A budget amendment is also necessary as these funds were not budgeted in 2018.

The Village Arts Factory pathway project was initiated in 2015 and includes design and construction of a 700’ long asphalt pathway and bridge structure over the Rouge River that crosses Cherry Hill Road, west of Ridge Road along the south side of the roadway. In December

2015, the Canton Township Board approved a contract with the Mannik & Smith Group (MSG) for design services in an amount of \$34,910. The design has been completed and the bidding process is underway with MDOT.

Item G-3. Consider Approval of an Extension of the Contract with ARC Document Solutions for Phase 2 of the Building & Inspection Services Division Document Scanning Project. (MSD)

Motion by Slavens, supported by Anthony to approve an extension of the professional services contract with ARC Document Solutions for Phase 2 of the Building Services Document Scanning Project in an amount not-to-exceed \$40,000. Motion carried by all members present.

In June of 2017, the Board awarded Phase 1 of this five year project to ARC Document Solutions (ARC) of Clawson, Michigan. ARC has performed well under the first phase of the project and has offered to extend its unit prices to the Township for Phase 2. Staff is recommending approval of a contract extension to ARC Document Solutions of Clawson in an amount not-to-exceed \$40,000 for Phase 2. This would leave \$9,000 for any support expenses from Kiriworks for the import of the documents into On-Base and/or the purchase of any hardware for the project.

The Municipal Services Department has been engaged in a pilot project to demonstrate a document management software program using On-Base since early 2015. The initial phase focused on water service stop box cards for Public Works, plus a host of other Public Works and Engineering records. The second phase of the pilot dealing with recommendations on Township-wide implementation is to be completed over the next twelve months.

Building & Inspection Services has an estimated 570,000 records currently, the majority of which must be retained forever according to the State of Michigan record retention laws. As such, we consciously decided to make these records a high priority over the next several years. The first 50,000 some odd commercial & industrial project drawings were scanned and imported into the On-Base software for retrieval electronically from July 2017 through January 2018.

Item G-4. Consider Payment of Annual GIS software Maintenance Fees to ESRI (Environmental Systems Research Institute, Inc. (MSD)

Motion by Slavens, supported by Anthony to authorize the payment to ESRI for Maintenance and Support from March 2018 to March 2019, for a total cost not-to-exceed of \$30,600. Motion carried by all members present.

The Township staff has been utilizing Geographic Information System (GIS) software for over twenty (20) years. This software houses the property and land record information plus the public-owned utilities on over 31,000 parcels that is used by staff from Municipal Services, Public Safety, Leisure Services and the DDA. Over 60 employees rely on this software to provide ongoing service to the public.

In order to keep the software operating properly with the host of numerous other applications township-wide, the developer (ESRI) requires the Township to pay annual software maintenance

and support fee of \$30,600 which has been budgeted by the various departments for 2018. The annual fee is a standard fee provided to government agencies and is non-negotiable.

Over the years, GIS software provides clear benefits in employee productivity (allowing Canton to keep our staffing levels low) and in customer service (allowing Canton to provide fast and efficient response to inquiries and to manage projects more effectively).

Item G-5. Consider Award of Contract for a 2018 Tree Maintenance Project to Frank’s Landscaping & Supplies. (MSD)

Motion by Slavens, supported by Sneiderman to award a contract for a 2018 Tree Maintenance Projects to Frank’s Landscaping for a total amount not-to-exceed \$18,500, and to renew a contract for a second and third year at the same price. Motion carried by all members present.

Planning Services received four qualified bids for a 2018 Tree Maintenance Project. Work includes the following maintenance work on Canton property or in the public right-of-way at various locations: Cultivation, fertilization and mulching of trees, stake removal, and watering. The lowest qualified bidder was Frank’s Landscaping & Supplies with a bid of \$18,500 to cultivate, fertilize, and mulch 727 trees, remove stakes and straps on 100 trees, and water 1,000 trees. The 2018 contract provides for an option to extend the service for two additional years at the same pricing.

The qualified low bidder of the street tree planting program is Frank’s Landscaping & Supplies who has performed this and similar work for Canton the last few years. It is well qualified to perform the tree maintenance work. The three lowest bidders are shown below for your review.

Frank’s Landscaping & Supplies	\$18,500.00
The Grounds Guys	\$27,231.28
Crimboli Nursery	\$39,131.25

Item G-6. Consider Award of a Purchase Order Contract to Core and Main for the Purchase of 23,000 Feet of Type K Copper Tubing, Brass Fittings, Curb Stop Boxes and Rods. (MSD)

Motion by Slavens, supported by Sneiderman to award a purchase order contract to Core and Main for the purchase of 23,000 feet of Type K copper tubing, and brass fittings for an amount not-to-exceed \$150,841.50. Motion carried by all members present.

