

**Charter Township of Canton
Board Proceedings – April 10, 2018**

A regular meeting of the Board of Trustees of the Charter Township of Canton was held Tuesday, April 10, 2018 at 1150 Canton Center S., Canton, Michigan. Supervisor Williams called the meeting to order at 6:30 p.m. and led the Pledge of Allegiance to the Flag.

Motion by Siegrist, supported by Anthony to move from open session to closed session at 6:30 p.m. under section 8(e) of the Open Meetings Act for the purpose of discussion of a confidential legal opinion section 8(d) and discussion of the purchase of property. Motion carried by all members present.

Roll Call: Anthony, Foster, Graham-Hudak, Siegrist, Slavens, Sneideman, Williams
Ayes: Anthony, Graham-Hudak, Siegrist, Slavens, Sneideman, Williams
Nays: None
Abstain: None
Absent: Foster
Staff Present: Kolb, Tim Faas

6:30 P.M.: CLOSED SESSION – TO DISCUSS LEGAL OPINION

Motion by Anthony, supported by Sneideman to move from closed session to open session at 7:00 p.m. Motion carried by all members present.

Roll Call

Members Present: Anthony, Graham-Hudak, Siegrist, Slavens, Sneideman, Williams
Members Absent: Foster
Staff Present: Director Hohenberger, Director Faas, Director Meier, Director Trumbull
Kristin Kolb

Adoption of Agenda

Motion by Siegrist, supported by Slavens to amend the agenda to add Item G-A Consider Purchase of Property for Future Trail Extension and G-B Consider Recommendation of Township Attorney Regarding Civil Litigation. Motion carried by all members present.

Approval of Minutes

Motion by Siegrist, supported by Sneideman to approve the Board Meeting Minutes of March 13, 2018 as presented. Motion carried by all members present.

Motion by Siegrist, supported by Sneideman to approve the Board Study Session Minutes of March 20, 2018 as presented. Motion carried by all members present.

Citizen's Non-Agenda Item Comments:

Christine Wofford, 44006 Applewood, commented on a personal matter involving Canton Public Safety.

Dr. Qadir, 45724 Tournament Dr. in Northville, commented on his candidacy for state senate. George Miller, 1946 Briarfield, commented on the condition of township roads, as well as personal matters involving Canton Public Safety.

Payment of the Bills:

Motion by Slavens, supported by Sneiderman to approve payment of the bills as presented. Motion carried by all members present.

March 27, 2018		
101	GENERAL FUND	411,429.32
206	FIRE FUND	450,825.49
207	POLICE FUND	236,228.44
208	SUMMIT OPERATING (General)	41,665.57
219	STREET LIGHTING	24,895.61
230	CABLE TV FUND	133,275.01
246	TWP (COMMUNITY) IMPROVEMENT	3,470.00
248	DDA - CANTON TWP ACCT	11,388.55
261	E-911 UTILITY	9,834.99
274	CDBG	770.00
555	Solid Waste	1,385.99
584	GOLF FUND	38,574.35
592	WATER & SEWER FUND	2,352,722.64
661	FLEET	50,543.97
702	CONSTRUCTION ESCROW	8,989.35
736	POST EMPLOYMENT BENEFITS	66,426.55
852	Refunds	546.11
TOTAL - ALL FUNDS		3,842,971.94

April 10, 2018		
101	GENERAL FUND	250,509.36
206	FIRE FUND	155,706.71
207	POLICE FUND	203,790.40
208	SUMMIT OPERATING (General)	48,062.95
230	CABLE TV FUND	6,176.87
248	DDA - CANTON TWP ACCT	24,309.58
261	E-911 UTILITY	338.88
274	CDBG	324.13
555	Solid Waste	267,094.52
584	GOLF FUND	91,605.35
592	WATER & SEWER FUND	116,821.38
661	FLEET	23,171.01
701	TRUST & AGENCY FUND	8,274.92
702	CONSTRUCTION ESCROW	1,262.86
736	POST EMPLOYMENT BENEFITS	69,924.32
852	Refunds	152,605.25

CONSENT CALENDAR:

Item C-1. Adjustment of Term Expiration Dates for Two Planning Commissioners. (Supv.)

Motion by Siegrist, supported by Sneiderman to approve new term expiration dates of December 31, 2019 for Planning Commissioners Nancy Eggenberger and Chandru Acharya. Motion carried by all members present.

On March 13, 2018, the Board of Trustees approved the appointments of Nancy Eggenberger and Chandru Acharya to the Planning Commission for a three-year term to expire on December 31, 2021. The Township ordinance governing the Planning Commission dictates that the maximum term for an appointment is three years, and appointing through December of 2021 exceeds that by nine months. In addition, the ordinance also dictates the appointments be set up in a way to stagger the terms so no more than 1/3 of the commission is expiring in the same year. The current term expirations for Nancy and Chandru would create a situation of more than 1/3 of the Commission expiring in 2021. The recommendation from the Township’s Legal and Planning departments is that the Board adjust the term expiration dates for Nancy and Chandru to comply with the ordinance. The maximum term per the ordinance is three years, but it is permissible to appoint for less than three. Approving new term expiration dates of December 31, 2019 would balance out the terms as follows:

- December 31, 2018: Dawn Zuber and Craig Engel
- December 31, 2019: Greg Greene, Nancy Eggenberger, and Chandru Acharya
- December 31, 2020: Julia Perkins, Alan Okon, and Laura Bennett

Item C-2. Reappointments to the Historic District Commission. (Supv.)

Motion by Siegrist, supported by Sneiderman to approve the Township Supervisor’s recommendation for reappointment of Terry Bennett and Katherine Martin to the Canton Historic District Commission for three-year terms effective through April 30, 2021.. Motion carried by all members present.

On April 30, 2018, two terms for Commissioners on the Historic District Commission (HDC) will expire. The two Commissioners, Terry Bennett and Katherine Martin, both have agreed to serve another three year term that will expire on April 30, 2021.

Terry Bennett has served on the Commission Chairperson since 1985 and been a contributing member to the commission the entire time. Katherine Martin has served since 2006, she is the only standing member of the commission with a planning background. Both members are a great asset to the Commission with their knowledge, resources, and commitment to historic preservation.

