

**Charter Township of Canton
Board Proceedings – March 17, 2020**

A regular meeting of the Board of Trustees of the Charter Township of Canton was held Tuesday, March 17, 2020 at 1150 Canton Center S. Canton, Michigan. Supervisor Williams called the meeting to order at 6 p.m. and led the Pledge of Allegiance to the Flag.

Members Present: Anthony, Foster, Graham-Hudak, Siegrist, Slavens, Sneiderman, Williams
 Members Absent: None
 Staff Present: Director Meier, Director Smith, Kristen Kolb

Motion by Siegrist, supported by Sneiderman to go into closed session for the purpose of discussing legal strategy regarding Percy vs. Canton Township at 6:02 pm. Motion carried by unanimous roll call vote.

Motion by Siegrist, supported by Foster to return to open session at 6:40 pm. Motion carried unanimously.

Adoption of Agenda

Motion by Graham-Hudak, supported by Slavens to adopt the agenda as amended, adding items G-0a and G-0b. Motion carried unanimously.

Approval of Minutes

Motion by Siegrist, supported by Graham-Hudak to approve the proposed February 25, 2020 minutes. Motion carried unanimously.

Public comment was held.

Payment of the Bills:

Motion by Slavens, supported by Foster to approve payment of the bills as presented. Motion carried unanimously.

CHARTER TOWNSHIP OF CANTON EXPENDITURE RECAP FOR THE TOWNSHIP BOARD MEETING OF March 10, 2020		
101	GENERAL FUND	513,929.03
204	ROADS FUND	405.74
206	FIRE FUND	187,073.48
207	POLICE FUND	357,235.07
208	SUMMIT OPERATING (General)	70,361.66
219	STREET LIGHTING	22,550.26
230	CABLE TV FUND	6,278.76
245	PUBLIC IMPROVEMENT	0.00
246	TWP (COMMUNITY) IMPROVEMENT	5,170.65
248	DDA - CANTON	42,386.31
261	E-911 UTILITY	2,962.59
265	ORGANIZED CRIME - DRUG ENFORCEMENT	45,108.65
274	CDBG	203.17

275	ARRA GRANTS FUND	0.00
276	NSP GRANTS FUND	0.00
401	CAP PROJ - ENERGY PROJECT	0.00
402	CAP PROJ - SUMMIT CONSTR	0.00
403	CAP PROJ - ROAD PAVING	0.00
584	GOLF FUND	33,916.43
592	WATER & SEWER FUND	229,385.89
596	SOLID WASTE	289,148.45
661	FLEET	28,762.97
701	TRUST & AGENCY FUND	43,363.50
702	CONSTRUCTION ESCROW	16,943.27
736	POST EMPLOYMENT BENEFITS	51,046.57
852	SPECIAL ASSESSMENT DEBT	0.00
TOTAL - ALL FUNDS		1,946,232.45

General Calendar:

Item G-0a. Consider Waiving Fees and Extending Meter Readings in Response to COVID-19.

Motion by Slavens, supported by Siegrist to wave the strict application of Section 74-78 of the Township Code of Ordinances, entitled “water billings; water meters” to allow for delayed assessment of fines and fees regarding water and wears rates due to COIVID-19. Motions carried unanimously.

Item G-0b. Consider Resolution Regarding COVID-19.

Motion by Siegrist, supported by Sneiderman to adopt the following resolution. Motion carried unanimously.

**RESOLUTION OF
BOARD OF TRUSTEES
CHARTER TOWNSHIP OF CANTON,
MICHIGAN**

Resolution of Canton Township Regarding COVID-19

Whereas the novel coronavirus (COVID-19) is a respiratory disease that can result in serious illness or death that can easily spread from person to person;

Whereas COVID-19 has been identified as the cause of an outbreak of respiratory illness with person-to-person spread of the virus, and therefore, on January 31, 2020, the United States Department of Health and Human Services Secretary Alex Azar declared a Public health emergency;

Whereas on March 10, 2020, Governor Gretchen Whitmer declared a state of emergency across the State of Michigan with the signing of Executive Order No. 2020-4;

Whereas on March 13, 2020, President Donald Trump declared a national state of emergency due to the novel coronavirus; and

Whereas based on the state of emergency declarations, and in an effort to mitigate the spread of the COVID-19 virus and in the interest of protecting the public health, safety and welfare of the residents of Canton Township; now therefore be it,