In order to provide necessary water service to new homes within the community, copper water service line and brass supplies will be needed by our Public Works Division. Public Works received Two (2) bids on the requested materials on February 15, 2018. Core and Main, located in Canton (formerly HD Supply), submitted the lowest responsible bid for copper tubing, and supplies in the amount of \$150,841.50.

The charges for a customer to connect to the water system cover the expense to purchase these materials.

Item G-7. Consider Award of Contract for a 2018 Street Tree Planting Program to Reliable Landscaping. (MSD)

Motion by Slavens, supported by Sneideman to award a contract for a 2018 Street Tree Planting Project to Reliable Landscaping, Inc. for a total amount not-to-exceed \$20,000. Motion carried by all members present.

Planning Services received six qualified bids for a 2018 Street Tree Planting Project for installation of trees on major roads and Canton property. The lowest qualified bidder was Reliable Landscaping, Inc. with a bid of \$25,120 for the work.

The qualified low bidder of the street tree planting program is Reliable Landscaping who has performed numerous landscaping projects in Canton for many years. It is well qualified to perform the street tree work. The three lowest bidders are shown below for your review.

Reliable Landscaping	\$25,120
Evergreen Tree & Restoration	\$26,450
Frank's Landscaping & Supplies	\$27,100

Due to budget constraints the total number of trees will be reduced to maintain the budgeted amount of \$20,000.00.

Trustee Graham-Hudak asked how many trees are in the program. Director Faas replied 44.

Item G-8. Consider Award of a Purchase Order Contract to the Northwest Consultants, Inc. for Construction Engineering, Inspection, and Testing Services for the 2018 Township Parking Lot Paving Program. (MSD)

Motion by Slavens, supported by Sneideman to approve a purchase order contract with Northwest Consultants, Inc. for bidding, construction engineering, and testing for the 2017 Township Parking Lot paving program in an amount not-to-exceed \$51,715 under the existing Master Services Agreement. Motion carried by all members present.

Engineering Services is proceeding with bidding and construction of the 2018 Township parking Lot paving program including the completion of the West Summit parking lot and the East Administration Building asphalt parking lots. Engineering Services plans to consolidate both designs, and award the bidding and construction engineering to a single firm, Northwest Consultants, Inc. (NCI), in an amount of \$51,715.

In 2015, Northwest Consultants, Inc. (NCI) completed the design of West Summit Parking lot. The Mannik & Smith Group (MSG) is finalizing the design for the East Administration Building parking lot. Please note the attached proposal from NCI includes several options for services. The award will include two portions of this proposal "Project 1" for \$34,195, and "Project 2", Option 2B for \$17,520, resulting in a total cost of \$51,715.

Item G-9. Consider Change of Award and Authorization of Projects for Pond Bank Stabilization. (CLS)

Motion by Slavens, supported by Sneiderman to authorize the Supervisor to sign the contract for the Summit and Pheasant Run Hole #10 Pond Bank Reconstruction with Reliable Landscaping, Inc., 8285 Lilley Rd, Canton MI 48187 in the amount of \$125,500. Funds to be paid from Account#101-270-50.970_0080 Parks Capital Outlay Land Improvement (\$79,338) and Account #584- 756-50.970_0030 Pheasant Run Capital Outlay Machinery and Equipment (\$46,162). Motion carried by all members present.

Motion by Slavens, supported by Sneiderman to close Purchase Order #3650 for JSS-Macomb, LLC. Motion carried by all members present.

In March 2017, bids were solicited for the reconstruction of the eroded bank on the retention pond at the front of the Summit and the pond on Hole #10 of Pheasant Run. JSS-Macomb, LLC submitted the lowest qualified bid in the amount of \$194,156.40. That bid was renegotiated with JSS-Macomb and revised to an amount of \$125,500. On November 14, 2017 the Board awarded the contract for the Pond Bank Stabilization project to JSS-Macomb LLC.

Since that approval, staff has made repeated attempts to contact JSS-Macomb without success. Numerous phone calls and emails have not been returned. A registered letter was sent advising JSS-Macomb that failure to respond would result in JSS-Macomb being removed from consideration for this project. No contact has been made.