Item C-3. Consider Approval of Waiver of Future Water & Sewer Tap Fees for Four Parcels Along Geddes and Barr Roads. (MSD)

Motion by Siegrist, supported by Sneiderman to waive any future 1-inch Water and Sewer Tap fees for four discrete residential parcels in the Township #71-121-99-0031-000 (50185 Geddes), #71-121-99-0035-000 (4075 Barr Rd), #71-121-99-0036-000 (4125 Barr Rd) and #71-121-99-0037-000 (4175 Barr Rd)], in exchange for payment of \$5,781 for each 1-inch Water and Sewer Tap fees by Pulte Homes. Motion carried by all members present.

Grandview Estates, a condominium development near Geddes and Barr Roads, is currently under development, and is currently obtaining access from various privately-owned parcels for construction of water & sewer utilities and for future work within the Geddes and Barr Road rights-of-way (ROW). Staff is requesting to the Board waive the Water and Sewer Tap Fees for a 1-inch domestic water and sewer service provided that Pulte pays the current 1” Water & Sewer Tap Fees to the Township up-front.

The construction of Grandview Estates condominium requires the developer to obtain public ROW to construct utilities along the frontage of four parcels, three on Barr Road and one on Geddes Road. The parcels and the desired rights-of-way are depicted on the attached sketches. Upon approval of this waiver, Pulte (the developer) can use this offer of a waiver of Water & Sewer tap fees to assist them in obtaining the ROW from these property owners.

If the waiver is accepted by the landowner(s), Pulte will make payment of the Water and Sewer tap fee to the Township for the property in question in the amount of \$5,781 per tap. Upon receipt of these funds, the Township will issue a letter for the use of the property owner waiving any future tap fees for a 1-inch service for their parcel. The parcels affected are #71-121-99-0031-000 (50185 Geddes), #71-121-99-0035-000 (4075 Barr Rd), #71-121-99-0036-000 (4125 Barr Rd) and #71-121-99-0037-000 (4175 Barr Rd).

Item C-4. Appointment to Downtown Development Authority Board. (Supv.)

Motion by Siegrist, supported by Sneiderman to appoint Steven Brock to serve on the Board of Directors of the Downtown Development Authority of the Charter Township of Canton for a four-year term ending April 10, 2022. Motion carried by all members present.

The State of Michigan Public Act 197 of 1975, enabling legislation for the establishment of a Downtown Development Authority (DDA), provides for a Board of 8 to 12 members. A majority of the members must have an interest located in the Development area (owner of property, owner of a business, manager, employee, resident), while the remaining members may be citizens at large. At this time there is an opening on the DDA Board for a new member who has a business or property located in the DDA District.

Steven Brock currently works as the General Manager for Szechuan Restaurant, a family owned and operated business since 1980 located within the DDA District on Ford Road. Steven has expressed his interest in serving the Community as a member of the Canton DDA Board.

Steven has both corporate and small business experience, he previously worked as a Program Manager for an organization building vehicle simulators for Military, Police, Fire and Public Transit. Prior to that, he owned and operated a Valet Parking business in downtown Detroit. Throughout his career he has maintained an entrepreneurial spirit, gaining knowledge and experience in a variety of fields.

GENERAL CALENDAR:

Item G-A. (Added by amendment to the agenda) Consider Purchase of Property for Future Trail Extension. (Supv)

Motion by Siegrist, supported by Slavens to authorize the Supervisor to negotiate with the Seller to finalize a purchase agreement for said parcel on item G-8. Motion carried by all members present.

Canton was offered the opportunity to purchase an approximately 5 acre parcel adjacent to Flodin Park that would provide direct access east to Lilley Road through the future trail extension. The Fellows Creek Drain runs through the property and thus the parcel cannot be built on. The property was purchased last year at tax sale, and was later found by the purchaser to be unbuildable. The parcel has no beneficial use other than open space, and provides the opportunity to extend Canton's trail system at a very reasonable cost.

Item G-B. (Added by amendment to the agenda) Consider Recommendation of Township Attorney Regarding Civil Litigation. (Supv)

Motion by Siegrist, supported by Slavens to authorize the Township Attorney to proceed as directed. Motion carried by all members present.

As discussed with the Board in closed session, the Township Attorney is recommending the Board authorize legal action with respect to certain real property.

Item G-1. Consider the Purchase of Two BMW Police Motorcycles. (PSD)

Motion by Siegrist, supported by Sneiderman to approve waiving the bidding process due to sole-source provider, and approve the purchase of two BMW 1200 RT-P motorcycles for a total cost of \$57,698.72 from BMW Motorcycles of Southeast Michigan. Motion carried by all members present.

Motion by Siegrist, supported by Sneiderman to approve the below recommended amendment to the 2018 Police Budget to utilize Traffic Forfeiture funds for this purchase.

Increase Appropriations:

Program Expense Traffic Forfeiture	#207-301-50.743.0004	\$45,699
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Decrease Appropriations:

Transfer to Fund Balance:	#207-301-50.990	\$45,699
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Motion carried by all members present.

The Police Department is requesting to purchase two BMW 1200 RT-P motorcycles, based on the results of the Michigan State Police Department's vehicle evaluation and cost comparison study. This comprehensive study cited BMW as the best choice over Harley Davidson, due to performance, safety, cost-savings, and the up-fitting process.

BMW is the sole-source provider of their motorcycle, with the nearest dealership being BMW Motorcycles of Southeast Michigan, located in Plymouth. Their quote for a fully-equipped police motorcycle is \$28,849.36, per unit.

For over 25-years, the Canton Police Department has utilized a motorcycle unit as a means of providing visible patrols in the community. Motorcycles are able to navigate through congested traffic, and assist citizens in remote areas. They are utilized for special traffic details and in school crossing zones. Motorcycles are also a highly-effective vehicle to promote community policing, as the vehicles make officers approachable in parking lots and at community events.

Canton has been considering the option of switching from Harley Davidson to BMW for several years, and rather than re-create the comprehensive study by MSP, we are requesting to model our purchase based off of their expert recommendation.

An inquiry was made to BMW regarding any leasing opportunities, but their only option is a lease-to-own program with built-in interest accruals per year, making an outright purchase the desired cost-saving method of ownership. Traffic Forfeiture funds will be utilized for the purchase, if approved.

Item G-2. Consider Adoption of the Recommendations from Municipal Services and Finance and Budget on the 2018 Water and Sewer Rates. (MSD)

Motion by Siegrist, supported by Slavens to adopt the 2018 water and sewer rate study. Motion carried by all members present.