Resolved,

1. That the Township Board of Trustee of the Charter Township of Canton has determined it to close all township facilities to the public for a period of three weeks, effective, March 13, 2020 at 10:00 p.m. through April 5, 2020;
2. That during this time period, procurement cards for all Department Directors Deputy Director of Public Safety-Police Chad Baugh, Deputy Director of Public Safety-Fire Chris Stoecklein, and Public Works Manager Brad Lear shall be increased to \$5,000 in order to provide flexibility for any purchases that are required due to the statewide declaration of an emergency;
3. That the emergency provisions of the Purchasing Policy may be relied on as well for any needed purchases during this state of emergency;
4. That during this same time period, all non-critical personnel, as determined by each Department Director, shall not be required to report for work;
5. That all full-time employees that did not have paid-time off scheduled before April 5, 2020 prior to the close of business on Friday, March 13, 2020, shall retain their normal wages and benefits during this time period;
6. That any employees with paid time off scheduled prior to the close of business on Friday, March 13, 2020 shall have until the end of Monday, March 16, 2020 to retract any prior scheduled PTO, provided that any employee who retracts schedule PTO shall be deemed available for callback;
7. That all employees without scheduled PTO through the time period ending April 5, 2020, shall be subject to callback with 24-hours advance notice, except in the case of a Township emergency, in which case the employee shall be required to report to work;
8. That any employee who decides to take a vacation during the time period ending April 5, 2020, shall notify their division manager or department director and shall be required to use paid-time off;
9. That any employee who is considered critical and subject to report to work during the closure during their normal and customary work hours shall be compensated for the time worked at time and one-half and further will be expected to work a minimum of three (3) hours;

10. That any employee called in on an emergency outside of their normal and customary work hours shall be given two hours advance notice to report for work and shall be compensated in accordance with the requirements of their respective collective bargaining agreement;
11. That all employees called in on 24-hours' notice or on an emergency basis, whether during or after regular and customary work hours, shall not be paid until the first full paycheck after the Township resumes normal operations;
12. That part time employees will be paid the average number of hours they have worked per week during the pay dates of March 12, 2020, February 27, 2020 and February 13, 2020 paid at the rate of their primary position. Part time employees will not be paid these wages past April 4, 2020 to the extent the shutdown extend beyond that date. Should the township resume with employees returning to work prior to April 4, 2020, pay checks will only reflect actual hours worked for part-time employees;
13. That full-time, exempt employees who are required to work during this Township closure shall be entitled to accrue compensatory time as approved by the Merit Commission;
14. That in the event the state and/or national emergency declaration(s) are withdrawn, the Township closure shall be terminated and all employees shall be ordered to return to work with no less than 24 hours' notice; and
15. That the Township Board shall meet the week prior to April 5, 2020, to make a determination whether to continue the closure or return Township facilities to normal functioning, with notification to all employees.

Item G-1. Consider Approval of Contract Extension for Roofing Consulting Services

Motion by Siegrist, supported by Slavens to award the 3-year contract extension to Roofing Technologies Associates, LTD., 38031 Schoolcraft Rd., Livonia, MI 48150 for Roofing Consulting Services for Canton Township Facilities. Motion carried unanimously.

Item G-2. Consider Award of a Contract and Authorization of a Purchase Order to Purchase Softballs for Canton Sports Center

Motion by Siegrist, supported by Slavens to award a contract and authorize the purchase of no more than 400 dozen 12" league softballs from Rawlings Sporting Goods, in an amount not to exceed \$15,000 from Account #101-755-50.760 Canton Sports Center– Operating Supplies. Motion carried unanimously.

Item G-3. Consideration of Repealing Chapter 10 Article II (Teen Clubs) and Article III (Amusement Devices and Arcades), Chapter 14 Article VI (Kennels) and VII (Indoor Pet Boarding Facilities), and Chapter 46 Sec. 46-5 (Fortunetelling and Palmistry) of the Canton Code of Ordinances and Holding a First Reading of an Ordinance Amending Chapter 18, Sec. 18-1 to 18-800, Businesses.

Motion by Siegrist, supported by Slavens to introduce and hold the first reading of an ordinance repealing and replacing Chapter 10 Article II (Teen Clubs) and III (Amusement Devices and Arcades), Chapter 14 Article VI (Kennels) and VII Indoor Pet Boarding Facilities), Chapter 18 (Businesses), and Chapter 46 Sec. 46-5 (Fortunetelling and Palmistry) of the Canton Code of Ordinances. Motion carried unanimously.

Motion by Siegrist, supported by Slavens to table for a second reading, the consideration of said Ordinance Amendment for a meeting to be held on April 7, 2020.

Additional Public comment was held.

Adjourn: Motion by Siegrist, supported by Foster to adjourn. Motion carried unanimously.

Michael A. Siegrist, Clerk

Pat Williams, Supervisor