Reliable Landscaping, Inc., 8285 Lilley Rd, Canton, MI 48187 is the second lowest bidder for the Pond Bank Stabilization Project. In order to maintain the currently approved bid amount, Leisure Services staff negotiated a final scope of work to not exceed \$125,500 with Reliable Landscaping. The project will include the complete re-stabilization on the Summit pond and a portion on the Pheasant Run Hole #10 pond. This project will install a pond bank stabilization system on both ponds. This work has been engineered and bid out with the following bids received:

Company	Address	Bid Amount
JSS-Macomb	14218Claremont, Shelby Twp., MI 48315	\$194,156.40
Reliable Landscaping,	8285 Lilley, Canton, MI 48187	\$248,229.50
Anglin Civil	13000Newburgh, Livonia, MI 48150	\$331,407.00
Stante Excavating	46912 Liberty, Wixom, MI 48393	\$564,685.35

While JSS-Macomb submitted the lowest qualified bid, their failure to return communications has forced staff to consider using the second lowest qualified bid. That bid amount is greater than the current budget; therefore, staff has negotiated a revised scope of work with the contractor. The negotiated amount is provided in the draft contract as part of Attachment A. The total budget for this project is 125,500; therefore, the second lowest bid amount of 248,229.50 was

renegotiated to the balance budget amount of \$125,500 to be taken from Account #101-270-50.970_0080 Parks Capital Outlay Land Improvement (\$79,338) and Pheasant Run Capital Outlay Machinery and Equipment (46,162)

Item G-10. Consider Approval of Underground Utility Easement Agreement with Verizon Wireless at Victory Park. (CLS)

Motion by Slavens, supported by Sneideman to approve the Underground Utility Easement Agreement with Verizon Wireless for installation of underground conduits at Victory Park and to authorize the Supervisor to sign. Motion carried by all members present.

In 2017 Verizon Wireless requested an underground utility easement agreement to allow for upgrades to the existing communications tower located on the property at Victory Park. The easement agreement will allow for the installation of underground conduits to service the tower. As a condition of the agreement, Verizon has agreed to install an underground conduit for the exclusive use of Canton Township for communications.

Verizon Wireless is currently planning to upgrade the existing communications tower at Victory Park. In order to perform the work, Verizon requires an underground utility easement agreement to install underground conduit on park property. As part of the project, Verizon agrees to install a conduit for exclusive use of Canton. It is the intent of the Township to use the conduit to install a communications line running from Michigan Avenue to the Canton Sports Center to enhance current infrastructure.

Item G-11. Consider the Purchase of Four In-Car Camera/DVR Systems and Accompanying 2018 Budget Amendment to the Police Fund. (PSD)

Motion by Slavens, supported by Anthony to approve the purchase four Flashback 3 In-Car Camera/DVR systems from L3 Mobile Vision in the amount of \$23,002.40. Motion carried by all members present.

Motion by Slavens, supported by Sneideman to waive the bidding process and approve the specified budget amendment to utilize Drug Forfeiture funds for this purchase.

Increase Appropriations:

Program Expense Drug Forfeiture:	#207-301-50.743.0003	\$23,000
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Decrease Appropriations:

Transfer to Fund Balance:	#207-301-50.990	\$23,000
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Motion carried by all members present.

The Police Department is requesting to purchase four Flashback 3 In-Car Camera DVR systems to be installed in the new patrol cars approved by the Board in February. The department is further requesting to waive the bidding process to allow for continuity in purchasing the same camera/DVR's currently being utilized in the fleet of vehicles. L3 Mobile Vision is the sole-source provider of Flashback 3, and is quoting a total price of \$23,002.40.

L3 Mobile-Vision, Inc., has been the sole-source provider of Flashback in-car camera/DVR's for

the department since the practice of cameras began in Canton. The department relies heavily on in-car camera footage for a variety of reasons including citizen complaints, lawsuits, investigations, officer review and training. Every patrol vehicle on the road is outfitted with a camera and DVR.

Item G-12. Consider Approving the Purchase of Replacement Server for the NICE Recording Logger, along with the Accompanying 2018 Budget Amendment to the E/911 Fund. (PSD)

Motion by Slavens, supported by Sneiderman approve the purchase of a replacement server for the NICE recording system from Van Belkum, in the amount of \$19,669.98. Motion carried by all members present.

Motion by Slavens, supported by Anthony to waive the bidding process and approve the specified budget amendment to the 2018 E/911 Fund. Motion carried by all members present.

Increase Appropriations:

Capital Outlay Computers and Equipment:	#261-346-50.970.0010	\$4670
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Decrease Appropriations:

Transfer to Fund Balance:	#261-346-50.990	\$4670
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Motion carried by all members present.

The Public Safety Department is requesting to replace the server for its NICE Recording Logger. The current server is eight years old and at end of life status- with replacement parts no longer available/reliable for this important piece of equipment.