Each year recommendations are prepared by the staff on the proposed water and sewer rates to take effect in May. This year the recommended increases result in an average decrease of 6.35% on a typical customer's bill. The details behind the recommendations were presented to the Board at a study session on March 20, 2018 and a Community Rate Forum was held on March 28, 2018 for which sixteen residents attended.

During January through March, staff updated the annual rate study document to align the system revenues with the cost of services.

Staff's recommendations on the proposed rates are to be effective for any usage billed as of May 1, 2018. These recommendations continue the concepts of the true cost-of-service that have been the basis of the studies previously done by Utility Financial Solutions. Staff did update the capital equity charges section pursuant to the methodology used in the past.

At this time, staff is requesting approval of the proposed water and sewer rates as well as approval of the rate methodology presented in the enclosed true cost-of-service rate study update. The necessary ordinance amendments have been prepared as a separate Board action item. A communication plan is already prepared to inform residents of the changes.

Director Faas complimented Bob Belair from Public Works and Deb Janice and Sarah Clay from Finance for their efforts in this matter.

Item G-3. Consider Approval of First Reading of Code of Ordinance Amendments to Part I, Chapter 74 Entitled “Utilities”, Article II, Division 2, Subdivision II Entitled “Schedule of Rates and Charges”, Section 74-83. (MSD)

Motion by Siegrist, supported by Slavens to introduce and table for consideration the first reading of the Code of Ordinance amendments to Part I, Chapter 74 Entitled “UTILITIES”, Article II, Division 2, Subdivision II entitled “SCHEDULE OF RATES AND CHARGES”, Section 74-83 with publication on April 20, 2018, and then remove from the table for Second Reading on April 17, 2018 with publication date of April 27, 2018 and effective date of May 1, 2018. Motion carried by all members present.

(LEGAL SUMMARY)
**STATE OF MICHIGAN
COUNTY OF WAYNE
CHARTER TOWNSHIP OF CANTON
AMENDMENT TO CODE OF ORDINANCES
CHAPTER 74
UTILITIES ORDINANCE, PART I**

AN ORDINANCE AMENDING THE CHARTER TOWNSHIP OF CANTON CODE OF ORDINANCES PART I, CHAPTER 74 ENTITLED “UTILITIES”, ARTICLE II, DIVISION 2, SUBDIVISION II, ENTITLED “RATES AND CHARGES”, SECTION 74-83.

THE AMENDMENTS TO THE CODE (a) PROVIDE FOR REVISED WATER RATES AND CHARGES (b) PROVIDE FOR REVISED SEWER RATES AND CHARGES.

THE CHARTER TOWNSHIP OF CANTON ORDAINS:

SECTION 1 & 2. AMENDMENT TO THE CODE

This Ordinance is hereby adopted to amend Part 1, Chapter 74, Article II, Division 2, Subdivision II, Section 74-83(a) water rates and charges and Section 74-83(b) sewer rates and charges.

SECTION 3. SEVERABILITY

If any clause, sentence, section, paragraph or part of this Ordinance, or application thereof to any person, firm, corporation, legal entity or circumstances, shall be for any reason adjudged by a Court of competent jurisdiction to be unconstitutional or invalid, said judgment shall not affect, impair or invalidate the remainder of this Ordinance.

SECTION 4. REPEAL

All Ordinances, or part of the Ordinances, in conflict herewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

SECTION 5. SAVINGS CLAUSE

All rights and duties which have been mattered, penalties which have been incurred, proceedings which have begun and prosecution for violations of law occurring before the effective date of this Ordinance are not affected or abated by this Ordinance.

SECTION 6. PUBLICATION

The Clerk for the Charter Township of Canton shall cause this Ordinance to be published in the manner required by law.

SECTION 7. EFFECTIVE DATE

This Ordinance shall take full force and effect upon publication as required by law.

Copies of the complete text of this Ordinance are available at the office of the Charter Township of Canton, 1150 S. Canton Center Road, Canton, Michigan, 48188, during regular business hours.
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Each year staff prepares a comprehensive analysis of proposed rates and charges for water and sewer services based on the true cost-of-service. The Board has adopted those recommendations and it is now necessary to amend the Township's Utilities Ordinance to reflect the changes being proposed.

In order to satisfy the revenue requirements for the 2018 fiscal year, the attached rate changes are recommended for adoption by the Board of Trustees. The new rates would take effect on all customers' bills starting May 1, 2018 and represent an average quarterly reduction of 6.35%.

Item G-4. Consider Approval of the Site Plan for Bickford of Canton Senior Living Facility. (MSD)

Motion by Siegrist, supported by Slavens to adopt the following resolution. Motion carried by all members present.

**RESOLUTION OF
BOARD OF TRUSTEES
CHARTER TOWNSHIP OF CANTON, MICHIGAN**

Approval of the Site Plan for Bickford of Canton Senior Living Facility

WHEREAS, the Project Sponsor has requested approval of the site plan for Bickford of Canton Senior Living Facility, located on the west side of Canton Center Road between Ford and Hanford Roads; and,

WHEREAS, the Planning Commission reviewed the site plan and made a recommendation to approve the request as it is consistent with the Planned Development Agreement and standards for site plan approval;

NOW THEREFORE BE IT RESOLVED, the Board of Trustees of the Charter Township of Canton, Michigan does hereby approve the site plan for the Bickford of Canton Senior Living Facility, proposed on the north 3.67 acres a tax parcel #037-99-0006-717, subject to any and all applicable state and local development regulations.

The Final Planned Development was approved on February 27, 2018 by the Township Board of Trustees. The proposed development consists of a 40,700 square feet and 64 assisted living units on 3.67 acres. The one-story building exceeds the masonry requirement of the code with 63% brick and stone elements overall. The project will provide a transitional use from the office and commercial uses on Canton Center to the single- family neighborhood to the west, which is less intense than what could be developed under the permitted commercial uses in the C-2 district. The site plan is consistent with the Planned Development Agreement and meets all applicable requirements of the zoning code.

- **Existing Zoning:** C-2, Community Commercial District
- **Location:** West side of Canton Center Road between Ford and Hanford Roads
- **Net Acres:** 3.67 acres of a 7.15 acre site
- **Existing Land Use:** Vacant
- **Surrounding Land Use & Zoning:**
 - N- C-2, Vacant and Fraser Bicycles
 - S- C-2, Vacant part of site and Auto One Repair
 - E- C-2, Essex Office Building and Jewelry Showroom
 - W- R-4, Sunflower No. 11 Subdivision
- **Comprehensive Plan:** Community Commercial
- **Community Planner's Recommendation:** Approval.
- **Planning Commission Recommendation:** The Planning Commission voted 7-0 to recommend approval of the site plan.

Item G-5. Consider Approval of the Site Plan for Northgate Apartments. (MSD)

Motion by Siegrist, supported by Sneiderman to adopt the following resolution. Motion carried by all members present.

**RESOLUTION OF
BOARD OF TRUSTEES
CHARTER TOWNSHIP OF CANTON, MICHIGAN**

Approval of the Site Plan for Northgate Apartments

WHEREAS, the Project Sponsor has requested approval of the site plan for Northgate Apartments, located on the north side of Koppernick Road east of Haggerty Road; and,

WHEREAS, the Planning Commission reviewed the site plan and made a recommendation to approve the request as it is consistent with the Conditional Rezoning Statement of Conditions and standards for site plan approval;

NOW THEREFORE BE IT RESOLVED, the Board of Trustees of the Charter Township of Canton, Michigan does hereby approve the site plan for Northgate Apartments, located tax parcel nos. 004-99-0002-003 and 003-99-0007-004, subject to any and all applicable state and local development regulations.

The project sponsor proposes an apartment complex consisting of 90 units to be located on the north side of Koppernick Road adjacent to the I-275 Expressway. A conditional zoning approval was granted by the Board of Trustees at their meeting of October 10, 2017 containing provisions proposed by the applicant to develop this property as multi-family residential. Provisions included a 25 foot non-disturb buffer adjacent to the Holiday Park Subdivision and inclusion of an 8 foot walking path for use by residents and connecting to the trail along I-275. The plan conforms to requirements of the Zoning Ordinance for multiple family housing and to the approved Statement of Conditions.

-Existing Zoning: R-6, Single Family Attached, Conditional Zoning

-Location: North of Koppernick Road, East of I-275

-Net Acres: 16.3 acres

-Existing Land Use: Vacant

- Surrounding Land Use & Zoning:

N- MR, Crossings of Canton

S- R-5, Frontage Residential

E- R-5, Holiday Park Subdivision

W- I-275 Expressway, C & O Railroad

- Comprehensive Plan: Light Industrial

- Community Planner's Recommendation: Approval

- Planning Commission Recommendation: The Planning Commission voted 7-0 to recommend approval of the site plan

Item G-6. Consider Re-Approval of the Preliminary Site Plan and Approval of the Final Site Plan for Westbury Estates Site Condominium. (MSD)

Motion by Siegrist, supported by Sneiderman to adopt the following resolution. Motion carried by all members present.

**RESOLUTION OF
BOARD OF TRUSTEES
CHARTER TOWNSHIP OF CANTON**

Preliminary and Final Site Plan Approval for Westbury Estates Condominium

WHEREAS, the Project Sponsor, Pulte Homes, has requested re-approval of the preliminary site plan and approval of the final site plan for Westbury Estates Site

Condominium, located on the south side of Joy Road and west side of Beck Road on tax parcel #s 017-99-0001-713 and 017-99-0001-723; and,

WHEREAS, the Planning Commission reviewed the site plan and made a recommendation to approve the request for preliminary and final site plan approval as the plans are consistent with the original approval and the Planned Development agreement.

NOW THEREFORE BE IT RESOLVED, the Board of Trustees of the Charter Township of Canton, Michigan does hereby approve the request of the petitioner to re-approve the preliminary and approve the final site plan for Westbury Estates Site Condominium on tax parcel #s 017-99- 0001-713 and 017-99-0001-723, subject to any and all applicable state and local development regulations.

The project sponsor is proposing a 30 unit single-family residential development on 30.49 acres located south of Joy Road and west of Beck Road. The minimum lot size is 18,000 square feet. Over 13 acres (40%) of the land area is maintained in open space area and much of that area is being replanted with trees to re-establish a wooded area. Access is from Joy Road, which eliminates turning movement issues on Beck across from the high school entrance area. Pulte Homes is purchasing the development rights of this project from the original applicant.

The Planned Development Agreement and Preliminary Site Plan was originally approved by the Township Board on March 24, 2015. The final site plan was reviewed and recommended for approval by the Planning Commission on September 14, 2015, but was never approved by the Township Board since the developer was not ready to move forward at that time. Since the preliminary site plan expired, the applicant is requesting both preliminary and final site plan approval. The site plan is consistent with the provisions of the Planned Development Agreement was approved on March 24, 2015.

-Existing Zoning: R-1, Single-Family Residential

-Location: South of Joy Road and West of Beck Road

-Net Acres: 30.49 acres

-Existing Land Use: Vacant/Agricultural

- Surrounding Land Use

N – R-1, Frontage Residential and Plymouth Township

E – R-2, Plymouth Canton Educational; Park

S – R-1, Raminder Court Private Road

W – R-1, Autumn Court Estates

- Community Planner's Recommendation: Approval

- Planning Commission Recommendation: Voted 5-0 to Recommend Approval

Item G-7. Consider Award of Contract for a 2018 Tree Removal & Pruning Project to Owen Tree Service, Inc. (MSD)

Motion by Siegrist, supported by Anthony to award a contract for a 2018 Tree Removal and Pruning Project to Owen Tree Service, Inc. for a total amount not-to-exceed \$36,500, and to renew a contract for a second year at a five percent increase for an amount not-to-exceed \$38,325 under a separate purchase order in 2019. Motion carried by all members present.

Planning Services received three qualified bids for a 2018 Tree Removal & Pruning Project for maintenance of trees on major roads and Canton property. The lowest qualified bidder was Owen Tree Service, Inc. Based on the anticipated quantities, the contract should be awarded for an amount not-to-exceed \$36,500 in year 1 and \$38,325 in year 2.

The qualified low bidder of the tree removal & pruning project is Owen Tree Service who has performed numerous such projects in Canton for many years. It is well qualified to perform the street tree work. The three bidders are shown below for your review.

Owen Tree Service, Inc.
CHOP LLC
Marathon Resource Management Group

Item G-8. Consider Approval of Annual Maintenance & Technical Support Agreement for Cityworks Asset Management Software (MSD)

Motion by Siegrist, supported by Sneiderman to approve payment of the Annual Software Maintenance and Technical Support Agreement for Cityworks from Azteca Systems, Inc., 11075 South State St., Suite 24, and Sandy, UT 84070 and approve a purchase order for a not-to-exceed amount of \$40,000. Motion carried by all members present.