The NICE Recording Logger is integrated into the dispatch console for recording and playback of 48 lines including all 911 calls, non-emergency phone lines, and police, fire and dispatch radio communications. For this reason the department is requesting to waive the bidding process and purchase the upgraded NICE replacement server from Van Belkum, utilizing State of Michigan Bid Pricing, at a total cost of \$19,669.98.

In 2012, the Township Board approved the purchase of a NICE Perform eXpress Recording Logger from Van Belkum out of Grand Rapids, Michigan. That system has fulfilled the Public Safety Department's need to record and playback all 911 calls, non-emergency phone lines, and police, fire and dispatch radio communications for the past six years. The NICE system has received two software upgrades since inception, but is now in need of a system server replacement, as it has fallen out of warranty and the ability to make repairs is no longer a reliable option. The NICE Recording Logger is the industry standard, and is incorporated into the department's complex Motorola dispatch console—including a portion of the system being covered on the Motorola annual dispatch console service agreement.

The proposed upgraded server is designed to accommodate VOIP phone lines, being considered for purchase by the Township later this year. The quote includes two analog cards to accommodate the current phone system in the meantime.

Item G-13. Consider Upgrading the Control Equipment for Outdoor Warning Siren

System and Accompanying Budget Amendment to General Fund. (PSD)

Motion by Slavens, supported by Anthony to approve upgrading the control equipment for Canton’s Outdoor Warning Siren System with Services, Inc., in the amount of \$99,380. Motion carried by all members present.

Trustee Sneiderman asked if this is replacing everything. Director Meier replied this is to replace the siren head and the control modules.

Motion by Slavens, supported by Foster to waive the bidding process, and approve the proposed 2018 budget amendment to the General Fund.

Increase Appropriations:

Capital Outlay Land Improvements:	#101-426-970.0080	\$99,380
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Increase Revenue:

Fund Balance Appropriations:	#101-000.695	\$99,380
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Motion carried by all members present.

The Public Safety Department is requesting to upgrade the control equipment on Canton’s Outdoor Warning Siren System. The proposed upgrade would include replacing control equipment at each of the system’s 16 remote siren locations, replacing control cabinets at six locations, and replacing the control point hardware and software with all Federal Signal equipment. All of the Township’s sixteen actual sirens will remain in service, with an estimated life expectancy of 30-35 years, with proper maintenance.

West Shore Services, Inc., is proposing a total cost of \$99,380 for the upgrade project. West Shore Services, Inc., is the only authorized dealer of Federal Signal Outdoor Warning Siren products for Public Safety agencies in the State of Michigan, therefore the department is requesting to waive the bidding process and contract with the sole-source provider.

Outdoor Warning Siren Systems are utilized as a life- saving alert to warn individuals outside to take shelter from an imminent danger or threat to their safety. Threats can be weather-related, such as a tornado; industrial-accident, such as a nuclear plant disaster; or an act of terrorism or warfare.

During a recent inspection of the Township’s Outdoor Warning Siren System, it was discovered that the controls at six siren locations are not functioning and in need of repair, at a cost of almost \$12,000. After researching further into the aging sirens, the Public Safety Department’s recommendation is to replace all control equipment system-wide.

Approval of this upgrade would make Canton’s Outdoor Warning Siren System interoperable with neighboring communities and Wayne County, allowing for mutual aid assistance and activation. It would also provide for a remote two-way radio control and status monitor to detect anomalies that may impact the operability and readiness of the system.

With the increasing social media/electronic presence in our daily lives, the question of how we are notified can be debated, but current figures show an average community sign-up rate for

social media updates is between 18-22% of a community's population. Further, as Canton promotes a livable, walkable community, it becomes of the utmost importance to continue to maintain a functioning Outdoor Warning Siren System for individuals who are pedestrian-commuting, or out enjoying our parks and recreation facilities free of their electronic devices.

ADDITIONAL PUBLIC COMMENT: None

OTHER: Director Faas stated the Study Session on March 20, 2018 will cover one action item from Leisure Services, Township Owned Properties – Phase 2, and the 2018 Water Sewer Rates with a tentative start time of 5:00 p.m.

Trustee Graham-Hudak questioned the board holding township coffee sessions at local shops with no more than 2 board members attending. With the board's approval, she will set up a schedule and work through Kristen Thomas for community notification.

Treasurer Slavens reminded the board of the 2018 Township Water and Sewer Rate Town Hall meeting on Wednesday March 21 put on by Directors Faas and Trumbull.

ADJOURN: Motion by Sneideman, supported by Anthony to adjourn at 7:55 p.m. Motion carried by all members present.

Michael A. Siegrist, Clerk

Pat Williams, Supervisor