As part of Canton Township's effort to more effectively automate information processing, Municipal Services incorporated the use of the Cityworks asset management software in 2007. This GIS-centric software is used to record and process Service Requests from residents, businesses and staff, as well as to track labor, material, and equipment costs on Work Orders associated with maintaining over \$300 million worth of water distribution, sanitary sewer collection system, stormwater and fleet assets within the community.

Public Works is requesting approval of the annual maintenance and technical support for the Cityworks software application. This year's cost of \$40,000 is the same as last year's support package.

The annual maintenance and technical support fees are the ongoing costs associated with maintaining the latest version of the software by Azteca. This keeps us current with enhancements to ensure that all users have the latest version of tools used in the software, includes version updates and patches on a regular basis, protects against software viruses and bugs, and most importantly allows us to call Technical Support 24/7 to resolve any issues that occur.

Item G-9. Consider Approval of an Increase to PO #2018-00001413 for Bricco Excavating Co., LLC to Complete the Michigan Avenue Water Main Replacement Project. (MSD)

Motion by Siegrist, supported by Sneiderman to approve an increase to PO #2018-00001413 by \$185,937 for Bricco Excavating Co., LLC for payment of completed restoration work and the replacement of an existing section of water main along Michigan Avenue. Motion carried by all members present.

The 2017 Water System Capital Improvement Program was advertised in April of 2017 and all the work has been awarded to Bricco Excavating Co, LLC. The project included the replacement of 2,220 feet of 6-inch water main along Michigan Avenue, west of Beck. While constructing this portion of the project, the contractor and Township discovered there was an additional 600 feet of 6-inch water main that needed to be replaced, as it is also undersized.

The cost for this extra work is \$133,897 plus a contingency of 20% totaling \$160,676.40. There is also an additional \$84,863.70 of restoration work that has not been paid yet. A total of \$59,603 still remains unspent in the original purchase order. Therefore, Engineering Services is requesting an additional \$185,937 to be added to the purchase order. This includes paying for the additional restoration work as well as a 20% contingency on the proposed additional water main replacement work.

The Board should also be aware that there is additional site restoration work that has been completed, but has not been paid for. This is because the financial responsibility for these quantities needs to be settled between the Township and the Contractor. Once those quantities are settled, Engineering Services will present the information to the Board for approval and payment.

The 2017 Water System Capital Improvement Program encompasses the following projects; completion of a looped system along Michigan Avenue near Beck Road, replacement of water main in Hampton Court Subdivision, and replacement of the water main on Briarfield Drive. The section of pipe to be replaced on Michigan Avenue was a 6-inch main that was too small and outdated. To date, the originally planned replacement is finished, but in completing this work, the Township discovered an additional 600 feet of 6-inch water main which is undersized. Archived information indicated this 600 feet of 6-inch was 8-inch; however this was inaccurate. Therefore, Engineering Services would like to have Bricco Excavating Co. LLC continue working on the project and replace the remaining 6-inch.

Item G-10. Consider Approval of a Budget Amendment and Approval of the Purchase of a Replacement KIP Scanner for the Municipal Services Department. (MSD)

Motion by Siegrist, supported by Slavens to approve a budget amendment to the general fund, Engineering Services budget by:

Increase Expense:

Account #101-447-50.970_0010 (Capital Outlay Computers) \$15,382

Increase Revenue:

Account #101-000.695 Fund Balance Appropriation \$15,382

Motion carried by all members present.

Motion by Siegrist, supported by Anthony to approve the purchase of a KIP 7170 Scanner from ARC Document Solutions for a cost of \$15,382. Motion carried by all members present.

The current KIP scanner is over 10 years old and is due for replacement. Bids were advertised publicly in March and three bids were received on March 15th, 2018. Based on an analysis of the bids ARC Document Solutions of Clawson, Michigan is recommended as the vendor for purchase of the KIP Scanner for an amount of \$15,382. This scanner unit will serve a critical role over the next ten (10) years as the various divisions work on scanning most of the paper records into the OnBase software. ARC Document Solutions is the vendor the Township is currently using to scan the Building plans, so there is a benefit and savings in having the same company configure the new hardware with the OnBase software.

A budget amendment is also necessary in 2018 as this item was budgeted for replacement in 2017; however, staff were unable to complete the bidding process prior to the capital purchasing deadlines. The funds were not expended last year and instead it was decided to purchase the unit in 2018.

The Municipal Services Department uses the KIP scanner and printer extensively. The current machine is over 10 years old and has recurring maintenance issues. Toshiba and ARC Document Solutions both submitted prices on the requested KIP7170. Ricoh Americas submitted a bid for an alternate machine (a Ricoh MP W6700). Due to our long-standing use of the KIP scanner, staff would prefer to retain the same type of equipment.

ARC Document Solutions (ARC) is our current service provider and supplier of the KIP brand equipment. In addition, ARC has been our vendor for service on the current KIP scanner for 20 years and they are also the vendor for the On-Base document scanning program. For this reason, we recommend keeping ARC as our vendor for the KIP scanner and awarding them the bid for this equipment based on the option presented to purchase the unit.

Item G-11. Consider Approval of Proposal for Backflow Gate Valve and Fire Sprinkler Valve Replacement. (CLS)

Motion by Siegrist, supported by Slavens to approve the proposal for the Backflow Gate Valve and Fire Sprinkler Valve Replacement at the Summit on the Park and Township Administration Building to Vanguard Fire and Security Systems Inc., 2101 Martindale Ave. SW, Grand Rapids, Michigan 49509 in the amount of \$17,519.12 to be paid from Account # 246-750-970_0020, Community Improvement Fund, Capital Outlay Buildings and Improvements. Motion carried by all members present.

During a regularly scheduled inspection of Township back flow prevention devices, a six inch double check backflow preventer with bypass and gate valve at the Summit on the Park could not pass the test regimen. Also during that series of inspections, it was observed at the Township Administration Building that a six inch OS&Y fire sprinkler valve and a three inch domestic double check RPZ backflow assembly needed to be replaced as they could not pass the testing protocol. These valves are critical components of the water delivery and Fire Suppression systems for these buildings.

Fire Suppression System maintenance is covered under a current contract with Vanguard Fire & Security Systems. Vanguard provided the attached proposal in the amount of \$17,519.12 to complete the necessary repair work.

The valves and backflow preventers identified are main valves at The Summit on the Park and the Canton Township Administration Building. For this service to be provided, all water will have to be turned off to those buildings during the replacement of the valves. This will require the work to be done after hours. The quotes reflect after hours rates.

Item G-12. Consider Authorization of Bid Award for 2018 Bus Transportation. (CLS)

Motion by Siegrist, supported by Slavens to award the 2018 Bus Transportation Services to First Student, 1717 Park Street Suite 225, Naperville, Illinois 60653 in the amount not to exceed \$18,720 from the following accounts:

101-691-61.801_0050	\$ 5,720.00
101-691-63.860	\$12,480.00
101-691-62.801_0050	\$ 520.00

Motion carried by all members present.

Bids were solicited for summer camp bus services with two companies submitting bids: First Student and Trinity Transportation. The lowest bid was provided by First Student at a cost of \$260.00 per trip, and a total cost of \$18,720.00 (including a contingency for extra buses). Leisure Services is recommending to award the bid to First Student, which has satisfactorily provided transportation services for Canton in the past.

Leisure Services annually provides transportation for State-licensed, revenue-generating day camp programs, which include off-site field trips. Associated fees, including bus expenses, are recovered through participant registration fees. In 2017, a total of \$17,744.50 was spent on bus transportation.

2018 Program Name	# of Bus Trips	Projected Transportation Expense	Total Budgeted Expenses	Budgeted Revenue	Projected Net
Camp Canton	19	\$4,940.00	\$128,427.50	\$155,182.50	\$26,755.00
Camp A.B.L.E.	28	\$7,280.00	\$81,125.00	\$27,392.00	\$(53,733.00)
Leisure Club	14	\$3,640.00	\$87,850.00	\$51,648.00	\$(36,202.00)
Canton Activity Crew	3	\$780.00	\$43,768.00	\$9,650.00	\$(34,118.00)
BLOCK	2	\$520.00	\$11,000.00	\$47,000.00	\$36,000.00
Bus Contingency	6	\$1,560.00			
Total	72	\$18,720.00	\$352,170.50	\$290,872.50	\$(61,298.00)

In order to allow for emergency situations, such as programs needing an extra bus for wheelchair accommodations, six additional trips have been allocated beyond the 66 planned trips as shown in the above table. These six extra buses have been included in the ‘not to exceed’ amount requested.

Item G-13. Consider Approval of Proposal for Cherry Hill Pathway Construction Engineering / I-275 to Lotz Road. (CLS)

Motion by Siegrist, supported by Slavens to approve the following budget amendment:

<u>Increase Revenues:</u>	#101-000.675 Donations	\$10,130
<u>Increase Expenditures:</u>	#101-447-03.970_0050 Capital Outlay Infra.	\$13,800
<u>Decrease Expenditures:</u>	#101-447-03.801_0050 Professional Services	\$ 3,670

Motion carried by all members present.

Motion by Siegrist, supported by Anthony to approve the proposal for Cherry Hill Pathway Construction Engineering I-275 to Lotz to Spalding DeDecker, 905 South Blvd. East, Rochester Hills, MI 48307 in the amount of \$13,800 to be paid from Account #101-447-03.970_0050.

Motion carried by all members present.

The pathway along the south side of Cherry Hill Road providing pedestrian access from Lotz Road to the I-275 Metro Trail was preliminarily designed by Spalding DeDecker as part of the engineering for the Lotz Road Construction Project. To complete the construction of the pathway, the engineer will need to finalize the engineering scope of services.

Currently, funding for the pathway construction has been approved as part of the 2018 Community Development Block Grant (CDBG) program. In order to complete the project, the engineer will need to add to their scope of services to provide bid documents and construction administration.

Spalding DeDecker provided a proposal for the engineering scope of services in the amount of \$13,800. Refer to Attachment A – Scope of Services.

On May 10, 2016 the Board approved the engineering for the Lotz Road Project to Spalding DeDecker. The scope of work included the engineering design for a pathway connection from the intersection of Lotz and Cherry Hill roads to the I-275 Metro Trail. The design of the path was completed at the time that the road work was engineered.

Funding for the engineering is going to be provided in part through the balance remaining in the Abby Woods Development, Community Benefit funds, which was allocated for trail improvements. The balance remaining in Account # 101.255_0041 is \$10,130. Since the total amount of the proposed work is \$13,800 the additional funding of \$3,670 is to be taken from Account #101-447-03.801_0050.

Item G-14. Consider Approval of Bid Award for Fire Station I Roof Replacement and Budget Amendment. (CLS)

Motion by Siegrist, supported by Anthony to award the bid and the contract for the Fire Station I Roof Replacement to Citi Roofing, 6004 Williams Lake Rd., Waterford, MI 48329 in amount not to exceed \$61,160 with funds to be paid from Account #206-336-50.970_0020, Capital Outlay Buildings and Improvements. Motion carried by all members present.

Motion by Siegrist, supported by Slavens to approve the following budget amendment for the

design of the fire station roof:

Increase Expenditures:

#206-336-50.970_0020 (Capital Improvement – Buildings & Improvements) \$7,700

Decrease Expenditures:

206-336-50.990 (Transfer to Fund Balance) \$7,700

Motion carried by all members present.

In March 2018, bids were solicited for the roof replacement at Fire Station I. The lowest qualified bid was provided by Citi Roofing for \$71,660.

After reviewing the bid specs and the budget, we are recommending that the reinstallation of the lightning protection system be omitted from the bid resulting in an \$18,000 reduction in cost. We are also recommending that the bid alternate of \$4,500 be added to the scope of work for laminated shingles along with a \$3,000 contingency.

The revised total including all adjustments is \$61,160. We recommend that Citi Roofing be awarded the bid, including the upgraded shingles and contingency in the amount of \$61,160.

Fire Station I was built in 1997. The shingles on the station house are original to the building and have received several repairs due to failing conditions as well as blown off shingles. The roof is in poor condition and is past its useful life as was documented by Roofing Technologies Associates during a roof inspection.

In March 2018, bid specifications were designed for the replacement of the shingles on Fire Station I with a bid alternate available for the installation of Laminated Shingles. The following companies submitted bids based on the specifications provided:

Name of Company	Submitted Base Bid	Additional Bid Alternate
Citi Roofing	\$71,660.00	\$ 4,500.00
Aspen	\$87,000.00	\$ 6,000.00
Roof One	\$73,480.00	\$29,640.00
Reasonable Construction	\$73,878.00	\$ 2,374.00
Kearns Brothers Inc	\$82,000.00	\$ 6,000.00
Barnett Roofing and Siding	\$83,594.00	\$ 1,995.00
Weather Seal Home Improvement	\$88,994.00	\$17,291.00
Bruttell Roofing	\$95,325.00	\$ 3,139.00

Item G-15. Consider Approval of Bid Award for Pheasant Run Golf Club Roof Replacement. (CLS)

Motion by Siegrist, supported by Sneiderman to award the bid and the contract for the Pheasant Run Golf Club Roof Replacement to Reasonable Roofing, 1728 Michigan, Port Huron, MI 48060 for \$65,185 with funds to be paid from Account #246-750.970_0020, Capital Outlay Buildings and Improvements. Motion carried by all members present.

In March 2018, bids were solicited for the roof replacement at Pheasant Run Golf Club. The lowest qualified bid was provided by Reasonable Roofing for

\$42,780. With the addition of the Bid Alternate for Designer Shingles (on clubhouse only) the bid amount totals \$65,185, which remains the lowest qualified bid. We are recommending that Reasonable Roofing be awarded the bid including the upgraded shingles.

Pheasant Run Golf Club was built in 1997. The shingles on the clubhouse are original to the building and have received several repairs due to failing conditions as well as blown off shingles. The roof is in poor condition and is past its useful life as was documented by Roofing Technologies Associates during a roof inspection.

In March 2018, bid specifications were designed for the replacement of the shingles on the clubhouse with a Bid Alternate available for the installation of premium shingles. The following companies submitted bids based on the specifications provided:

Name of Company	Submitted Base Bid	Bid + Alternate
Reasonable Roofing	\$42,780	\$65,185
Weather Seal Home Improvement Co.	\$61,675	\$73,387
PG Contracting	\$65,630	\$81,180
Aspen Contracting Inc.	\$79,450	\$103,950
Great Lakes Roofing Inc.	\$87,102	\$110,784
Bruttell Roofing Inc.	\$90,121	\$122,247
Roof One	\$86,200	\$97,152

Reasonable Roofing was the lowest qualified bid at \$65,185 including the bid alternate for upgraded shingles.

Item G-16. Consider Approval of Bid Award for Summit Senior Center Renovation and Approval of Budget Amendment. (CLS)

Motion by Siegrist, supported by Slavens to award the bid and the contract for the Summit Senior Center Renovation to Cross Renovation Inc., 34133 Schoolcraft Rd., Livonia, MI 48150 in the amount of \$64,777 to be paid from Account 101-672-50.970_0060, Capital Outlay Office Equipment. Motion carried by all members present.

Motion by Siegrist, supported by Slavens to approve the following budget amendment:

<i>Increase Revenues:</i>	101-000.675 Donations	\$19,777
<i>Increase Expenditures:</i>	101-672-50.970_0060 Capital Outlay Office Equipment	\$19,777

Motion carried by all members present.

On March 15, 2018 bids were received for the Summit Senior Center Renovation. Leisure Services is recommending to award the bid to Cross Renovation Inc., who submitted the lowest qualified bid in the amount of \$64,777.

\$45,000 is budgeted in Account 101-672-50.970_0060 for this project. Funds from the Pulte PDD Agreement and funds raised from the Senior Summit will be transferred to cover the remaining \$19,777 needed.

On February 23, 2016 the Board approved the Planned Development District with Pulte Homes for Grandview Estates. As part of that agreement, Pulte Homes provided a donation of

\$100,000 to Canton Leisure Services as a community benefit. Of that original sum \$18,250 is available in Account 101-000.675 for use in this project.

We are requesting that the remaining \$1,527 needed will be transferred from Account 701-284.0007, funds raised from the Senior Summit.

The Summit on The Park is the anchor to the Canton Township Recreational Facilities portfolio. Each year over 600,000 people attend events, classes, banquets and other activities in this 95,000 square foot Community Center. A very key element to the facility is the Senior Center.

The Senior Center is original to the Summit on The Park, which was built in 1996. Since that time, the room design has remained unchanged. Over the years the center has grown in popularity and is now in need of a renovation to better support the activities, staff and participants using that area. In March of 2017, TMP Associates was contracted to assist staff in developing a design that would better afford users and employees the ability to maximize the space. Those design specifications were put out to bid in March of 2018.

On March 15, 2018 the following bids were received. Cross Renovation Inc. was the lowest qualified bid at \$64,777.

Company	Total
Cross Renovation Inc., 34133 Schoolcraft Rd. Livonia Mi. 48150	\$64,777
Evangelista Corp., 55800 Grand River Ste 150., New Hudson MI 48165	\$77,400
Construction Solutions Inc., 4297 Muirfield Dr., Brighton, MI 48116	\$83,800
Brix Corp., 30591 Schoolcraft Rd., Livonia, MI 48150	\$90,000
Heaney General Contracting, 7560 Carpenter Rd. Ypsilanti, MI 48197	\$128,000

Item G-17. Consider Approval of Bid Award for Summit Carpet Replacement. (CLS)

Motion by Siegrist, supported by Sneiderman to award the bid and the contract for Summit Halls Carpet Replacement to the Seeley Group Ltd., 1411 Lake Lansing Rd., Lansing, MI 48912 in the amount of \$36,624.48 to be paid out of the Capital Outlay Building Improvements Fund, Account #208.757.50.970_0020. Motion carried by all members present.

On March 15, 2018 bids were received for the Summit West End Carpet Replacement. Leisure Services is recommending to award the bid to Seeley Group LTD, who submitted the lowest qualified bid in the amount of \$36,624.48.

The Summit on The Park is the anchor to the Canton Township Recreational Facilities portfolio. Each year over 600,000 people attend events, classes, banquets and other activities in this 95,000 square foot Community Center.

In February 2018, bids were solicited for the replacement of carpet in all of the hallways (excluding banquet) and the Arts II room. The carpet in these areas was installed in 2007 and 2008. While staff has done a good job in maintaining and cleaning the carpet, it is worn, stained and is past its seven years of anticipated life. Replacement carpet tiles are no longer available as well. The replacement carpet, approximately 6,625 square yards with vinyl cover base is heavy

duty commercial grade carpet from the Mohawk Group, Get Smart Collection and is the GT137 Kinesthetic Tile style.

The following qualified bids were received for the Summit Halls Carpet Replacement:

Company	Total
Seeley Group LTD	36,624.48
Independent Carpet One	37,400.00
G & K Floorcovering Inc.	44,804.00

The lowest qualified bid was provided by Seeley Group LTD. This company has performed excellent work in the past for Canton Township.

Item G-18. Consider Approval for Welcome Sign Replacement and Budget Amendment. (CLS)

Motion by Siegrist, supported by Sneiderman to approve a \$7,498 budget amendment to the Community Improvement Fund, Account Number 246-200.970_0080 (Capital Outlay Land Improvements) as follows:

<u>Increase Revenues:</u>	#246-000.696 Insurance Settlement	\$7,498
<u>Increase Expenditures:</u>	#246-200.970_0080 Capital Outlay Land Improve	\$7,498

Motion carried by all members present.

Motion by Siegrist, supported by Sneiderman to approve the proposal from Spectrum Signs & Designs, 3001 S. Gully Road, Suite D, Dearborn, MI 48124, to replace the east bound Michigan Avenue “Welcome to Canton” sign in the amount of \$7,498 to be paid out of the Community Improvement Fund General Government #246-200.970_0080. Motion carried by all members present.

On December 27, 2017 a vehicle struck the eastbound Michigan Avenue center medium “Welcome to Canton” sign. The sign was totally destroyed. Michigan Municipal Risk Management Authority (MMRMA) was contacted and has recommended that the sign be replaced and the expense be submitted for reimbursement. Spectrum Signs & Design, who is currently under contract for sign design and installation, was contacted to design and replace the damaged sign. Spectrum provided a proposal to install a new sign that will look similar to the original sign.

Item G-19. First Reading of Addition of Chapter 2, Article V to Canton Township Code of Ordinances, Entitled “Code of Ethics” Sections 2-225, through 2-251. (Clerk)

Motion by Siegrist, supported by Slavens to introduce and hold the first reading establishing Canton Township Code of Ordinances Chapter 2, Article V, Entitled “Code of Ethics” Sections 2-225, through 2-251. Motion carried by all members present.

On April 4, 2017, in a study session dedicated to the review of the Ethics Policy, the Board established an Ad Hoc Ethics Committee, and Supervisor Williams recommended the appointment of Clerk Siegrist, Trustee Anthony, and Trustee Graham-Hudak. The committee

reviewed the existing policy, material from the Michigan Townships Association, Michigan Municipal League, the Attorney General's office, and benchmark communities, to identify best practices and make a recommendation. The draft ordinance was edited by Corporation Counsel, Human Resources, and the Finance Department to ensure it conformed to existing regulations and requirements. The Board reviewed the proposed policy and made recommendations at a study session on February 20, 2018.

A Board of Ethics would be established to hear complaints against representatives of the Charter Township of Canton and, when there is a reasonable basis to believe that the respondent has violated this ordinance, to refer those complaints for prosecution and/or a disciplinary hearing by the appointing authority. The ordinance provides for penalties for violations of this ordinance. The Ordinance would be reviewed annually.

The Board would hold a first reading at this meeting and a second reading at the May 8, 2018 meeting. The Board would need to repeal policy HR 21 "Ethic's Policy" at the May 8th meeting. The ordinance will be published and become effective on May 17, 2018.

On August 25, 2009, Supervisor Philip LaJoy presented, and the Township Board approved, a Code of Ethics policy to provide practical guidelines for ethical decision-making and to encourage ethical behavior from township representatives responsible to the citizen of our community. This policy would be obsoleted by the ordinance.

Item G-20. Award C.D.B.G. Housing Rehabilitation Contracts. (FBD)

Motion by Siegrist, supported by Anthony to award the contract for a housing rehabilitation at xxxx Forest Trail to Stratton Home Improvement in the amount of \$25,000. Motion carried by all members present.

Motion by Siegrist, supported by Anthony to award the contract for a housing rehabilitation at 39500 Warren Rd Lot x Elm to Stratton Home Improvement in the amount of \$5,000. Motion carried by all members present.

Motion by Siegrist, supported by Anthony to award the contract for a housing rehabilitation at 39500 Warren Rd Lot x Fern to Stratton Home Improvement in the amount of \$5,000. Motion carried by all members present.

Motion by Siegrist, supported by Anthony to award the contract for a housing rehabilitation at 39500 Warren Rd Lot x Hickory to Stratton Home Improvement in the amount of \$5,000. Motion carried by all members present.

Motion by Siegrist, supported by Slavens to award the contract for a housing rehabilitation at 39500 Warren Rd Lot x Oak to Stratton Home Improvement in the amount of \$5,000. Motion carried by all members present.

Under Canton's affordable housing program, the federal dollars are used to pay for major and minor repairs to owner-occupied single family homes in Canton. The participating families

must meet HUD income requirements. Formal bid procedures were followed and the public bid opening was held on March 1, 2018, for the CDBG housing rehabilitation program. The bid results for the projects ready for Board approval are attached. Only one company submitted complete bids for the 5 projects. The Finance & Budget Department is requesting to approve contracts for multiple HUD/CDBG funded home rehabilitation projects with Stratton Home Improvement. Stratton Home Improvement has performed many projects for this CDBG program, and both the homeowners, and Township staff have been satisfied with their quality and service.

The Community Development Block Grant Program caps rehabilitation work of mobile homes to \$5,000 and single family homes to \$25,000. In instances where the formal bids came in higher than the allowable limits, we work with the contractor to change the scope slightly to come within those limits. Funding is available within the CDBG program.

The bids were developed by the Building Department, and the lowest responsible and responsive bid for each home is being submitted. The qualifying low bids are as follows:

Street Home Type Contractor Low Bid/Cap

XXXX Forest Trail	Single Family Home	Stratton Home Improvement	\$25,000
39500 Warren Lot on Elm	Mobile Home	Stratton Home Improvement	\$5,000
39500 Warren Lot on Fern	Mobile Home	Stratton Home Improvement	\$5,000
39500 Warren Lot on Hickory	Mobile Home	Stratton Home Improvement	\$5,000
39500 Warren Lot on Oak	Mobile Home	Stratton Home Improvement	\$5,000

Funds are budgeted in housing rehabilitation #274-666.890 for the five (5) contracts on the single y detached homes.

ADDITIONAL PUBLIC COMMENT: Resident Ms. Wofford commented on the format of the township agenda.

OTHER: None.

ADJOURN: Motion by Anthony, supported by Sneiderman to adjourn at 8:13 p.m. Motion carried by all members present.

Michael A. Siegrist, Clerk

Pat Williams, Supervisor